

AMTA Work Session
February 19, 2025
7:30-9:15 pm ET

Present: Angie Snell, Lori Gooding, Jen Sokira, Leslie Henry, Mia Krings, BriAnne Weaver, Alison Deran, Kendall Joplin, Becky Engen, Chelsea Mabes, Megan McCausland, and Leigh Ann Fuller. Nicole Bowen joined the meeting at 7:50pm ET.

7:30 pm ET

Check In/Call to Order

Angie Snell

- Meeting called to order / introductions
 - Quorum is met
 - Agenda approved by consensus
 - Board to approve past minutes via email vote

7:35 pm ET

Board Vacancies Update

Lori Gooding

- President Elect and Vice President Elect Vacancies – Current term and slate for upcoming 2026-27 term

Past President Gooding reviewed the process thus far:

- Referenced potential candidates indicated on the call for service.
- Posted open drop-in office hours to answer questions from potential candidates.
- Outreach from current officers to those interested as indicated on the call for service for current vacancies and for upcoming elections for the next term (2026-27).
- Consulted AMTA Bylaws and AMTA Board Parliamentarian Gary Verhagen.
- Consulted an attorney.
- The Bylaws outline that a vacancy in the VP Elect position is filled through Presidential appointment. The President Elect vacancy needs a special election.

Discussion:

- As a result of the above process, a candidate for the current VP Elect vacancy was discussed.
- Gooding spoke with the current candidate, followed by Sokira and then a call with Snell to ask and receive questions, discuss role responsibilities, and candidate background.
- Gooding will continue discussions with potential President Elect candidates for the current vacancy, as well as for the 2026-27 slate of candidates for President Elect and Vice President Elect.

- Future review of the Bylaws language regarding vacancies may be appropriate to assure the process is clear and will support continuity given various scenarios.
- **Motion 1:** In accordance with the AMTA Bylaws, I move that the Board support the appointment of Nicole Bowen as AMTA Vice President Elect to the current term of office effective immediately.
 - **Rationale:** Based upon the candidate's background, interviews with Board representatives, and consultation with the Board, the President recommends Nicole Bowen's appointment to VP Elect. Nicole Bowen is qualified, confident, and prepared to serve the Association. This appointment complies with AMTA Bylaws Article IV., Section 10.

Author: Angie Snell

Motion carried.

7:50 pm ET

Updates

**Angie Snell
Leslie Henry**

- The Board welcomed Nicole Bowen as the new AMTA Vice President Elect
- New Website and Database Progress
 - Leslie Henry reported advancements with the website continue.
 - Legal counsel reviewed the contract allowing us to move forward with next steps.
 - Once the process begins, it will take some months before the new website is launched. Regular report updates will occur.
 - Next month the transition to a new database management system will begin.
- Coalition Partnerships
 - Coalition partnerships are important as we monitor rapid governmental changes impacting those receiving/needing MT, students, and delivery of services.
 - A video message from President Snell and Judy Simpson, AMTA Director of Government Relations, will be released tomorrow to speak to the numerous changes at the Federal level.
- AIAC, JMT, & MTP January 2025 Appointees
 - All new appointees are in place and embrace the requirement to sign an AMTA conflict of interest disclosure and code of conduct agreement.
- Financial Item 8:05pm ET
 - Reviewed goal to have 100% of the Board donating to AMTA.

- Support for increased membership is ongoing, including from the Membership Committee, Treasurer Henry, the Communications Consultant, and the Executive Committee.
- Workforce Survey Update
 - The Workforce Development and Retention Committee (WDRC) continues their work on updating the Workforce Survey. Reminder that WDRC are seeking Board input regarding the logistics. They also will continue to accept feedback on the content of their draft.
 - Board discussed:
 - Potential people to pilot test the draft survey, including AMTA office staff, Board members, regional representatives.
 - Consider switching the survey format to Survey Monkey. On the pilot test, add an open-ended feedback question at the end.
 - The Board expressed gratitude to the WDRC for their dedicated and thoughtful approach to updating the survey for 2024.
- Board Meeting Work Schedule
 - Discussed calendar conflicts and alternating which day of the week to accommodate schedules.

8:15 pm ET

**Regional Conferences:
Board Representation**

Angie Snell

- Snell gathered information on who from the Board are planning to attend each regional conference to assist in determining who is available to share AMTA updates at those meetings.

8:20 pm ET

Symposium

Jen Sokira

- This week another notification is planned to remind the community that access to the recorded 2024 Symposium CMTEs will close at the end of February. Some of the CMTEs will move over to AMTA-U during March & April. Preliminary information indicates the 2024 Symposium has been very successful. Sokira will provide a report after the Symposium access is closed.
- The 2025 Symposium
 - Call for Papers and Reviewers will go out in March. Submissions will be anonymously reviewed in May. The target is to invite presenters in June.
 - Potential dates: There are a lot of holidays to work around in addition to other calendar considerations.
- Sokira and Bowen will work collaboratively to share the workload and orient Bowen to the related AMTA systems and platforms.

- **Motion 2:** Move to set the AMTA 2025 Symposium for September 14-17, 2025.
 - **Rationale:** Based upon the 2025 fall calendar, including holidays and the cultural calendar, September 14-17 avoids most conflicts.

Author: Jen Sokira

Motion carried.

- Options to recognize the 75th Anniversary of our national association and MTR 2025 during the Symposium were shared and discussed.
 - Discussion included
 - featured course(s) related to the Anniversary and MTR 2025
 - importance of history for continuity and providing context for students and early professionals
 - Fultz co-chairs would like to energize early researchers by proposing a CMTE on how to write research
 - having courses on a range of topics
 - Recognizing the 75th Anniversary and MTR 2025 at the Symposium is one component of celebrating these historical moments in time; Discussed additional options outside of the Symposium, continuing to be mindful of capacity and fiscal responsibility.
 - Revisited options being considered and shared other ideas including how events could spill into 2026; journals to collaborate with Oxford Press for open access issue highlighting research from different decades (Gooding to follow up); provide a special collection on AMTA-U; include potential costs involved with each potential event/activity

8:40 pm ET

**Commission & CRTF
Recommendations Response
Plan**

**Angie Snell
Lori Gooding**

- Updated Commission Report/CRTF Action Plan
 - Board to send Competencies Recommendations from CRTF to Assembly. Assembly creates workgroups to go through each section. The workgroups will send questions and requests for clarifications to the board. Board will work with CRTF to get answers/clarifications.
 - While the Assembly reviews the competencies, APAC and AIAC finalize their input regarding the Commission Report.
 - The board will collect:
 - a. Existing input re: commission report from community (i.e., info from the Google doc).
 - b. Input re: commission report from APAC/AIAC.

- c. Competencies questions/clarifications regarding any Assembly questions from CRTF.
- The board will determine if additional input is needed on the Commission report from the Assembly.
- A board workgroup will organize all info into a format to be reviewed by the board.
- After review by the board, the board will determine next steps for sending the information to the Assembly.
- The Assembly will take information and a motion from the board and work through the process. Policies will then be voted on by the Assembly.
- This will be an iterative process as related to the resulting work conducted in each step. Regular dates for updates will confirm or adjust the timeline accordingly.
- Other discussion
 - Report this plan to the Assembly at their February meeting and will have a work session in breakout room at their May work session.
 - During the process, consideration for the time needed for a roll-out period.
 - Board to explore accessible formats of the reports.
 - Provide an update about the process to academic programs.

8:50 pm ET

Assembly Speaker February 2025 Draft Meeting Agenda

Mia Krings

- Speaker Krings outlined the draft agenda.
- Discussion included
 - Review of the content to make sure needed items were included
 - Creating a logistics timeline for Assembly meeting preparation for future meetings and Assembly leadership, including platform requirements, secretary and parliamentarian roles, and notification processes
- **Motion 3:** Move to approve the Assembly Draft Agenda for February 25, 2025 as presented.
 - **Rationale:** The Speaker, Assembly Representatives and the Board have reviewed this draft agenda to assure it includes needed agenda items.

Author: Alison Deran

Motion carried.

9:05 pm ET

AMTA 2024 Honorary Lifetime

Achievement Award

- **Motion 4:** Move to go into Executive Session
 - **Rationale:** Candidate names are confidential.**Author:** Alison Deran

Motion carried.

9:13 pm ET exited Executive Session

- The vote for Honorary Lifetime Candidates will be conducted through an email vote using a Google form for the ballot. Past tradition has been to include all board members in the voting.

9:15 pm ET

Adjournment