Online Course Routines for Successful Learning

10 Tips

1. SET COURSE DATES FOR SYNCHRONOUS SESSIONS (about 30%)
2. OUTLINE ASYNCHRONOUS EXPECTATIONS (individual & team work)
3. MODEL PARTICIPATION AND NETIQUETTE (appearance & behavior)
4. PREPARE WEEKLY MODULES (objectives, media introduction, readings/resources, step-by-step instructions, assignments)
5. DESIGN MULTIMEDIA ASSIGNMENTS (podcasts & videos)
6. CREATE A LEARNING COMMUNITY (peer response & support)
7. REINFORCE ACCOUNTABILITY (deadlines & delivery method)
8. MONITOR LEARNING (weekly feedback to teams)
9. BE AVAILABLE (weekly virtual office hours & group chats)
10. INCLUDE CONTEXT-BASED HUMOR (photos, videos, quotes)