

**AMTA Work Session**  
**May 14, 2025**  
**7:30-9:00 pm ET**

**Present:** Angie Snell, Leslie Henry, Jen Sokira, Kendall Joplin, Chelsea Mabes, BriAnne Weaver, Nicole Bowen, and Jeff Angell.

**7:30 pm ET**                      **Check In/Call to Order**                      **Angie Snell**

- Meeting called to order
- Discussion but no voting - *not enough voting members* (6 needed for quorum were not currently present)

**7:40 pm ET**                      **NewPoint Advisors Contract**                      **Leslie Henry**

- Hired position - Peter Bendoris, Interim Chief Operating Officer
  - Peter to receive an hourly increase and focus energies in a new way in this role
    - Previously, we paid NewPoint a discounted rate due to our financial circumstances
  - Additional activities:
    - Archival work
    - Move AMTA books out of storage and to 3rd third-party seller; Move book selling away from direct staff
  - Minimize disruption to member services
  - Average of 5 hours per week, with flexibility
  - Discussion: consideration of financial circumstances, hiring permanent positions, unsustainability of current Board operational activities, potential of working with an association management company, an increase in the communications role for Michelle Muth, Vicky, and Veronica, the timeline for Peter's current position, and how to frame the financial increases to the community so they understand the big picture.
  - 25 hr/wk position now open to help Judy Simpson
  - IRS funds - received 1 of 2 checks, one for \$6000, but NOT the second, \$5500 check. A fraud investigation is in process by the Internal Revenue Service (IRS), saying that another entity cashed it.
  - *Action:* comment directly on the shared contract with questions or in an email thread
  - 2 takeaway points: (1) Determine an estimate from AMTA's finances on the next phases of hiring, and (2) communication to the AMTA community

**8:10 pm ET**

**Draft Assembly Agenda**

**BriAnne Weaver**

- Draft looks good, no questions
- Any Board member can be present for the upcoming meeting
- Technical support is needed in setting up breakout rooms. Jen Sokira will help.

**8:18 pm ET**

**Council Coordinators**

**Angie Snell / Chelsea Mables**

- Need unification, to know what all the committees are doing
- Lost committee share folder with names list, currently reassembling
- Workforce Development and Retention Committee (WDRC) Goals and Tasks:  
[https://docs.google.com/document/d/1YI9hCZbL7jJezleBxN6VnfnYvmlKyXrsVuLgk\\_fXDmo/edit?tab=t.0](https://docs.google.com/document/d/1YI9hCZbL7jJezleBxN6VnfnYvmlKyXrsVuLgk_fXDmo/edit?tab=t.0)
- Workforce surveys to go out
  - <https://www.surveymonkey.com/share/c3ec154e-3d3d-4b3c-8e5a-8a33c121eb51>
- How to communicate with committees, and them with us
- *Develop a support process* (with Michelle Muth)
  - Re: Disgruntled emails / social media comments
  - In the meantime, contact Angie Snell and/or Michelle Muth
- Discussion:
  - Preemptively & proactively communicate things people want to know. People want to feel acknowledged, not that you necessarily have the solution.
  - Many have not joined/re-joined AMTA due to upheaval and financial uncertainty; they need to be invested in order to serve
  - There can be a liability issue with Directors and Officers insurance
  - Need to build membership back
  - A dashboard on the new website that displays information
- Working on requesting compiled reports from committees & regional presidents
  - Mid-year report/meeting, when? July / August? Need to allow time for reports to be gathered
- Set symposium rates in June
- Audits happening

**9:07 pm ET**

**Adjournment**

**Board Members**