

PART I AND PART II - COMPLETE



***AMERICAN MUSIC THERAPY
ASSOCIATION***

***BOARD OF DIRECTORS’
AND
ASSEMBLY OF DELEGATES’
Post-Conference Annual Board Book
November 13 – 18, 2018
(Includes additional reports – 12/7/2018)***

DALLAS, TEXAS

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Board of Directors' 2018 Annual Board Book

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DRAFT (#2: 11-8-2018)
TENTATIVE AGENDA
AMERICAN MUSIC THERAPY ASSOCIATION
Annual Meeting of the Board of Directors
November 13 – November 18, 2018
Dallas, Texas

Tuesday, November 13, 2018

4:00 pm – 4:30 pm	Welcome/Tribute to Al Bumanis Approval of Agenda Approval of Minutes Packet Association Highlights	Amber Weldon-Stephens Andi Farbman
4:30 pm – 5:30 pm	Government Relations Scholarships and Grants	Judy Simpson & Rebecca Preddie Rebecca Preddie
5:30 pm – 6:15 pm	Vice President's Report Conferences and Communications Vice President Elect's Report	Kristen O'Grady Cindy Smith Wendy Woolsey
6:15 pm – 7:00 pm	BREAK	
7:00 pm - 9:00 pm	Retirement Celebration Dinner for Andi!	

Wednesday, November 14, 2018

8:00 am – 9:15 am	Treasurer's Report FY 2018 Audit FY 2019 Year-to-Date Dues Recommendations Investments Update of Financial Action Plan	Alicia Clair & Ed Kahler Andi Farbman Alicia Clair & Ed Kahler Andi Farbman Alicia Clair & Ed Kahler
9:15 am – 9:45 am	Council on Association Services	Michele Forinash
9:45 am – 10:30 am	Council on Professional Practices Membership, IT, & Social Media	Natalie Generally Kirk Angie Elkins, Cindy Smith, Kim Bell
	Membership Workgroup: Angie Snell, Andrea Dalton, Natalie Generally Kirk	
10:30 am – 10:45 am	BREAK	
10:45 am – 11:15 am	Council on Education and Clinical Training Competencies Review Task Force Professional Programs	Eric Waldon Ed Kahler & Kamile Geist Jane Creagan

11:15 am – 11:45 am	Speaker of the Assembly Report Review of Draft Assembly Agenda	Angie Snell
11:45 am – 1:15 pm	LUNCH – Executive Session Transition Committee updates Board Evaluation	Amber Weldon-Stephens Jennifer Geiger Deb Williams
1:15 pm – 1:45 pm	President-Elect Report Bylaws revisions, ETAB, Ethics & JRB Commission Update	Deb Williams
1:45 pm – 2:00 pm	Past President's Report Nominating Committee	Jennifer Geiger
2:00 pm – 3:30 pm	Task Force/Work Group Reports from Mid-Year: Disaster Response Interim Code of Conduct Guidelines AMTA Non-Discrimination Policy Review Non-Harassment Statements within Documents	Andrea Dalton Kristen O'Grady Deb Williams Gary Verhagen

Thursday, November 15, 2018

8:00 am – 8:30 am	Historian's Report	Bryan Hunter
8:30 am – 9:00 am	AMTA.Pro, E-courses	Cathy Knoll & Dwight Knoll
9:00 am – 9:15 am	CBMT Update	Lori Lundeen Smith
9:15 am – 9:45 am	Workgroup Reports/Updates	Amber Weldon-Stephens
9:45 am – 10:00 am	BREAK	
10:00 am – 10:45 am	Journal Reports Oxford University Press	Sheri Robb, Tony Meadows, Barb Else Michael Blong
10:45 am – 11:45 am	Regional President Representative Report Regional Presidents' Reports	Andrea Dalton Regional Presidents
11:45 am – 12:00 pm	Archivist's Report	Lindsey Wilhelm

Updates from Additional Boards, Council Coordinators, and President Elect

Saturday, November 17, 2018

8:00 am - 9:15 am

Jeff Wolfe, AMTAS Officers and New Executive Director

Sunday, November 18, 2018

9:45 am – 10:00 am NCCATA Update

Ronna Kaplan

10:00 am – 10:30 am FY 2019 Budget Review

Alicia Clair & Ed Kahler

10:30 am – 11:00 am Council Coordinators' Updates

Michele Forinash, Eric Waldon
Natalie Generally Kirk

11:00 am – 11:15 am President Elect's Update
ETAB, Ethics, and JRB

Deb Williams

11:15 am - 11:30 am Commission update

Deb Williams

11:30 am Mid-Year Tentative Dates June 20-23, 2019

Amber Weldon-Stephens

11:30 am Adjournment

Amber Weldon-Stephens

OFFICER REPORTS

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
DALLAS, TEXAS
PRESIDENT'S REPORT
Amber Weldon-Stephens, EdS, LPMT, MT-BC**

AMTA Bylaws Article IV, Section 6:

"The President presides at the meetings of the Association. The President calls and presides at meetings of the Board of Directors and appoints, with approval of the Board of Directors, all appointive officers, the Council Coordinators, the chairpersons of the standing committees, and all special committees and advisors. The President holds ex officio membership on all councils and committees and performs other duties implied by the title..."

This year marks the 20th Anniversary of the American Music Therapy Association and 68 years of MUSIC THERAPY! We as an Association are also celebrating the retirement of our Executive Director, Dr. Andi Farbman. After 30 years of dedicated support to the profession of music therapy, Dr. Farbman has made great strides and exceptional differences within music therapy communities, expanding partnerships, advancing awareness, and demanding excellence with all things related to our profession.

As I write this report and reflect over the past year, I am humbled and astonished at the work accomplished by the Board of Directors and the members of AMTA. The year began with a new Board of Directors and several overwhelming tasks before us. I soon realized that the work ahead of us necessitated monthly Board meetings—an unprecedented level of time and effort. I have been extremely grateful for continued diligence and focus of our Board over this past year. Not only did the decision of the Master's Level Entry Subcommittee come to this Board, but also the final decision of hiring our next Executive Director in light of the retirement of Dr. Andi Farbman.

At the writing of this report, I have just returned from Washington, DC, having participated with the Transition Committee in the final interviews for our next Executive Director. The dedication of each committee member to our Association is exceptional and it has been an honor to work alongside them, experiencing their due diligence (Alicia Clair, Ed Kahler, Angie Snell, Mike Silverman, Deb Williams and chair, Jennifer Geiger). Special thanks to the Transition Chair, Jennifer Geiger, for her leadership and attention to the gravity of this responsibility. Also, my extreme gratitude goes to Dianne Wawrzusin and the National Office Staff as they welcomed us, took care of the details, and participated in discussions with the final candidates.

Before I delve into reporting the work of the President, I must express my deepest sympathies for the loss of an AMTA icon, Al Bumanis. I had the privilege of working closely with Al during my years as Vice President and I can attest to his gracious, loving, and humble character. Our conference will have an "Al" shaped hole this year as we will miss his smile and positive attitude, but I feel confident that Cindy Smith and our national office staff, the VP, VP-Elect, and local committee in Dallas, will make all things work beautifully.

Activity Since the Mid-Year Report:

1. In 2018, as President, I have provided the *Presidential Perspectives* column for the *Music Therapy Matters*. I have chosen to write or highlight others from AMTA leadership as part of the *Presidential Perspectives* columns.
 - a. January – Thoughts and Hopes for the Next Two Years
 - b. February – Announces the Make-Up of the New Board of Directors
 - c. March – Highlight Historian and Parliamentarian, Dr. Bryan Hunter
 - d. April – Focus on Member Leadership
 - e. May – Highlight the work of the Ethics Board
 - f. June – Highlight the work of the Vice President, Kristen O'Grady
 - g. July – Views regarding the Board's decision related to the Master's Level Entry
 - h. August – Highlight the work of the Treasurer and Presidential Advisor, Drs. Alicia Clair & Ed Kahler
 - i. September – Staying informed with AMTA!
 - j. October – Highlight the work of the Transition Committee, Chair Jennifer Geiger

2. Conducted at least 12 Board conference calls using Zoom Video conferencing, and completed 5 electronic ballots, all of which resulted in numerous appointments, approvals, re-approvals and elections to move the work forward of the Association. All of the Board's work, from Jan-October, can be reviewed in the published Minutes and Motions packet, once approved by the Board of Directors in Dallas.
3. Facilitated weekly leadership calls with President Elect Williams and Executive Director Farbman. Many additional calls and participants were added as needed.
4. Weekly emails and phone calls with numerous leadership, committees and work groups, regarding many different topics, were completed to continue the work of the Association.
5. As an organizational member of the National Coalition of the Creative Arts Therapies (NCCATA), I asked former AMTA President, Amy Furman to continue her role representing AMTA on this coalition. Please see her report for further details of their work.
6. Notification of award, grant and scholarship recipients is one of my favorite parts of serving as president! I would like to thank the Awards Committee Chair, Dr. Jean Nemeth; Scholarship Committee Chair, Suzanne Heppel; and Fultz Fund Review Committee Chair, Dr. Michele Forinash; for their dedicated service toward recognition of the amazing work of AMTA members and their contributions to the profession. A special note of thanks to Rebecca Preddie at the National Office for the organization of these efforts.
7. Represented AMTA at the Certification Board for Music Therapists Board of Directors' meeting in April via Skype and am thankful to Past President Jennifer Geiger for representing AMTA this October via Skype for their fall meeting.
8. Participated in multiple calls of the Transition Committee as well as semifinal interviews via video-conferencing, and final interviews in Washington, DC. At the writing of this report, the work of the Transition committee is ongoing with multiple levels of details still to address and complete within the next month. Please see Transition Committee Chair, Jennifer Geiger's, report for further details.
9. Reviewed multiple minutes of meetings of the Board Zoom conference calls. My sincerest thanks to Dianne Wawrzusin for all the extra work required of her due to additional Board meetings. The number of Board meetings and workload has been unprecedented and immense this year. I would also like to thank Deb Williams for her support with the reviewing minutes. It does take a village to continue the work.
10. At the writing of this report, I am finalizing the agenda for the Annual Meeting of the AMTA Board of Directors, which will occur at the Dallas Hyatt Regency Hotel from November 13-18.

Commission on the Education and Clinical Training of 21st Century Music Therapists.

As a result of the decision of the Board of Directors regarding the motion to the Board from the Master's Level Entry Subcommittee, the Board developed a Task Force to outline details for creation of the **Commission on the Education and Clinical Training of the 21st Century Music Therapist**. The Task Force is chaired by Deb Williams with members Michele Forinash, Mike Silverman, Eric Waldon, and Gary Verhagen. Please review Deb Williams' report for further details on the work of the Task Force.

Interim Conference Code of Conduct

The Board of Directors passed an Interim Conference Code of Conduct that will come before the Assembly for discussion and a vote in Dallas. The Board developed a Task Force to design implementation guidelines for the interim code. This Task Force is comprised of Kristen O'Grady and Wendy Woolsey with Deb Williams. These guidelines, once approved by the Board, will also go before the Assembly for a vote. Please review President Elect Williams' report for further details.

AMTA Non-Discrimination Policy Task Force

Following up on a recommendation from the previous Board of Directors, this current Board has created a Task Force to develop guidelines for the AMTA Non-Discrimination Policy approved in 2014. This task force consists of Deb Williams as chair along with Michele Forinash, Jennifer Swanson, Marisol Norris, Kristen O'Grady, and Sangeeta Swamy. Please refer to President Elect Williams' report for further details.

Transition Committee Update

As previously stated, the work of the Transition Committee has been very thorough and we are grateful for the guidance from the Executive Search Firm, Raffa. Karen Schuler, from Raffa, has been a tremendous source of information and guidance throughout this process. This committee is committed to staying focused and thoroughly engaged within the process, not only through the selection and hiring of the next Executive Director, but also with the onboarding and transition throughout the coming months. Please refer to Transition Committee Chair Jennifer Geiger's report for further details, and stay informed with all information posted on www.musictherapy.org

Andrea Farbman Government Relations Advocacy Fund

The Board of Directors moved to create the **Andrea Farbman Government Relations Advocacy Fund** to honor and continue the work done by Dr. Farbman during her 30 years of dedicated leadership to the music therapy profession. Once at a sustaining level, the use of the fund will be determined by the AMTA President, President Elect, Past President, Treasurer, Executive Director and the Government Relations Co-chairs. Possible projects may include but are not limited to the following: stipend for government relations training and work at the AMTA National Office; support for training staff and members; development of special projects including videos, written information, presentations; and support for special opportunities such as hearings, testifying for legislation, and collaborations such as *Sound Health*, involving the Kennedy Center and NIH. Thank you to the Board of Directors for your generous contributions to the fund, as this will promote the mission of AMTA in a vast array of areas of need. All are invited and encouraged to support this important and timely fund through contributions of any size. To donate, please visit the website and select the Andrea Farbman Government Relations Advocacy Fund under the donations tab.

In Conclusion

This past year as the President of the American Music Therapy Association has been one of great highs and devastating lows. I could NOT have been successful without the continued support of Past President Jennifer Geiger, President Elect Deb Williams, Executive Director Andi Farbman, as well as the Board of Directors, and regional and committee leadership. Special thanks to the amazing National Office Staff who, this year, lost one of the best, Al Bumanis. (Your Legacy will always live at our national conferences!) As I have stated in previous reports, I have served at multiple levels of leadership throughout my career and have run a large music therapy program and trained over 100 interns in the past 30 years. I can honestly say, I have never worked harder to promote music therapy than I have this past year. My hope is that members know the deep level of dedication of each person who serves the profession at a national level. I must also thank my family for their support. This position has taken many hours away from family during a year that will include my daughter's wedding!

There are not enough words to adequately thank Dr. Andi Farbman for her AMAZING leadership over the past 30 years. I remember meeting Andi for the first time in Atlanta at the 1988 National Conference of NAMT. I had just graduated with my degree and had no idea that, in the future, I would be writing the report that would wish her well and thank her for her excellent years with our profession. Andi, we thank you for giving us 30 years and dedicating your world to us during that time. I wish you all the best with an amazing encore to continue doing all that brings you joy and happiness! With my deepest gratitude, God Bless!

AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
PAST PRESIDENT'S REPORT
Jennifer Geiger, MA, MT-BC

Action Item: Approval of the slate of officers

MOTION: To approve the slate of officers for the November 2019 election at the annual meeting of the AMTA Board of Directors.

AMTA Bylaws, Article IV, Section 8:

"The Immediate Past President assists the President as requested and provides continuity in the administration of the Association..."

It continues to be an honor to serve as Past President. I am grateful for the AMTA leadership team: President **Amber Weldon-Stephens**, President Elect **Deb Benkovitz Williams** and Executive Director **Dr. Andrea Farbman**. I have participated in all Board calls/video conferences and e-mail ballots and have been available to provide information as needed. Additionally, I am a member of the Audit Committee chaired by Treasurer **Alicia Clair**. The activity level for this term of the Board of Directors remains unprecedented!

Transition Committee, Chair

Just prior to the Mid-Year meeting, we moved from the "Prepare" to the "Search" phase, with the launch of the search commencing in June with the nationwide posting of the Position Profile for the AMTA Executive Director. While the time between hiring Raffa and the launch of the search was 3 months, the time between the search launch and the finalist interviews was also 3 months! I commend the diligent focus of the Transition Committee members: **Amber Weldon-Stephens, Deb Williams, Alicia Clair, Ed Kahler, Angie Snell, Michael Silverman** who have worked with me every step of the way. Raffa Managing Director, **Karen Schuler**, and her team have been essential in moving the work forward. I commend the Board for making this important investment in the future of the association. The final phase of the transition will be the "Onboarding" process, once the new executive is hired.

When interviewing the final three candidates at the end of September in Washington D.C., it was apparent how integral the work of the **Stakeholder Committee** was: each candidate identified components that were the result of the attribute survey distributed to the members. Gratitude to Chair **Amy Furman** and the Stakeholder Committee for their time and efforts that resulted in an effective Position Profile that generated over 100 applicants for the AMTA Executive Director position! These applicants were a mix of diversity; some had association management experience but were not connected to music therapy; some were music therapists with no association management experience, and very few were both.

The Transition Committee met 7 times since the Mid-Year meeting, which included the presentation of 20 candidate applications, CVs, and cover letters. Careful examination of the applications resulted in the invitation to five individuals to participate in Round 1 interviews via video conference in early September. From there, three candidates were invited to the Raffa offices in Washington D.C. at the end of September, where they met with the Transition Committee in person, and with additional Board members participating via video conference. The three finalists also visited the AMTA National Office in Silver Spring, MD as part of the candidate's due diligence.

As of the writing of this report, deliberations continue, and no decision has been made as to who the next Executive Director of AMTA will be. The finalists bring excellent skills to the position, making the decision extremely challenging. We anticipate introducing the membership to the next executive at the National Conference in Dallas.

Executive Personnel Committee

Per Bylaws, Article XVII:

Section 4. The Executive Director is reviewed annually by the Board of Directors. Contractual arrangements between the Executive Director and the Board of Directors provide for evaluation of work, resignation, dismissal, salary, length of term, and other essentials of the position.

Due to the search and transition for the next Executive Director, the Executive Personnel Committee was engaged once since the Mid-Year meeting to discuss specifics related to the current executive's contract. I appreciated working with Amber Weldon-Stephens, Debbie Williams, Angie Snell, Alicia Clair and Ed Kahler.

Nominating Committee, Chair

Per Bylaws, Article XI:

Section 1. In a regular or special election, a nominating committee appointed by the President with the approval of the Board of Directors presents the Board of Directors with a slate of two names for each seat on the Board of Directors becoming vacant in any election year or at the time of any special election. These names must be submitted by the first meeting of the Board of Directors at the annual meeting in the even-numbered year of the 2-year election cycle. Nominations may be made from the floor during a business meeting at the annual meeting in the even-numbered year of the 2-year election cycle.

Thanks to all of the members who expressed their interest in AMTA officer positions! Hearty thanks to the members of the Nominating Committee – **Melita Belgrave, Amy Furman, Ed Kahler, Eve Montague and Sangeeta Swamy** – for their thoughtful focus in generating nominees for the AMTA offices of President Elect and Vice President Elect for the 2019 election. I am excited to share the slate of nominees with the Board for their approval, and to present the slate to the membership at the General Business meeting. The nominees will prepare for their run starting in January 2019. Gratitude for all who considered the opportunity to serve, and to those who are making the commitment to do so!

As we move forward in this year of significant change for our association, I express my deep gratitude for the unwavering advocacy of the music therapy profession by Executive Director **Andrea Farbman**. I am grateful for how far we've come and am excited to see how far we will continue to go! My sorrow for the loss of "Big Al" **Al Bumanis** from this earth is lessened only when thinking of the significant impact he had on our growing profession of students and professionals. As we gather together for this conference, his memory will be alive, and his loss will be palpable. Finally, I express my appreciation to Board members, National Office staff members, and my loving family for an amazing year!

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER. 13-18, 2018
PRESIDENT ELECT'S REPORT
Deborah Benkovitz Williams, MSW, LSW, MT-BC**

Action Items:

Bylaws Revisions for Board review prior to submission to AMTA general membership at the first General Business meeting.

From Article IV, Section 7 of the Bylaws:

Section 7. The duties of the President Elect are to assist the President as requested, to study the duties of the President in anticipation of assuming the responsibilities of the Presidency, and to assume all duties of the President in case of resignation, disability, or absence of the President. In addition, the President Elect studies the Bylaws and related literature for the purpose of proposing revisions to these documents where such revisions are necessary to keep the documents current and responsive to the aims, objectives, and purposes of the Association. The President Elect also serves as communication liaison from the Board of Directors to the Education and Training Advisory Board, the Ethics Board, the Judicial Review Board, and the Student Affairs Advisory Board.

It is an honor and privilege to serve as President Elect of the AMTA. Since the June 2018, Mid -Year meeting, I have participated in regular weekly leadership calls with President Weldon-Stephens, Dr. Farbman, and sometimes others, including Immediate Past President Jennifer Geiger, Speaker Snell, and Assistant Speaker Silverman. I also met monthly via Zoom video conference with the **Board of Directors**. The Transition Committee of which I am honored to be a part of, has met frequently. As indicated by the Bylaws, I also serve as **liaison to the Board of Directors with the Ethics Board, Judicial Review Board, ETAB and the Student Affairs Advisory Board.**

Task Force for the Education and Training of 21st Century Music Therapists Commission, Chair

Comprised of an impressive group including Michele Forinash, Mike Silverman, Gary Verhagen, and Eric Waldon, this task force has nearly completed its work by developing guidelines for appointments and elected positions. The Task Force is recommending five names to President Weldon-Stephens and the Board for approval. Thus far, Ron Borczon, Betsey King, Marisol Norris, and Donna Polen have been appointed, and the fifth person is in the process of being selected and appointed. Six additional positions will be elected by the Assembly. The Commission members will elect a Chair or Co-chairs from among their members. Regarding the elected members by the Assembly, regional presidents will each nominate one person from his/her region. Additional nominations may be accepted from members via Assembly Delegates by October 26. Detailed information and dates of the nomination process are being finalized at this writing, and will soon be released via the AMTA website, social media, and through the regions. Elections are expected to take place at the Saturday Assembly meeting at conference (November 17, 2018).

Interim Conference Code of Conduct, Work Group Liaison

The **Work Group** of Kristen O'Grady, Wendy Woolsey, and liaison Deb Williams, **to implement guidelines for the interim Conference Code of Conduct**, is working with conference planners and committee members to ensure a safe, collegial conference environment. Attendees in Dallas will receive information at registration regarding the interim Conference Code of Conduct and learn whom they can speak with if there is any reason to believe that the Conference Code of Conduct is being violated. The Ethics Board has been supportive and helpful in the development of implementation guidelines. The proposed guidelines are not yet complete due to their complexity and legal ramifications. AMTA attorney, John Hazard, is currently reviewing them. There is a tremendous effort to establish a number of safeguards and responses, creating a safe and comfortable environment for all conference attendees.

Task Force to implement guidelines for the Non-Discrimination and Equal Opportunity Policy, Liaison

This task force remains in the early stages of its efforts, due, in part, to the anticipated arrival of a new Code of Ethics, and the more time-sensitive need to address guidelines for the Conference Code of Conduct. The Task Force is ably served by Kristen O'Grady, Michele Forinash, Jenny Swanson, Sangeeta Swamy, and Marisol Norris. The Task Force will continue to work on a detailed implementation plan as the new Code of Ethics is adopted. Complexities include the legality of certain actions, time frames, people involved, membership status, and other factors. This task force is serious and thoughtful about the processes being reviewed and established.

Please see individual reports of the Ethics Board, Education & Training Board, Judicial Review Board, and the Student Affairs Advisory Board.

PROPOSED BYLAWS REVISIONS

ARTICLE IV. Officers

Current language:

Section 13. The Regional President Representative serves as a conduit to the regions and other regional presidents particularly in communications regarding issues related to the regions, providing feedback from the Board of Directors to the regions and from the regions to the Board of Directors.

Proposed change:

Section 13. The Regional President Representative serves as a conduit to the regions and other regional presidents particularly in communications regarding issues related to the regions, *connecting leadership with those affected by disasters, and* providing feedback from the Board of Directors to the regions and from the regions to the Board of Directors.

Rationale: The task of “*responding to disasters*” was added to the responsibilities of the Regional President Representative a year ago. The additional language being proposed will update and accurately reflect the responsibilities of the Regional President Representative.

Article VIII. Councils and Committees

Current language:

Section 1. The Association has three standing councils: The Council on Association Services, the Council on Education and Clinical Training, and the Council on Professional Practices. The Coordinators of the Councils are appointed by the President with approval by the Board of Directors. Each council has standing committees within it.

Section 2. Standing committees for the standing councils are specified as follows:

Council on Association Services: Committees on Clinical Practice Networking, Diversity and Multiculturalism, International Relations, Interprofessional Collaborative Resources, Membership, Professional Advocacy, and Workforce Development and Retention.

Proposed change:

Section 1. The Association has three standing councils: The Council on Association Services, the Council on Education and Clinical Training, and the Council on Professional Practices. The Coordinators of the Councils are appointed by the President with approval by the Board of Directors. Each council has standing committees within it.

Section 2. Standing committees for the standing councils are specified as follows:

a. Council on Association Services: Committees on Clinical Practice Networking, *Diversity, Equality and Inclusion*, International Relations, Interprofessional Collaborative Resources, Membership, Professional Advocacy, and Workforce Development and Retention.

Rationale: The committee feels that the new name better reflects the spirit and nature of the committee and the goals and tasks assigned to the committee. We believe that the proposed name change goes beyond being aware of our diversity in the profession of music therapy, to making sure that all voices are equal and included.

I would feel remiss if I did not express my gratitude to my fellow board members, the staff at the national office, committee chairs, task force and work group members, and ALL the membership, who share their expertise, wisdom, and time, to assist me in my role and help move the business of the AMTA forward. Thank you!

With gratitude,

Debbie Benkovitz Williams

Deborah Benkovitz Williams, MSW, LSW, MT-BC

NICU Music Therapist

President Elect, AMTA

AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
Vice President's Report
Kristen O'Grady, MA, LCAT, MT-BC

Per Article IV, Section 9 of the AMTA Bylaws, “The Vice President serves as the program chairperson for annual conferences during his or her term in office. This officer presides in the absence of the President, President Elect, and Immediate Past President, and succeeds to the Presidency in the case of disability or resignation of the President, President Elect, and Past President.”

In my role of Vice President, I have continued to remain an active member of the AMTA Board of Directors, participating in scheduled conference calls and email votes to date. Additional duties have been to participate in the Financial Planning workgroup related to conference revenue, implementation of the conference Interim Code of Conduct, and Non-Discrimination Policy task force (currently forming). The main focus of my work has been on conference planning and development. I have worked closely with the conference team, consisting of Al Bumanis, Cindy Smith, and VP Elect Wendy Woolsey to plan and execute the 2018 AMTA national conference. The team communicated on a near daily basis through email exchanges, weekly conference call, and a final site visit in September.

2018 National Conference:

The conference team continues to work diligently to prepare for another successful annual conference. As of this date, the final program is near completion in preparation for printing. This year, we have used the 20th anniversary of the formation of AMTA to guide the implementation of our conference theme, “Music Therapy for a Growing World”. This anniversary provides us an opportunity to reflect on our history, as well as develop our future. Our music therapy world is constantly growing and changing, both in our music therapy community and in the clients we serve. We are at a pivotal moment in our organization’s history in many ways. Conference feels like an important place to honor this moment together.

We are pleased to offer a variety of exciting events at this year’s conference, including entertainment, networking opportunities, specialty trainings, revamped MTex series, and Conference Chair presents sessions. Cindy Smith and I traveled to Dallas in September to complete our final site visit with the hotel staff. Angie Elkins also attended our final site visit. Angie’s perspective provided additional insight to this process. The final site visit is crucial to ensuring that we develop the conference layout in the most efficient manner possible. We were also able to meet with the local committee, answering questions and supporting their tasks. This has been an enthusiastic and dedicated group. I would like to recognize local co-chairs Daniel Tague and Mary Altom for coordinating such a highly productive and organized group. I have been impressed with their innovative ideas. Once such idea was to offer food trucks during some of the meal breaks, providing additional quick dining options for our conference attendees. Look for those trucks near the Reunion lawn.

During this year’s conference, we are especially mindful of the safety and comfort of conference attendees. As previously reported, an Interim Conference Code of Conduct was presented and approved by the Board of Directors for implementation during this year’s conference. Deborah Benkovitz Williams, Wendy Woolsey and I worked on a plan for implementation, which will be presented to the board for approval prior to this year’s conference. We plan to disseminate this information widely throughout the conference. Included in the implementation will be the identification of key individuals who can assist members should an issue arise. Attendees should be able to enjoy the conference comfortably, without fear of harassment, bullying, discrimination, or any other interaction which would impede the safety of an attendee.

See O’Grady **Appendix A** for the Interim Conference Code of Conduct. This Code is intended to serve in the interim until a finalized policy is developed by the Assembly of Delegates.

Conference Program

This year’s conference will feature a keynote from two dynamic leaders in our field on the occasion of their retirements: AMTA Executive Director Andrea Farbman, EdD, and Renown music therapist Deforia Lane, PhD, MT-BC. We will hear from Dr. Farbman and Dr. Lane as they reflect on this transition. It is our honor to host both

of these outstanding speakers. This promises to be an important conversation that you won't want to miss. This conference is filled to the brim with dynamic, innovative and high quality concurrent sessions, highlighting the work of music therapists throughout the world. For an up-to-date listing of planned concurrent sessions, please click here: [2018 Concurrent Sessions and Meetings](#).

In addition to the numerous high quality concurrent session offerings, we are pleased to offer a number of specialty trainings, both before and after the conference, as well as 34 CMTE courses. Please use this link to view the most up-to-date listing of specialty training and CMTE courses: [2018 CMTE and Specialty Training Courses](#). Our website will continue to be updated as course offerings are subject to change based on registration. I just wanted to highlight a few new and exciting offerings:

- **An Introduction to DIR Floortime for Music Therapists**—John Carpeno, PhD, LCAT, MT-BC
- **Whole Person, Whole Life: A Comprehensive View of Music Therapy in Pediatric Palliative Care**—Chair: Shawna Vernise, MA, LCAT, MT-BC; This institute is sponsored by the Each One Counts foundation. This is the second year that we are proud to offer such an event in partnership with this foundation.
- **Music Therapy Assessment: Global Perspectives & Contemporary Issues**—Chair: Eric Waldon, PhD, MT-BC; This institute will feature a consortium of music therapists from around the world who have collaborated to form the International Music Therapy Assessment Consortium
- **Music Therapy & Trauma: Preparedness, Response & Resilience**—Chairs: Jennifer M. Sokira, MMT, LCAT, MT-BC and Jennifer Townsend MMT, MT-BC
- **Drums Alive Golden Beats Instructor Training**—Hachya H. Franklin and Dorie Phillips, MT-BC; Last year, the Level 1 Drums Alive training was met with rave reviews. This year we are pleased to offer the second level of this training for those wishing to become instructors.

We will again be offering Level 1 Bonny Method of Guided Imagery and Music training with Nicki Cohen, PhD, MT-BC, as well as Neonatal Intensive Care Unit (NICU) Music Therapy Training with Jayne Standley, Jayne Standley, PhD, MT-BC (chair). Our 34 CMTE course offerings span a wide range of clinical topics and offer a deeper dive into areas of special interest. We are also pleased to continue the AMTA Leadership Academy, giving members the opportunity to hone their leadership skills and hone their interest in professional service. Finally, opportunities for student learning abound. The 3rd annual Passages student mini-conference will be held on Thursday, November 15, 2018.

Special thanks to Julie Andring, PhD, MT-BC (CEC co-chair), and Wendy Woolsey, MA, MT-BC for their review of CMTE proposals. I would also like to once again extend my gratitude to Laurie Keough for her past role as chair of the Continuing Education Committee chair. She paved the way for a much smoother process, and was instrumental in attaining Pre-Approved Provider status for AMTA to be able to provide LCAT continuing education credits for the first time this year.

Conference Entertainment and Special Events

I could not be more excited about the entertainment for this year's conference! We have something to offer every night of conference. Here is your entertainment and special events schedule at a glance:

- **Opening Session**—Opening night will feature the musical collaboration of Billy Dawson, a Nashville country music singers/songwriter, and Shawn Piper, an autistic teenager from Frisco, TX. Shawn has been a recipient of music therapy which has helped to nurture his love for performing. Several years ago, he began a performance collaboration with Billy.
- **Friday Night Concert**—This year we will have a special concert on Friday night featuring America's Got Talent finalist Kechi Okuchi, Kechi has an inspiring story to tell through her music, as she is only one of two survivors of a horrific plane crash. Music therapy played a part in Kechi's recovery, and she is here to share her musical journey with us.
- **Hootenanny**—another conference first, this down-home jam, hosted by Cathy Fink and Marcy Marxer, promises to be a lively and fun-filled musical celebration.
- **Latin Dance Party**—Following the Friday night concert, please stick around for our first ever Latin Dance Party! Members of the Latin American Music Therapist Network will host this energetic event.
- **Creative Forces Presents: Nurturing Your Creative Self**—join us Saturday night with our colleagues from art therapy for a drop-in open art studio. Art materials will be provided.

- Chant Circle—Members of the Daughters of Harriet will host our conference Chant Circle.
- Drum Circle—a conference staple! We are honored to have Arthur Hull as our facilitator this year!
- Cabaret—finish off your Saturday night with our open-mic cabaret. Bring your friends or perform solo. All musical styles welcome.
- Closing session—we will close out the conference with the musical stylings of the E-flat Porch Band, a local Texas favorite.

2nd Annual MTex Series

The MTex Series launched last year, offering conference goers a new and innovative format to the typical concurrent session. After attending last year's MTex sessions and receiving feedback from attendees, we decided on a relaunch of the MTex Series to be more in line with the known Tedx talk format. Vice President-Elect Wendy Woolsey has taken on this project. Please see her report for a more detailed account of this year's offerings. I am very excited about the work she has done in this initiative, and I am looking forward to the MTex Series at this year's conference!

PR/Conference Website:

Local committee member Haleigh Beaird has been doing a fantastic job handing the PR for the 2018 conference. Haleigh has developed eye-catching posts, which she has shared on the AMTA National Conference Facebook page, as well as a number of other venues. Haleigh maintains the Facebook page, Instagram account, and Twitter feed. Be sure to follow @amtanaton on Instagram and Twitter, and @AMTANationalConference on Facebook. In addition, conference attendees are again privileged to access our Conference Website for conference information (<http://amtanationalconference.com/>). We will again be utilizing a conference app, allowing attendees to access conference schedules and updated information with a tap on their phones/devices.

2019 Conference

Work has begun on the 2019 Conference, which will be held at the Hyatt Regency in Minneapolis, MN. The conference will be held from November 21-24, 2019, with pre-conference trainings and meetings beginning November 18, 2019. My current tasks include developing the conference theme and selecting the local co-hosts. VP-elect Woolsey has been instrumental in assisting with the review of our current Call for Papers process, and we hope to make some changes to increase efficiency and promote transparency. We plan to share some of these changes and guidelines for members through E-News, an InfoPod, Latest News, and/or some combination.

Notes of Gratitude

Conference planning is truly a herculean effort which is only made possible by the hard work and dedication of many individuals. I would like to extend my gratitude to:

1. The **National Office Staff**: Dianne Wawrzusin, Angie Elkins, Judy Simpson, Jane Creagan, Rebecca Preddie, Tawna Grasty, Jenny McAfee, Kim Bell, Barb Else, and Executive Director, Dr. Andrea Farbman.
2. The **Local Committee**: Mary Altom and Daniel Tague (chairs); Melissa Heffner, Jaime Rifkin, Joseph Reyes, Marcus Hughes, Elizabeth Landers, Samantha Lowry Harmon, Esther Craven, Janice Lindstrom, Jennifer Townsend, Haleigh Beaird, Diane Powell, Kathleen Coleman, and Patina Jackson.
3. The **2018 Conference Program Review Committee**: Julie Andring (CMTes), Erica Lyles, Emma Moonier, Jennifer Townsend, Patricia Winter, and VP-elect Wendy Woolsey.
4. **VP-Elect Wendy Woolsey** for jumping right into the planning process and approaching every task with active engagement and attention to detail.
5. **Conference Planner Cindy Smith**: In addition to her years of experience, Cindy has seamlessly taken on additional tasks as the year progressed. Cindy has expertly guided me through the planning process, prompting me as needed to keep the process going. I cannot say enough about the work Cindy has done for this organization. I am grateful for her guidance and advice.

6. **Al Bumanis:** It has been my great honor to have worked with Al, first as VP-elect, and then more closely this year as VP. Planning any conference can become stressful at times. Al had a way of infusing humor and levity into any situation. I just adored working with Al. He was funny, kind, compassionate and hard working. He was fiercely dedicated to AMTA and took great pride in the work that was done, seeking none of the praise for himself. I can only imagine how it was to work with him daily in the office for the last 27 years, as the staff did. I am very sad that he is no longer here, though I feel honored to have spent this time getting to know him a bit. I will miss his comments about the Yankees and how he infused fun into conference planning. I thank him for all of the many lessons he taught me in the time we worked together.

On behalf of the 2018 Conference Team and the Local Committee, I welcome you to Dallas! We hope you enjoy your conference experience.

Respectfully submitted,

Kristen O'Grady, MA, LCAT, MT-BC
AMTA Vice President

APPENDIX A – O’GRADY

Interim Conference Code of Conduct

Approved by the Board of Directors (5/31/18)

The American Music Therapy Association expects that all AMTA annual conference attendees will promote a safe and ethical environment along with a culture of civility and kindness, treating all with dignity and respect. Harassment, bullying, or discrimination of any kind is not tolerated. Please use professional behavior with all – including friends, colleagues, volunteers, conference attendees, guests, hotel staff, and anyone you come into contact with, so that everyone can enjoy this conference to the fullest extent possible. Volunteers and staff work hard to ensure everyone has a positive conference experience. Attendees at the AMTA conference should expect to hold to a professional code of conduct that is consistent with the AMTA Code of Ethics and represent the music therapy profession in a positive light. Attendees should be prepared to adhere to directions and signs provided for safety concerns, respect open and closed special events or sessions, follow CBMT guidelines for earning CMTE credits, and participate as outlined in special events run by volunteers and staff, etc. Remember that special guests, clients, students, and others not affiliated with the conference may be in the hotel and their perception of the music therapy profession is affected by the way music therapists present themselves. AMTA reserves the right to remove anyone found not in compliance with the Code of Conduct.

AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13 – 18, 2018
VICE PRESIDENT ELECT'S REPORT
Wendy Woolsey, MA, MT-BC

As Vice President Elect I support Vice President O'Grady and the conference planning team in preparing for the annual conference in Dallas, Texas. I have been studying and reviewing the processes and procedures in place, coordinating the MTEx presentations and learning from this amazing team.

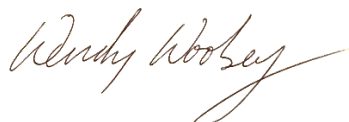
I have been participating in weekly conference calls with the conference team in preparation for the 2018 conference. Initially, I participated in the blind review process of CMTE and session proposals. Since then, I have reviewed proposal submission guidelines for our 2019 conference in efforts to streamline processes, further define procedures and increase transparency. I've also worked to further develop the MTEx sessions in style and aesthetics. Six proposals have been selected to present TEDx style talks in Dallas. There will be two MTEx sessions on Saturday of conference. Three presenters will have up to 18 minutes in each session to present their topic, followed by a question/answer period. I am working with our video professional and hotel contacts to provide a professional aesthetic and record the MTEx sessions for future learning opportunities. It has been a pleasure to work with the MTEx presenters and support the development of their TED Talk style presentations and this new format for the growth and development of our field.

As Vice President Elect I also served on the Stakeholder's Committee. It was my pleasure to work with student representatives and professionals from every region to identify the values of members and non-members and gather information to aid in the search of our next AMTA Executive Director. I continue to be available to answer questions of members and non-members alike regarding the process and status during this transition.

I also have served on a workgroup developing implementation procedures for the interim conference code of ethics. It has been important to reflect on the values of AMTA in relation to the code to help establish a culture of dignity and respect at conference. For further information please see President Elect Benkovitz's report.

It is a pleasure working with the conference team. I look forward to continuing preparations as we work to provide you valuable opportunities to gain knowledge on evidence-based practice, network, earn continuing education credits and engage in learning opportunities to support "Music Therapy for a Growing World."

Respectfully Submitted,

A handwritten signature in brown ink, reading "Wendy Woolsey". The signature is fluid and cursive, with the first name "Wendy" being more prominent than the last name "Woolsey".

Wendy Woolsey, MA, MT-BC

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING, NOVEMBER 13-18, 2018
SPEAKER OF THE ASSEMBLY OF DELEGATES' REPORT
Angela M. Snell, M.S.Ed, MT-BC**

Article VII. Assembly of Delegates

Section 1. An Assembly of Delegates, hereinafter referred to as the Assembly, is the legislative and policy-making body of the Association. The Assembly receives and acts upon legislation from the general membership, the Council Coordinators, the Board of Directors, and its own members.

Section 2. The Assembly is composed of professional members elected by and from the regional organizations within the Association. The number of delegates in the Assembly is in proportion to the number of national professional members in the respective regions. Each region has a minimum of two delegates. The exact number of delegates from each region is established by the Board of Directors for each election year prior to the regional meetings. The size of the Assembly is established by the Board of Directors within a numerical range of 60 to 70 delegates.

Section 6. The Assembly, at the national conference held in an odd-numbered year, elects four members to serve on the Board of Directors and then elects one of these four to serve as Speaker of the Assembly and one of these four to serve as the Assistant Speaker of the Assembly. The term on the Board coincides with the 2-year term of the national officers. The Assembly also elects four alternate delegates, an alternate to function in the event of the unavailability of a primary delegate. Assembly delegates and alternate delegates may not serve concurrently in any other office on the Board of Directors. In the event of the resignation of a primary delegate from the Board, the alternate with the highest number of votes will succeed to the position, and the person with the next highest number of votes will succeed to the alternate delegate position.

Section 7. The Speaker of the Assembly is the presiding officer of the Assembly of Delegates and, with the President and the Assistant Speaker, prepares the agenda for the Assembly meetings, with approval of the Board of Directors. The Assistant Speaker presides at its meetings in the absence of the Speaker. A vacancy in the Speaker's position is filled by the Assistant Speaker. A vacancy in the Assistant Speaker's position is filled by the Assembly at its next meeting. (AMTA, 2017)

Total Delegates for 2018-2019 = 64 (43 = a 2/3 quorum)

Report Overview

- I. 2018 AMTA Conference: Dates/Times of Assembly Meeting Obligations**
- II. Speaker Activities and Assembly Leadership Teams**
- III. Assembly Delegate Member Outreach: MLE Feedback, Stakeholder Survey, and 21st Century Commission Nominations**
- IV. Assembly Bylaws Task Force Update**
- V. Final Items**
- APPENDIX A – SNELL (2018 Speaker Quick Takes)**

I. 2018 AMTA Conference: Dates/Times of Assembly Meeting Obligations
Hyatt Regency Dallas Hotel, Dallas, Texas

Meeting obligations for Assembly Delegates include three meetings of the Assembly of Delegate (Nov. 15, 16, and 17) and two AMTA General Membership Business Meetings (Nov. 16 and 17). These meeting times are not expected to change, however, Delegates and Alternates should check the schedule updates provided daily at the conference.

DATE	Assembly of Delegates Meetings 2/3 needed for a Quorum	AMTA Business Meetings 2/3 needed for a Quorum
Thursday, November 15	1:30 p.m. – 5:30 p.m.	
Friday, November 16	7:30 a.m. – 9:00 a.m.	10:30 a.m. – 12:00 p.m. Delegates need to sit near the front.
Saturday, November 17	11:15 a.m. – 1:15 p.m.	4:45 p.m. – 5:45 p.m. Delegates need to sit near the front.

In order to assure the full representation promised to the membership and to meet quorum requirements outlined in the AMTA Bylaws, Article X, Delegates pre-arrange their schedules to attend all meetings. Those who are unable to attend are instructed to notify their Regional President as early as possible so an Alternate Assembly Delegate can be notified to fill the vacancy. In addition to coordinating Alternates to fill known Delegate absences, Regional Presidents are encouraged to have some unassigned Alternates sit in the public viewing section for each of the Assembly meetings in case an unexpected Delegate absence occurs. All Alternates are welcome and encouraged to attend Assembly and General Business Meetings. The Speaker includes all Alternates on emails distributed to Delegates so they can be informed representatives if they are called to fill a seat. Information includes the Board Books, supplemental attachments, and Speaker Quick Takes forwarded throughout the year.

It is the responsibility of all Assembly Delegates and Alternates to read the Board Book and Speaker Quick Takes with attachments so they can be prepared for the Assembly Meetings and the action tasks that precede and come after each conference. The Speaker will send out a draft agenda with as much notice as possible to keep delegates apprised of the upcoming issues slated for discussion and votes. Issues often come from committee and board meetings taking place at the conference. Thus, some items will not appear on the preliminary draft agenda.

II. Speaker Activities and Assembly Leadership Teams

Since the Mid-Year Board Meeting in June, the high pace of work generated from the Board has continued. Teamwork, engagement, and outreach has continued as related to a number of items, including MLE Subcommittee Final Report Recommendations, Anti-Harassment, and the Executive Director Search, among others. In addition to serving on the Board of Directors, the Speaker currently serves on the Executive Committee (EC), the Executive Personnel Committee (EPC), the Financial Advisory Committee (FAC), the Transition Committee (TC) (activities related to the Executive Director search), and the Assembly Bylaws Task Force (ABTF). Following is a list of Speaker activities from June to October 2018:

1. Coordinated meetings and action items with the Assembly Representatives, Regional Presidents, the Assembly Bylaws Task Force (ABTF), Assembly Parliamentarian, Board members, Assembly Delegates/Alternates, and members/potential members;
2. Attended the AMTA Mid-Year Board Meeting in Linthicum Heights, Maryland, June 22-24;
3. Engaged in an average of two or more meetings a week related to various committee, Task Force, and leadership duties, along with related emails and resulting duties between meetings;
4. Received and initiated calls and emails from members and non-members from all regions; Topics included committee actions tasks, MLE, Anti-harassment, membership, member questions / concerns and suggestions, 21st Century Music Therapists Commission, and care and compassion for national office staff and Board leaders;
5. Traveled to the Washington, D.C./Silver Spring, Maryland area for a Transition Committee meeting Sept. 27-30;
6. Coordinated Assembly Representative Alternates to assure full representation for meetings and votes in the event of an absence;
7. Forwarded three more Speaker Quick Takes to Assembly Delegates and Alternates (See APPENDIX A – SNELL following this report);
8. Maintained continuous communication and collaboration with the Speaker Leadership Team, President Weldon-Stephens and her Leadership Team, Executive Director Farbman, AMTA Regional Presidents, AMTA Regional Presidents Representative Dalton, and ABTF members.

Speaker Leadership Team:

Assembly Delegate Representatives

I am proud and honored to work with an incredible leadership team for the 2018-19 term of office. The work of the association continues to increase, giving testament to the health of AMTA along with the vision of our membership. I can confidently assure the membership of the work ethic and expertise of their Assembly Delegate Representatives serving on the AMTA Board of Directors. All are actively engaged in the work of the Board of Directors during face-to-face meetings, phone and video conference-call meetings, the email voting process, and committee work.

Angela M. Snell – Speaker of the Assembly (snellmusictherapy@gmail.com)

Michael Silverman – Assistant Speaker of the Assembly (silvermj@umn.edu)

Lori Gooding – Assembly Delegate at Large (lgooding@fsu.edu)
Gary Verhagen – Assembly Delegate at Large (gtverhagen@verizon.net)

Assembly Delegate Representative Alternates

The Alternate Assembly Delegate Representatives have been just as dedicated as those listed above. The alternates must also remain up-to-date and current with the work of the association and the interests of the membership. Every Board meeting has had at least two Alternates on stand-by, ready to serve in the event of a planned or unplanned absence. This means these leaders do similar pre-meeting preparatory work so members are assured there is always full representation. Note that both Piper Laird and Andrea Dalton were even available to step in during a short period of time at the Mid-Year Board meeting. Thank you to the four listed below for their service.

Piper Laird (piper.riehlelaird@bannerhealth.com)
Andrea Dalton (andreadaltonmtbc@gmail.com)
Spencer Hardy (spencerhardymusictherapy@gmail.com)
Carolyn Moore (Cxd042@shsu.edu)

Parliamentarian for the Assembly of Delegates

Linda Bosse continues as the Assembly Parliamentarian. Her thorough knowledge of Robert's Rules of Order, the AMTA Bylaws, and the history of the Assembly of Delegates is highly valued. Thank you to Linda for her continued service in this role.

Linda Bosse (LindaBosseMT@aol.com)

The 2018-2019 Assembly of Delegates

The Regional Presidents and their Assembly Delegations have increasingly become an even more vital link between the members and the Board this year. Member voices and engagement as facilitated by the Regions have been critical in the decision making process required as a result of the work of the MLE Subcommittee and their Final Report to the Board. The Regional Presidents and the Regional Presidents Representative Andrea Dalton (andreadaltonmtbc@gmail.com) have been responsive to action tasks and in their communication in both directions between the Delegates, members and the Speaker Leadership Team. (See Section III. below regarding their role in the Education and Clinical Training of 21st Century Music Therapists Commission.)

Great Lakes Region (16 delegates) Debbie Bates, GLR President (dsbates3@gmail.com)
Mid-Atlantic Region (15 delegates) Mike Viega, MAR President (maramtapresident@gmail.com)
Midwestern Region (6 delegates) Andrew Knight, MWR President (ajknightmtbc@gmail.com)
New England Region (5 delegates) Judy Engel, NER President (judynengel@gmail.com)
Southeastern Region (8 delegates) Christine Leist, SER President (leistcp@appstate.edu)
Southwestern Region (5 delegates) Christine Neugebauer, SWR President (ctneugebauer@outlook.com)
Western Region (9 delegates) Kymla Eubanks, WR President (kymla.eubanks@gmail.com)
Total Delegates for 2018-2019 = 64 (43 = a 2/3 quorum)

Assembly Bylaws Task Force

Below are the current members of the ABTF. The work of this Task Force is well-timed at this point in the history of our association. It is a thoughtful group with immense regard for the history of the AMTA Bylaws and a keen sense of responsibility for the needs of our association as we continue to grow. (See Section IV. below for a brief update.) Much appreciation goes out to these Task Force members.

Task Force Chair: Angie Snell, Speaker of the Assembly (snellmusictherapy@gmail.com)
MAR: Donna Polen (MARAssemblyChair@gmail.com), Gary Verhagen (gtverhagen@verizon.net)
GLR: Cindy Ropp (cropp@ilstu.edu), Debbie Bates (dsbates@neo.rr.com)
Western: Piper Laird (piperriehle@aol.com)
Midwestern: Andrew Knight (ajknightmtbc@gmail.com)
New England: Caryl Beth Thomas (Carylbeth.Thomas@state.ma.u)
Southeastern: Carmen Osburn (ceosburn@muw.edu)
Southwestern: Ed Kahler (ekahler@mail.wtamu.edu)

Linda Bosse, Assembly Parliamentarian, serves as a nonvoting consultant to the Task Force
(LindaBosseMT@aol.com)

III. Assembly Delegate Member Outreach: MLE Feedback, Stakeholder Committee, and 21st Century Commission Nominations

The role of the Assembly of Delegates in facilitating an increase in member feedback and engagement cannot be overstated at this point in the history of our organization. There are multiple complicated and weighty issues currently upon us. The governing structure of AMTA continues to support the mission of the association and the needs of our profession so we can navigate today and into the future with strength and vision. In a dedicated effort to enhance how members are connected and engaged in current issues, the Board and the Assembly have been working collaboratively throughout this year in some very concrete ways. For example:

- A. In the spring, regional delegations conducted Town Halls and concurrent sessions at their regional conferences to facilitate grassroots feedback regarding the MLE Subcommittee Final Report. Each region used a PowerPoint template to assure a level of continuity across the country to gather essential member feedback to inform the Board on this topic in time for their Mid-Year Board Meeting.
- B. The Assembly Delegates had representation on the Stakeholder Committee which developed a survey for members to provide critical information for the Executive Director Search.
- C. Currently, Assembly Delegates are facilitating nominations from the membership for six of the eleven appointed positions on the new Commission on the Education and Clinical Training of 21st Century Music Therapists. This Commission is being created as a direct result of the work of the MLE Subcommittee combined with the analysis of the membership feedback. At the Sat., Nov. 17 Assembly meeting, Delegates will elect six candidates for the Commission.

See APPENDIX A – SNELL below for each of the Speaker Quick Takes sent earlier this year for more information on each of the above items.

IV. Assembly Bylaws Task Force Update

Through video conferencing and email, the Assembly Bylaws Task Force (ABTF) has been working on the following inter-related items that are associated with interpreting and fully representing members according to the Bylaws: Prioritizing the list of terms and phrases within the AMTA Bylaws that need further clarification; Studying regional representation in the current structure of AMTA; Understanding the relationship between the AMTA Bylaws and the AMTA Articles of Incorporation; and Determining any areas of the Bylaws that might need new language. The ABTF will update the Assembly in Dallas on the status of their action tasks.

As always, in order to more fully benefit by our collective brain power, delegates and members are encouraged to review the Bylaws language (<http://www.musictherapy.org/members/bylaws/>) and contact any of the Task Force members with your thoughts, questions, and suggestions. Thank you to those serving on this Task Force.

V. Final Items

Expected Agenda Items

The Speaker expects to present a very full Draft Assembly Agenda to the Board and subsequently to the Delegates at the Dallas conference. Some of the larger items currently on the Draft Agenda include a Board review of the process involved with decisions made on the Final MLE Subcommittee Report, the Commission on the Education and Clinical Training of 21st Century Music Therapists (background, candidate slate, election), Interim Conference Code of Conduct (Assembly vote), Leadership update and items related to harassment, and updates on the Code of Ethics.

Communication

Four Speaker Quick Takes have been sent thus far this year to keep delegates informed and up-to-date. Once the 2018 Conference Board Book is compiled, it will be immediately distributed to the Assembly. And if additional information related to the work of the Assembly materializes before the conference, it will also be forwarded to the Delegates and Alternates in the form of a Speaker Quick Take.

The unprecedented amount of work being conducted by AMTA, the Board of Directors, the Assembly Representatives to the Board and the Regional Assembly Delegations has required all to strengthen team efforts and increase the amount and quality of communication. I am grateful to President Weldon-Stephens, the Board, Executive Director

Farbman, and the Regional Assembly Delegations for their level of collaboration on all fronts. Open communication continues to be encouraged and facilitated on an ongoing basis between the Assembly Representatives to the Board of Directors, the Assembly of Delegates, and AMTA members. On behalf of myself, Assistant Speaker Silverman, Assembly Delegates at Large Gooding and Verhagen, thank you to the many who call, write and approach us regarding questions, problems, and ideas that keep us moving forward.

I am humbled to serve with a large group of dedicated colleagues who believe in transparency, open communication, and bridge building in order to harness the full capacity of our collective minds. Teamwork keeps us all focused on the AMTA mission that unites us “...to advance public awareness of the benefits of music therapy and increase access to quality music therapy services in a rapidly changing world.”

Respectfully Submitted,

Angela M. Snell, M.S.Ed, MT-BC
Speaker of the Assembly
snellmusictherapy@gmail.com
734.693.2763

APPENDIX A – SNELL

2018 Speaker Quick Takes #1, #2, #3, and #4

**Note: Each of the following Speaker Quick Takes were emailed to the
2018-2019 Assembly Delegates and Alternates**

2018 Speaker Quick Take #1: FYI – MLE Final Report is Posted

02-11-18

Dear 2018-2019 Assembly Delegates & Alternates,

FYI – After receiving the final report from the Masters Level Entry Subcommittee, the AMTA Board of Directors has posted the full report on the AMTA website. Here is the link for your quick reference:
https://www.musictherapy.org/careers/mle_considerations/.

I am sending this to you in case you missed seeing the posting on the AMTA website this past Friday and the AMTA social media announcements.

More information is to follow after I meet with the Regional Presidents this week regarding this topic. Preliminarily, please be aware this topic will be presented during the upcoming Regional Conferences. The Assembly Delegates will assist members to be involved in the discussion and provide feedback to the Board of Directors. As Speaker, I will encourage Delegates to assist in promoting accurate information and open communication. Begin to familiarize yourself with this lengthy report. However, rather than becoming overwhelmed with this topic and the report, I encourage you to look at smaller sections of the report spread out over a number of days. For now, I recommend you simply do the following:

1. If a member asks you a question which you do not know the answer, tell them you do not know. Write down their question so you can forward the question, seek an answer, and or contact them later with helpful information.
2. Keep in mind: The final report with recommendations has been forwarded to the Board of Directors. The report and recommendations are now being considered by the Board, as they seek input from members. The MLE Subcommittee has completed their charge, thus the committee has been released.
3. If the Board forwards the MLE recommendation to the Assembly, the recommendation does not include a Masters level entry educational model. Another subcommittee would be tasked to explore a recommended model(s) and other required steps (although there are sample models in the report).
4. As a first step, begin to read Part I of the report. See Recommendation #1 based upon an 8 to 6 vote followed by the ten reasons for a “yes” vote (pg. 12) and the ten reasons for a “no” vote (pg. 16). The Guiding Principles are on page 7 and the Definition of a 21st Century Music Therapist is on page 8. In Part III see the 2012 letters from CBMT (pg. 101) and NASM (pg. 103).

Look for another Quick Take from me in the coming days. In the meantime, feel free to contact me, Assistant Speaker Silverman, or Assembly Representatives Gooding and Verhagen with questions and thoughts.

Thank you for serving as an AMTA Assembly Delegate at such an important time.

Regards,
Angie

Angela M. Snell, M.S.Ed, MT-BC
Speaker of the Assembly
snellmusictherapy@gmail.com
734.693.2763

2018 Speaker Quick Take #2: Important MidYr Board Book & Updates

06-18-18

Dear Assembly Delegates and Alternates,

Happy summer to all! I hope this finds you with healthy self-care and enjoyment plans for June and July. With that said, I realize this Quick Take message has a lot of meaty information, as the AMTA Board of Directors has been super busy. So the below information is organized in two sections: A. To-the-Point (a quick reference to what you need to know now); and B. More Detail (extended information on section A). Plan to look at the critical highlights of this communicate in Section A immediately and then refer to Section B for more information. Feel free to text, call, or email me with questions and thoughts.

A. To-the-Point

This Speaker Quick Take contains the following important items:

1. Link to the preliminary version of the AMTA 2018 Mid-Year Board Book
 - a. [2018 MidYear Board Book.pdf](#)
 - i. Draft Agenda, pp. 3-5
 - ii. Table of Contents, p. 2
 - iii. Speaker Report, pp. 30-66 (Raw data on regional member feedback to the Board on MLE is included)
2. FYI – Interim Conference Code of Conduct (for use until Assembly approval)
 - a. Language attached to this email
3. Executive Director Search and Stakeholder Committee Update from Piper Riehle
 - a. Stakeholder Survey Results Summary
 - i. [Stakeholder SUMMARY 5-2018](#)
 - ii. [Stakeholder SURVEY RESULTS Summary 6-2018](#)
 - b. Posting of the Executive Director Position Profile
 - i. https://www.musictherapy.org/amta_launches_executive_director_search/
 - ii. <https://www.raffa.com/nonprofitsearch/currentsearches/pages/default.aspx>
4. 2018 Conference Assembly of Delegates Meeting Dates/Times (Tentative Times are expected to remain, though all need to check the final Conference Program once it is out for any slight changes.)

DATE	TENTATIVE TIMES Assembly of Delegates Meetings 2/3 needed for a Quorum	TENTATIVE TIMES AMTA Business Meetings 2/3 needed for a Quorum
Thursday, November 15	1:30 p.m. – 5:30 p.m.	
Friday, November 16	7:30 a.m. – 9:00 a.m.	10:30 a.m. – 12:00 p.m.
Saturday, November 17	11:15 a.m. – 1:15 p.m.	4:45 p.m. – 5:45 p.m.

B. More Detail

1. Click on and look over the preliminary version of the AMTA 2018 Mid-Year Board Book. It is a work-in-progress that will have updates, edits, and additions during the Mid-Year meeting June 22-24 at **The Conference Center @ the Maritime Institute** in Linthicum Heights, Maryland. It is a compilation of a massive amount of work from a wide range of member volunteers from across the country, AMTA staff, and consultants. Join me in also thanking all involved, including Dianne Wawruzzin, AMTA Administrative Services Director for putting the book together!

Find the preliminary version of the AMTA 2018 Mid-Year Board Book by clicking this link [2018 MidYear Board Book.pdf](#). This year I am especially encouraging all of you to read the Mid-Year Board Book to assure you are up-to-date with all that is going on at the national level. Your active engagement and contributions are evident throughout the book.

NOTE: To familiarize yourself with the preliminary version of the Mid-Year Board Book quickly and in a way that will assist you in prioritizing on what to focus, I suggest you first read the Draft Agenda, refer to

the Table of Contents for quick reference to relevant reports, and read the Speaker's Report. Then go back and reference each section of reports. You will be in awe of all that is happening, be reminded of how you fit into the leadership structure, and find encouragement to reach out to your Assembly Representatives, national officers, and appointees.

- i. **Draft Agenda pp. 3-5**
- ii. **Table of Contents, p. 2**
- iii. **Speaker Report pp. 30-66 (Raw data on regional member feedback to the Board on MLE is included)**
- iv. **Officer Reports start on p. 6**
- v. **Supplemental Reports start on p. 69 (Council Coordinators, Special Reports, Regional Reports)**
- vi. **National Office Reports start on p. 185**
- vii. **Financial Statements & Reports start on p. 328**
- viii. **Director of Officials start on p. 371**

Each of you are encouraged to direct questions, thoughts, and ideas about the content to any (or all) of the Assembly Representatives (listed below). Contact them any time, including this week prior to the June 22 to assist in their pre-meeting preparations.

Angie Snell, Speaker (snellmusictherapy@gmail.com)

Michael Silverman, Assistant Speaker (silvermj@umn.edu)

Lori Gooding, Assembly Representative (lgooding@fsu.edu)

Gary Verhagen, Assembly Representative (gtverhagen@verizon.net)

In your communications you may want to also include Assembly Representative Alternate Piper Riehle (piper.riehlelaird@bannerhealth.com) who will be filling in for a portion of the meeting on Sunday, June 25. The other Alternates are Andrea Dalton (andreadaltonmtbc@gmail.com) who will be present at the Mid Year meeting as the Regional Presidents Representative, Spencer Hardy (spencerhardymusictherapy@gmail.com), and Carolyn Moore (Cxd042@shsu.edu).

After the meeting, the final AMTA 2018 Mid-Year Board Book will be posted on the AMTA website. The posting will include meeting highlights and a list of the resulting motions. You can go on the website under "Member Resources"/"News from AMTA Committees and Boards"/"Board of Directors" to view the motions and board books from 2017.

2. FYI - An Interim Conference Code of Conduct is temporarily being used until the Assembly is able to approve the policy language in the fall at the conference in Dallas. Based on the report to the Assembly last fall, the Board realized the importance of having something more explicit in place between now and then that promotes a safe and ethical environment. See the attached interim language that was drafted based upon the review of numerous Codes of Conduct from other associations. Thanks to the conference planning team and staff for researching and drafting language for Board review. The Interim Code of Conduct appears in the conference registration materials and program so it is clear to all that professional behavior is expected.
3. The Assembly Representatives to the Board are all actively engaged in the many roles and responsibilities involved in the process of conducting an effective Executive Director Search. Additionally, Assembly Representative Alternate Piper Riehle serves on the Stakeholder Committee. See her update below and be sure to view the links associated with the survey results (both are visually user-friendly and to the point). The Executive Director Search was launched last week on June 12. All can view the position profile and application process on the AMTA and RAFFA websites (Piper lists the links for your quick reference). On behalf of the Assembly, thank you to Piper for representing us on this committee.

Dear Assembly Delegates,

As your representative to the Stakeholder Committee, I am happy to provide this update on the Stakeholder Survey and to announce the posting of the position profile.

Thank you for your time and consideration with the AMTA Stakeholder Survey. We had an outstanding turnout of 1,679 respondents. Your voice has shaped the position profile and will be integrated into the interview process for the next Executive Director of AMTA. Raffa, the search firm hired by AMTA to facilitate the new executive transition, has compiled information from the Stakeholder Survey. Click the links below for the results and summary.

[Stakeholder SUMMARY 5-2018](#)

[Stakeholder SURVEY RESULTS Summary 6-2018](#)

The position profile, including application process, for the new Executive Director has been launched. The position profile can be found using the links below.

AMTA website under latest news:

https://www.musictherapy.org/amta_launches_executive_director_search/

Or you can follow this link to the Raffa website:

<https://www.raffa.com/nonprofitsearch/currentsearches/pages/default.aspx>

Please let me know if you have any questions. Thank you again for your active support in this process.

Sincerely,

Piper

Piper Laird, MM, MT-BC

Music Therapy Coordinator

Banner – University Medical Center Phoenix

602-839-8742 office

4. As you make your travel plans for the 2018 AMTA Conference in Dallas, Texas, November 15-18, please note the meeting dates and times listed above. The tentative times are expected to remain the same, though all need to check the final Conference Program once it is out for any slight changes in start times. If you think you might have a conflict, contact your state president so an alternate can be secured to fill in for you. This assures the membership will have full representation at all times. (This information also appears in the Speaker's Report in the Mid-Year Board Book, p. 30).

Whew! Yes, I know it is a lot! Thank you in advance for looking over this information so you can be a reliable voice and source of information for your regional members. It is a privilege and an honor to serve alongside each of you.

Regards,

Angie

Angela M. Snell, M.S.Ed, MT-BC

Speaker of the Assembly

snellmusictherapy@gmail.com

734.693.2763

2018 Speaker Quick Take #3: MLE Press Release Posted and Mid-Year Updates

July 12, 2018

Dear Assembly Delegates and Alternates,

The Board of Directors met in June for its annual Mid-Year Meeting. After significant time in careful deliberation of all MLE-related evidence, the Board unanimously passed a motion outlining primary reasons not to support the Subcommittee recommendation to move to a master's level entry by 2030 and directed the creation of a Commission on the Education and Clinical Training of 21st Century Music Therapists. A press release outlining primary reasons for the decision and action steps has been posted on the AMTA website today.

This Speaker Quick Take alerts you to: 1. The posting of the MLE press release; and 2. Notifies you that the Mid-Year Meeting Highlights, Board Book updates, and Draft Motions will be posted within the next few days.

It is important that you be thorough in reviewing these items and seek any additional facts that will assist you in continuing to be a reliable voice and source of information for your regional members. The below information is organized in two sections: A. To-the-Point (a quick reference to what you need to know now); and B. More Detail (extended information on Section A). Plan to look at the critical highlights of this communique in Section A immediately and then refer to Section B for more information. Feel free to text, call, or email me with questions and thoughts.

A. To-the-Point

Speaker Quick Take #3 contains the following:

- 1. MLE Press Release posted on the AMTA website this morning titled: Bachelor's degree affirmed as entry into the music therapy profession (Main page under Latest News or follow this link https://www.musictherapy.org/masters_level_entry_press_release/ - Also Attached to this email).**
 - a. Board of Directors to create a Commission on Education and Clinical Training to identify inconsistencies and recommend changes**
- 2. The Mid-Year Meeting Highlights, Board Book updates, and Draft Motions will be posted on the AMTA website within the next few days.**
 - a. To locate go to the following drop down menus: "Member Resources" then "New from AMTA Committees and Boards" and then "Board of Directors"**

B. More Detail

- 1. MLE Press Release posted on the AMTA website this morning titled: Bachelor's degree affirmed as entry into the music therapy profession**
 - a. Board of Directors to create a Commission on Education and Clinical Training to identify inconsistencies and recommend changes**
 - b. See additional information regarding MLE in the updated Mid-Year Board Book in the final chapter**

- As you review the press release, be mindful of your role as an Assembly Delegate. You are an important link within the leadership structure of AMTA and are called to provide the following in both directions between the members, Assembly leadership team, and the Board: 1) accurate and factual information; 2) availability and active listening; and 3) communication of information, thoughts, and suggestions.

-Note what the Press Release says and does not say. For example, it cites some primary reasons not to support a move to MLE by 2030 (it does not say "never support"). It announces there will be a Commission on the Education and Clinical Training of 21st Century Music Therapists to identify inconsistencies and recommend changes (Board action on needs revealed by the MLE Subcommittee).

-Refer to the final chapter of the updated Mid-Year Board Book for the following relevant items:

- MLE Comments from the 2018 Regional Conferences: A Brief Report (Gooding/Silverman) ([Also Attached to this email](#))
- MLE and State Recognition Talking Points (Register/Simpson) ([Also Attached to this email](#))

-As you update yourself, you may need reference the Final MLE Subcommittee Report to review or clarify previous information (https://www.musictherapy.org/careers/mle_considerations/). The Press Release encourages members to direct questions or comments to President Weldon-Stephens (amberweldonstephens@gmail.com). Also know that your Assembly leadership team is always available (Speaker Snell snellmusictherapy@gmail.com; Assistant Speaker Silverman silvermj@umn.edu; and Assembly Representatives Gooding lgooding@fsu.edu; and Verhagen gtverhagen@verizon.net).

-Finally, join me in thanking the many who have been examining MLE over a span of years. Much has been revealed to direct our next steps because of their dedicated work. Maintaining and advancing our field involves an ongoing process and active engagement by all of us. Thank you to all of you, too, for your roll in this process (past, present, and future).

2. The Mid-Year Meeting Highlights, Board Book updates, and Draft Motions will be posted on the AMTA website within the next few days

- a. Highlights of the Mid-Year Meeting of the AMTA Board of Directors, June 2018**
- b. The updated Board of Directors Board Book, 2018 Mid-Year Meeting**
 - i. See the final chapter for new material added at the meeting (after the printing of the preliminary version of the Board Book)**
- c. Final Draft Motions from the 2018 Mid-Year Meeting**

- Once the Mid-Year Board Highlights are posted (to be posted any day now), read through the highlights. Reading through these will prepare you for the mass of information that will come this fall for the conference in Dallas. There is so much more going on than most of us realize, so it will be more easily digested if you keep yourself up-to-date this summer. Under each heading you may find it appropriate to reference those sections in the updated Mid-Year Board Book. In addition to the MLE topic, I urge you to be sure to see the highlights for the following:

- Transition Committee (Executive Director Search)
- Finances (Note that the Board develops a Financial Action Plan to offset a projected deficit.)
- Additional Boards and Councils (again - so much is going on!)
- Journal Updates
- Regional Update
- Disaster Response
- Assembly of Delegates (Note again the Interim Conference Code of Conduct and the reminder for delegates to put the Dallas Assembly meeting dates in your calendars)
- Document Review (Regarding harassment protection)
- Fund Established in the Name of Andrea Farbman

On behalf of our members, thank you for using precious time in these summer months to assure there is a strong link from the grassroots to the national level of our organization. As always, feel free to contact me with any thoughts, questions, or suggestions.

Regards,
Angie

Angela M. Snell, M.S.Ed, MT-BC
Speaker of the Assembly
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2018 Speaker Quick Take #4: Commission on 21st Cen. MU & Beginning Pre-Conf. Prep

October 13, 2018

Dear Assembly Delegates and Alternate,

As you will recall, the Master's Level Entry Subcommittee identified academic, clinical, and administrative recommendations in their final report (https://www.musictherapy.org/careers/mle_considerations/). In response, the Board of Directors unanimously called for the creation of a Commission on the Education and Clinical Training of 21st Century Music Therapists. The specific relevant portion of the motion passed by the Board of Directors states the following:

"...Whereas, the Master's Level Entry Subcommittee has identified academic, clinical, and administrative recommendations:

The Board of Directors moves to create a Commission on the Education and Clinical Training of 21st Century Music Therapists to: identify inconsistencies within degree programs to support clinical practice in a changing world; identify inconsistencies among and between National Roster and University Affiliated Internship programs; recommend changes to enhance current education and clinical training practices; support the ongoing efforts to increase state recognition of the MT-BC credential; and support efforts to encourage diversity and inclusion in the profession." (Refer to the 2018 Mid-Year Highlights for wording of the entire motion.)

President Weldon-Stephens created a Task Force for the 21st Century Music Therapist Commission to efficiently, thoughtfully and strategically organize this important new Commission. The Task Force included the following Board members: President-Elect Deb Benkovitz Williams (Chair), Michele Forinash, Mike Silverman, Gary Verhagen, and Eric Waldon.

The Task Force's recommendations approved by the Board include the following:

1. **Composition of the Commission**

The new Commission will have 11 voting members. **A total of five appointees will be recommended to the President and Board. Currently, four appointees have been recommended to and accepted by President Weldon-Stephens and the Board. A fifth appointee recommendation is still in process. Six Commission members will be elected by the Assembly in November.** The five appointed and six elected Commission members will **elect their own chair.**

2. **Appointed Members**

In order to be upfront and fair with national committees with whom the Commission will interface, the Task Force thoughtfully consulted Committee Chairs and Co-Chairs, asking whether they personally would like to be involved on the new Commission or perhaps recommend other members who have a vital interest in the Commission. The Task Force considered a lengthy list of 25 potential appointees. They deliberated about the individuals by looking for representation from regions, expertise, and experience regarding a mix of academia, clinical background, internship involvement, and government relations. Four of the five members appointed thus far include the following listed alphabetically:

- Ron Borczon (WR)
- Betsey King (MAR)
- Marisol Norris (NER)
- Donna Polen (MAR)

See their brief bios attached at the bottom of this letter. Thank you to these colleagues for their willingness to serve.

3. Nomination and Election Process for the Six Elected Commission Seats

There are **TWO ways** nominations will come forth: 1. Regional Presidents each nominate one member from their region; and 2. Any AMTA member can submit the name of a willing member candidate to be nominated by an Assembly Delegate. The process and timelines are:

- A. **Each Regional President will nominate one member from their region by submitting the candidate's name, confirmation of the candidate's willingness to serve, contact information, and a 200 word or less candidate bio/interest statement to Speaker Snell BY NOV. 2, 2018 at snellmusictherapy@gmail.com.** If the nominator does not receive a confirmation email BY Sun., NOV. 4th, they must contact the Speaker **BY Mon., NOV. 5th** (text or call 734 693-2763) to assure the nomination was properly received.
- B. **ANY AMTA member wishing to put forth a potential member candidate can do so by submitting the candidate's name, confirmation of the candidate's willingness to serve, contact information, and a 200 word or less candidate bio/interest statement to an ASSEMBLY DELEGATE by NOV. 2, 2018. Then the ASSEMBLY DELEGATE nominates that candidate by submitting the above information to Speaker Snell BY NOV. 3, 2018 at snellmusictherapy@gmail.com.** If the nominator does not receive a confirmation email BY Sun., NOV. 4th, they must contact the Speaker **BY Mon., NOV. 5th** (text or call 734 693-2763) to assure the nomination was properly received.

Note: Candidates nominated by Assembly Delegates do not necessarily need to be from their own region. However, an Assembly Delegate can nominate no more than one candidate.

- C. **The Speaker will email the list of nominees with their bio statements to the Assembly by November 7, 2018 to allow delegates to review the slate prior to the November Assembly meetings in Dallas.**

4. Candidate Background

The Task Force requests the Regional Presidents, Assembly Delegates, and members to nominate people with background, experience, and keen interest in the five areas to be examined (education and training, internships, licensure, and diversity/equity/inclusion). Nominations should be "pre-meditated" to assure there is a willingness to serve on the Commission. As the Regional Presidents and Assembly Delegates reach out and engage the general membership in this process, be cognizant of the important role you play in facilitating member input and involvement.

5. Candidate Presentations to the Assembly and the Election Process

The goal is for the election process to proceed as follows:

Thursday, Nov. 15th Assembly Meeting: Present list of nominations submitted by Regional Presidents and Assembly Delegates.

Friday, Nov. 16th Assembly Meeting: **Each nominee who is present has two minutes** to present their bio/interest statement. For those **nominees who are unable to be present, their nominator will read the candidate's bio/interest statement.**

Saturday, Nov. 17th Assembly Meeting: Election of candidates.

6. Other Details

Jane Creagan and Judy Simpson may also participate as non-voting ad hoc members. The Commission will have the ability to consult with others as they formulate their plans to explore the five areas of concern.

AMTA will publicize this on their website. Each of you might consider additional outreach to members with this time sensitive action task.

Join me in extending gratitude to the Task Force for the 21st Century Music Therapist Commission for their dedicated and thorough thought process.

Thank you in advance to each of you for your assistance on this important new task. I know this adds time sensitive actions onto your very full plates. Please do not hesitate to reach out to me with questions and suggestions. Know that you can also call on Assistant Speaker Silverman, Assembly Representatives Gooding and Verhagen, Task Force members, President Weldon-Stephens, and the rest of the Board of Directors.

The work you are doing to strengthen the Assembly's role in improving member engagement in our organization is making a difference. Thank you for all you do!

Sincerely,
Angie

Angela M. Snell, M.S.Ed, MT-BC
Speaker of the Assembly
snellmusictherapy@gmail.com
734.693.2763

21st Century Music Therapists Commission Appointee Bios (4 of 5 as of 10-12-18)

Ron Borczon, MT-BC

Founder and director of the music therapy program at California State University, Northridge since 1984. Past member of the MLE sub-committee. Serves on the Assembly of Delegates. Author of *Music Therapy: Group Vignettes* and *Music Therapy: A Fieldwork Primer*.

Betsey King, PhD, LCAT, MT-BC

Betsey King was board-certified in 1984 and in private practice for 16 years, with significant time spent in both neurological rehabilitation and special education. She became an assistant professor at Southern Methodist University in 2000, got her PhD in 2006, and is now associate professor at Nazareth College in Rochester NY. She is the co-author and developer of the SEMTAP and author of "Music Heard So Deeply: A Music Therapy Memoir."

Marisol Norris, Ph.D. Candidate, MA, MT-BC

Marisol Norris, Assistant Professor at Lesley University, is a member of the Critical Pedagogy in Arts Therapies Think Tank; the editorial team of *Voices: A world forum for music therapy*; and the founder of the Black Music Therapy Network, Inc. Her work focuses on cultural responsiveness in music therapy theory and praxis.

Donna W. Polen, LCAT, MT-BC

Program director at Finger Lakes DDSO, Newark, NY; adjunct clinic supervisor at Nazareth College, Rochester, NY; adjunct faculty at SUNY Fredonia; professional supervision for clinicians; has published on education and training, and intellectual disabilities. Service and awards include: Assembly Delegate almost continuously since 1987; Chair of the NY State Task Force since 1990; Council Coordinator (2 terms, 2008-2011); ETAB member (2005-2012); AMTA Service Award (2005); MAR Spirit of Unification Award (2008); AMTA Award of Merit, and AMTA Music Therapy Advocacy Founding Circle Award (2012); MAR President's Award (2014).

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' MEETING: NOVEMBER 13-18, 2018
HISTORIAN/PARLIAMENTARIAN'S REPORT
Bryan Hunter, PhD, LCAT, MT-BC**

In my role as Historian and Parliamentarian I assist the President, Executive Director, Board of Directors, Assembly of Delegates and the Association as requested, particularly on matters where a historical perspective is useful or parliamentary clarification needed. I stand ready to assist any board member with historical perspective or parliamentary assistance. In addition, I serve on the Board's Financial Advisory Committee, Audit Committee, and on the former MLE Sub-Committee and Succession Planning Committee.

As a former member of the MLE Sub-Committee I participated, at the invitation of MAR President Mike Viega, in the MAR conference session regarding the MLE Sub-committee report.

Outgoing archivist, Dr. Bill Davis, informed us that the new link to the AMTA Archives was ready to be launched. The archive material digitized to date, can now be accessed online through this link. This development in our archive assets is very exciting. Amber and Andi asked me to work with Bill, incoming archivist Lindsey Wilhelm and Wendy Woolsey on a plan for releasing and celebrating this new milestone. Previous historian, Alan Solomon also joined us. We generated a number of ideas this summer regarding the archives. The action steps completed so far are: 1. completion of the press release for Music Therapy Matters and the website (many thanks to Lindsey), 2. creation of a page on the website regarding the archives (thanks to national office), 3. scheduling a concurrent session about the archives (thanks to Bill and to Kristen), and 4. planning an archives exhibit at the conference (thanks to Lindsey and Jane). We also hope to do a brief announcement at one of the plenary sessions during the conference. The written materials all contain information on the basic contents of the archives, the need for people to submit materials, and the need for financial contributions to continue the digitization project. Additional ideas regarding incentives to get people to use the archives, and communicating directly with educators are also under consideration.

At the request of MTP editor Tony Meadows, Ken Aigen and I have co-authored an article about unification to be published this year as part of the 20th anniversary celebration of AMTA. In the article we mentioned the financial challenge of advocating for music therapy when only one third of the MT-BCs are professional members of AMTA. Ken was shocked to learn of this fact, and he suggested that we might use the article as an opportunity to reach out to all MT-BCs regarding membership during this celebration period. Any suggestions from the Board on ways we might do this would be welcome!

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
ARCHIVIST'S REPORT
Lindsey Wilhelm, PhD, MT-BC**

AMTA Archive Update:

Since my last report in May of 2018, the online Guide to the Records of the AMTA has been announced to the AMTA membership in *Music Therapy Matters* in September. The finding aid working group, chaired by Bryan Hunter have identified several possible points of interest and information for conference attendees. These include: 1) presence in the exhibit hall to display artifacts; 2) a panel discussion related to the past, present, and future of the AMTA archives; and 3) archive facts that will be distributed throughout the conference. In addition, I am in the process of developing a video tutorial on how to use the online archive guide and access the materials that have been digitalized.

In response to Dr. Fabman's request that the AMTA Board Books from 1998-2003 and AAMT meeting minutes from 1996-1997 have been digitalized and are now accessible online. I am in the process of getting these digitalized documents added to the online Guide to the Records. In addition, I have been working with Norman Klotz from N.A.K. Production Associates to digitalize over twenty Betacam recordings of interviews with influential music therapy professionals. I am working with Click Media Services to complete this process.

Materials donated to the AMTA archive continue to grow and are being inventoried and organized for the second accession of the AMTA archives. Generous contributions from individuals and regions continue to support the completion of the collections from NAMT, AAMT and AMTA. Funding specific to the archive project, as available, will be used to support graduate student assistance with these projects.

Archive Funding Ideas:

With the public launch of the online archives it is worth considering ideas for ongoing funding of the growing AMTA Archive project: (Note: some of these ideas have been presented in previous reports)

- Naming rights to the digital display
- A contribution in the memory of an important member of the music therapy profession
- A "Generations" Sponsorship where donations could be made toward the processing of materials from a specific decade
- A Past Presidents sponsorship or perhaps a President's Scholarship to a student who would work under my supervision to help with processing
- A new video to showcase the importance of preserving our fascinating history and need for more donations

I am very grateful for the support of the AMTA Board of Directors, Dr. Farbman and staff of AMTA and look forward to continuing to develop our historical resources.

Respectfully Submitted
Lindsey Wilhelm, AMTA Archivist
October 12, 2018

SUPPLEMENTAL REPORTS

AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL REPORT: NOVEMBER 13-18, 2018
COUNCIL ON EDUCATION AND CLINICAL TRAINING
Eric G. Waldon, PhD, MT-BC, Council Coordinator
May 2018 – October 2018

The Council on Education and Clinical Training is comprised of three Standing Committees. As of the writing of this (these) reports:

- The Academic Program Approval Committee (APAC) is co-chaired by Rebecca Engen, Ph.D., MT-BC and Betsey King, Ph.D., LCAT, MT-BC.
- The Association Internship Approval Committee (AIAC) is co-chaired by Lauren DiMaio, MMT, MT-BC and Eve Montague, MT-BC.
- The Continuing Education Committee (CEC) is co-chaired by Julie Andring, Ph.D., MT-BC and Charlie Seaman, MM, MT-BC.

This report is a recapitulation of information found in those standing committees' reports with additional information and clarification provided by me (Council Coordinator Notes).

I would like to thank the committee chairs for their reports and I look forward to our continued work. Additionally, I would like to express my gratitude for being asked to serve in this capacity.

Submitted for your review,

Eric G. Waldon, Ph.D., MT-BC
Council Coordinator, Education and Clinical Training
October 16, 2018

Action Items:

1. (APAC) Betsey King will be leaving the position of co-chair and returning to the role of an at-large member of the committee. A new co-chair will need to be approved.
2. (APAC) The committee anticipates putting forward new language for the Education and Clinical Standards in section 1.0 that will clarify the authority and responsibilities of faculty who act as program directors (or equivalent designations).
3. (APAC) Pending Betsey King's return to an at-large member of the committee, two (2) at-large committee members will need to be approved.
4. (CEC) A new co-chair will need to be approved.
5. (CEC) A NER representative will need to be recommended (by the NER President) and approved.

The Academic Program Approval Committee Annual Report

Date: October 11, 2018

Reporting Period: May 12, 2018 to October 11, 2018

Co-Chairs:

Rebecca Engen, Ph.D., MT-BC

engenr@queens.edu

Betsey King, Ph.D., LCAT, MT-BC

bking2@naz.edu

Members:

Melita Belgrave, Ph.D., MT-BC (at-large)

Alejandra Ferrer, Ph.D., MT-BC (at-large)

Laura Brown, Ph.D., MT-BC (at-large)

Vacant (at-large)

Vacant (at-large)

Vacant (at-large)

Lalene Kay, MM, ACC, MT-BC (Great Lakes)

Suzanne Sorel, DA, LCAT, MT-BC (Mid-Atlantic)

Melanie Harms, Ph.D., MT-BC (Midwest)

Heather Wagner, Ph.D., MT-BC (New England)

Carmen Osborne, MA, MT-BC (Southeastern)

Mike Zanders, Ph.D., MT-BC (Southwest)

Christine Korb, MM, MT-BC (Western)

Action Items:

1. Betsey King will be leaving the position of co-chair and returning to the role of an at-large member of the committee. A new co-chair will need to be appointed.
2. The committee anticipates putting forward new language for the Education and Clinical Standards in section 1.0 that will clarify the authority and responsibilities of faculty who act as program directors (or equivalent designations).
3. Pending Betsey King's return to an at-large member of the committee, two (2) at-large committee members will need to be approved.

Goals:

1. To support the establishment and maintenance of standards of excellence for education and clinical training in the field through collaboration with appropriate association bodies (e.g., other national committees and the Education and Training Advisory Board).
2. To utilize these standards as evaluative criteria for recommending approval for academic institutions upon initial application and review, and every ten years thereafter in conjunction with the NASM accreditation/affirmation review.

Tasks:

1. Review application materials for **new** baccalaureate/equivalency programs and graduate programs in a timely manner and make recommendations regarding approval to the AMTA Board of Directors.

New Program Approvals since November 2017:

University of Dayton – new graduate program

Alverno College – new graduate program

Rowan University – new undergraduate program

Indiana University-Purdue University, Indianapolis – new undergraduate program
University of Tennessee – Chattanooga – new undergraduate program

New Programs Currently Under Review:

Two (2) new undergraduate programs are under review at the time of this report.

2. Determine year of review for AMTA approved academic programs reapplying for AMTA approval based on scheduled reviews by NASM for accreditation/affirmation, and for any exceptions determine the year of review by AMTA.

Ongoing. Nothing new to report.

3. Review **re-approval** application materials for AMTA-approved baccalaureate/equivalency programs and graduate programs according to the *Standards for Education and Clinical Training*, and make recommendations regarding approval to the AMTA Board of Directors..

Existing Program Re-Approval since November 2017:

College of Wooster undergraduate program

Existing Programs Currently Undergoing Re-Approval:

Six (6) programs are under review for re-approval at the time of this report.

4. In the case of any deferrals of AMTA approval for academic programs or any adverse decisions regarding approval, follow the AMTA procedures for the review of such deferrals and/or adverse decisions.

Ongoing. Nothing to report at this time.

5. Provide consultation services as needed to academic programs in regard to AMTA approval.

Ongoing. Nothing to report at this time.

6. Coordinate committee activities with other committees and the Education and Training Advisory Board as needed.

Ongoing. Nothing to report at this time.

7. Coordinate committee activities for AMTA approval review with NASM accreditation/affirmation as needed, and monitor NASM accreditation/affirmation status of all AMTA approved music therapy programs.

Ongoing. Nothing to report at this time.

8. Review policies and procedures for academic program approval and make recommendations to appropriate Association bodies for any new policies or procedures, including standards and professional competencies for music therapy education and clinical training.

Ongoing. Nothing to report at this time.

Respectfully submitted,

Betsey King, Ph.D., LCAT, MT-BC
Rebecca Engen, Ph.D., MT-BC
AMTA Academic Program Approval Committee

**Association Internship Approval Committee
Annual Report**

Date: October 15, 2018

Reporting Period: May 15, 2018 to October 15, 2018

Co-Chairs:

Lauren DiMaio, Ph.D, MT-BC

dimaio1@queens.edu

Eve Montague, MSM, MT-BC

evemontague@verizon.net

Members:

Manal Toppozada, MA, MT-BC/L (Western)

Della Daugherty-Molloy, MT-BC (Southwestern)

Kimberly Hawkins, MS, MT-BC (Midwestern)

Kay Luedtke-Smith, MT-BC (Great Lakes)

Chrissy Watson, MT-BC (Southeastern)

Susan Glaspell, MT-BC (Mid-Atlantic)

Brian Jantz, MT-BC (New England)

Action Items:

None.

Goals:

1. To establish, maintain and improve standards for the training of music therapists participating in AMTA programs on the National Internship Roster.
2. To encourage and assist persons in their clinical preparation for music therapy practice.

Tasks:

1. To review the National Roster Internship Guidelines and internship documents and make recommendations for revisions.

The members of the AIAC continue to review the National Roster Internship Guidelines to determine the need for revisions.

2. To review and make recommendations regarding the quality of internship programs.
The AIAC co-chairs send updates to all National Roster Internship Directors at the email addresses registered with AMTA.

When non-compliance issues are brought to our attention, we investigate the issues and help the internship director make corrections and understand the guidelines.

3. To review and approve applications for new internship programs.

Since the May 2018 report, the committee has approved six applications, and approved one exception request; six applications are currently in review, with four applications back with the originator for revision; 0 applications were denied; one site became inactive.

Other business during this period includes approval of supervising music therapists and new Internship Directors at National Roster internship sites.

4. To formulate, update, and implement continuing music therapy education for internship directors/supervisors.

The free Supervising the Music Therapy Intern CMTE will again be available for members at the National Conference in November, 2018.

Applications for the Supervising CMTE to be offered regionally in spring conferences have been submitted.

5. To provide support and assistance to students pursuing or involved in internship.

The AIAC chairperson and regional representatives respond to all inquiries, concerns, and questions offered by students when contacted. Since the May report, no new concerns involving students directly have occurred.

6. To revise the current internship supervision model in the National Roster Internship Guidelines to address increasing issues regarding facility supervisors and administrators, internship directors, and supervision training in National Roster Internship programs.

The results from the survey, that was disbursed to all National Roster Internship Directors, will be incorporated into the yearly meeting at the National Conference in November. It is expected that recommendations will be created and shared.

7. To develop a multi-year plan for discussion at the annual meeting to address the potential shortage of National Roster internship sites.

The committee will share the results from the annual reports (each NR site) with APAC. Results indicate that there is not a shortage of NRI placements as there were 87 start dates not filled. As of Oct. 11, 2018, 109 internship sites have completed the annual report. AIAC and APAC will coordinate information regarding need, availability and other possible means for this perception.

Respectfully submitted,

Lauren DiMaio, Ph.D, MT-BC and Eve Montague, MSM, MT-BC
Co-Chairs, Association Internship Approval Committee

CONTINUING EDUCATION COMMITTEE Annual Report 2018

Date: October 5, 2018

Reporting Period: May 12, 2018 to October 12, 2018

Co-Chairs:

Julie Andring, Ph.D., MT-BC
Charlie Seaman, MM, MT-BC

jamusictherapy@optonline.net
CSeamanMT@gmail.com

Members:

Great Lakes: Bernadette Skodack, MT-BC
Kellee Coviak Hansen, MS, MT-BC

bsko.mt-bc@gmail.com
kcoviak@gmail.com

New England: (vacant)

Southeastern: Natalie Generally, MMEd, LPMT, MT-BC

natalie@smallstepsmusicllc.com

Southwestern: Jennifer Townsend, MMT, MT-BC

jtownsend.mtbc@gmail.com

Midwestern: Rebekah Stewart, MA, MT-BC

rkstewart86@gmail.com / rebekah@rrmusictherapy.com

Western: Emily Polichette, MM, SCMT, MT-BC

continuinged@wramta.org

Mid-Atlantic: Clare Arezina, MME, MT-BC, CCLS

maramtacmte@gmail.com

AMTAS Rep.: Cassidy Hyland

cassidyhyland@gmail.com

Action Items:

1. A new co-chair will need to be approved.

2. A NER representative will need to be recommended (by the NER President) and approved.

Goals:

1. To ensure that the continuing education courses offered by AMTA adhere to the guidelines established by the Certification Board for Music Therapists.
2. To promote the value of board certification and strive to provide continuing education opportunities that meet the educational needs of the members of AMTA.

Task Updates:

1. To proctor and oversee continuing education offerings at the annual AMTA national conference.

Co-Chair Andring will have in place proctors by the 2018 Conference and will oversee CMTEs during the Conference. Each regional representative has been asked to reach out to their region to recruit interested individuals.

2. To contribute a list of potential topics for standardized self-study modules and to solicit suggestions for potential topics from regional members.

Ongoing

3. To send recommendations for “best of the region” CMTE presenters to the co-chairs by late-January.

In process, Regional Reps have been submitting suggestions for CMTEs based on CMTEs that were successful at regional conferences.

Committee Chairs’ Tasks:

1. To keep ongoing records of conference continuing education courses, including sign-in sheets, completed measures of learning, evaluations, and each presenters’ course objectives and resumes. Prepare and submit summary reports to CBMT and AMTA.

Co-Chair Andring is archiving this information. The process through which this is being done continues to be evaluated for accuracy, feasibility and ease of use.

2. To send compiled data on evaluations for conference CMTE courses to the presenter, the Vice-President, the AMTA office and CBMT.

This task will be completed for the 42 CMTE Courses following the 2018 Conference. Data for the 2017 Conference CMTE courses was submitted in January by previous chair Laurie Keough.

3. To serve as a liaison to CBMT & to complete the approved provider status renewal application form to maintain AMTA’s status as an approved provider.

Ongoing- There have been minor changes made to the CMTE course evaluations in order to meet the New York LCAT requirements.

4. To serve on the AMTA Conference Committee and assist the AMTA Vice President with selection of CMTE courses.

Co-Chair Andring participated in rating CMTE session proposals for content as part of the conference proposal review committee for the 2018 Conference. The Committee will be presenting at National Conference a session with the title of “Tips for Submitting Strong Presentation Proposals: Meet the AMTA Continuing

Education Committee.” We are hoping that this will assist interested presenters in submitting more thorough proposals.

5. To develop a list of potential topics for the creation of standardized self-study modules for use as pre-approved continuing education.

National Office Staff handling all E-courses.

6. To update the AMTA-CEC web site as needed.

Ongoing

7. To consult with individuals wishing to offer CMTE sessions through AMTA.

Current Co-Chairs have not been contacted by individuals.

8. To serve as CEC representative on the AMTA Education & Training Advisory Board.

Co-Chair Seaman will be participating in ongoing work as a part of ETAB.

The CEC co-chairs would like to thank the National Office Staff and the AMTA Board for their continued work related to continuing education and advocacy for the field.

Respectfully submitted,
Julie Andring, PhD, MT-BC and Charlie Seaman MM, MT-BC
AMTA Continuing Education Committee Co-Chairs

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
COUNCIL ON PROFESSIONAL PRACTICES REPORT
Natalie Generally Kirk, MMed, LPMT, MT-BC, Council Coordinator**

The Council on Professional Practices is comprised of five standing committees: Government Relations, Reimbursement, Standards of Clinical Practice, Research, and Technology. Committee chairs and co-chairs have submitted the following reports with updates on actions taken on charged tasks. Please review their complete reports, which provide an update on committee actions since the 2018 Mid-year Report.

Action Items: At the writing of this report there is one Action Item coming forward from the **Standards of Clinical Practice Committee**. The action item is:

1. To revise the language of the Standards to align with existing AMTA and CBMT documents.

Government Relations Committee Report

Date: October 2018

Members:

Co-Chair – Judy Simpson (National Office)
Great Lakes – Nancy Swanson
Midwest - Emily Wangen
New England – Nicole O'Malley
Southwest – Suzanne Heppel
Student Representative – Rachel Quirbach

Co-Chair – Rebecca Preddie (National Office)
Mid-Atlantic – Amy Rodgers Smith
MAR GR-elect – CJ Shiloh
Southeast – Rachel Coon-Arnott & Kirby Carruth
Western – Angie Bollier

Report:

Goal: To increase access to quality music therapy services through monitoring and responding to state and federal legislation that impacts music therapy practice and/or impacts healthcare and education service delivery to current and future music therapy clients.

Tasks:

1. Serve as a direct resource to the regions for both federal and state government relations and advocacy issues.
*Committee members continue to communicate with Co-Chairs when responding to government relations opportunities and concerns. Committee members are included in email communications to state task forces within their region. Welcome to our new student representative, **Rachel Quirbach!***

As reported at mid-year, representatives from SWR and MAR attended national Arts Advocacy Day events in Washington, D.C. in April 2018. Committee members plan to encourage AMTA members from all regions to consider participation in the 2019 Arts Advocacy Day, scheduled for March 4th and 5th, 2019.

2. Contribute to state recognition operational plan presentations at the regional and state level.
Committee members have participated in or supported advocacy training sessions and events, Hill Days, or legislative and agency committee presentations/testimony/meetings in the following states during 2018: Florida, Illinois, Iowa, Louisiana, Maryland, Michigan, Minnesota, Missouri, New Hampshire, New Jersey, New York, North Carolina, Ohio, Pennsylvania, Rhode Island, Texas, Virginia, Washington, and West Virginia.

States that have had active music therapy specific legislation (i.e., License, Title Protection, Program Inclusion) in 2018 include: Illinois, Iowa, Michigan, Minnesota, Missouri, New Jersey, New York, North Carolina, Pennsylvania, Ohio, and Utah.

Other advocacy trainings and meetings were offered in Virginia (Music therapists were invited to gatherings and conference calls to discuss state recognition efforts) and NER (Music therapists were invited to an advocacy training held in NH and hosted by AMTA and CBMT).

Plans are underway for hosting a Federal Hill Day prior to the beginning of the MAR 2019 regional conference being held in Reston, VA.

3. Provide government relations updates during state meetings and regional conferences.
As reported at mid-year, regional conferences included GRC reports from committee members and updates from State Task Force members. In addition, GLR hosted an advocacy CMTE and advocacy meet and greet; MAR hosted an advocacy breakfast; MAR and WR offered a professionalism and ethics in advocacy session. Committee members continue to contribute GR updates to regional newsletters and websites. Co-Chairs assist with editing committee members' regional reports as requested.
4. Serve on state task forces or assist with identifying candidates for state recognition advocacy work.
All of the Government Relations Committee members participate in state task force advocacy.

Reimbursement Committee Report

Date: October 2018

Members:

Co-Chair – Judy Simpson (National Office)
Great Lakes – Kyle Fleming
New England – Thomas Hayden
Western – Kate Harris
Southwest – Kate Harrison

Co-Chair – Rebecca Preddie (National Office)
Mid-Atlantic – Jenna St. Pierre
Southeast – Jennifer Walker Puckett
Midwest – Sarah Thompson
Student Representative – Elizabeth Sharp

Report:

Goal: To increase access to music therapy services by increasing the percentage of music therapy services receiving reimbursement.

Tasks:

1. Respond to questions from members within respective regions regarding payment options for music therapy services in various healthcare and education settings and report reimbursement challenges and successes to committee co-chairs.
*Welcome to new MAR rep, **Jenna St. Pierre!** Many thanks to previous MAR rep, **Briana Priester** for her service to the committee. Many Committee representatives provide assistance to members in navigating reimbursement options for a variety of clinical settings and with various third-party payers. Committee members continue to monitor, respond, and re-direct questions posted through social media to available AMTA resources. In response to state-specific reimbursement questions, national office staff continues to work with the State Recognition National Team to develop resources that align diagnostic codes, procedure codes, music therapy interventions, and related evidence.*
2. Increase music therapists' basic knowledge of the process of reimbursement and financing for music therapy services.
Efforts to educate members about reimbursement is completed through state and regional presentations and meetings. Committee continues to collect helpful materials for posting on AMTA website. National Office staff continues to update website reimbursement information for clinician, student, and general public access.
3. Implement action plan to complete long-term goals of the reimbursement strategic priority.
Committee participated in bi-monthly conference calls and email communication to facilitate project completion.

Document repository being used to collect reimbursement resources to share with members.

New online reimbursement resources have been created for member use. Topics are designed to assist members understand important details regarding the reimbursement process. Recent additions include:

- *Reimbursement Webinar created by committee members, **Kate Harrison** (SWR) and **Jennifer Puckett** (SER) titled “Insurance Verification, Coding, and Benefits,” now available on the association website.*
- *HIPPA compliance update for providers.*

Additional web resources currently in development for posting:

- *Use of Modifiers in Reimbursement*
- *National Provider Identifier (NPI)*
- *Reimbursement Source Overview*
- *CPT® Codes 2019*

*Reimbursement survey developed in cooperation with state recognition team was recently distributed by **Kimberly Sena Moore** and **Laurie Peebles** as part of a research study at the University of Miami. The survey was sent to targeted individuals identified as having success with music therapy reimbursement. The survey is intended to encourage MT-BCs to provide data on how music therapy services are being reimbursed in the United States.*

Standards of Clinical Practice Committee

Date: October 2018

Committee Members

Ellary Draper, PhD, MT-BC (Chair, Southeastern)
Wendy Krueger, MT-BC (New England)
Helen Dolas, MS, MT-BC (Western)
Jennifer Fiore, PhD, MT-BC (Great Lakes)
Bob Miller, MS, MT-BC (Mid-Atlantic)
Gabrielle Banzon, MT-BC (Southwestern)
Sarah Pregnall, MMT, MT-BC (Southeastern)
Whitney Ostercamp, MT-BC (Midwestern)
Rowan Schaefer (Student Representative)

Action Item: To revise the language of the Standards to align with existing AMTA and CBMT documents.

Goal: To develop, assess, and update the *AMTA Standards of Clinical Practice*.

Tasks:

1. To review and revise the *AMTA Standards of Clinical Practice* document and recommend revisions to reflect applicability to current practice (on-going task).

The committee has continued to examine and revise the Standards to align with existing AMTA and CBMT documents. After sending a full draft of the revised Standards document to the Board, we received feedback from both the Board and CBMT. We are moving forward with our final revisions and document to justify the proposed changes. We hope to have a full new draft to the Board and completed justification document for feedback in the coming year; we hope to present the revised document to the Assembly at conference in 2019.

2. The Board has charged the *AMTA Standards of Clinical Practice* to review and consider refining the AMTA definition of music therapy, using the 3rd edition of *Defining Music Therapy*, other sources in collaboration with the Government Relations staff.

The committee has been working on the new draft of the Standards; we plan to work on this task once we complete the revisions to the Standards.

3. To ensure that the *AMTA Standards of Clinical Practice* reflect the highest quality of treatment and services in music therapy (on-going task).

The committee is continuing to review and monitor any revisions made in our organizations' documents to ensure the *AMTA Standards of Clinical Practice* are up-to-date.

4. To inform AMTA members of the work of this committee via regional and national publications, conferences, and the Members Only section of the AMTA website (on-going task).

Communication with members is on-going.

Respectfully submitted,

Ellary Draper, PhD, MT-BC

Research Committee Report

Date: October 2018

Committee Members

Cindy Colwell (Midwestern) – Committee Chair	Nicki Cohen (Southwestern)
Gene Ann Behrens (Mid-Atlantic)	Eric Waldon (Western)
Annie Heiderscheit (Great Lakes)	Joy Allen (New England)
Andrea Cevasco-Trotter (Southeastern)	Jonathan Tang (Student Representative)

Report:

Goals:

1. To encourage and promote research of all types of research methodology in music therapy.
2. To take complete responsibility for the research sessions at national conference.
3. To develop and implement a variety of ongoing educational opportunities and supportive mechanisms to assist novice and experienced researchers/clinicians to develop research projects and programs.

Tasks:

1. Investigate specific ways to educate the profession regarding current music therapy research.
(Ongoing)
2. Identify those areas of practice lacking supportive research documentation.
(Ongoing)
3. Serve as an adjunct committee to the conference program committee in organizing research presentations at the annual nation conference.
(Ongoing)
4. To develop and implement a variety of ongoing educational opportunities and supportive mechanisms to assist

novice and experienced researchers/clinicians to develop research projects and programs.
(Ongoing)

2018 Annual Board Meeting Reports: Research Committee

Primary Discussion/Action Items (prior to November 2018 conference in Dallas)

Discussion and Committee Discussion Items:

Research Poster Session

- decision was made to continue online survey format and discontinue concurrent submission of abstract
- discussion about processes for selection oral sessions and student award
- decision was made about specifically requesting information related to IRB approval process,
 - consider asking for a statement to be included on the actual poster and perhaps submission of approval email/letter
- decision to continue scavenger hunt (very positive response last year)

Research Committee presents.....(concurrent sessions)

- discussion of suggestions for AMTA 2019 (*PROPOSED TOPICS ONLY*)
 - Translational research (presenter in mind, initial contact started)
 - Writing case studies for publication (including different types of case studies)
 - Working research session (participants bring ideas to the table) perhaps CMTE?
 - Sessions geared toward clinicians doing research

Committee Action Items to be continued:

1. Further discussion of the processes for research poster sessions (student awards, oral sessions)
 - a. Student Awards (Cindy Colwell will meet with Laura Beer)
2. Determine processes for expanding committee membership to include clinician-researcher
 - a. Rotating among 7 regions, individuals appointed with collaboration between regional president and research committee regional representative?
 - b. Possibly 2 clinicians each year with an at-large clinician for balanced rotation of 8?
 - c. How long should the individual serve? Should we stagger start to one new clinician in each serving for 2-year terms?
 - d. Should there be a call for applicants with an online application process that would then be reviewed and selected by committee? What would be the criterion?
3. Initiate website revisions
 - a. Current headings: Music therapy journals, selected bibliographics, researching music therapy, AMTA research committee, strategic priority on research, Arthur Flagler Fultz Research Award, Document library
 - b. Consider reordering list
 - c. Consider adding tab for Clinician-based Research Grant
 - d. Links to information on regional research presentations submission information
 - e. Link for submission information for national research poster session
 - f. Could we divide those (and indicate) those that are for member only access and those that are accessible for all?
 - g. Why is the committee link for members only? Could we have the people visible and the reports in members only? Can we upload current midyear and annual reports?
 - h. Create a repository for national research posters by year/conference (perhaps just author name(s), affiliation, project title, and short 50?-word summary)
 - i. Changes for committee membership through research committee tab under *News from AMTA Committees* needs to reflect change in New England and Student Representative
4. Review of Research Committee information within Council Coordinator Handbook
 - a. Revisions were discussed at the 2017 but do not appear to have been updated
 - b. Cindy Colwell will follow up with this process
5. Finalize topics and presenters for Research Committee Presents for 2019....(see above)

6. Consider sponsoring another CMTE focused on working on research questions/ideas for 2019
7. Format for discussion of research opportunities at regional conferences
 - a. Poster sessions (student? Or all inclusive?)
 - b. Designated research sessions?
 - c. How do you solicit for your region?
8. Discussion of Dreams, Visions, and Future roles of the Research Committee

Information Dissemination for National Conference 2018

Research Poster Session

- 70 submissions, 69 sent to committee, one withdrawn for IRB issues
- 58 posters will be presented
 - some not accepted by committee
 - some withdrawn due to non-completion, lack of travel funds, also chosen for concurrent session with same work, other personal issues
- 4 posters selected for oral poster session (see below)
- Online submission format that was piloted this past year was continued
- Posters will be grouped by seven goals outlined at MTR2025 pending physical format of presentation area

Oral Sessions

- Sara Folkening Harbour, Texas Women's University, The transition phase: Characteristics, experiences, and burnout of music therapists in the first certification cycle.
- Maxwell Corrigan, Orlando Health, Pre-recorded heartbeat sounds and mother singing to promote analgesia and mother-infant bonding within the context of a retinopathy of prematurity screening
- Abbey Dvorak, The University of Kansas, and Eugenia Hernandez-Ruiz, Arizona State University, Outcomes of a Course-based Undergraduate Research Experience (CURE) for music therapy and music education students
- Anita Swanson, Converse College, and Kristin Thomanschefsky, St. Catherine's University, Impact of a music therapy group on mobility and non-mobility outcomes in persons with neurologic disorders

Research Committee Sponsored CMTE (NEW THIS YEAR)

Title: Conducting clinical research: A guide through the research process

Format: Presentation, 5-hour CMTE

Presenter: Annie Heiderscheit, Nancy Jackson, Kathy Murphy

Session Description: This workshop is designed to support music therapy clinicians in designing and conducting research in their clinical setting. The workshop focuses on helping them determine their clinical research interest, accessing and reviewing the literature, identifying mentors and collaborators, identifying their research question and designing their study.

Student Awards (Music Therapy Perspectives)

- Review team for MTP decided that they were not going to select any student awards this year as they indicated that they did not feel there was a strength of proposals this year.
- Cindy Colwell will be meeting with Laura Beer at national conference to discuss their award process.
- **Clinician Research Grant:**
- CRG proposal was revised for next submission cycle for 2018-2019; language in the proposal will be revised to clearly articulate the need for the faculty researcher to provide access to an IRB and to help clinician researcher through the approval process
- Call for proposals will be disseminated this fall with a due date of December 15, 2018. Members of the research committee will review proposals with a decision made by the end of January, 2019.

Research Committee Presents:

Title: Publication Ethics: Six Questions Facing Authors and Editors

Format: Panel format, 75 min panel session

Panelists: Sheri Robb, Barb Else, Tony Meadows, Laura Beer, Jennifer Jones, Helen Shoemark

Session Description (50 words, program): Saturday 8:00-9:15 am

AMTA journal panelists will explore and address six common publication ethics questions, followed by open questions from session participants. Questions include: What constitutes authorship? What is token authorship? Is it plagiarism if...? What should students/mentors consider with regard to authorship? What is meant by fragmented publication? What about intellectual property and copyright?

Title: Knowledge Frameworks and Philosophical Underpinnings: A Primer

Format: Presentation, 75 min session

Presenter: William Matney

Session Description (50 words, program): Friday 2:15-3:30 pm

Diversity in music therapy research leads to a need for great understanding and clearer reporting in many facets. This presentation will prepare researchers to better understand and more clearly report philosophical and theoretical positions in their research through the four elements of the knowledge framework.

Title: Collaboration in Clinical Research

Format: Presentation, 75 min session

Presenters: Ellary Draper, PhD, MT-BC & Laura Brown, PhD, MT-BC

Session Description (50 words, program): Friday 8:00-9:15 am

Researchers often use collaboration create and implement research studies. This session explores collaboration in clinical research: partnerships between music therapy researchers, music therapy clinicians, and other related professionals. Examples of how these partnerships developed, the projects that resulted, and ideas for future collaborations will be included.

Technology Committee

Date: October 2018

COMMITTEE MEMBERS:

Midwestern: Kristin N. Veteto (Chair)

Western: Grace O'Leary (New Chair - Nov. 2018)

Midwestern: Rachel See

Southeastern: Kim Bell

Mid-Atlantic: Noa Elimelech

Southwestern: Alison Etter

New England: Cassandra Mulcahy

Western: Spencer Hardy

Great Lakes: Julie Palmieri

Action Item: None at this time

Goals:

1. To educate the AMTA membership on the current clinical technology resources, practices, and applications in use by its members;
2. To serve as a technology resource for AMTA members;
3. To promote technology-related events and training at AMTA national and regional conferences;
4. To support the membership of the AMTA in their uses of current and emerging clinical and related technologies.

Tasks:

1. Develop lists of specialists to contact in each of the regions regarding the current uses of technology in clinical music therapy practice.

No news to report.

2. Explore connections with technology vendors and suppliers with the aim of increasing member awareness and identifying potential technology vendors for regional and annual national conferences.

No news to report.

3. Develop or solicit a proposal for a concurrent session on clinical or related technology for the AMTA Annual National conference and submit it to the Conference Program Committee.

No news to report.

4. Identify high priority topics for a potential Technology CMTE or Institute at the AMTA Annual National Conference.

This is an ongoing task.

5. Develop and collect informational videos on clinical or related technology to disseminate through both public and private member-only forums.

This is an ongoing task.

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL REPORT: NOVEMBER 13-18, 2018
COUNCIL ON ASSOCIATION SERVICES
Michele Forinash, DA, LMHC, MT-BC, Council Coordinator**

The Council on Association Services is comprised of seven standing committees: Clinical Practice Networking, Diversity and Multicultural, Interprofessional Collaborative Resources, International Relations, Membership, Professional Advocacy, and Workforce Development and Retention. It has been great to be in touch with the chairs over this past 10 months, I am very appreciative and somewhat in awe of how hard they work. I look forward to meeting with the chairs and committees in Dallas. We have had one more change in leadership since the 2018 mid-year conference. It is a pleasure to be serving as Council Coordinator.

Action Items – The Multicultural and Diversity Committee and the Workforce Development and Retention Committees have the following action items.

Action Items from the Diversity and Multicultural Committee

The DMC has worked on Task 2B and 2E since our last report. We have several recommendations from our findings listed below.

1. Task 2B: The committee explored the following organizations American Art Therapy Association, American Counseling Association, American Dance Therapy Association, and American Occupational Therapy Association. The committee has made the following recommendations based on the resource databases from the organizations listed above.
 - Create an AMTA Website Toolkit (this could include diversity, equity, and inclusion initiatives, information about the Diversity and Multiculturalism Committee, and easily accessible Toolkits/Practices (or Fact Sheets) for “cultural humility and ethical practice”).
 - Create a Search toolbar that would lead to easy access to the work of the DMC Committee (this could include photos and bios of committee members, a single email address for communication with the DMC (i.e. diversity@amta.org).
 - Update or expand AMTA’s Nondiscrimination and Equal Opportunity Policy (this could be updated to include a “Values Statement” or “Our Commitment to Diversity” statement).
 - Create position statements, these statements could be accessible to public/nonmembers, on current, relevant issues such as Black Lives Matter, Orlando, gun violence, opposition to homophobic and transphobic laws, racial justice and action, etc.
 - Create “Cultural Responsibility Guidelines” identifying AMTA’s commitment to cultural awareness and knowledge of self, practice, training, supervision, research and advocacy/organizational change. This could also include a bibliography and resource list.
 - Create a FAQs section on culturally sensitive practice.
 - Add networking/affinity group section for diversity and equity.
 - Highlight conference sessions related to multiculturalism by including links to conference sessions on multiculturalism/diversity/equity/inclusion.
2. Task 2E: Since the last report, the committee worked on Task 2e 1 and 2. The committee completed an analysis of the past offerings at regional and national conference during 2017-2018 as part of Task 2a. Based on the findings, the committee would like to suggest the following recommendations to the regional vice presidents for regional conferences in 2019 and the national vice president for the annual conference in 2019.
 - For regional conferences, we suggest CMTE sessions: one or more, Poster sessions: one or more, and Concurrent sessions: 15% or more of sessions.
 - For national conferences, we suggest: CMTE sessions: five or more, Poster sessions: three or more, and Concurrent sessions: 10% or more.
 - The committee will also create a list of terms and definitions including but not limited to: cultural humility, cultural bias, cultural competency, cultural identity, cultural sensitivity, diversity, intersectionality, multiculturalism, privilege, oppression, and social justice.

Action items from the Workforce Development and Retention Committee

1. Request referring Goal 1, Task 5—**Identify and document the current music therapy presence at state music education all-state conferences by connecting with regional presidents and affiliate relations committee**—to Affiliate Relations Committee since our field is not having difficulty attaining a new workforce. Many college and university professors report that their programs are bursting at the seams. When this was attempted last year there was little response from regional presidents. This could also be put forth to the college and university that have music therapy programs who attend these conferences.
2. Request removing Goal 2, Task 1—**Investigate current workforce retention plans and strategies for other related professions (rehabilitative therapies and creative arts therapies)**—since it was completed with minimal amount of information available.
3. Request collaboration with the Research Committee for Goal 2, Task 2—**Research the last five year trends in the Music Therapy Profession and ascertain if there are any common identifiers and trends related to the retention of professionals in the AMTA organization and the professional workforce. Consider AMTA and CBMT documents**—as repeated requests from CBMT
4. For Goal 2, Task 3—**Through surveys or other available data, conduct workforce research to identify the number of board certified music therapists who are currently employed full time or part time, seeking employment, working outside of clinical practice, or not currently working outside of the home. Identify whether or not music therapists are looking for more work in the field, or not**—request permission from AMTA to collect interviews/data through social media about retention issues. Request social media procedures from AMTA to help facilitate this session. Does AMTA want this to be interactive?
5. For Goal 3, Task 1—**Create a forum for members to submit ideas regarding workforce development and retention through the committee page on the website**—request clarification from AMTA regarding available forums that our committee can access. Request social media procedures from AMTA to help facilitate this session.

Clinical Practice Networking Committee

Date: October 5, 2018

Members:

Claire Ghetti
Lee Anna Rasar
Gabriela Asch-Ortiz
Katie Just
TBD
Elizabeth Eggerding
Marial Biard
Kathrine Lee
Colleen McDonough

Region:

Chair
Great Lakes Region
Mid-Atlantic Region
Mid-Western Region
New England Region
Southeastern Region
Southwestern Region
Western Region
AMTAS Representative

Report:

Goal: To provide coordination for networking and mentoring opportunities for practitioners working in a range of settings and with different populations, and to foster communication between committees and with professionals in related fields.

Tasks and Progress:

1. To develop networking opportunities to support music therapists working with a broad range of populations.

Various clinical practice groups (that have developed as a result of networking events) continue to use social media and other networking tools to provide on-going population-specific networking during times between conferences.

2. To host a round table with cash luncheon at the annual national conferences and organize networking opportunities at the regional conferences to further expand the development of clinical populations' sub-groups.

Networking events were held at each regional conference this year, as reported in the mid-year report. Regional representatives to the CPN committee either helped to organize and facilitate such events, and/or were in close dialogue with regional conference planners to assure successful networking opportunities. The CPN committee intends to incorporate aspects and innovations that were successful at this year's regional events into the networking luncheon at national conference in order to increase participation and engagement.

3. To identify various structures that enable mentoring for music therapists working with a broad range of populations.

The CPN committee has met to discuss various mentoring initiatives taking part in the regions, such as the GLR-AMTA's mentoring program. We will continue to monitor such initiatives, including new pilot initiatives in the regions, and report our recommendations forward to the BOD, as appropriate.

4. To inform AMTA members of the work of this committee via regional and national publications as well as on the *Members Only* section of the AMTA website.

Regional representatives reported back to their respective regions at national and regional business meetings.

Other: We welcome a new student representative to the committee, Colleen McDonough.

Respectfully submitted, Claire Ghetti, Chair

Diversity and Multiculturalism Committee

Date: October 5, 2018

Members:

<u>Name</u>	<u>AMTA Region</u>
Peter Meyer	GLR
Jenny Hoi Yan Fu	MAR
Maria Gonsalves Schimpf	Midwestern
Mabel Ortiz	SER
Kamica King	SWR
Beth Robinson	Western
Marisol Norris	NER
Melita Belgrave	Chair

Action Items:

The DMC has worked on Task 2B and 2E since our last report. We have several recommendations from our findings listed below.

3. Task 2B: The committee explored the following organizations American Art Therapy Association, American Counseling Association, American Dance Therapy Association, and American Occupational Therapy Association. The committee has made the following recommendations based on the resource databases from the organizations listed above.
 - Create an AMTA Website Toolkit (this could include diversity, equity, and inclusion initiatives, information about the Diversity and Multiculturalism Committee, and easily accessible Toolkits/Practices (or Fact Sheets) for “cultural humility and ethical practice”).
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 - Create a FAQs section on culturally sensitive practice.
 - Add networking/affinity group section for diversity and equity.
 - Highlight conference sessions related to multiculturalism by including links to conference sessions on multiculturalism/diversity/equity/inclusion.
4. Task 2E: Since the last report, the committee worked on Task 2e 1 and 2. The committee completed an analysis of the past offerings at regional and national conference during 2017-2018 as part of Task 2a. Based on the findings, the committee would like to suggest the following recommendations to the regional vice presidents for regional conferences in 2019 and the national vice president for the annual conference in 2019.
 - For regional conferences, we suggest CMTE sessions: one or more, Poster sessions: one or more, and Concurrent sessions: 15% or more of sessions.
 - For national conferences, we suggest: CMTE sessions: five or more, Poster sessions: three or more, and Concurrent sessions: 10% or more.
 - The committee will also create a list of terms and definitions including but not limited to: cultural humility, cultural bias, cultural competency, cultural identity, cultural sensitivity, diversity, intersectionality, multiculturalism, privilege, oppression, and social justice.

Report:**Goal 1: To encourage increased diversity within the population of music therapy professionals and students in the US.**

Task 1a: Periodically gather information on the diversity of music therapy professionals and students in the US.
Nothing to report at this time.

Task 1b: Identify the various diversity groups within AMTA and CBMT. Identify their mission and progress so far (e.g., Team Rainbow, Black student and professional meeting at conference, international students, listserve for MTs who are visually impaired, etc.)

Nothing to report at this time.

Goal 2: To increase diversity and multiculturalism training and resources for AMTA members.

Task 2A: The committee gathered baseline information and reported it in the mid-year board report. The committee has begun exploring the possibility and feasibility of adding a required competency by comparing AMTA cultural competence training requirement with similar accreditation bodies (American Dance Therapy Association, Council for Accreditation of Counseling and Related Educational Programs, Commission on Accreditation of Allied Health Education Programs (CAAHEP) and the American Art Therapy Association, and Commission on Accreditation for Marriage and Family Therapy Education). The committee has begun creating a list of similarities and differences between the organizations. Our next steps are to meet with the co-chairs of the Task Force on Professional and Advanced Competencies at national conference and throughout 2018 and 2019 to continue discussing the competencies related to multiculturalism and diversity.

Task 2b: Study other organizations that already have successful resource databases in order to determine and to recommend the best method for pooling, disseminating, monitoring, and updating content.
See information in Action Items.

Task 2c: Create a survey to ask MT professionals and students what type of diversity resources would be beneficial to them as potential CMTEs, concurrent sessions, and other training/education methodologies.
Nothing to report at this time.

Task 2d: Potentially create diversity related training modules for university programs and clinical training directors at national roster internship sites.
Nothing to report at this time.

Task 2e: Work with conference committees to (1) ensure a given percentage of CMTE and concurrent sessions contain information related to cultural and/or diversity training; (2) make recommendations for pre-conference or CMTE courses; (3) regularly offer a panel regarding multiculturalism and diversity in MT; and/or (4) create a series of roundtable discussions at regional and national conferences regarding specific diversity topics.
See information in Action Items.

Task 2f: Provide additional information for other committees as they address multiculturalism and diversity issues.
Nothing to report at this time.

Task 2g: Create a “Diversity Awareness Resources” section/forum and an online resource database (including a roster of the different diversity categories among music therapy professionals registered within AMTA and certified by CBMT, podcasts and other appropriate social media channels).
Nothing to report at this time.

Task 2h: Post reports of committee action on the Members Only section of the AMTA website.
Nothing to report at this time.

Goal 3: To provide a support system, including tools and resources, for music therapy professionals and students from minority groups.

Task 3a: Gather information on current discrimination support and other support available to music therapists/students from minority groups.

Task 3b: Create a roster of and then resource page or link on the AMTA website explaining the different diversity categories among music therapy professionals registered within AMTA and certified by CBMT.

Task 3c: Develop and update resources for music therapists and students in minority groups.

Task 3d: Create marketing information for the above resources so music therapy professionals and students will be aware of them.

Nothing to report at this time.

Goal 4: To monitor and recommend revisions to AMTA documents to achieve conformity to accepted language concerning diversity and multiculturalism.

Task 4a: Explore arts-based and non arts-based organizations’ diversity initiatives, then create recommendations for AMTA.

Nothing to report at this time.

Task 4b: Compose up-to-date guidelines for diversity inclusive language in professional documents; define accepted language concerning diversity and multiculturalism and/or identify the standards on which conforming criteria will be based.

Nothing to report at this time.

Task 4c: Develop a strategy to facilitate long-term monitoring of all official AMTA documents, including thorough review, submission of recommended revisions to appropriate AMTA personnel, and a schedule for recurring reviews.

Nothing to report at this time.

Interprofessional Collaborative Resources Committee Report

Date: October 5, 2018

Members:

Ann Hannan (Great Lakes)
Amanda Sehr (Southwestern)
Tatyana Martin (Mid-Atlantic)
Caitlin Hyatt (New England)
Faith Halverson-Ramos (Midwestern)

Sara Breyfogle (Southeastern)
Tara Brinkman (Western)
Jessica Newman (Student Representative)

Goals:

1. To interpret the music therapy profession to other professionals, disciplines and organizations in the United States.
2. To interpret attitudes and opinions of these groups toward the music therapy profession and its services.
3. To identify, encourage, maintain and make recommendations regarding relationships between AMTA and other professional organizations.

Tasks and Progress:

1. Revision of the AMTA fact sheets.
This is an ongoing task. The committee created the template at the national conference in November, 2017. Since that time, with data from the Certification Board for Music Therapists, we've prioritized the fact sheets based on percentage of MT-BCs working with specific clinical populations. We are currently focused on Hospice, Older Adults, Intellectual and Developmental Disabilities, Adult Behavioral Health, and Child/Adolescent Behavioral Health. We've continued to gather info and complete additional literature searches, however, due to significant turnover in our committee membership, our progress on this task was slowed as new members were oriented to our work and assigned specific task sheets to work on revising. We will be working actively on this task during our conference meetings and intend to submit drafts to AMTA national office by end of calendar year.
2. Creation of an Interprofessional Education survey for AMTA-approved programs.
We are working on a survey to send to the program directors of AMTA-approved programs to get a sense of the types, and levels, of involvement of music therapy programs in interprofessional education curricula and courses. We have continued to solicit additional feedback on the construction of the survey and worked to further refine questions to ensure that we are gathering clear, accurate and necessary information. We plan to have committee members announce the upcoming launch of this survey at regional meetings during national conference so program directors may be aware that they will be receiving this survey shortly and we would appreciate their responses.

Respectfully submitted,
Meganne Masko and Scott Horowitz, Co-Chairs

International Relations Committee

Date: October 5, 2018

- Soo-Jin Kwoun (Midwestern) and Melody Schwantes, co-chairs
- Roberta Kagin (Great Lakes)
- Flossie Ierardi (Mid-Atlantic)
- Soo-Jin Kwoun (Midwestern)
- Meg Capen (New England)
- Jonathan Tang (Southeastern)
- Yu-Ling Chen (Southwestern)
- Kazumi Yamaura (Western)
- Angela Baldwin (Student rep- University of Louisville)

Below is a summary of highlights during this reporting period:

1. Much of the work of this period has been devoted to the Global Perspectives Session. This year's 13 presentations include music therapy in Taiwan, Ecuador, Germany, Malaysia, and Jamaica among others.
2. SER has awarded their scholarship of \$500 to pay for international music therapy activity. This year the award went to relief work being conducted in Puerto Rico after the devastation of Hurricane Maria.
3. The NER is very active in various international exchanges and leadership opportunities.
4. Committee members continue to work on reaching out to music therapy associations in other countries in order to develop communication. This will be revisited and discussed further at our conference meetings.
5. The committee is particularly interested in developing best and sustainable practices for music therapists and music therapy students conducting international service learning experiences.

Goal 1: To facilitate awareness of international opportunities and events by AMTA members and the inclusion of international perspectives of music therapy in AMTA.

Task 1: To inform AMTA members about and encourage attendance and presentations at WFMT events and conferences of related organizations in other countries via regional and/or AMTA publications and the general access area of the AMTA web site: Music Therapy Around the World and on the Web.

<http://www.musictherapy.org/about/listserv/>

Committee is working with WFMT to increase communication and disseminate information from/about WFMT to AMTA membership. Committee members include announcements about international conferences in regional newsletters with a link to World Federation for Music Therapy web site

Task 2: To share international experiences in AMTA publications & presentations, and organize the Global Perspectives Session (GPS) at the AMTA Conference.

The GPS this year included a peer-review process by which the IRC reviewed de-identified proposals for inclusion. A total of six oral presentations and five poster presentations will be included. Countries covered will include: Taiwan, Malaysia, India, Jamaica, Ecuador, Germany, and global issues within the US, including refugee populations.

International experiences have been shared in regional newsletters.

Goal 2: To assist the President of AMTA with matters concerning the World Federation of Music Therapy (WFMT), such as facilitating communication and the distribution of information.

Task 3: To provide additional information for other committees as they deal with international issues.

We would like to begin a dialogue with APAC about best practices with regard to international service learning opportunities within music therapy programs.

Task 4: To facilitate the exchange of international opportunities among professionals. *Many of our members have presented at international conferences over the last few months, particularly with regard to the first music therapy conference in Hong Kong and the Nordic Music Therapy Conference in Sweden.*

Goal 3: To assist international students.

Task 6: To be a resource for international students (e.g. provide educational information, strategies, peer mentoring opportunities, personal support).

The student representative has been identified.

Ongoing: committee members encourage student participation in music therapy student Facebook pages. Students appear to make use of the Facebook page.

Task 7: To support international students who are returning to their countries of origin (e.g. music therapy advocacy, transitional support).

No update at this time.

Goal 4: To facilitate awareness of music therapy among disciplines, organizations and professionals in other countries.

Continued: Committee representatives are working on communication with music therapy associations in other countries. Some members will communicate with organizations in their home countries (South Korea, Taiwan, Japan). Other members have contacts in Norway, Sweden, Germany.

Annual: The committee makes significant efforts to welcome international guests at the AMTA conference. We will continue with stickers for ID badges at the conference, indicating languages spoken. The chairs receive a list of international registrants and will send an email invitation to the Global Perspectives Session.

Goal 5: To work with national conference planners to insure inclusion of events that represent a diverse ethnic music focus.

Task 5: To collaborate with regional and national conference chairs to integrate diverse ethnic music traditions into conference programs.

Ongoing. Committee representative of host region is tasked with encouraging conference planners (or monitoring conference planning) to assure inclusion of diverse musical traditions. Committee representatives do so for regional conferences.

Task 9: To encourage and develop conference proposals that relate to clinical work with English (as a second language) learners, clients and families of diverse backgrounds.

Sessions were included at regional conferences and at this year's national conference regarding music therapy with diverse backgrounds.

Addendum: submitted by Meg Capen, NER Representative

A Report from Karen Wacks, M.Ed, LMHC, MT-BC, Professor, Berklee College of Music

Music Therapy Internship in Bogota, Colombia. This initiative began in June 2018 in partnership with SONO Center for Music Therapy, a non-profit community center and provides music therapy services in the community and in hospitals in Bogota. Dr. Mark Ettenberger, director of the program, partnered with Berklee to design a music therapy internship that could be replicated on a global level. Berklee music therapy student, Esteban Roa, is currently completing his music therapy internship in the NICU in 2 different medical settings: Fundación Santa Fe de Bogotá, and Clínica de la Mujer. We are evaluating the efficacy of creating global music therapy internships and practica through Berklee.

Musicians for World Harmony (MWH).<http://www.musiciansforworldharmony.org/>

Collaboration with Director Samite Mulondo

Karen Wacks, LMHC, MT-BC is the Director of Education and Mental Health and consults with MWH to provide Community Music Programs globally in East Africa and domestically with refugees in the New York area.

Africa

Ubuntu Music Therapy Initiative

Brooke Wilder runs the nonprofit organization Ubuntu Music Therapy Initiative.

The mission is to create sustainable music therapy programs through advocacy and education. We work toward this goal through the creation of training materials/programs that are geared toward local community musicians, which

teach them to implement therapeutic music techniques, mainly for community empowerment, trauma, and special education.

Umoja Global Community Music Therapy

Cara Smith is president and founder of Umoja Global Community Music Therapy. We are a 501(c)3 Non Profit that promotes music therapy services for underserved communities with a focus on women's empowerment. So far we have projects in East Africa. Here is our website: www.umoja-global.org

Our current work consists of building partnerships, rallying support and funding, spreading awareness about music therapy through educational exchanges, and collecting data to better inform our work.

Right Now

- October 8th-19th my colleague and I will be conducting a two-week outreach exchange in Uganda and Kenya. We have workshops planned with special education programs in Kampala and Mombasa and women's groups and hospitals throughout Nairobi. We plan on collecting qualitative data to assess need, interest and potential for sustainable music therapy services to exist in these communities.
- During this exchange we will visit several departments from our partner organization SHOFCO (Shining Hope for Communities-www.shofco.org) based in Nairobi, Kenya. We are working closely with their Women's Empowerment department, Girl's Education and Leadership program, Gender-Based Violence Education Program, and their Women's Safety Shelter. Based on the American music therapy model, we provide music therapy resources and educational workshops with a focus on trauma-informed care and community building.
- We have launched a CBMT approved course titled "Introduction to Global Music Therapy". The course focuses on defining cultural humility and discussing the role music therapy plays in addressing today's most pressing global issues. 3 CMTE credits are given to participants. All course fees go directly to the organization.
- We are a member of the World Federation of Music Therapy
- We are also in discussion with REMO's Healthrhythms program in regards to applying for sponsorship or instrument donations. We will see what happens!

Later This Year

- We have partnered on with the Ubumwe Community Center in Gisenyi, Rwanda www.ubumwecommunitycenter.org This is a center for individuals affected by the 1990 genocide. We are collaborating with a team of OTs, PTs and local musicians to advocate for music therapy services. We will conduct a service trip this summer.

More information about our partnerships and engagement network can be found on our website and instagram @umoja_global.
www.umoja-global.org

CHINA, SOUTH KOREA, THAILAND, LONDON, IRELAND

Lisa Summer, PhD, LMHC, MT-BC, Professor/Director of Music Therapy, Anna Maria College

This summer I traveled first to China and South Korea, to teach ongoing GIM trainings there; and then to Bangkok with NER member, Christine Routhier, to start the first GIM training in Thailand. While I was in China I consulted with a research team at the Shenjing Hospital Psychiatric Clinic studying the effects of the Continuum Model of GIM. The project is led a psychiatrist at Shenyang University who is so enthusiastic about music therapy that she has created a multi-study project with a 10-year plan. One amazing image that brought home the international flavor of my trip was that the research team wore starched white lab coats and the nurses, starched white uniforms including hats(!)

This fall I just returned from Europe. I taught two seminars in London to an international group of music therapists in Level III GIM training, and I gave presentations at the European GIM Conference in Dublin. My accomplishment there was lasting through a whole evening of amazing Irish dancing.

INDIA

Kathleen M. Howland, Ph.D., MT-BC, NMT/F, CCC-SLP, LSVT Certified

Kathleen went to India in March at the invitation of the Neurology Foundation and Parkinson's Disease and Movement Disorder Society to run a two day conference on Neurologic Music Therapy. It resulted in the employment of a Berklee alumnus with the hosting neurologist.

Suzanne B. Hanser, EdD, MT-BC, Professor, Music Therapy, Chair Emerita, Berklee College of Music

After a successful 5th International Conference of the International Association for Music and Medicine (IAMM) in Barcelona, IAMM will hold its next conference at Berklee College of Music in Boston, May 28th-30th, 2020. Please join researchers, practitioners, therapists, scientists, artists & others working at the intersection of music and medicine for this first international meeting in the USA. More information will be provided at the AMTA National Conference.

Respectfully submitted,
Soo-Jin Kwoun and Melody Schwantes, co-chairs

Membership Committee Annual Report

Date: October 1, 2018

Members:

- Angie Elkins (Co-Chairperson)
- Jennifer Hicks (Co-Chairperson)
- OPEN (Committee Representative – New England Region)
- Sarah Pitts (Committee Representative - Southeastern Region)
- Ming Yuan Low (Committee Representative - Mid-Atlantic Region)
- Rachael Lawrence-Lupton (Committee Representative - Great Lakes Region)
- Lorissa Ann McGuire (Committee Representative - Midwestern Region)
- Tiffany Laur (Committee Representative - Southwestern Region)
- Risa Isogawa (Committee Representative - Western Region)
- Rachel Williams (Committee Member - Student Representative)

Goals:

1. To insure the growth and development of AMTA by determining ways to increase membership.
2. To promote the value of all categories of AMTA membership.
3. To evaluate the needs of AMTA members.

Tasks:

1. To conduct annual membership drives at the national and regional levels (minimum of two per year).
2. To encourage and coordinate membership drives with AMTAS.
3. To promote the value of membership in publications, inside and outside of the profession.
4. To update reports of committee action on the Members Only Section of the AMTA website.

Report:

On a national level, we are excited to share with you the following updates from the past year:

- We completed our first membership campaigns of the year with our “**30 Days of Membership**” and “**Win It Wednesdays**” contests, highlighting a few of the “**Each Note Counts**” responses we received at the 2017 AMTA national conference. Five professional music therapists won 2018 membership in the contest,

and many more individuals shared their input on what membership means to them across all of our social media platforms.

- We focused our **Membership Monday posts** throughout the rest of the year on more of the “**Each Note Counts**” contributions from the 2017 AMTA national conference.
- We continued to use **#EachNoteCounts** and **#WeAreAMTA** across all of our social media platforms.
- We celebrated both the 20th anniversary of AMTA and the 68th anniversary of the music therapy profession with a **special logo**.



- We compiled a list of **membership assistance and scholarship programs** offered by regions.
- We shared the new Membership in AMTA section of the **website** with an extensive list of member benefits, video testimonials, and PowerPoint presentations (<https://www.musictherapy.org/members/benefits/>).
- We welcomed Rachel Williams to our committee as our student representative. Rachel just finished her undergraduate coursework at Fredonia State University and began her internship at Monroe 2 BOCES in Rochester, NY. She has previously served as AMTAS treasurer and MARAMTS president elect and is now serving as president of MARAMTS.

On a regional level, we are honored to share with you the following updates from our representatives:

- **New England Region**
 - The committee **representative position is currently vacant** as of March 2, 2018.
 - A **calling drive** was implemented at the end of December and early January with help from scholarship recipients.
 - A collaboration with the **NER Membership Support Committee** yielded more new members to AMTA and the New England Region. Several new committee members are being recruited at this time, along with a new Membership Committee Representative.
 - During their **regional conference**,
 - AMTA-NER members were given “**NER Rocks**” stickers to be placed on their badges, in the hopes that non-members would inquire about the stickers, providing the perfect opportunity to discuss “why I’m an AMTA member.”
 - NER-AMTA offered a “**Members-Only**” **5 credit CMTE for FREE** to all AMTA members.
 - Three professional conference **scholarships** were awarded to NER-AMTA members.
- **Southeastern Region**
 - **Membership Calling Drive:**
 - They are working on an email campaign and calling drive for late November/early December. They will be using Mailchimp to send reminders to current members. They will be calling members specifically located in SC/NC who are current MT-BCs to remind them of membership renewal since their regional conference is in Columbia, SC next spring.
 - BOD members have also volunteered to make calls to nonmembers, especially nonmembers whom they know personally. They are hoping the personal connections will provide support and encouragement to nonmembers.
 - They are looking at new ways to focus their efforts including using data/responses from previous calling drives, requesting volunteers and assistance from state organizations

who have existing relationships with music therapists in the state, and promoting service CMTes and discounts as incentives for participation.

- **Updates for 2018**

- The membership committee continues to share **AMTA posts** regarding membership as well as posting them in various MT forums around the region. The committee is also sharing with state organizations **scholarship opportunities** for conference and membership as well as membership benefits. Recently the committee shared reminders regarding **disaster relief funding** for members in regions affected by Hurricane Florence.
- There has been increased communication between the membership committee and the **regional BOD**. BOD members have noted the benefits of passing along information from the national team so that BOD members can better assist the committee with membership initiatives and support efforts to improve and promote membership in the region.
- The committee is working with the regional BOD and student organization to find ways to encourage **student membership** within the region. Other regions have focused on student membership with hopes of increased professional membership later on. At the regional conference the BOD approved the use of current membership funds in this year's budget for student membership scholarships. One student membership was awarded to a student in the region over the summer.
- The committee also discussed changing **student rates** for regional conferences in hopes of encouraging student membership, however there are concerns from the conference committee regarding how increased rates will affect overall student conference attendance. Discussions are ongoing between the BOD, the membership committee, and the conference planning committee as they begin planning the spring 2019 conference.

- **Mid-Atlantic Region**

- The Vice President of Membership for MAR-AMTA is now an elected position, so their region's **bylaws** were changed to fully describe the responsibilities of this position. The membership voted and approved of the following change:
 - The **Vice President for Membership** shall succeed to the presidency in case of the resignation of the President, President-Elect, and the Vice President for Conference Planning; chair the Regional Services Council; serve as regional representative to the Membership Committee of the AMTA; maintain official statistical records of the membership for the Mid-Atlantic Region; correspond with members on related matters; correspond with the national Director of Membership Services to facilitate the transmission of information to the regional members; coordinate professional scholarships; highlight membership contributions; coordinate emergency crisis response efforts; attend Regional Executive Board meetings; establish and/or maintain a handbook outlining job responsibilities; submit an annual written report at the regional conference; and carry out such other duties as may be assigned by the President or the Executive Board.
- As this position has expanded in terms of responsibilities, they will be looking into creating a **committee** to address the wide scope of services available to their membership.
- The **Vice President of Membership** for MAR-AMTA is specifically tasked to work on the following supports to serve the members of their region:
 - **Member Support, Scholarships, & Awards**
 - MAR-AMTA continues to support members through scholarships and awards, and they are making concerted efforts to more effectively share these opportunities with members and potential members of MAR. These efforts have been received very well from their members, and they have been receiving more applications this year.
 - In addition to their expansive existing scholarships and funding opportunities, they have added a new scholarship in their efforts towards diversity, equity, and inclusiveness - **The Mid-Atlantic Region Scholarship for Racial Minority Students**.
 - **Disaster preparedness in MAR**

- The VP of Membership continues to collaborate with the MAR Diversity, Equity, and Inclusiveness task force to compile resources for MAR music therapists to prepare for nature and human related disasters.
 - **Ad-Hoc Committee on Sexual Harassment**
 - The VP of Membership, along with Donna Polen, MAR-AMTA Assembly Chair, has been tasked to investigate instances of sexual harassment within MAR. They have recruited a task force, and the task force has done an amazing amount of literature research on the matter, and will be reaching out to MAR members on this subject.
 - The MAR membership **recruitment efforts** have changed from a calling process to a service process. They hope that by adding more services for the members, they can truly be a resource to their region's music therapists (members and non-members), therefore giving potential members more reason to join AMTA and MAR-AMTA.
- **Great Lakes Region**
 - The GLR-AMTA phone campaign was sparked from their regional conference, building on #EachNoteCounts and focusing on **#ComposingCommunity**. The **calling drive** connected volunteers with non-member music therapists in their own communities.
- **Midwestern Region**
 - The Midwest region conducted a **calling drive** in late spring. The calling drive was not extremely successful as many volunteers never returned information to the chair and those who did were unable to reach many members other than leaving a voicemail.
 - Membership chair, Lorissa McGuire, has been in contact with regional president, Andrew Knight, to discuss additional help for this committee. They are adding an “unofficial” **assistant to the chair (Amy Wilson)** who will assist in calling drive efforts.
 - Neither Lorissa McGuire nor Amy Wilson are able to attend the **national conference**, so they are also working to find a sub to attend the committee meetings. At conference, Andrew Knight will help find volunteers for another calling drive attempt at the end of the year (hoping to boost members for the 2019 membership year).
 - Additionally, they had a successful regional conference where membership was addressed when awarding the recipient of their **Membership Scholarship**.
- **Southwestern Region**
 - They kicked off their annual **calling drive** at the SWAMTA Regional conference in Lubbock, TX.
 - They made copies of Membership booklet, membership application forms, and other informative handouts provided by Angie Elkins and created sign-up sheets listing three “50 calls for \$50 off AMTA membership opportunities” and space for others to sign up for ten names.
 - They set up a table next to registration and manned it during registration and between sessions to solicit volunteers.
 - They purchased **customized guitar picks and pencils** from Oriental Trading that said, “Each Member Counts #WEAREAMTA” to use as incentives in soliciting volunteers.
 - During the SWAMTA Business Meeting, they announced the membership drive and made a plea for volunteers reminding them that making calls can count toward service hours for CMTEs.
 - Fifteen volunteers signed up to help make the calls. Two members made fifty phone calls each! It is believed that the **incentives helped** encourage members to volunteer. Mostly messages have been left, but some contacts have resulted in collection of updated information, some non-members indicated he/she would consider joining/rejoining, and some have renewed.
 - They have presented the idea of their region providing **membership assistance stipends** through an application process to their SWAMTA Board, and they believe it is being considered for next year to be budgeted for appropriately.
- **Western Region**

- They will be contacting the Board to develop a **membership assistance program**, either by offering scholarships to be awarded or creating a work-study type of program in which the member receiving financial assistance will volunteer for WR events or needs.
- Their **membership calls** focused on cities with larger numbers of MTs in the WR at this time.

We as a committee continue to believe that a large and diverse membership family benefits the organization and gives our music therapy profession a stronger and more vibrant voice on a regional, national, and global level. The multitude of benefits offered to members are designed to provide support for and increase the expertise of student and professional music therapists so that they can learn or continue to provide quality music therapy to those they serve. We are grateful for all of the representatives on this committee and thank them for their hard work, enthusiasm, and support as we work to further AMTA's mission "to advance public awareness of the benefits of music therapy and increase access to quality music therapy services in a rapidly changing world" (American Music Therapy Association, 2018).

American Music Therapy Association. (2018). *Music therapy makes a difference*. Retrieved from <https://www.musictherapy.org/>

Professional Advocacy Committee American Music Therapy Association Annual Report - 2018

Members:

Co-Chairs: Emily Bevelacqua, MMT, MT-BC & Leslie Henry, MM, MT-BC
 New England Region - Jennifer DeBedout, MM, MT-BC
 Great Lakes Region - Jessica DeVillers, MA, MT-BC
 Mid Atlantic Region - Tracy Wanamaker, MSED, MT-BC
 Mid West Region - Kelli McKee, MA, MT-BC
 South West Region - Rebecca McCoy, MT-BC, AP-BC
 Western Region - Kalani Das, MT-BC
 South East Region - Sharon Graham, MM, MT-BC
 Student Representative - Erin Shina

Goals:

- To advocate for the professional representation of the field of music therapy.
- To assist membership in responding to misrepresentation of music therapy in the media and in public.

Tasks:

- 1. To educate membership regarding the evaluation of representations of music therapy in the public and various forms of media.**
 - No report at this time
- 2. To disseminate committee information to membership via conferences, newsletters, publications and to AMTA members only and regional websites.**
 - Presentations at: GLR conference by Jessica DeVillers, NER conference by Jennifer DeBedout and Emily Bevelacqua, WR conference by Kalani Das
- 3. To create a plan to develop guidelines to respond to the development of Music-based Apps that relate/overlap with music therapy in collaboration with a representative from the Technology Committee and with AMTA staff liaison Angie Elkins.**
 - Newly charged to committee
- 4. To assist and monitor member's responses to advocacy issues, By monitoring and responding to misrepresentation of music therapy.**

From January 1, 2018

- NER

There were 3 reports of misrepresentation during this time period.

- MAR

There were 11 reports of misrepresentation during this time period.

- GLR

There were 11 reports of misrepresentation during this time period. 1 has been resolved and 4 are in process within the region.

- MWR

There was 1 reports issues during this time period.

- WR

There were 5 reports of misrepresentation during this time period. 2 have been resolved, 2 are still being dealt with on a regional level, 1 was referred to National Office.

- SER

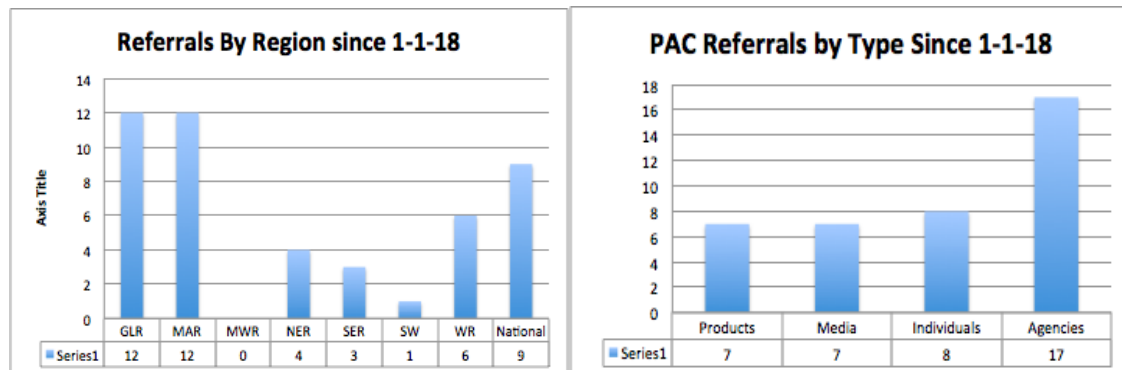
There were 3 reports of misrepresentation during this time period. 1 has been resolved and 2 are still being dealt with on a regional level.

- SW

There was 1 report of misrepresentation during this time period. This item is still in process on a regional level.

- National Office

There were 9 reports of misrepresentation that were handled by PAC co-chairs in collaboration with National office during this time period. 2 have been resolved and 7 are still in process or being monitored.



Summary:

Misrepresentation cases were comprised of a variety of topics including product claims, unprofessional behavior on social media, volunteer music positions being called music therapy, newspaper and other media misrepresentation. Overall the committee is seeing improvement of information being reported, less reported cases, and members sharing improved confidence with advocacy.

4. To compile a resource file of responses.

The co-chairs continue to maintain a AMTA Professional Advocacy google drive account where advocacy issues can be reported and organized by region. These documents are shared with committee members who can review and update as needed.

5. To update reports of committee action on the Members Only section of the AMTA website.

The committee is providing review of all documents currently on the AMTA website for update and revision reflective of member needs.

AMTA Workforce Development and Retention Committee Fall 2018 Report

Kelly Carlson (MWR)
Jessica Fletcher (GLR)
Sarah Gagnon (NER)
Grant Howarth (SW)
Fei-Lin Hsiao (WR)
Courtney Morgan (AMTAS)
Tara O'Brien (MAR)
BriAnne Weaver (SER)
Co-Chairs Gretchen C. Benner & Courtney Biddle

Action Items:

6. Request referring Goal 1, Task 5—**Identify and document the current music therapy presence at state music education all-state conferences by connecting with regional presidents and affiliate relations committee**—to Affiliate Relations Committee since our field is not having difficulty attaining a new workforce. Many college and university professors report that their programs are bursting at the seams. When this was attempted last year there was little response from regional presidents. This could also be put forth to the colleges and universities that have music therapy programs who attend these conferences.
7. Request removing Goal 2, Task 1—**Investigate current workforce retention plans and strategies for other related professions (rehabilitative therapies and creative arts therapies)**—since it was completed with minimal amount of information available.
8. Request collaboration with the Research Committee for Goal 2, Task 2—**Research the last five-year trends in the Music Therapy Profession and ascertain if there are any common identifiers and trends related to the retention of professionals in the AMTA organization and the professional workforce. Consider AMTA and CBMT documents**—as repeated requests from CBMT
9. For Goal 2, Task 3—**Through surveys or other available data, conduct workforce research to identify the number of board certified music therapists who are currently employed full time or part time, seeking employment, working outside of clinical practice, or not currently working outside of the home. Identify whether or not music therapists are looking for more work in the field, or not**—request permission from AMTA to collect interviews/data through social media about retention issues. Request social media procedures from AMTA to help facilitate this session. Does AMTA want this to be interactive?
10. For Goal 3, Task 1—**Create a forum for members to submit ideas regarding workforce development and retention through the committee page on the website**—request clarification from AMTA regarding available forums that our committee can access. Request social media procedures from AMTA to help facilitate this session.

Report

Goal 1: To increase awareness of music therapy as a career choice

Task 1: Research various online and offline outreach opportunities that target high school students (i.e. majoringinmusic.com). Make contact regarding appropriate content about music therapy to sites with incorrect/incomplete information. Maintain on a yearly basis.

Kelly Carlson updated this year.

Task 2: Contact music departments and/or career counselors in selected Junior Colleges in each region and provide information concerning music therapy as a career and university programs in their area offering a music therapy program.

A database was created and finalized on October 1, 2018. Delegating contact of the massive list will occur during the committee's planned meeting in Dallas at 2018 AMTA Conference.

Task 3: If available, obtain a list of Junior Colleges that offer an intro course in music therapy and begin a dialogue with them about music therapy as a career and universities in their area offering a music therapy degree.

A complete list of junior/community colleges has been created. **See Attachment A – Workforce Development & Retention Comm.**

Task 4: Work cooperatively with both national and regional conference planners to offer a workshop/track for High School students interested in music therapy to be offered at National and Regional Music Therapy Conferences. Invite local guidance counselors, high school music educators, parents, and high school students to participate in the workshop/track.

Members of the committee are helping to support the 2018 High School Career Session scheduled for Saturday, 11/17/18 to be held at the conference's hotel in Dallas, TX. This is the second year that AMTA has assisted in sharing this event via social media - thanks to Kimberly Bell and Angie.

Task 5: Identify and document the current Music Therapy presence at state music education all-state conferences by connecting with regional presidents and affiliate relations committee members.

Action Item: Request referring this task to the Affiliate Relations Committee since our field is not having difficulty attaining a new workforce. Many colleges and university professors report that their programs are bursting at the seams. When this was attempted last year, there was little response from regional presidents. This could also be put forth to the college and universities that have music therapy programs who attend these conferences.

Goal 2: To explore the potential of developing a retention plan

Task 1: Investigate current workforce retention plans and strategies for other related professions (rehabilitative therapies and creative arts therapies)

This task was completed as stated in the Fall 2016 report by Charlie Seaman.

Action Item: Requesting removal from task 1 since it was completed with minimal amount of information available.

Task 2: Research the last five year trends in the Music Therapy Profession and ascertain if there are any common identifiers and trends related to the retention of professionals in the AMTA organization and the professional workforce. Consider AMTA and CBMT documents.

Action Item: Repeated request to CBMT for additional questions on the exit surveys given to people not retaining certification on why they are not recertifying. Request collaboration with Research Committee to help with this.

Task 3: Through surveys or other available data, conduct workforce research to identify the number of board certified music therapists who are currently employed full time or part time, seeking employment, working outside of clinical practice, or not currently working outside of the home. Identify whether or not music therapists are looking for more work in the field, or not.

Action Item: Request permission from AMTA to collect interviews/data through social media about retention issues. Request social media procedures from AMTA to help facilitate this session. Does AMTA want this to be interactive?

Task 4: Develop recommendations for the AMTA Board of Directors to address workforce development issues regarding the need of a retention plan and present to the AMTA BOD.

Pending response from AMTA BOD to Goal 3: Tasks 2 & 3.

Goal 3: To create channels for communication with the AMTA Membership regarding topics of workforce development and retention

Task 1: Create a forum for members to submit ideas regarding workforce development and retention through the committee page on the website.

Action Item: Request clarification from AMTA regarding available forums that our committee can access. Request social media procedures from AMTA to help facilitate this session.

Task 2: To update reports of committee action on the Members Only Section of the AMTA website.

Kelly Carlson (MWR)
Jessica Fletcher (GLR)
Sarah Gagnon (NER)
Grant Howarth (SW)
Fei-Lin Hsiao (WR)
Courtney Morgan (AMTAS)
Tara O'Brien (MAR)
BriAnne Weaver (SER)

Continued gratitude to Council Coordinator, Michele Forinash for her mentorship & leadership.

Respectfully Submitted,
Co-Chairs Gretchen C. Benner & Courtney Biddle
October 5, 2018

APPENDIX A-Workforce Development & Retention Comm. (1)

Region	State	Established MT Program	Community College/s within 50 miles of MT program	Contact name	Contact title	Contact email	Mailing address
GLR	Illinois	Western Illinois University	N/A				
		Illinois State University	Heartland Community College	Doug Salokar	Full time Music Faculty	doug.salokar@heartland.edu	1500 West Raab Road, Normal, Illinois 61761
			Illinois Central College	N/A	N/A	info@icc.edu	1 College Drive, East Peoria, IL 61635-0001
			Parkland College	N/A	N/A	admissions@parkland.edu	2400 West Bradley Ave, Champaign, IL 61821
	Indiana	Indiana University-Purdue University Fort Wayne	N/A				
		Indiana University-Purdue University Indianapolis** Masters only	N/A				
		Indiana Wesleyan University	University of St. Francis Fort Wayne	Miles Fulwider	Chair, Music Department	mfulwider@sf.edu	2701 Spring Street, Fort Wayne, Indiana 46808
		St. Mary-of-the-Woods College	N/A				
		University of Evansville	Illinois Easern Community Colleges Wabash Valley College			866-982-4322	2200 College Drive, Mt. Carmel, IL 62863
	Michigan	Eastern Michigan University	Jackson College	Daniel Bickel	Music Instructor	BickelDanielP@jccmi.edu	2111 Emmons Road, Jackson, MI 49201
			Macomb Community College	Michele Kelly	Associate Dean	AandS.center@macomb.edu	14500 E. 12 Mile Road, Warren, MI 48088
			Oakland Community College	Thomas A. Dennis	Full Time Faculty	tdennis@oaklandcc.edu	2480 Opdyke Road, Bloomfield Hills, MI 48304
			Schoolcraft College	Barton Polor	Music Instructor General	bpolor@schoolcraft.edu or answers@schoolcraft.edu	18600 Haggerty Road, Livonia, MI 43132
			Washtenaw Community College	Laurice A. Anderson	Professor Faculty Performing Arts	nooniea@wccnet.edu	4800 E. Huron River Drive, Ann Arbor, MI 48105
		Western Michigan University	Grand Rapids Community College	Kevin J. Dobreff	Professor and Music Department Program Director	kdobreff@grcc.edu	143 Costwick Avenue NE, Grand Rapids, MI, 49503-3295
			Kellogg Community College	Gerald Case-Blanchard	Music Area Coordinator	blancharde@kellogg.edu	450 NORTH AVENUE BATTLE CREEK, MI
			Southwestern Mighican College	Jon Korzun	Program Advisor	jkorzun@swmich.edu	58900 Cherry Grove Road, Dowagiac, MI 49047
	Minnesota	Ausburg College	Anoka-Ramsey Community College	MELISSA BERGSTROM	Music Department	Melissa.Bergstrom@anokaramsey.edu	Coon Rapids Campus, 11200 Mississippi Blvd NW, Coon Rapids, MN 55433-3470
			Century College	Elliot Wilcox	Music Faculty	elliott.wilcox@century.edu	3300 Century Ave N, White Bear Lake, MN 55110
			Inver Hills Community College	Stanley Rothrock	Music Instructor	srothro@inverhills.edu	2500 80th Street East, Inver Grove Heights, MN 55076
		University of Minnesota	Minneapolis Community and Technical College	Elizabeth Pauly	Music Instructor	elizabeth.pauly@minneapolis.edu	1501 Hennepin Avenue, Minneapolis, MN 55403
			North Hennepin Community College	Karla Miller	Music Instructor	kmiller@nhcc.edu or admission@nhcc.edu	7411 85th Avenue North Brooklyn Park, MN 55445
			Saint Paul College	Michael Olsen	Program Advisor	michael.olsen@saintpaul.edu	235 Marshall Ave, St Paul, MN 55102

APPENDIX A-Workforce Development & Retention Comm. (2)

	<i>Ohio</i>	Baldwin Wallace College	Cuyahoga Community College-Metro Campus	Steve Enos	Jazz Studies Director & Metro Music Faculty Coordinator	stephen.enos@tri-c.edu	2900 Community College Ave, Cleveland, OH 44115
		Cleveland State University	Cuyahoga Community College-Eastern Campus	Richard Holsworth	East Music Faculty Coordinator	richard.holsworth@tri-c.edu	4250 Richmond Rd, Highland Hills, OH 44122
			Cuyahoga Community College-Western Campus	Kira Seaton	West Music Faculty Coordinator	kira-seaton@tri-c.edu	11000 Pleasant Valley Road, Parma, OH 44130
		The College of Wooster	Stark State College	Rene Eneix	Department Chair	reneix@starkstate.edu	6200 Frank Ave. NW, North Canton, OH 44720
		University of Dayton	Sinclair Community College	Sheri Fazzari	N/A	sherifazzari@sincleir.edu	444 West Third Street, Dayton, Ohio 45402
		Ohio University	Hocking College	Adam Remnant	Faculty, Adjunct Music Arts, Business, and Science	remnanta@hocking.edu	3301 Hocking Parkway, Nelsonville, OH 45764
		Marietta College	University of Rio Grande	Chris Kenney	Music Department Coordinator	ckenney@rio.edu	P.O. Box 500, Rio Grande, OH 45674
			Ohio Christian University	John Anthony	Music Department Chair	enroll@ohiochristian.edu	1476 Lancaster Pike, Circleville, OH 43113
			West Virginia University at Parkersburg	H.G. Young	Professor of Music	hg.young@wvup.edu	300 Campus Drive, Parkersburg WV 26104
	<i>Wisconsin</i>	Alverno College	Milwaukee Area Technical College	N/A	Faculty, Music Occupations	info@matcmusic.com	700 W. State Street, Milwaukee WI. 53233
SER	<i>Alabama</i>						
	<i>Arkansas</i>						
	<i>Florida</i>						
	<i>Georgia</i>						
	<i>Kentucky</i>						
	<i>Louisiana</i>						
	<i>Mississippi</i>						
	<i>North Carolina</i>						
	<i>South Carolina</i>						
	<i>Tennessee</i>						
MAR	<i>Delaware</i>						
	<i>District of Columbia</i>	Howard University	Anne Arundel Community College	Dr. Ian Wardenski	Department Chair	iawardenski@aacc.edu	101 College Parkway, Arnold, MD 21012-1895
			Baltimore City Community College	Charles Arnette	Associate Professor	carnette@bcc.edu	2901 Liberty Heights Avenue, Baltimore, MD 21
			College of Southern Maryland	Dr. Stephen Johnson	Professor of Music and Coordinator of Music	SJohnson2@csmd.edu	8730 Mitchell Road, PO Box 910, La Plata, MD 20646-0910
			Howard Community College	Valerie Lash	Dean	vlash@howardcc.edu	10901 Little Patuxent Parkway, Columbia, MD 21044
			Montgomery College	Alvin Trask	Chair of the Performing Arts Department, Rockville Campus	alvin.trask@montgomerycollege.edu	51 Mannakee Street, Rockville, MD 20850
			Northern Virginia Community College	Dr. Jonathan Kolm	Assistant Dean	jkolm@nvcc.edu	Northern Virginia Community College 8333 Little River Turnpike Annandale, VA 22003-3796
			Prince George's Community College	Ennis N. Allen	Department Chair	allenEN@pgcc.edu	Center for Health Studies 2408, 301 Largo Road, Largo, MD 20774-2199
			University of the District of Columbia Community College	Judith Korey	Music Program Coordinator	jkorey@udc.edu	4200 Connecticut Avenue NW, Washington, DC

APPENDIX A-Workforce Development & Retention Comm. (3)

New Jersey	Montclair State University	Bergen Community College	Dan Sheehan	Department Chair	dsheehan@bergen.edu	400 Paramus Rd, Paramus, NJ 07652
		Borough of Manhattan Community College	Eugenia Oi Yan Yau	Chairperson	eyau@bmcc.cuny.edu	199 Chambers St, New York, NY 10007
		Bronx Community College	Anthony Gatto	Deputy Chair	anthony.gatto@bcc.cuny.edu	2155 University Ave, Bronx, NY 10453
		County College of Morris	Marielaine Mammon	Chairperson	mmammon@ccm.edu	214 Center Grove Rd, Randolph, NJ 07869
		Essex County College	Richard Alston	Associate Professor	alston@essex.edu	303 University Ave, Newark, NJ 07102
		Guttman Community College	Ria Banerjee	A.A. Program Coordinator; Assistant Professor	Ria.Banerjee@guttman.cuny.edu	50 W 40th St, New York, NY 10018
		LaGuardia Community College	Michael Rodriguez	Department Chairperson	Mirodriguez@lagcc.cuny.edu	31-10 Thomson Ave. Long Island City, NY 11101
		Middlesex County College	Annie Hogan	Chairperson	AHogan@middlesexcc.edu	2600 Woodbridge Avenue, Edison, NJ 08818
		Passaic County Community College	Samuel Ayala	Assistant Professor, Music	sayala@pccc.edu	One College Boulevard, Paterson, NJ, 07505
		Queensborough Community College	Dr. Kip Montgomery	Department Head	KMontgomery@qcc.cuny.edu	222-05 56th Ave, Bayside, NY 11364
		Raritan Valley Community College	James Anthony Strong (Tony)	Associate Professor	N/A ; 908 5261200 Extension 8394	118 Lamington Road, Branchburg, New Jersey 08876
		Rockland Community College	Patricia Maloney Titland	Department Chair	ptitland@sunyrockland.edu	145 College Road, Suffern, NY 10901
		Sussex County Community College	Deborah Gianuzzi	Adjunct Faculty	dgianuzzi@sussex.edu	One College Hill Road, Newton, New Jersey 07860
		Union County College	Dr. Elise Donovan	Dean of Humanities	donovan@ucc.edu	1033 Springfield Avenue, Cranford, NJ 07016
		Westchester Community College	Rosemarie Serrano	Curriculum Chair	rosemarie.serrano@sunywcc.edu	75 Grasslands Rd, Valhalla, NY 10595
New York	SUNY - Fredonia	N/A				
		Jamestown Community College	Dr. Neil Flory	Coordinator of Music	N/A ; 716.338.1168	525 Fakoner Street, Jamestown, NY
	Molloy College	Bergen Community College	Dan Sheehan	Department Chair	dsheehan@bergen.edu	400 Paramus Rd, Paramus, NJ 07652
		Borough of Manhattan Community College	Eugenia Oi Yan Yau	Chairperson	eyau@bmcc.cuny.edu	199 Chambers St, New York, NY 10007
		Guttman Community College	Ria Banerjee	A.A. Program Coordinator; Assistant Professor	Ria.Banerjee@guttman.cuny.edu	50 W 40th St, New York, NY 10018
		LaGuardia Community College	Michael Rodriguez	Department Chairperson	Mirodriguez@lagcc.cuny.edu	31-10 Thomson Ave. Long Island City, NY 11101
		Nassau Community College	Jeffrey Fox	Chairperson	Thomas.Fox@ncc.edu	1 Education Dr, Garden City, NY 11530
		Queensborough Community College	Dr. Kip Montgomery	Department Head	KMontgomery@qcc.cuny.edu	222-05 56th Ave, Bayside, NY 11364
		Suffolk County Community College	Richard Wright	Academic Chair	N/A ; (631) 451-4361	533 College Rd., Selden, NY 11784-2899
		Westchester Community College	Rosemarie Serrano	Curriculum Chair	rosemarie.serrano@sunywcc.edu	75 Grasslands Rd, Valhalla, NY 10595
	Nazareth College	Finger Lakes Community College	Ines Draskovic	Associate Professor	Ines.Draskovic@ficc.edu	3325 Marvin Sands Drive, Canandaigua, NY 144
		Monroe Community College	Lori Moses	Department Chair	lmoses@monroecc.edu	1000 East Henrietta Road, Rochester, New York
	SUNY - New Paltz	Dutchess Community College	Dr. Christopher Brellochs	Program Chair	christopher.brelloc@sunydutchess.edu	53 Pendell Road, Poughkeepsie, NY 12601
		Orange County Community College	Candice O'Connor		candice.oconnor@sunyorange.edu	115 South Street, Middletown, NY 10940
		Rockland Community College	Patricia Maloney Titland	Department Chair	ptitland@sunyrockland.edu	145 College Road, Suffern, NY 10901
		SUNY - Ulster	Christopher Earley	Associate Professor	EarleyC@sunyulster.edu	491 Cottekill Road, Stone Ridge, New York 12484
	New York University	Bergen Community College	Dan Sheehan	Department Chair	dsheehan@bergen.edu	400 Paramus Rd, Paramus, NJ 07652
		Borough of Manhattan Community College	Eugenia Oi Yan Yau	Chairperson	eyau@bmcc.cuny.edu	199 Chambers St, New York, NY 10007
		Essex County College	Richard Alston	Associate Professor	alston@essex.edu	303 University Ave, Newark, NJ 07102
		Guttman Community College	Ria Banerjee	A.A. Program Coordinator; Assistant Professor	Ria.Banerjee@guttman.cuny.edu	50 W 40th St, New York, NY 10018
		LaGuardia Community College	Michael Rodriguez	Department Chairperson	Mirodriguez@lagcc.cuny.edu	31-10 Thomson Ave. Long Island City, NY 11101
		Nassau Community College	Jeffrey Fox	Chairperson	Thomas.Fox@ncc.edu	1 Education Dr, Garden City, NY 11530
		Passaic County Community College	Samuel Ayala	Assistant Professor, Music	sayala@pccc.edu	One College Boulevard, Paterson, NJ, 07505
		Queensborough Community College	Dr. Kip Montgomery	Department Head	KMontgomery@qcc.cuny.edu	222-05 56th Ave, Bayside, NY 11364
		Rockland Community College	Patricia Maloney Titland	Department Chair	ptitland@sunyrockland.edu	145 College Road, Suffern, NY 10901
		Westchester Community College	Rosemarie Serrano	Curriculum Chair	rosemarie.serrano@sunywcc.edu	75 Grasslands Rd, Valhalla, NY 10595

APPENDIX A-Workforce Development & Retention Comm. (4)

Pennsylvania	Drexel University	Bucks County Community College	Steven M. Bresnen	Music Head	Steven.Bresnen@bucks.edu	275 Swamp Road, Newtown, PA 18940
		Camden County College	Michael Billingsley	Program Coordinator	mbillingsley@camdencc.edu	P.O. Box 200, College Drive, Blackwood, NJ 08012-0200
		Community College of Philadelphia	N/A			
		Mercer County Community College	Scott Hornick	Faculty	hornicks@mccc.edu	1200 Old Trenton Rd, West Windsor Township, NJ 08550
		Montgomery County Community College	Andrew Kosciesza	Associate Professor	akoscies@mc3.edu	340 Dekalb Pike, Blue Bell, PA 19422
		Rowan College at Burlington County	Pat Cohill	Academic Chair	pcohill@rcbc.edu	Mount Laurel Campus, 500 College Circle, Mount Laurel, New Jersey 08054
	Duquesne University	Community College of Allegheny County	Mark Domencic	Associate Professor	mdomencic@ccac.edu	800 Allegheny Avenue, Pittsburgh, PA 15233
		Westmoreland County Community College	N/A			
	Elizabethtown College	N/A				1 HACC Dr, Harrisburg, PA 17110
	Immaculata University	Bucks County Community College	Steven M. Bresnen	Music Head	Steven.Bresnen@bucks.edu	275 Swamp Road, Newtown, PA 18940
		Cecil College	J. Andrew Dickenson	Professor I	jdickenson@cecil.edu	1 Seahawk Dr, North East, MD 21901
		Community College of Philadelphia	N/A			1700 Spring Garden St, Philadelphia, PA 19130
		Montgomery County Community College	Andrew Kosciesza	Associate Professor	akoscies@mc3.edu	340 Dekalb Pike, Blue Bell, PA 19422
	Marywood University	N/A				
	Mercyhurst University	Jamestown Community College	Dr. Neil Flory	Coordinator of Music	N/A ; 716.338.1168	525 Falconer Street, Jamestown, NY
	Seton Hill University	Community College of Allegheny County	Mark Domencic	Associate Professor	mdomencic@ccac.edu	800 Allegheny Avenue, Pittsburgh, PA 15233
		Westmoreland County Community College	N/A			
	Slippery Rock University	N/A				
		Community College of Allegheny County	Mark Domencic	Associate Professor	mdomencic@ccac.edu	800 Allegheny Avenue, Pittsburgh, PA 15233
	Temple University	Bucks County Community College	Steven M. Bresnen	Music Head	Steven.Bresnen@bucks.edu	275 Swamp Road, Newtown, PA 18940
		Camden County College	Michael Billingsley	Program Coordinator	mbillingsley@camdencc.edu	P.O. Box 200, College Drive, Blackwood, NJ 08012-0200
		Community College of Philadelphia	N/A			1700 Spring Garden Street, Philadelphia, PA 19130
		Montgomery County Community College	Andrew Kosciesza	Associate Professor	akoscies@mc3.edu	340 Dekalb Pike, Blue Bell, PA 19422
		Rowan College at Burlington County	Pat Cohill	Academic Chair	pcohill@rcbc.edu	Mount Laurel Campus, 500 College Circle, Mount Laurel, New Jersey 08054
Virginia	Radford University	N/A				
	Shenandoah University	Northern Virginia Community College	Dr. Jonathan Kolm	Assistant Dean	jkolm@nvcc.edu	Northern Virginia Community College 8333 Little River Turnpike Annandale, VA 22003-3796
		Hagerstown Community College	Joseph Marschner	Chair, English and Humanities Division	jamarschner@hagerstowncc.edu	11400 Robinwood Drive, Hagerstown, Maryland, 21742
West Virginia	West Virginia University	Westmoreland County Community College	N/A			

APPENDIX A-Workforce Development & Retention Comm. (5)

SWR	New Mexico	n/a	Tulsa CC				
	Oklahoma	Oral Roberts University		Heidi Rigert	Associate Professor	heidi.rigert@tulsa.cc.edu	10300 East 81st Street / Tulsa, OK 74133
		Southwestern Oklahoma State University	Lone Star College - Montgomery campus				
	Texas	Sam Houston State University		Mark Marotto	Music Department Chair	Mark.Marotto@LoneStar.edu	3200 College Park Drive, Conroe, TX 77384 Music Department H-101C
		Southern Methodist University	Tarrant County College - Northeast				
		Texas Woman's University	Tarrant County College - Northwest	Karen Parsons		karen.parsons@tccd.edu	828 W. Harwood Road, Hurst, TX 76054
			Tarrant County College - South	Eddie Vandewalker		richard.vandewalker@tccd.edu	4801 Marine Creek Parkway, Ft. Worth, TX 76179
			Tarrant County College - Southeast	Rick Stitzel		richard.stitzel@tccd.edu	5301 Campus Drive Fort Worth, TX 76119
			North Central Texas College	Gregory Dewhurst		gregory.dewhurst@tccd.edu	2100 Southeast Pkwy Arlington, TX 76018
			Brookhaven College	Lawana Woodlock	Music Department Assistant	lwoodlock@nctc.edu	First State Bank Center for the Performing Arts CPA 2001 1525 W. California St. Gainesville, TX 76240
			North Lake College	Octavio Gutierrez	Chair of the Music Department	oGutierrez@dcccd.edu	Brookhaven College School of the Arts Bldg. D, Room D204 3939 Valley View Lane, Farmers Branch, TX 75244-4997
			Collin County Community College District	Jim Eger	Faculty	7music@dcccd.edu	5001 North MacArthur Boulevard, Central Campus, L129 Irving, Texas 75038
			San Antonio College				
		University of the Incarnate Word	Northeast Lakeview College	Andrew Gignac	Music Coordinator	agignac@alamo.edu	Music Hall Annex 117 1819 N. Main Ave., San Antonio, Texas 78212-3941
			Northwest Vista College	Kathy Mayer	Assistant Professor	kmayer6@alamo.edu	1201 Kitty Hawk Rd. Universal City, Texas 78148 / ARTS 119C
			Palo Alto College	Tim Jones	Academic Chair	tjones75@alamo.edu	3535 N. Ellison Drive, San Antonio, Texas 78251 / PCA-105C
			St. Philip's College	Carolyn DeLecour	Chairperson - Fine Arts	cdelecour@alamo.edu	1400 W. Villaret Blvd, San Antonio, Texas 78224 / PERF 124
			Amarillo College	Gregory Gonzales	Chairperson - Fine Arts	ggonzales@alamo.edu	1801 Martin Luther King Drive, San Antonio, Texas 78203 / WFAC 214D
		West Texas A&M University		Camille Day Nies	Music Department Chair	cdnies@actx.edu	PO Box 447, Amarillo, TX 79178
			Front Range CC				

APPENDIX A-Workforce Development & Retention Comm. (6)

MWR	Colorado	Colorado State University	Aims CC	Kevin Garry	Faculty - music	Kevin.Garry@frontrange.edu	Westminster campus; office C1615
			Kirkwood CC	Richard Busson	Music Professor	rick.busson@aims.edu	Music Greeley Campus EDBH 134B Greeley, CO
	Iowa	University of Iowa		Joe Perea	Director of Instrumental Music	Joe.Perea@kirkwood.edu	Cedar Hall room 375
			Hawkeye Area CC	Beth Zamzow	Ass. Prof of music	Beth.Zamzow@kirkwood.edu	Nielsen Hall room 329
		Wartburg College		Matthew Andreini	Adjunct instructor	matthew.andreini@hawkeyecollege.edu	Black Hawk 258C
			Northern Iowa Area CC	Celeste Bembry	Adjunct instructor	celeste.bembry@hawkeyecollege.edu	Black Hawk 258C
				Faculty info not public			
	Kansas	University of Kansas					
	Missouri	University of Missouri, Kansas City					
		Drury University	St. Louis Community College				
		Maryville University	Southwestern Illinois University	Ivy Allen	(only faculty listed as music)	iallen@stlcc.edu	3400 Pershall Rd., St. Louis, MO 63135-1408
			Lewis and Clark Community College	Ed Jacobs	Music Department Chair	ed.jacobs@swic.edu	2500 Carlyle Ave., Belleville, IL 62221
			Jefferson College	Jill Lane	Dean of Liberal Arts and Business	jlane@lc.edu	Ringhausen Music Building, 5800 Godfrey Rd., G
			East Central Community College	Dr. Michael Booker	Division Chair	mbooker@jeffco.edu	Fine Arts Building, 49 Viking Drive, Hillsboro, MO
				Jennifer Judd	Professor (Music/Program Coordinator)	Jennifer.Judd@eastcentral.edu	1964 Prairie Dell Road, Union, MO 63084
	Montana						
	Nebraska	New program???					
	North Dakota	University of North Dakota (?)	Minnesota State Community and Tech college				
				Kevin Priebe	music faculty	not listed	Phone: (218) 736-1608
				Dan Carlson	Inst. music	not listed	Phone: (218) 736-1613
				Teresa Ashworth	Vocal music	not listed	Phone: (218) 736-1609
	South Dakota	n/a					
	Wyoming	n/a					

APPENDIX A-Workforce Development & Retention Comm. (7)

WR	Alaska	n/a					
	Arizona	Arizona State University	Chandler-Gilbert Community College	Randy Wright	Division Chair, Communications and Fine Arts	randy.wright@cgc.edu	2626 East Pecos Road, Chandler, Arizona 85225-2499
			Estrella Mountain Community College	Analia C. Buentello	Department Manager	Arts&Composition@estrellamountain.edu	3000 North Dysart Road, Avondale, AZ 85392
			Glendale Community College	Donald Smith	Department Chair Faculty	don.smith@gccaz.edu	6000 West Olive Ave, Glendale, Arizona 85302
			Mesa Community College	Craig C. Peterson	Department Chair	craig.peterson@mesacc.edu	1833 W Southern Ave, Mesa, AZ 85202
			Phoenix College	Karl Schindler	Department Chair	karl.schindler@phoenixcollege.edu	1202 W. Thomas Road, Phoenix, AZ, 85013
			Scottsdale Community College	Dr. Adam Stich	Music Department Chair	adam.stich@scottsdalecc.edu	9000 East Chaparral Road, Scottsdale, AZ 85256-2626
			South Mountain Community College	Desiree Howard	Division Support	desiree.howard@southmountaincc.edu	7050 S. 24th St, Phoenix, AZ 85042
			Arizona Western College	Brad Pease	Division Chair, Fine Arts	Brad.Pease@azwestern.edu	2020 S Ave 8 E, Yuma, AZ 85365
			Central Arizona College	Susan Tatterson	Creative Arts Division Chair	susan.tatterson@centralaz.edu	8470 N. Overfield Road, Coolidge, AZ 85128
			Cochise College	Tanya Biami	Department Chair	biamit@cochise.edu	4190 AZ-80, Douglas, AZ 85607
			Eastern Arizona College	Bruce Bishop	Music Department Chair	bruce.bishop@eac.edu	615 N Stadium Ave, Thatcher, AZ 85552
			Pima Community College	Matthias Duwel	Division of Arts and Humanities	mduwel@pima.edu	4905 E. Broadway Blvd. Tucson, AZ 85709-1010
			Yavapi College	Jill Fitzgerald	Dean of Arts and Humanities	jill.fitzgerald@yc.edu	1100 E Sheldon St, Prescott, AZ 86301
	California	California State University; Northridge	Los Angeles Pierce College	Michael Gend	Performing Arts Chair	gendmd@piercecollege.edu	6201 Winnetka Ave. Woodland Hills, California 91371
			Los Angeles Valley College	Christian Nova	Music Department Chair	novacp@lavc.edu	5800 Fulton Avenue, Valley Glen, CA 91401
			College of the Canyons	Carmen Cortez Dominguez	Dean, School of Visual and Performing Arts	Carmen.Dominguez@canyons.edu	26455 Rockwell Canyon Road Santa Clarita, CA 91355 AND 17200 Sierra Highway Santa Clarita, CA 91351
			Glendale Community College	Peter J. Green	Division Chair	pjgreen@glendale.edu	1500 North Verdugo Road Glendale, California 91208
			Santa Monica College	Yulia Kozlova	Department Chair	kozlova_yulia@smc.edu	1900 Pico Blvd, Santa Monica, CA 90405
			Moorpark College	Jennifer Kaltsbeek-Goetz	Dean	jkgoezt@vcccd.edu	7075 Campus Road, Moorpark, CA 93021
			Los Angeles City College	Lori Muscant	Instructional Department Chair	muscala@lacitycollege.edu	633 North Vermont Avenue Los Angeles, CA 90012
			Los Angeles Southwest College	Dr. Brenney	Dean of Fine Arts	brennejd@lasc.edu	1000 West Normandie Road, Los Angeles, CA 90047-4800
			El Camino College	Dr. Anthony J. Lupica	Chair Person	alupica@elcamino.edu	16007 Crenshaw Blvd. Torrance, CA 90506
			East Los Angeles College	James Armwine	Division Dean	jaarmwine@pasadena.edu	1570 E. Colorado Blvd. Pasadena, CA 91106
			Pasadena City College	James Armwine	Director of Music	hestrada@elcamino.edu	1111 E. Antares Boulevard, Compton, CA, 90260
			Compton College	Grant Linsell	Dean of Arts and Humanities	glinsell@rioondo.edu	3600 Workman Mill Road, Whittier, CA, 90601
			Rio Hondo College	Grant Linsell	Dean of Arts and Humanities	glinsell@rioondo.edu	1111 Figueroa Place, Wilmington, CA, 90744
			Antelope Valley College	Dean Rumsey	Dean of Arts and Humanities	drumsey@avc.edu	3041 West Avenue K, Lancaster, CA, 93536
			Cerritos College	Andrew Maz	Department Chair	amaz@cerritos.edu	11110 Alondra Boulevard, Norwalk, CA, 90650
			Long Beach City College	Cathy Crane	Department Chair	ccrane@lacc.edu	4901 East Carson Street, Long Beach, CA, 90801
			Oxnard College	Art Sandford	Dean of Arts and Humanities	asandford@vcccd.edu	4000 South Rose Avenue, Oxnard, CA, 93033
			Citrus College	Robert Slack	Dean of Arts and Humanities	rslack@citruscollege.edu	1000 West Fourth Boulevard, Citrus, CA, 92711
			Ventura College	Natawni Pringle	Dean of Fine Arts	npringle@vcccd.edu	4667 Telegraph Road, Ventura, CA, 93003
			Cypress College	Katy Realista	Department Chair	krealista@cypresscollege.edu	9200 Valley View Street, Cypress, CA, 90630
			Mt. San Antonio College	Tiffany Kuo	Department Chair	tkuo14@mtsac.edu	1100 North Grand Avenue, Walnut, CA, 91789
			Fullerton College	Anthony Mazzafro	Department Chair	mazzafro@fullcoll.edu	321 East Chapman Avenue, Fullerton, CA, 92630
			Golden West College	Laurie Camod	Division Chair	lcamody@gwc.cccd.edu	23944 Goldenwest Street, Huntington Beach, CA, 92646
			Santa Ana College	Dr. E. Brian Kehlenbach	Department Chair	kehlenbach_brian@sac.edu	1530 W. 17th Street, Santa Ana, CA, 92706
		University of the Pacific	San Joaquin Delta College	Chris Guptill	Division Dean	cguptill@delacoll.edu	5151 Pacific Ave, Holt 242 Stockton, CA 95207
			American River College	Dyne Eifersten	Music Department Chair	EifertDC@arc.losrios.edu	4700 College Oak Drive Sacramento, CA 95841
			Consumnes River College	Grant Parker	Music Department Chair	ParkerG@CRC.losrios.edu	8401 Center Parkway, Sacramento, CA, 95823
			Sacramento City College	Chris Iwata	Dean of Humanities and Fine Arts	IwataC@scc.losrios.edu	3835 Freeport Boulevard, Sacramento, CA, 95821
			Solano Community College	Neil Glines	Interim Dean	Neil.Glines@solano.edu	4000 Suisun Valley Road, Fairfield, CA, 94534
			Folsom Lake College	BJ Snowden	Dean	snowder@flc.losrios.edu	10 College Parkway, Folsom, CA, 95630
			Los Medanos College	Aaron Nakaji	Music Laboratory Assistant	anakaji@losmedanos.edu	2700 East Leland Rd., Pittsburg, CA 94565
			Las Positas College	Ian Brekke	Music Department Co-Coordinator	ibrekke@laspositascollege.edu	3000 Campus Hill Drive, Livermore, CA, 94551
			Diablo Valley College	Bruce Cook	Co-Chair	bcook@dvc.edu	321 Golf Club Road, Pleasant Hill, CA, 94523
			Ohlone College	Walter Birkedahl	Dean of Fine Arts	wbirkedahl@ohlone.cc.ca.us	43600 Mission Boulevard, Fremont, CA, 94539
			Merritt College	Sheila Metcalf-Tobin	Department Chair	aelliott@peralta.edu	12500 Campus Drive, Oakland, CA, 94619
			Modesto Junior College	Michael Sundquist	Dean of Arts, Humanities, and Communication	sundquistm@mjc.edu	435 College Avenue, Modesto, CA, 95350
			Chabot College	Deonne Kunkel	Dean of Arts, Media, and Communications	dkunkel@chabotcollege.edu	25555 Hesperian Boulevard, Hayward, CA, 94544
	Hawaii	n/a					
	Idaho	n/a					
	Nevada	n/a					

APPENDIX A-Workforce Development & Retention Comm. (8)

Oregon	Marylhurst University	Clackamas Community College	Lars Campbell	Chair, Music Department	lars.campbell@clackamas.edu	19600 S Molalla Ave, Oregon City, OR 97045
		Portland Community College, Sylvania CT	John Mery	Faculty Chair	jmery@pcc.edu	12000 SW 49th Ave, Portland, OR 97219
		Portland Community College Rock Creek	Jason Palmer	Faculty Chair	jason.palmer@pcc.edu	17705 NW Springville Rd, Portland, OR 97229
		Clark College	Shelly Williams	Music Program Coordinator	sjwilliams@clark.edu	1933 Fort Vancouver Way Vancouver, WA 98663
		Chemeketa Community College	Kelly Burtis	Director of Music	N/A	4000 Lancaster Dr NE, Salem, OR 97305
	Pacific University	Lane Community College	Richard Lubben	Dean of Arts	lubbenr@lanecc.edu	4000 E 30th Ave, Eugene, OR 97405
		Blue Mountain Community College	N/A	N/A	outreach@bluecc.edu	2411 NW Carden Ave, Pendleton, OR 97801
Utah	Utah State University	alt Lake Community College	Nick Burns	Associate Dean, Division of Communication	Nick.Burns@slcc.edu	4600 South Redwood Road Salt Lake City, UT 84123
		Snow college	Vance Larsen	Music Department Chair	vance.larsen@snow.edu	
Washington	Seattle Pacific University	Seattle Central College	Kayleen Oka	Interim Dean of Arts, Humanities, and Social Sciences	kayleen.oka@seattlecolleges.edu	1701 Broadway Seattle, WA 98122
		North Seattle College	Adam Burdick	Department Coordinator	Adam.Burdick@seattlecolleges.edu	9600 College Way North Seattle, Washington 98103
		South Seattle College	Laura Kingston	Associate Dean of Arts, Humanities, and Social Sciences	laura.kingston@seattlecolleges.edu	6000 16th Avenue SW Seattle, WA 98106
		Shoreline Community College	Jim Elenteny	Department Chair	jelenteny@shoreline.edu	Shoreline Community College 800 Building 16101 Greenwood Ave. N. Shoreline, WA 98133-5696
		Edmonds Community College	Kim Chapman	Dean of Humanities	kim.chapman@edcc.edu	20000 68th Ave. W, Lynnwood, WA 98036
		Cascadia College				18345 Campus Way NE, Bothell, WA 98011
		Highline College	Ben Thomas	Music Dept. Coordinator	bthomas@highline.edu	2400 S 240th St, Des Moines, WA 98198
		Tacoma Community College	Yvonne Unfold	Dean of Arts, Humanities, and Social Sciences	yunnokl@tacomacc.edu	6501 South 19th Street, Tacoma, WA 98466
		Everett Community College	Richard Waldron	Faculty	rwaldron@everettcc.edu	14090 Frylands Blvd. SE, Suite 283, Monroe, WA 98272
		Olympic College	Rebecca Seaman	Dean of Social Sciences and Humanities	rseaman@olympic.edu	1600 Chester Ave, Bremerton, WA 98337
NER	Connecticut	n/a				
	Maine	n/a				
	Massachusetts	Anna Maria College	Harvard University			
		Berklee College of Music	Hebrew College			
		Lesley University	Bay State College			
			Urban College of Boston			
			University of Phoenix boston			
			Boston Grad School of Psychoanalysis			
			UMass Boston			
			Suffolk University			
			Wentworth Institute of Technology			
			Roxbury Community College			
			Mass Community Colleges Executives			
			Bunker Hill Community College			
			Fisher College			
			Mass Bay Community College			
			Quincy College			
			Newbury College			
			Boston College NO			
			Emmanuel College NO			
			Boston Architectural College NO			
			Fisher College NO			
			Bay State College			
			Boston University			
			Ben Franklin Institute of Technology			
			Emerson College			
			Mass. College of Art and Design			
			Northeastern University			
			Tufts			
			Cambridge College			
			New England College of Optometry			
			NE College of Business			
			School of the Museum of Fine Arts at Tufts			
			Wheelock College			
			Mass College of Pharmacy and Health			
New Hampshire	n/a					
Rhode Island	n/a					
Vermont	n/a					

SPECIAL REPORTS

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
AMTA-Pro Podcast Series and AMTA Info-Pods
Overview and Progress Report – October, 2018
prepared by Cathy Knoll, MA, MT-BC**

AMTA-Pro is a series of podcasts encompassing a broad range of topics and speakers. The podcasts feature music therapy professionals from across the country who work with a wide variety of populations and in different clinical, education, and training settings. AMTA-Pro is an exclusive “member only” service, an incentive for music therapists—professionals and students alike—to join AMTA. With the exception of some special episodes for public view, AMTA-Pro podcasts are archived and only available to AMTA members who access the service by clicking on AMTA-Pro link on the homepage of the AMTA website.

AMTA contracts the services of Cathy Knoll and Dwight Knoll to produce the AMTA-Pro podcast series with technical assistance from AMTA staff expert, Angie Elkins. Cathy oversees the project, schedules recording sessions with podcast speakers, conducts interviews with podcast speakers, and develops the landing pages and text segments of all the podcasts. Cathy’s son, Dwight Knoll, conceived the concept of the AMTA-Pro podcasts and is the technical director, working in partnership with Cathy and each podcast speaker to record and produce the podcasts, and working closely with Angie Elkins to post the podcasts and maintain the series.

In October, 2018, we are extending invitations to potential AMTA-Pro podcast speakers, all of whom are presenting sessions/specialized trainings/special events at the 2018 AMTA conference. We will schedule recording sessions with about fifteen speakers or groups of speakers, and will record their podcasts at the upcoming 2018 AMTA conference in November. These podcasts will be prepared for release monthly beginning in January, 2019. We are also prepared to produce AMTA-Pro podcasts and InfoPods throughout the year, if an occasion arises.

AMTA-Pro Podcasts for the 2018 AMTA Membership Year

What IS Mindfulness Anyway?

with Anne B. Parker, MA, MHSA, MT-BC

Mindfulness has become a popular trend in business, education, and health care but is often misunderstood. In this AMTA-Pro podcast, our music therapy colleague Anne Parker takes a look at mindfulness from various perspectives to understand how it can positively impact our practice as music therapists. Anne was the featured speaker at the Carol Bitcon Memorial Lecture at the 2017 AMTA Conference in St. Louis, Missouri based on her experience as a music therapist for 40 years and as a student and teacher of mindfulness for over 20 years.

Moving Forward with MTP

with Laura Beer, Ph.D., MT-BC; Jennifer D. Jones, Ph.D., MT-BC; Noah Potvin, Ph.D., MT-BC

Music Therapy Perspectives, AMTA’s peer-reviewed journal speaking to clinical practice, was launched in the 1980s and is moving forward at a dizzying pace. In this AMTA-Pro podcast, MTP’s incoming Editor-in-Chief, Dr. Laura Beer, along with Associate Editors Dr. Jennifer Jones and Dr. Noah Potvin, discuss AMTA’s partnership with Oxford University Press, highlighting a variety of avenues for music therapists and the broader audience to access the content of MTP in new and unique ways. The editorial team encourages clinicians, researchers, and even students to write and submit articles. The MTP Mentorship service is available to help MT-BCs craft the beginning of an idea into an article to share with other clinicians. MTP’s new Clinical Portraits section provides a forum for articles about exploratory research, emerging treatment practices and protocols, unique client populations, and new strategies for teaching or supervising students and interns. Listeners of this AMTA-Pro podcast also learn about a variety of online platforms – Facebook, Twitter, Instagram, YouTube blogs, and virtual issues – designed to increase dissemination of MTP content, encourage interaction with researchers and clinicians, and, ultimately, further the practice of music therapy.

Ethics of Online MT Research

with Nicki Cohen, Ph.D., MT-BC

As the nature of research moves toward online resources and methods, music therapists must take time to explore the ethics of online research. Our colleague Nicki Cohen, a member of the AMTA Research Committee, takes time in this AMTA-Pro podcast to share insights and considerations related to ethics and music therapy research. Using specific examples, Nicki discusses basic ethical principles, a brief history of unethical landmark research that resulted in legislation, and the advantages and disadvantages of online research methods. She overviews types of online research methods as well as viable software options for online interview and online surveys. As Nicki says in the podcast, ethics in online music therapy research is simply a matter of “being honest and respectful to the participants and being honest and respectful when reporting the results of your research.” This AMTA-Pro podcast provides practical guidelines for doing just that.

MT in Schools: Laws & Court Decisions

with Alice-Ann Darrow, Ph.D., MT-BC; Judith Jellison, Ph.D.; Mary Adamek, Ph.D., MT-BC

Laws passed by the US Congress and Supreme Court decisions ensure quality educational services for students with disabilities. Recently, the Every Student Succeeds Act (ESSA) and the Supreme Court case, *Endrew F. v. Douglas County School District* emerged as landmark events significantly impacting special education services. In this AMTA-Pro podcast, Alice-Ann Darrow, Judith Jellison, Mary Adamek overview the recent legislation and court decisions, identify ways to advocate for music therapy services in schools based on the legislative and court actions, and share valuable resources critical for staying informed about updates regarding special education services and music therapy.

MT and the Community

with Ellary Draper, Ph.D., MT-BC; Helen Dolas, MS, MT-BC; and Grant Hale, MT-BC

Music therapy naturally allows individuals of all ages with intellectual and developmental disabilities and autism to develop necessary skills for integrating into the community and to maximize their quality of life through living, learning, work, and leisure. The speakers in this AMTA-Pro podcast describe three innovative music therapy programs providing unique opportunities for inclusion and meaningful community engagement for individuals with special needs. Dr. Ellary Draper talks about inclusive pop choirs formed in collaboration between high school choral directors and the University of Alabama Music Therapy Program. These choirs, designed specifically to include students with mild, moderate, and severe disabilities alongside their typical peers, perform regularly in the community and serve as practicing sites for undergraduate music therapy and music education students. Our MT colleague Helen Dolas shares information about the Able ARTS Work, founded in 1982, which provides education and life-skills coaching to children, adolescents and adults with developmental disabilities. Professionals use pioneering, evidence-based therapeutic techniques tailored to meet individual needs and goals of participants at the Creative Health and Wellness Clinic and the Mobile Arts program of Able ARTS Work. Music therapist Grant Hales describes his unique ArtBeat Radio program, a potpourri of short podcasts featuring the thoughts, music, and creativity of adults with disabilities and musicians in the greater LA area. The goal of ArtBeat Radio is to explore the myriad ways in which the resident artists of Able ARTS Work can make their unique voices heard by engaging the ever-expanding virtual world.

Preventive Models of MT for Children in Limited Resource Communities

with Varvara Pasiali, PhD, MT-BC and Elizabeth K. Schwartz, MA, LCAT, MT-BC

Individuals and families in limited-resource communities face real challenges not only in finances but also in opportunity. Insecurity and stress resulting from limitations in food, shelter, health, safety, and other basic needs impact all aspects of a person's well-being. In this AMTA-Pro podcast, two of our music therapy colleagues, Elizabeth K Schwartz and Dr. Varvara Pasiali, discuss these complex challenges and ways in which music therapists can focus on helping children move away from stress, insecurity, and dysfunction toward trust, belonging, and opportunities. Varvara describes her research and clinical work with high-risk youth in a YWCA afterschool program in North Carolina, and Elizabeth describes her work with children eligible for Head Start services in New York. This AMTA-Pro podcast includes songs and interventions found effective in addressing specific issues these kids face in their daily lives.

Conducting Clinical Research: A Guide Through the Research Process

with Annie Heiderscheit, Ph.D., MT-BC, LMFT; Nancy Jackson, PhD, MT-BC; and Kathleen Murphy, PhD, MT-BC.

In this AMTA-Pro podcast, speakers Dr. Annie Heiderscheid, Dr. Nancy Jackson, and Dr. Kathy Murphy review the steps necessary for creating a preliminary plan for a clinical research study, including, among other things, (1) exploring clinical interests and looking at different perspectives, (2) determining feasibility, partnerships, collaborators, funding, and logistics of a clinical research project, (3) conducting the literature review, and (4) choosing the appropriate research design for the research question. Based on their own rich experiences in clinical work and in research, the podcast speakers provide examples and insight into navigating the challenges of conducting clinical-based research as well as strategies for overcoming these challenges. In this overview of an interactive session presented at the 2017 AMTA conference, the AMTA-Pro podcast speakers provide the groundwork for podcast listeners to begin the process of planning their own clinical research study.

Neuroscience & ASD - Focus on Cognition

with Blythe LaGasse, Ph.D., MT-BC

Children on the autism spectrum often have cognitive needs that can be addressed in music therapy. In this AMTA-Pro podcast, Dr. Blythe LaGasse presents current neuroscience research related to individuals on the autism spectrum. She also provides the music therapy clinician with some explanations and clinical ideas for addressing working memory, attention, and executive functioning in children on the autism spectrum.

Music & Harm - What We Know and What We Need to Know

with Brea Murakami, MM, MT-BC; Daniel B. Goldschmidt, MT-BC

Have you ever heard music therapy described as “non-invasive,” “non-threatening,” or as a treatment with no side effects? In this AMTA-Pro podcast, our music therapy colleagues Brea Murakami and Daniel Goldschmidt discuss the topic of the potential for harm in music therapy, recognizing it has implications for music therapists in clinical, advocacy, educational training, and research realms. Although the AMTA and CBMT Scope of Practice acknowledge the potential for harm within music therapy practice, definitions of harm and ways of conceptualizing harm are few and far between in music therapy literature. After recognizing the need to acknowledge the potential harm, the podcast speakers talk about the need to understand, monitor, address, and prevent harm. They introduce the Music Therapy and Harm Model (MTHM), which provides a way of conceptualizing sources of harm in a music therapy session, and they discuss the possibilities for more specific research, education, and training about the topic of potential harm in music therapy sessions.

AMTA InfoPods

The AMTA InfoPods are succinct, to-the-point audio segments covering topics that currently require a great deal of staff time on the phone every day as they answer the same questions over and over. Although AMTA will definitely continue personal contacts and conversations, these InfoPods will be available 24/7 at key locations on the AMTA website, giving interested parties access to basic information and answers to frequently asked questions, allowing the AMTA staff and volunteers more time to have in-depth conversations with callers who need additional information. Current AMTA InfoPods are *Music Therapy Career Options* by Jane Creagan, *Music Therapy Education Requirements* by Jane Creagan, *Music Therapy on Your Child's IEP* by Judy Simpson, *Music Therapists Involved in Disaster & Trauma* by Barb Else, *Responding to Misrepresentation of Music Therapy* by Judy Simpson, *AMTA Scholarships and Grants* by Rebecca Preddie. We will continue building this library of InfoPods based on recommendations from the AMTA staff and from the AMTA Board.

AMTA-Pro Podcasts since January, 2009

Note: Each AMTA-Pro podcast is accessible via the AMTA-Pro tab on the AMTA website

Circle Time in Early Childhood - Managing Behaviors in Music Therapy Groups

with Cathy Knoll

Music Therapy Reimbursement

with Judy Simpson

Keys to Effectively Facilitating Groups of Adults

with Mary J. Morreale

Medical Music Therapy

with Michele Erich

Music Therapy and Alzheimer's Disease

with Larisa McHugh

Music Therapy and Eating Disorders

with Annie Heiderscheit

Detective Work in Music Therapy

with Gloria McDaniel

Stroke Rehabilitation: Continuum of Care

with Sarah Thompson and Sarah Johnson

Music Therapy for Wellness and Peace-Building

with Christine Stevens

AMTA-Pro LiveReports 1, 2, 3, and 4

AMTA-Pro LiveReport is a series of podcasts featuring ideas, comments, and opinions from music therapists attending the 2009 conference of the American Music Therapy Association in San Diego, California.

LiveReport 1. This first LiveReport includes short conversations with Andrew Knight, Louise Steele, and Kristen Sena, and closes with a Daughters of Harriet chant by five music therapists.

LiveReport 2. Listen to Jodi Levine talking about the rewards of working with older people, and to hear Janice Harris telling of the perils of mixing handbells with a frustrated non-verbal person. This LiveReport segment ends with compelling insights from Kathy Lorenzato's work at a pediatric hospital.

LiveReport 3. Comments and insights from our music therapy colleagues, Melissa Keys Wagner, Robin Rio, Lisa Jackert, Allegra Themmen, and Kimberly Sena Moore.

LiveReport 4. The final edition of 2009 LiveReports features interesting thoughts from music therapy professionals Rachelle Norman, Susan Miller, and Jennifer Jones. This series closes with a clever Goodbye Song composed by our music therapy colleague, Joe Pinson, based on input from one of his clients who was rather obsessed in languages.

AMTA-Pro Special Edition

12 Job Solutions podcast segments posted in March, 2009

1. AMTA at Your Service. On the behalf of AMTA, Executive Director Andi Farbman welcomes AMTA members to the Special Edition of AMTA.Pro Symposium series. The purpose of the Job Solutions symposium and other AMTA resources is to provide members with cutting-edge, timely advice and assistance during challenging times. Andi describes a wealth of resources in this audio discussion.

2. Real Life Examples of Meeting Challenges Head-On. Almost twenty years ago, Amber Weldon-Stephens established a successful music therapy program in a large school district with ten music therapists on staff and a long-standing music therapy internship. Suddenly, that program faces significant cuts in staff and services, and Amber's interns find themselves looking at an uncertain future. Amber takes just 8 minutes to describe some specific steps she is taking to meet these challenges head-on rather than buckling under the cuts.

3. Moving Forward in Good Times and Bad. Cathy Knoll shares six specific strategies for a successful career, no matter the circumstances. The recommended pro-active steps emerged from Cathy's bumpy 40-year journey as a music therapist.

4. Unemployment Lessons: VOLUNTEER. In this 3-minute conversation, Tom Dolan, Associate Director of Texas Tech University at Abilene shares unemployment lesson of volunteering as a long term investment in your career.

5. MT-BC Speak-UP #1. Several dozen music therapists sent e-mail messages to economy@musictherapy.org in response to a call in the AMTA eNews for input about the impact of the economy on their jobs. Let's check in to see what some of our colleagues around the country have to say. This Job Solutions segment features comments from these music therapists: Kevin Krivanec, Alie Chandler, Gloria McDaniel, an MT-BC who owns a clinic in Florida, and Justine Hancock-Marsh,

6. Unemployment Lessons: TARGETED NETWORKING. Tom Dolan takes 4 minutes to share valuable tips for targeted networking. Don't just add names to your network. Know the decision-makers and get on their radar.

7. MT-BC Speak-UP #2. Listen and learn from your fellow music therapists from around the country – some just finishing internship and others with many years of experience - who sent career status reports to economy@musictherapy.org. This symposium segment features comments from an experienced therapist in Pennsylvania, a music therapist working in hospice, a music therapist working with early recovering addicts and alcoholics, music therapy intern Michelle Westfall, a music therapist working in the psych unit of an acute care community hospital, and Janice Harris.

8. Stimulating Your Own Economy. Kathleen Coleman shares nine specific strategies for jump-starting your own economy. These ideas were developed from her journey as a music therapist for the past 28 years.

9. From the AMTA Thrive Guide. In this segment of the Job Solutions special edition symposium, music therapist Barb Else shares some excerpts and thoughts from the AMTA Thrive Guide.

10. AMTA StudentSpeak. Cara McBurney, Krysta Davis, Klayci Peck, Lydia Pratt, and Paul Todd, music therapy students at West Texas A&M University, chat informally about the future of music therapy as a career.

11. Unemployment Lessons: SUDDEN JOB LOSS. What do you do if you suddenly lose your job? Tom Dolan shares five steps to take immediately should you receive a pink slip.

12. Resources for Music Therapists. Check out some free career-related materials for professionals, interns, and students -valuable resources proven to impact careers of music therapists and related professionals over the past decades. ALSO – a chance win a free professional study course.

AMTA-Pro podcasts in 2010

Music Therapy and the Brain: Treating Cognitive Dysfunctions
with Dale Taylor, PhD, MT-BC

Music Therapy Students Look Into the Future
with AMTAS president Ellyn Hamm and MT student leaders

The 2010 Carol Hampton Bicton Lecture
with Alan Solomon and Ken Medema

Ken Medema: The Music Therapist's Music Therapist
Ken Medema encapsulates the pure essence of the theme of the 2010 AMTA conference in Cleveland, Ohio.

Music for My Micro-Preemie Daughter
with Robin Speilberg

Music Therapy in Daughter's Battle with Cancer
with Jefri Franks

Music Therapy in Inclusive Classrooms
with Jean Nemeth

Music Therapy in Wellness: An Integrative Paradigm
with Anne B. Parker

A Therapeutic Collaboration Using Music, Movement and Storytelling
with Marcia J. Lajoie

Building Bridges Between Neuroscience and Music Therapy
with William W. Sears Distinguished Lecturer, Dr. Aniruddh Patel

Sound Healing and its Relation to Music Therapy
with Barbara J. Crowe

Psychiatric Music Therapy: Interventions in Acute Care Settings
with Michael J. Silverman

Music Therapy and Wound Care
with John Abel

Teens in Crisis; General Hospital's Inpatient Mental Health Unit
with Bridget Doak

LiveReport from the Southwestern Region

This AMTA-Pro LiveReport is from the Southwestern AMTA regional conference in Amarillo, Texas in March, 2010. You can hear the sounds of the conference in the background as several dozen music therapy professionals and students share brief, informal comments during the conference while zipping from session to session, building their skills and sharpening their expertise in the vital, growing field of music therapy.

Music Therapy: Catalyst for Speech and for Language
with Betsey King

AMTA-Pro podcasts in 2011

Music Therapy Trailblazer
with Connie Tomaino

Making it Work: MT-BC and Small Business Owner
with Meredith Pizzi

Making Research Relevant in Music Therapy Practice and Advocacy
with Deb Burns, Barb Else, Tony Meadows, and Kendra Booth

Maggie's Music Therapy Journey
with Kristen Nelson

Music Therapy Internship Directors - Shaping the Future
with MJ Landaker, Christine Neugebauer, Amber Weldon-Stephens, Lisa Swanson, and Ellen Rayfield.

Music Therapy Cancer Survivors Share Insights
with Megan Peterson and Lelia Huber

Nonprofit Music Therapy Agencies
with Judith Pinkerton and Kate Harrison.

"Intro to MT" Course Taught at Community College
with Linda Bosse

Alicia Clair: Reflections, Insights, and Stories
with Alicia Clair

AMTA-Pro podcasts in 2012

Barbara Reuer: Music Therapy Mover and Shaker
with Barbara Reuer

Music Therapy from Different Angles
with Debbie Dacus

The Winding Path to a Music Therapy Career
with Deforia Lane

Fulton County Schools: Music Therapy Since 1991

with Amber Weldon-Stephens and colleagues

Music Therapy in the NICU, Part 1

with Jessy Rushing, Andrea Cevasco, and Olivia Swedberg Yinger

Music Therapy in the NICU, Part 2

with Lori Gooding, Darcy Walworth, and Jayne Standley

Music Therapy in Hospice and Palliative Care

with Lauren DiMaio, Russell Hilliard, and Natalie Wlodarczyk

Adults with ID/DD: Music Therapy for Life

with Donna Polen, Julie Andring, and Laurie Farnan

Nevada State Senator Takes Stand on Music Therapy

with Judith Pinkerton and Moises Denis

Ken Bruscia: AMTA's 2011 Sears Distinguished Lecture Series Speaker

The American Music Therapy Association presented Kenneth E. Bruscia, PhD, MT-BC as The William W. Sears Distinguished Lecture Series Speaker at the annual AMTA conference in Atlanta, Georgia in November, 2011.

Journey Toward a Career in Music Therapy

with Anastasia Canfield and Bryant Williams

AMTA-Pro Podcasts in 2013

Music Therapy in Community Music Schools

Eve Montague, Maria Batista-Hancock, and Ronna Kaplan

Music Therapy for Older People

Anne Lipe, Betsey King, and Laurie Keough

Music Therapy with Military Service Members

with Rebecca Vaudreuil

Music Therapists Surviving Cancer

with Ashley Taylor, Lisa Gallagher, Megan Peterson, Carolyn Bowes, Heather Lantry, Faith Halverson-Ramos, and JoAnn Jordan.

Music Therapy and Parkinson's

with Megumi Azekawa, Jeanne Quam, and Steve Quam

Music Therapy Research

with Laura Brown

Music Therapy with Medically Fragile Infants

with Amy Smith

AMTA-Pro podcasts in 2014

Music Therapy and Infant-Directed Singing

with Shannon de l'Etoile

Music Therapy in Early Brain and Child Development

with Becky Wellman

Music Therapy with Foster Care Youth
with Mike Zanders

The A Capella Voice
with Elizabeth Schwartz

Roots of Music Therapy: An Interview with Dr. Olin G. Parker

AMTA-Pro podcasts in 2015

Defining the Therapeutic Function of Music
with Deanna Hanson-Abromeit

Music Therapy @ The Bridge
with Jennifer Ayers-Moore, Sam Merton, and Kamica King
Music-Centered Music Therapy
with Ken Aigen

Music Therapy in Journey from Illness to Health
with Suzanne Hanser and Jeniris González

Understanding Military Culture
with Becky Jo Watson

International Perspectives from Music Therapy Students
with Dena Register and students

Music Therapy in the NICU, Part 1
with Jessy Rushing, Andrea Cevasco, and Olivia Swedberg Yinger

Storytelling in Music Therapy
with Ron Borczon
Throughout history, people have been inherently drawn to telling and listening to stories, and music enhances the

Neuroplasticity Model of Music Therapy
with Elizabeth Stegemoller
Why does music therapy work? In this AMTA-Pro podcast, Dr. Elizabeth Stegemoller talks informally to her music

Music Therapy & Adolescents with ASD
with John Carpent

AMTA-Pro podcasts in 2016

Generalizing Music Therapy to Home Life
with Ronna Kaplan

Can Music Support Emotion Regulation Development?
with Kimberly Sena-Moore

Funding Music Therapy through Philanthropy
with Annie Heiderscheit and Jana Koppula

Forensic Psychiatric Hospital: Music Therapy & Art Therapy
with Alison Etter and Jaimie Peterson

Music Therapy Goals from a Musical Perspective

with Brian Abrams, Kathleen Murphy, Noah Potvin, and Laurel Young

Music Therapy for Adults with IDD, Part 1

with Jennifer Jones, Nicole Rivera, and Todd Schwartzberg

Music Therapy for Adults with IDD, Part 2

with Ellen Rayfield

Music Therapy Practicum: Intergenerational Choirs

Music therapy students and graduate teaching assistants from Drury University and University of Missouri-Kansas City

ASD Resources for Music Therapists

with Marcia Humpal

Counseling Micro-Skills for Music Therapists

with Lori Gooding

Heart Transplant for MT-BC

with Beth Beathard

Music Therapy for Survivors of Violence

with Sandi Curtis

Therapeutic Musicians and Music Therapists

with Dee Sweeney and Judy Simpson

AMTA-Pro Podcasts in 2017

Interprofessional Education and Music Therapy

with Andrew Knight ,Meganne Masko, and Eric Johnson

Nordoff-Robbins Music Therapy

with Alan Turry and Jacqueline Birnbaum

Single-Session Music Therapy in Acute Mental Health

with Michael Silverman

DBT-Informed Music Therapy

with Abby Dvorak, Lindsey Landeck, Marie Lesiak, and Deborah Spiegel

Unanticipated Findings of Music Therapy Pilot Study

with Sheri Robb and Amanda Henley

Florence Tyson: Music Therapy Visionary

with Ken Aigen, Christopher Bandini, and Jeffrey Friedberg

Music Therapy Licensure in Oregon

with Jodi Winnwalker, Lillieth Grand, Angie Kopshy, and Chris Korb

AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
AMTA E-courses
Overview and Progress Report
prepared by Cathy Knoll, MA, MT-BC
October 12, 2018

AMTA currently offers one dozen different AMTA E-courses covering a wide range of clinical and professional topics. Complete details about each of the AMTA E-courses currently available to music therapy professionals, students, interns, and others can be found here: http://www.musictherapy.org/careers/continuing_music_therapy_education/ The exceptional quality of these e-courses is indicated by the overwhelmingly positive responses of the e-course participants on the CMTE Evaluation forms for all the e-courses.

LGBTQ+ Topics Explored

by Amy Donnenwerth, Spencer Hardy, Lisa Kynvi, Leah G. Oswanski, Beth Robinson, and Annette Whitehead-Pleaux

This self-study AMTA E-Course features content from published materials and past presentations of six members of Team Rainbow, a group of LGBTQ+ ally music therapists founded in 2008. Topics include terms and definitions, an overview of the 2012 study: *Music therapists' attitudes and actions regarding the LGBTQ community: A preliminary report*, information about intersectionality and straight privilege, information on gender and transgender issues, an overview of LGBTQ+ history and LGBTQ+ musicians, LGBTQ+ ally development, and an overview of the 2012 publication, *Lesbian, gay, bisexual, transgender, and questioning: Best practices in music therapy*. Each chapter has an audio segment accompanied by a written chapter. The appendices section includes information about symbols, a document about heterosexual privilege, an ally self-assessment, the gender unicorn file, and other resources.

Self-Care for Music Therapists: Insights from Experienced MT-BCs

by Deforia Lane, Rachelle Norman, Marcia Humpal, Russell Hilliard, Lisa Gallagher, Blythe LaGasse, Amber Weldon-Stephens, Ed Gallagher, Ami Kunimura, Cathy Knoll, and Amy Smith

Self-Care for Music Therapists: Insights from Experienced MT-BCs is a practical resource to help music therapists explore the topic of self-care by listening and learning from the personal and professional experiences of their music therapy colleagues. Because music therapists have such different personalities and vastly different experiences in our daily lives, and because we all approach our professional careers from different perspectives, self-care is a topic best addressed from several different angles. We invited eleven experienced music therapists to provide 10-15 minute audio segments talking about self-care from their viewpoint, sharing a few tips and telling some stories about keeping their lives centered in the midst of the ups and downs of their music therapy career.

Personalized Music Listening & Music Therapy: Ready Access to Favorite Tunes

by Jennifer Geiger, Emily Christensen, Regina Dennis, Dale Taylor, and Leslie Henry

Participants in this AMTA E-course, *Personalized Music Listening and Music Therapy: Ready Access to Favorite Tunes*, will learn in general about personalized music listening for people in care facilities and specifically about several Music & Memory programs facilitated by board certified music therapists. The e-course includes information about research demonstrating the value of preferred music listening programs as well as cautions and safe procedures. The MT-BCs teaching this AMTA E-course share information about programs they have facilitated, and they provide guidelines for creating a personalized music listening program and for working with a Music & Memory certified facility. Participants in this e-course will learn information and creative ideas for board certified music therapists to use when developing programs to help people in care facilities gain ready access to their best-loved tunes. NOTE: In 2017, the *Self-Care for Music Therapists* e-course was a complimentary member benefit for every member of AMTA.

Medical Music Therapy: Building a Program

by Dr. Lori Gooding

The purpose of this AMTA E-course, *Medical Music Therapy: Building a Program*, is to provide an overview of the steps involved in proposing, building, and eventually expanding a medical music therapy program. E-course

participants will learn how to propose a program and review important points to consider during the process, including (a) supportive data, (b) tips for developing a strategic plan, (c) key points for administrators and decision-makers, (d) elements of an effective proposal, (e) persuasive advocacy and education strategies, and (f) detailed considerations for setting up, evaluating, and expanding the music therapy program. Information presented in this AMTA E-course in conjunction with the research literature and available resources provides a solid platform necessary to develop or expand a music therapy program in a medical setting.

MT Intern Supervision: Training E-course for Intern Supervisors

by Jane Creagan and the Association Internship Approval Committee

MT Intern Supervision, a self-study e-course designed to provide information to anyone interested in learning more about the music therapy internship process, and to provide official training for board certified music therapists interested in supervising music therapy students in AMTA internship programs. Successful completion of this e-course also provides 5 CMTE credits approved by CBMT, and fulfills the requirement for internship supervision training for National Roster Internship Directors. The instructors for this AMTA E-course are members or former members of AMTA's Association Internship Approval Committee (AIAC), teaching the curriculum they developed for internship supervision training required for National Roster Internship Directors. Clinical internship, a degree requirement for the bachelor's degree in music therapy, is a capstone experience requiring music therapy students to apply the clinical skills they learned in the classroom. The clinical internship has been an important part of music therapy education since the early years of the profession. Music therapists who are intern supervisors and their places of employment which host the internship opportunities provide a very valuable service to the profession of music therapy by training students, an important step toward a long and rewarding professional career in music therapy. Whether you are just interested in learning more about the internship process, or are beginning to explore the possibility of becoming an intern supervisor, or are completing your National Roster Internship Application by taking this e-course as training required for becoming a music therapy intern supervisor, we extend our best wishes to you.

Disaster Response for Music Therapists: Core Principles of Psychological First Aid

by Barbara Else

The *Disaster Response for Music Therapists* e-course provides an overview of Psychological First Aid (PFA) and the core elements of the PFA certification course adapted from the American Red Cross and the Medical Reserve Corps/US Homeland Security. Participants learn the specifics of these core elements and hear case examples of adaptive music therapy strategies, considering how they address components of PFA, particularly preparedness, response, and recovery. PFA is an evidence-informed modular approach for assisting people in the immediate aftermath of disaster and terrorism: to reduce initial distress, and to foster short and long-term adaptive functioning. It is for use by disaster responders including first responders, incident command systems, primary and emergency health care providers, school crisis response teams, faith-based organizations, disaster relief organizations, Community Emergency Response Teams (CERT), Medical Reserve Corps, and the Citizens Corps in diverse settings.

Music Therapy Reimbursement: Sources and Steps to Success

by Judy Simpson

AMTA's Director of Government Relations, Judy Simpson, teaches the fundamentals of reimbursement in practical terms, helping E-course participants build a solid foundation of knowledge about multiple reimbursement sources, about public and private third party payment systems, and about the specific steps required to access coverage. E-course participants will discover how the process of funding music therapy can vary by clinical setting, client diagnosis, and payment source, and will learn industry terminology, procedural coding information, billing forms, and other key elements of reimbursement. This AMTA E-course equips each listener with the knowledge and tools that make it possible to secure funding for making top-quality music therapy services more accessible to individuals of all ages in a variety of clinical settings.

Music Therapy and Dementia: Protocols for Managing Problem Behaviors

by Dr. Alicia Clair

The *Music Therapy and Dementia* e-course includes detailed descriptions of behavior issues, theoretical framework, and operating principles for music therapy interventions, as well as step-by-step details about music therapy protocols to facilitate predictable outcomes when addressing problem behaviors resulting from dementia.

Music Therapy and Military Populations

The *Music Therapy and Military Populations* AMTA E-course is based on a 2014 status report titled, *Music Therapy and Military Populations: A Status Report and Recommendations on Music Therapy Treatment, Programs, Research, and Practice Policy* presented by the American Music Therapy Association in 2014. It is a briefing paper for military leadership, military support personnel, federal government officials, representatives of arts and other related organizations, music therapy professionals, and non-profit policy makers. The information provides the groundwork to improve access to music therapy services among military populations and to inform strategic plans for expanded and prioritized implementation of music therapy programs, research, and practice policy in the military. This AMTA E-course allows board certified music therapists an opportunity to earn 3 CMTE credits approved by the Certification Board for Music Therapists by reading the briefing paper and submitting the required CMTE Evaluation form. This landmark report discusses the profession of music therapy with a focus on both active duty service members and veterans, and explores the music therapy profession's rich, enduring contributions to readiness, rehabilitation, recovery, and wellness among America's military populations. The white paper presents exemplary model programs and highlights the strong foundation of published research and evidence to inform practice. Recommendations contained in the paper span research, policy, and program development. Fascinating and important research in music therapy interventions on topics affecting today's service members and their families is active and growing among various related populations. It is critically important for this research to be tested, replicated and conducted with service members and veterans. Recommendations in the area of practice policy include a call for an updated review of federal job classifications that enable board certified music therapists to provide music therapy interventions.

Music Therapy in Early Childhood: Meaningful Music from Infancy to Kindergarten

by Marcia Humpal, Ronna Kaplan, and Amy Furman

The *Music Therapy in Early Childhood* e-course features the work of three music therapy clinicians with many decades of experience working with young children. First, Marcia Humpal talks in chapters 1 through 4 about music therapy for infants and toddlers, exploring the manner in which very young children learn through play, and discussing considerations for planning effective music therapy for little ones. In chapters 5, 6, and 7, music therapist Ronna Kaplan talks about music therapy in preschool groups, using examples from her experiences at The Music Settlement and community outreach programs, and providing details about the Hierarchical Model of Music Therapy and the Art Integration Model. Music therapist Amy Furman talks in Chapters 8, 9, and 10 about the application of music in therapy for young children in the public schools, based on her extensive experience in the Minneapolis Public Schools. Amy provides numerous examples of programmatic and IEP-specific music therapy in preschool and kindergarten classrooms. Chapter 11 features Ten Take-Away Points, and Chapter 12 contains numerous supplemental resources. Among other helpful links, references, and other materials in Chapter 12 is a valuable bonus - a complimentary copy of the 62-page booklet from the well-received 2011 AMTA Institute, "Developmental Approaches to Early Childhood Music Therapy," featuring Marcia Humpal, Dr. Rebecca Wellman, Elizabeth Schwartz, and Dr. Darcy Walworth.

Advocacy for Music Therapy: Engage in the Process

by Judy Simpson

Advocacy for music therapy is something we are all involved in every day as we provide quality services to our clients, as we continue our educations and sharpen our skills, as we read new research and new approaches to clinical practice, and as we talk to families, staff members, caregivers, community members, stakeholders, and decision makers. Advocacy is an ongoing process. Whether we are striving to expand our own services, to develop new jobs in our community, to expand the reach of music therapy in our area or state, or increase the general awareness of our profession, each music therapist can play a role in the process. In this AMTA E-course - "Advocacy for Music Therapy: Engage in the Process" - AMTA's Director of Government Relations, Judy Simpson, MT-BC, teaches the fundamentals of music therapy advocacy in practical terms, helping e-course participants build a solid foundation of knowledge and skills. This AMTA E-course equips each listener with the information and tools required for being an effective advocate for music therapy with the goal of making top-quality music therapy services more accessible to individuals of all ages in a variety of clinical settings.

Ethics & Copyright: An Overview for Music Therapists

by Barbara Else

Understanding the essential components of U.S. copyright law and intellectual property is an important part of music therapy clinical practice. Similarly, it is essential that music therapists understand some basic concepts and

terms about licensing and proper use of protected works in music therapy practice. Copyright law in the U.S. has historical and legal ties to intellectual property law in England and Europe. Copyright law and intellectual property are dynamic legal and societal concepts influenced by our values, culture, technology, politics, policy, artists, and ethics. The laws governing copyrights aim to balance the interests of both the public and the copyright owners. The purpose of copyright; therefore, is to improve society through the advancement of knowledge by fostering creativity, developing wisdom, supporting democracy, disseminating knowledge, and enriching the public domain. Technological advances, including digital and online technology, create challenges for music therapists that require vigilance and care to maintain the law and abide by the rights of creators of protected works. At the same time, the law aims to allow the possibility for others to use and enjoy protected works. The main mechanisms in place to use protected works involve obtaining permission, typically via a variety of licensing mechanisms, depending on the purpose. **This course fulfills requirements by the Certification Board for Music Therapists for earning three CMTE credits focusing specifically on ethics in each 5-year recertification cycle.**

Summary of the Production Process for AMTA E-courses

The AMTA E-courses are a series of self-study e-courses available on the AMTA website for music therapists and other professionals. The user-friendly format of the self-paced AMTA E-courses allows participants to listen and learn on their own schedule, sharpening their professional knowledge and skills in various aspects of music therapy practice and applying basic principles to their own practice. All AMTA E-Courses are approved by CBMT for CMTE credits from AMTA, a CBMT Approved Provider. The core of the AMTA E-courses is the audio presentation comprised of topical segments where the instructor(s) discuss various aspects of the e-course subject matter. AMTA E-course workbooks include background material, a detailed discussion outline, references, links, supplementary materials, and other valuable resources for the participants. AMTA E-course participants follow a two-step process to earn CMTE credits: (1) listen to the audio discussion and review the workbook, and then (2) submit a CMTE Evaluation electronically.

AMTA contracts the services of Cathy Knoll and Dwight Knoll to produce the AMTA E-course series with technical assistance from Angie Elkins. Cathy oversees the project, working with the e-course instructors to develop their topic, write the outline and script for audio discussion, record their audio segments, write and edit the workbook, and gather supplementary resources. Cathy produces the e-course workbook, writes the CMTE instructions, objectives, and evaluation, works with Angie Elkins to develop the Landing Page for each AMTE E-course, works with Angie Elkins to gather information required to submit the AMTA E-courses to CBMT for approval, and coordinates other details of the project. Cathy's son, Dwight, conceived the concept and developed the basic format for the AMTA E-courses. He is the technical director for the project, working in partnership with Cathy and the e-course instructors to record and produce the e-courses, working on technical details with Angie Elkins, and advising Cathy on the e-courses in general and about new developments in the field of on-line learning.

AMTA E-courses in production

(1) **MTs Experiencing Disaster.** Barb Else is gathering tips and insights from about a dozen music therapists based on their personal experiences in working around disasters and in disaster recovery. The e-course will be grounded on the core principles and theoretical framework of music therapy in disaster relief and recovery. To date, the following music therapists have contributed their expertise and experiences with significant natural disasters or personal disaster: Ron Borczon, Angie Elkins, Gloria McDaniel, Lori Gooding, Kimberly Sena Moore, Jennifer Townsend, Marial Biard, Blythe LaGasse, Marta Hernandez, Marta Mabel Ortiz, Tony Santiago, and Anne Parker.

(2) **MT for an MT.** Long-time music therapy clinician Debbie Dacus suddenly found herself on the receiving end of music therapy services when she unexpectedly experienced a significant stroke incident. Not knowing his MT colleague had experienced a stroke, Kyle Friedrich, MT-BC was surprised when he received a referral for music therapy services for Debbie Dacus at a sub-acute rehabilitation hospital. Debbie survived her stroke and is making good progress in her rehabilitation. This AMTA E-course is in the planning process, offering the unique perspective of music therapy for a music therapist.

Recommendations for the AMTA E-courses

1. We recommend AMTA consider providing an AMTA E-course as a complimentary member benefit in the 2019 membership year. It would be particularly beneficial to offer one of the e-courses of broad interest to all AMTA members – students, interns, new professionals, and professionals with many years of experience. Our recommendation for this gift for AMTA members is Judy Simpson's *Advocacy for Music Therapy* e-course, Judy's *Music Therapy Reimbursement: Sources and Steps to Success* e-course, or Barb Else's *Ethics & Copyright: An Overview for Music Therapists*.
2. Currently, the potential market for the AMTA E-courses is *very* narrow – appealing only to board certified music therapists who are currently in need of CMTE credits. Few other potential customers will pay attention to these e-courses since the upfront fee includes the CMTE fee. We recommend changing the pricing structure in order to capture the attention of ALL music therapists, not just those who currently need CMTE credits, so more will consider purchasing e-courses in order to sharpen their clinical and professional skills. For example, people could purchase an AMTA E-course for \$30.00 and, if MT-BC chose to earn the 3 CBMT-approved CMTE credits, they would pay a \$120.00 CMTE Fee.
3. We highly recommend AMTA develop a systematic, dynamic, and ongoing marketing campaign to inform music therapists and other professionals about the availability of the AMTA E-courses. For example, one AMTA E-course could be featured each month in the Music Therapy Matters newsletter and on the AMTA Facebook page. These top-notch self-study e-courses have the potential of being a major source of income for AMTA while at the same time offering exceptional resources to professionals, students and interns. AMTA has access to a large pool of established, experienced, well-known instructors who are willing to donate their time and expertise to teach an e-course. But, unless we market the AMTA E-courses and let people know about their availability, all these great resources will just languish in our AMTA on-line store.
4. Because active and ongoing recruitment of e-course instructors results in an expanded library of top-quality professional resources, we recommend AMTA continue recruiting music therapists with expertise in clinical and professional areas of interest to music therapists and other professionals to develop additional AMTA E-courses.

Information Packet for Potential AMTA E-course Speakers/Instructors

Note: This is the basic information packet sent to MT-BCs when they are invited to help develop in an AMTA E-course.

AMTA E-courses are similar to conference presentations or CMTE courses in that the instructor(s) addresses one specific topic related to music therapy research, clinical practice, education and training, or other realm. The difference between an e-course and a live session is that the learner in an AMTA E-course receives a pdf workbook along with a link to the audio discussion for self-study on their own time and at their own pace. The learner listens to audio segments while following a discussion outline and other written resources in the e-course workbook. A learner who wants to earn CMTE credits submits a CMTE evaluation that requires some assignments verifying participation in the e-course.

E-course topics. We recommend expanding the market of the AMTA E-courses to include not only MT-BCs wanting CMTE credits, but also music therapy professionals, interns, and students wanting to sharpen skills and expand their knowledge base. We might also market AMTA E-courses to other professionals. So we encourage people to think creatively about our "deep & wide" profession in order to come up with specialized topics of interest to our MT colleagues and other potential audiences.

E-course timeframe. In keeping with CBMT's format for CMTE courses, AMTA E-courses can be based on 150 minutes of contact time for a 3-credit e-course or on 250 minutes of contact time for a 5-credit e-course. In general terms, this is how the contact time is allocated for a 3-credit e-course: 15 minutes for reading the introduction & conclusion in the workbook and the chapter about earning CMTE credits, 110 minutes (divided into 7 or 8 segments) for listening to the audio discussion while following the discussion outline in the e-course workbook, and 25 minutes for completing the e-course assignments and CMTE Evaluation.

E-course audio recording. The main focus of the learning experience in AMTA E-courses is the audio discussion.

An e-course can be recorded by a single instructor, by several instructors who record at the same time and in the same location, or by several instructors who record specific units of the e-course in different locations. Dwight & Cathy can record audio segments at a national or regional conference, and the instructor can finalize the other segments of the e-course to send to Cathy after the conference.

E-course content. It should be noted that AMTA E-course instructors must provide some key components for Cathy and Dwight to produce their e-courses. We are happy to provide any assistance, opinions, or advice along the way. The audio segment of the AMTA E-course requires:

1. A relevant, focused, timely topic of interest to music therapy professionals, interns, students, and/or other professionals.
2. A well-organized presentation of the topic divided into chapters that allow for audio segments of about 15 to 20 minutes.
3. A quality audio recording of each chapter's discussion that captures and maintains attention of the listener.

Cathy will organize, compile, edit, and produce the AMTA E-course workbook with assistance from Dwight. Instructors must provide this information for the workbook:

1. A written introduction of the topic to be included in the workbook.
2. A discussion outline - with as much detail as the instructor wants to provide - for each chapter.
3. A written conclusion to be included in the workbook.
4. A formally developed bibliography of all references in the workbook outline and in the audio discussion.
5. A resource section and appendices if applicable.
6. A list of CMTE learner objectives based on 2014 CBMT Board Certification Domains.
7. Biography and photo of instructor(s)

Three final points.

- (1) AMTA E-course instructors may be asked to provide information for publicity and marketing.
- (2) Over time, instructors will be asked to provide updates in content, resources, and other information as needed to keep the AMTA E-course current.
- (3) Cathy and Dwight will provide support and input during the AMTA E-course production process, beginning with brainstorming about topics and instructors through each step until launch.

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
AUTISM SPECTRUM DISORDER STRATEGIC PRIORITY WORK GROUP
Co-Chairs, Jennifer Whipple, PhD, MT-BC and Todd Schwartzberg, MEd, MT-BC**

October 12, 2018

The AMTA Strategic Priority on Music Therapy and Autism Spectrum Disorder is excited to have the opportunity to present two research posters and a concurrent session at the AMTA National Conference, based on the work of our committee. Our three sub-committees (Funding, Research and Collaboration-Information Sharing) are beginning to wrap up their identified charges. The Funding committee has administered a national survey and will be presenting these findings during our concurrent session at the conference. The Research committee will be presenting the findings of a systematic review that analyzed published studies meeting the criteria of the National Autism Center based on established treatment targets, emerging and established interventions, and Scientific Merit Ratings. The Research committee plans to submit this project for journal publication following the conference. The Collaboration-Information Sharing committee has identified and interacted with existing resource groups around the country, including, but not limited to the Lowcountry Autism Foundation and the New York-based Sesame Street Foundation and Children's Fine and Performing Arts Foundation. This committee is presenting a research poster summarizing the reflections of attendees and presenters who attended sessions and other types of events focused on neurodiversity at regional conferences during 2018.

While we are committed to seeing the established tasks through to completion by the end of December 2018, including submission for publication of various work products, we are concerned that the Strategic Priority itself may have outlived its usefulness. The work we are now doing is the responsibility of the membership at large, not a finite group of professionals. Therefore, we recommend a shift to a more grassroots approach, with a reassessment of the need for a Strategic Priority on Music Therapy and Autism Spectrum Disorder in 3 to 5 years. In the above mentioned interactions between foundations and Collaboration-Information Sharing committee members, the response was different for each: positive, negative, and none.. These three responses are typical of those obtained by Strategic Priority members, and likely of that of the general membership, on a regular basis. Interactions and responses need to be shared in a timely fashion in order to move the profession forward and we need an improved process to do so due to current limitations on use of social media by AMTA Task Forces and Committees and the cumbersome process of posting information on the AMTA website coupled with the unknown nature of website viewing. We recommend the Board of Directors encourage the national office to find new methods of utilizing our website for information receiving and giving, such as a mechanism within the Members Only section for members to easily enter information about positive and less positive community collaborations, and receive alerts when information that may interest them is added by others. This system would not need to be limited to information relevant for those working with individuals with ASD, but could incorporate other areas of clinical practice as well in order for this platform to be meaningful for all professionals.

Thank you for giving us the opportunity to serve in this capacity for the past two years. We hope our work and recommendations will be beneficial to our colleagues and we welcome your (and their) comments, suggestions, and questions.

Respectfully submitted,

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Certification Board for Music Therapists
506 East Lancaster Avenue, Suite 102 Downingtown, PA 19335 1-800-765-2268
CBMT Chair Report to AMTA Board of Directors
Lori Lundeen-Smith, MS, CCC-SLP, MT-BC

Thank you once again for your cordial invitation to attend the fall 2018 meeting of the AMTA Board of Directors. It has been an honor to represent CBMT at meetings of the AMTA Board of Directors over the past 2 years, to share information with you, and to support the collaborative work between CBMT and AMTA. As I write this report, the CBMT Board of Directors is looking forward to our own fall meeting in Culver City, California on October 19 and 20. We have received President Weldon-Stephen's report for our board book. As she is unable to attend our meeting, Past-President Geiger has graciously agreed to join us via Skype. We appreciate this opportunity to discuss the important matters that AMTA is currently addressing.

On behalf of the Board of Directors and staff of CBMT, I want to extend our deepest sympathies to the AMTA Board of Directors and staff on the passing of Al Bumanis. Al was such a rock-solid, warm, and approachable presence for all of us in the music therapy community. So many feel his loss, and will continue to, because of how he lived his life. Please know that we share your sadness at this time.

As we turn to the celebrations that are soon before us, the CBMT Board is excited to share with AMTA in the events planned for this 20th Anniversary year of the Association, and the 68th anniversary of our profession. We also recognize and honor Executive Director Andrea Farbman's 30 years of dedicated leadership as she approaches her retirement at the end of the year. Both of our organizations have much to celebrate and reflect upon, as the year 2018 also marks the 35th Anniversary of CBMT and Joy Schneck's 25th year as our esteemed Executive Director. Please join us at the CBMT booth for cupcakes and festivities on Thursday night after the conference opening, and also at the CBMT reception on Saturday evening, from 6-8 p.m.

Certificants: We are thrilled to report that as of October 12, 2018 there are now 8,008 Board-Certified Music Therapists! This is the first time we have exceeded 8000 certificants, a fitting milestone for this 35th anniversary year. In comparison, there were 7,673 certificants in December 2017. Because of recertification, a percentage of certificants, 20% of each cycle, expire each June and December. As I mentioned in my report this past spring, in December, 241 expired, which slows overall total growth even though so many new certificants are added each year.

Examinees: As of October 12, 2018, we have administered 1,124 examinations this year. This includes both new candidates and those retaking the exam following a failed attempt. In 2017, we administered a total of 1,293 examinations.

Exam Pass Rates: For all candidates tested since the Board Certification Domains (BCD) was updated in 2015, the first-time pass rate is 71% and the pass rate of all tested is 58.6%. In the last 7 months, from 4/1/2018 to date, the first-time pass rate is 73.5% and the overall pass rate is 59.1%, since the introduction of two new exam forms in April 2018. The first-time pass rate is increasing. The overall rate of all candidates tested is affected by the high number of retakes, which are allowable every 30 days.

Newly Certified: As of October 12, 2018, 671 were newly certified since January 1, 2018. In 2017, 718 individuals were newly certified throughout the year.

Approved Providers (APs): We have had an increase of 3 Approved Providers (APs) since the spring report, bringing us to a total of 105. Seven APs are offering Specialty Courses. We are continuing to see a steady increase in on-line courses and web-based self-study options.

Renewals: Recertification rates continue to remain high, even with the original transitionally certified group from 1985 that renewed their certification this year. Their cycle ended in December 2017 and they recertified at 79%. There were 1,143 certificants in the cycle and 903 recertified. The next most recent cycle ended in June 2018 and had 483 certificants in the cycle. Seventy-nine percent of the cycle, 397 certificants, recertified. Awareness of certification, more employers requiring the MT-BC credential, and the state recognition plan all appear to contribute to the strong pattern of certificant renewal.

Regional Conferences: CBMT will once again be represented by our dedicated staff members at AMTA regional conferences in 2019. We will continue to attend as long as it is feasible.

Board Appointment, Disciplinary Hearing Committee: Since last report, Lisa Gallagher was appointed to fill a vacancy on the Disciplinary Hearing Committee. Lisa will complete Wendy Woolsey's term on the committee, after her election to AMTA Vice-President Elect, through December, 2018, and will then fulfill a full three-year term, from 2019-2021.

Nominations under consideration: The CBMT Board Development Committee has presented to the Board of Directors a slate of individuals from those who responded to this past summer's CBMT Willingness to Serve request. The Board of Directors will be considering the Board Development Committee's recommendations related to a number of upcoming open positions. Two Board of Directors' (Smith and DiCamillo's) terms conclude at the end of 2018 and one position will come open on the Continuing Education Committee (Galley's term also ends in 2018) as well as the Exam Committee (Kolar will complete a term in 2018). The Board will also convene a Practice Analysis Committee, which will begin work in 2019.

Newly appointed Exam Subcommittee: The Board has appointed an Exam Item Writing Subcommittee made up of former Exam Committee members who are music therapy educators. They will write and submit items for the Exam Committee to review based on the ongoing needs of the Exam Committee. These items may be revised, and may or may not be used on the actual certification exam, so with this relationship, their expertise will be utilized but none of the conflict issues will be compromised.

Recertification Process Revisions: The CBMT Continuing Education Committee and the Board of Directors have nearly completed work on policy and process revisions for recertification. We are in the development stages of a database revision in order to be more usable and streamlined for certificant and approved provider use, as well. The release of the recertification revisions and the new database program will be coordinated together and are projected to be ready as soon as possible, perhaps early in 2019.

Regulatory Affairs: Dena Register and Kimberly Sena Moore, CBMT's Regulatory Affairs staff members, along with Judy Simpson and Maria Fay, AMTA's Government Relations team, work together tirelessly to support the needs of local task force leaders and to champion efforts to increase and protect access to music therapy services through state recognition and licensure efforts. We are exceedingly proud of this long-standing and effective collaboration between AMTA and CBMT, and wish to recognize these skilled professionals for their dedication and persistence on behalf of all music therapists and consumers of music therapy services.

Membership in Professional Certification Coalition: At the recommendation of our Executive Director and Regulatory Affairs staff, the CBMT Board of Directors recently voted to join a new Professional Certification Coalition spearheaded by the Institute for Credentialing Excellence (ICE) as well as American Society of Association Executives, with legal and advocacy support provided by Pillsbury Winthrop Shaw and Pittman, LLC. This coalition was formed for the purpose of monitoring and protecting certification organizations and their programs from harmful legislation across the country, and works to promote the best interests of those who rely on professional certification, be it employers, the public, or the certificants themselves. Our credentialing body and others have recognized the need to make a concerted effort to follow this activity closely, as legislation of this type can move swiftly.

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
COMPETENCIES REVIEW TASK FORCE (CRTF)
Kamile Geist, MA, MT-BC and Edward Kahler, II, PhD, MT-BC, Co-Chairs
Annual Report –October, 2018**

Members of CRTF: Kamile Geist, Edward Kahler (co-chairs), Jane Creagan, (Ad Hoc) Della Daugherty, Deanna Hanson-Abromeit, Laurie Keough, Piper Laird, Tracy Richardson, Vicki Vega, and Gary Verhagen

Action Items for BOD: None at this time.

Charge from AMTA BOD to the CRTF:

The goal of this task force is to review both the Professional and Advanced Competencies for consistency. An additional charge was added in November 2017 to review the CBMT Board Certification Domains and compare that document to the AMTA competencies.

CRTF Activities to Date:

This year the CRTF met 6 times via conference call or via zoom video conference since the last annual conference in November 2017.

What follows is the activity from June 2018 - October 1, 2018.

Since the mid-year report, the committee met 3 times to review the professional competencies and advanced competencies side by side. The Co-chairs and Jane Creagan met as needed to prepare for the CRTF conference calls and to solidify tasks.

The focus of Task 1 (January – May 2018) was to compare the CBMT Domains to the AMTA Professional and Advanced Competencies and determine which competencies related to the CBMT Domains. (See timeline below for details). Upon completing Task 1, the task force determined that the next step in their process would be to conduct a thorough review of the two competency documents; Professional Competencies and the Advanced Competencies, which became Task 2. Each task force member was assigned a certain area of the competencies documents and asked to locate 2-3 other AMTA members to assist them in this task. Listed below are the names of the task force members and their review groups. Note that the co-chairs do not yet have the names of Piper Laird's group.

Groups for Task 2

Music Foundations

- A1 Music Theory and History (Della Molloy-Daugherty, Jennifer Fiore, Christine Neugebauer)
- A2 Composition and Arranging Skills (Deanna Hanson-Abromeit, Deb Layman & Darlene Brooks)
- A3 Major Performance Medium Skills (Laurie Keough, April Mounts, Bill Matney, Suzanne Sorel)
- A4 Functional Music Skills (Tracy Richardson, Alan Turry, Sharon Boyle)
- A5 Conducting Skills (Vicki Vega, Jean Nemith, Mike Zanders)
- A6 Movement Skills (Piper Laird)

Clinical Foundations

- B7 Therapeutic Applications (Tracy Richardson; Alan Turry; Sharon Boyle)
- B8 Therapeutic Principles (Tracy Richardson; Alan Turry; Sharon Boyle)
- B9 Therapeutic Relationship (Tracy Richardson; Alan Turry; Sharon Boyle)

Music Therapy

- C10 Foundations and Principles (Deanna Hanson-Abromeit, Deb Layman & Darlene Brooks)
- C11 Client Assessment (Deanna Hanson-Abromeit, Deb Layman & Darlene Brooks)
- C12 Treatment Planning (Laurie Keough, April Mounts, Bill Matney, Suzanne Sorel)
- C13 Therapy Implementation (Della Molloy-Daugherty, Jennifer Fiore, Christine Neugebauer)
- C14 Therapy Evaluation (Vicki Vega, Jean Nemith, Mike Zanders)
- C15 Documentation (Vicki Vega, Jean Nemith, Mike Zanders)
- C16 Termination/Discharge Planning (Piper Laird)
- C17 Professional Role/Ethics (Gary Verhagen, Trish Winter, Noel Anderson)
- C18 Inter-professional Collaboration (Piper Laird)
- C19 Supervision and Administration (Gary Verhagen, Trish Winter, Noel Anderson)
- C20 Research Methods (Kamile Geist, Janice Lindstrom, Melita Belgrave)

Members were instructed to:

In groups of 2-3 - Taking the assigned section of the Professional Competencies (see list above), answer the following questions:

1 – Is each item still relevant?

2 – Is each item worded clearly?

3 – Compare each item to the corresponding item (s) in the Advanced Competencies (if applicable)

- a. Is each item in the correct competency?
- b. Should any professional item go to advanced or vice versa?
- c. Should any item be added to either document?
- d. Should any item be removed from either document?

July 30, Sept. 7, and Sept. 27: Conference Calls 4, 5, and 6

The conference calls were three intensive 2-hour meetings to discuss the findings of each sub-group related to Task 2. Notes were also taken concerning major topic areas to be discussed at National Conference.

The task force is scheduled to meet for 2 hours at the national conference:

Friday, November 16, 12:45 - 1:45 p.m.

Saturday, November 17, 12:45 - 1:45 p.m.

In addition to their scheduled meetings at the national conference, task force chairs and members will address certain committees and interest groups to provide general information and answer questions as requested (e.g. Faculty Forum, APAC, AIAC, Diversity Committee, etc.)

Talking Points at National Conference

- Should the competencies continue to be two documents or combined in a developmental sequence into one document?
- Should there be rewording and organization of professional competency categories?
- What if any Advanced Competencies should be moved to Professional Competencies?
- Should there be a better measurement of competencies? How can we measure proficiency?

What follows is a review of task force activity from January 15 - May 1, 2018.***January 15 - Conference Call 1***

- The task force met to discuss their charge from AMTA and to prepare for Task 1 which was the review of the Board Certification Domains
- Each task force member was assigned a section of the CBMT domains to review
- The task was for each member to see if there were any corresponding Professional and/or Advance Competencies related to each domain area.

February 12 - Conference Call 2

- The CRTF completed Task 1 and discussed the results during the conference call
- The discussion of the results led to a number of questions regarding the CBMT Domains and the procedures for test item selection.
- The task force decided to invite Joy Schneck from CBMT to the next conference call to discuss these questions.

May 1 - Conference Call 3

- The CRTF met with Joy Schneck and discussed the questions about the domains, test items, and how they relate to the current bachelors curriculum, specifically, the knowledge base to take the exam
- The CRTF then agreed to move to Task 2- Review of the Competencies
- The task force members will each select 2-3 people to serve with them as they review assigned sections of the Professional Competencies. This is expected to be completed by June 1, 2018.
- They will review their section assigned in the Professional Competencies, noting relevance, clarity, and how each compares to the Advanced Competencies.
- The task force will meet in late July to review each person's findings and will reconvene in late July to discuss the progress on this task.

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
EDUCATION AND TRAINING ADVISORY BOARD
Elizabeth K. Schwartz, MA, LCAT, MT-BC, Chair**

November, 2018

ACTION ITEMS: ETAB requests a formal approval from the AMTA BOD to accept this change in mission statement submitted in 2017 and a reflection of the new mission statement in AMTA documents and on the AMTA website.

- ETAB respectfully requests approval of the following proposed change to the wording of the ETAB mission statement as displayed on the AMTA website: *The Education and Training Advisory Board of the American Music Therapy Association was formed in 2003 and serves as a visionary body to advise, inform, and make recommendations to AMTA on issues related to music therapy education and training. (1) This board examines policy issues that focus on professional standards and the relationship of these standards to education and training. ETAB is informed (2) by policies and procedures of the National Association of Schools of Music and the Certification Board for Music Therapists, as well as other bodies within AMTA. In addition, the board stays abreast of trends (3) relevant to music therapy education and training*

Rationale: (1) This change eliminates specific language of areas previously addressed by ETAB (advanced degrees, advanced competencies, levels of practice, professional titles, and state licensure) and allows for greater focus on determining current issues for ETAB attention.

(2) Eliminate 'works in cooperation with' and changes to 'is informed by' to reflect the actual relationship between ETAB and NASM and ETAB and CBMT.

(3) Eliminate 'in health care and will evaluate technological advances that may provide alternative methods for' in order to allow for greater focus on determining current issues for ETAB attention.

I. Current ETAB Membership:

The Education and Training Advisory Board (ETAB) consists of six appointed members; the chairs of the three committees on the Council on Education and Clinical Training, and the Director of Professional Programs for AMTA, who is ex-officio without the right to vote. The current ETAB members are listed below. Beth Schwartz assumed the Chair of ETAB beginning in January, 2016. At the November 2017 meeting ETAB voted to have Beth Schwartz continue as Chair until the end of 2018.

A. At-Large members with term number and term end date:

Doug Keith (2) 2018 Beth Schwartz (2) 2018 Connie Tomaino (1) 2019
Robin Rio (2) 2020 Annette Whitehead-Pleaux (1) 2020 Tracy Leonard-Warner (1) (2021)

B. AMTA Committee Chairs/Co-chairs:

Rebecca Engen-APAC Lauren DiMaio-AIAC Charles Seaman-CEC

C. AMTA Director of Professional Programs:

Jane Creagan

II. ETAB Appointments:

ETAB members Doug Keith and Beth Schwartz will be completing their terms in 2018 and will be stepping down. Beth Schwartz will also be stepping down as chair. ETAB members are developing appointment recommendation to be forwarded to the AMTA BOD to fill these two 'at-large' position as well as a new chair.

III. Future Work of ETAB:

ETAB members continue their work on analyzing and synthesizing responses solicited from noted scholars around the globe as part of an in-depth and comprehensive survey of ideas on music therapy theory with the intent of compiling a document on a "Music Therapy Body of Knowledge" and

possible identification of a core set of principles common to all areas, levels, and modes of music therapy practice as it pertains to music therapy education and training.

ETAB will meet during its regularly scheduled meeting times during the 2018 AMTA conference.

IV. ETAB Description from AMTA By-Laws -as a Reminder:

a. The Education and Training Advisory Board advises and makes timely recommendations to AMTA for policy and action on issues related to music therapy education and clinical training.

Respectfully Submitted,

Beth

Elizabeth K. Schwartz, MA, LCAT, MT-BC
Chair, Education and Training Advisory Board
November, 2018

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
ETHICS BOARD**

Carol Shultis, PhD, LPC, MT-BC and Jan Schreibman, MM, MT-BC, CCLS, Co-Chairs

TO: AMTA Board of Directors and Assembly of Delegates
DATE: October, 2018
RE: AMTA Code of Ethics

The Ethics Board of the AMTA is charged with developing procedures for investigation and review of ethics code complaints. As a result of these activities, the Ethics Board recommends possible sanctions in response to violations of the AMTA Code of Ethics. (AMTA By-laws, 2016). This means the Ethics Board is able to collect and examine the facts of an allegation and when warranted, may make recommendations to AMTA or CBMT regarding actions to be taken.

Over the past ten years, Ethics Board members have discussed the need to consider a rewrite of the Code of Ethics to bring it into alignment with current ethical practice in related disciplines. While some revisions had occurred and some processes were revised, the work was piecemeal. In addition to the Ethics Board's ongoing concerns about the timeliness of our Code of Ethics and related procedures, the Ethics Board has also experienced an increase in the volume and complexity of alleged violations. Member concerns raised during the 2017 conference heightened awareness of misconduct at AMTA sponsored events, requiring response.

Last year at the AMTA conference in St. Louis, the Ethics Board members participated in a training provided to us by AMTA, taught by staff from the Missouri State University Center for Dispute Resolution. This training helped to identify gaps in current Ethics Board processes and some procedures that needed to be eliminated. As a result of the training last November, and because of the increase in number and complexity of cases, the Ethics Board petitioned the AMTA Board of Directors for the opportunity to meet together for a working retreat to consider options for addressing these concerns. The AMTA Board of Directors approved the request and issued the following charge to the Ethics Board in December, 2017.

“Charge the Ethics Board to investigate models of aspirational codes of ethics and codes of conduct; to explore rationale for revising the entire Code of Ethics; and to provide this information to the Executive Director for lawyer investigation, identifying areas of urgent need (e.g., sexual harassment).”

Beginning before the three-day working retreat in January, the Ethics Board researched aspirational codes of ethics in related allied health professions (OT, PT, APA & American Counseling Association) seeking to identify the facets of each that most closely align with Ethics Board work in music therapy. The rationale for creating an aspirational code of ethics for music therapy is based on current best practice (as demonstrated by related allied health professions), the literature and legal advice. A webinar in June, 2018 provided information about how Association Codes of Ethics can cause legal issues for associations that can be troubling, time-consuming and expensive. The Webinar instructor advised that associations must be willing to “evaluate and revise its Code of Ethics based on changing and often competing societal understandings of what is “good,” “bad,” “right,” or “wrong,” new legislation and regulations and Court decisions interpreting existing laws and regulations”.

There are, in fact, statements in the 2014 Code of Ethics that are in violation of the 1937 Sherman Antitrust Act. In the last five years there have been Federal Trade Commission cases against the Music Teachers National Association, National Association of Teachers of Singing, and the American Guild of Organists. These organizations received fines, sanctions and requirements for ongoing education of members, costly reporting to the FTC and the threat of criminal prosecution. The AMTA Ethics Board had been cautioned by legal counsel about how some standards in the 2014 Code regarding “soliciting clients working with other music therapists” were being interpreted and enforced over the past two years, but after the webinar, Ethics Board members began informing Grievants that we are not able to “restrict trade” of our colleagues and tried to educate Grievants about the legal limitations of the 2014 standards. An additional rationale for creating an Aspirational Code of Ethics arises from the need for the Code to serve as a guideline for ethical behavior but not to try to specify every action that is or is not acceptable.

The Process of Creating a New Code of Ethics

Beginning with the work meeting from Thursday through Sunday, January 18-21, 2018 the AMTA Ethics Board looked at current processes related to the 2014 Code of Ethics, discussed and explored moving to an Aspirational Code of Ethics, and considered avenues of response to current topics of concern – most specifically sexual harassment and other forms of misconduct toward colleagues. Over the following months, the Ethics Board addressed all of these and made recommendations to the Board of Directors, drafted a statement regarding sexual misconduct and all forms of harassment, discrimination and bullying (released to membership in March, 2018) and consulted with the Board of Directors regarding a Code of Conduct for Conference attendees.

To begin creating an Aspirational Code of Ethics, the Ethics Board used a variety of group techniques to identify Core Values and Ethical Principles for music therapy. These values and principles were a distillation of terms from the music therapy literature, ethics literature, and the combined experience of Ethics Board members. After several exercises, the Ethics Board identified Core Values and related Ethical Principles. Before leaving the retreat, the Ethics Board developed a plan to work in small groups to begin drafting the Ethical Standards associated with each principle. Using a calendar of deadlines for each principle, Ethics Board review and revision of the initial draft of standards continued through late May, 2018.

At the end of the summer, a draft of the new Aspirational Code of Ethics was shared with the AMTA Board of Directors who provided some feedback about the code and offered suggestions for additional information to be documented to facilitate presentation to the Assembly of Delegates at the fall meeting.

Members of the Ethics Board continued to work on the creating several Appendices to accompany the Code of Ethics. A Glossary of Terms, Guidelines for Ethical Decision-Making and Procedures for Implementation and Enforcement of the Code were drafted. A Comparison Table checking the 2014 Code of Ethics against the Aspirational Code of Ethics was also prepared and any topic that was not addressed in the new code was reviewed. Some new standards were added as needed.

The Aspirational Code of Ethics was circulated to additional persons within the association for feedback. Revisions have continued through late October. The Aspirational Code in its current draft will be shared with the Assembly for discussion and approval, allowing for any needed edits for consistency of language, typographical errors or needed revisions following legal review.

It is the intention of the Ethics Board to create an additional document that will serve as an educational manual for the implementation of this new Aspirational Code of Ethics. This document, to be entitled A Guide to Ethical Professional Conduct, will offer additional considerations for practicing music therapists in specific subgroups such as business owners, educators, clinical trainers and supervisors. The goal of this document will be to provide additional guidance to members about this new approach to ethics and our aspirations for more responsibility for decision-making to be carried by the music therapist who is self-aware and consciously seeking best practices.

Code of Ethics Draft 10-27-18

Presented to the Assembly of Delegates for adoption at the 2018 AMTA National Conference

Ethics Board 2018

Carol L. Shultis, Co-chair
Janice Schreibman, Co-chair
Barbara Bastable
Debra Dacus
Jennifer DeBedout
Jamie George
Kevin Hahn
Jennifer Sokira

Note. This document replaces the 2014 document *AMTA Code of Ethics*, previously published at <https://www.musictherapy.org/about/ethics/>

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Code of Ethics Draft 10-21-18

PREAMBLE AND PURPOSE

Preamble

The Code of Ethics of the American Music Therapy Association, Inc., summarizes our values as professionals and describes principles and standards for guiding the practice of music therapy in a responsible, fair, and accountable manner. We hold Kindness, Social Responsibility, Dignity and Respect, Equality, Accountability, Excellence, Integrity, and Courage to be Core Values. These values are reflected in five ethical principles including (1) respect and dignity for the rights of all, (2) acting with compassion, (3) being accountable, (4) demonstrating integrity and veracity, and (5) striving for excellence. These values and principles provide guidelines for ethical decision-making in our daily practice. Standards of behavior guide our conduct as professionals. Ethical practice is more than following a list of rules. It is a commitment to virtuous, caring, courageous thinking that involves self-examination and the well-being of others as our highest intent. We commit ourselves to uphold the value and worth of every person, and treat all with dignity.

Music therapists who encounter ethical dilemmas are advised to follow a decision-making process available in the literature (Dileo, 2000; Swisher, Arslanian, & Davis 2005, & Markkula Center for Applied Ethics). Music therapists are advised to also consult the Scope of Music Therapy Practice and the AMTA Standards of Clinical Practice for more detailed information to guide clinical decision-making.

It is important for music therapists to recognize their responsibility to adhere to laws, regulations, or policies of organizations and other governing bodies outside the AMTA. In cases where such laws, regulations, or governing body policies conflict with ethical responsibilities, the music therapist will address and seek to resolve this conflict with those in decision-making positions with the best interests of the client foremost in mind. Music therapists are reminded that we practice within the norms and standards of the communities in which we work and that our behavior may influence public attitude toward the profession.

Applicability

This Code of Ethics is applicable to all those holding the MT-BC credential, or a professional designation from the National Music Therapy Registry (ACMT, CMT, RMT), along with professional membership in the American Music Therapy Association. This Code is also applicable to music therapy students and interns under clinical supervision. All music therapy practitioners are expected to uphold the spirit and purpose of the Code, and to practice according to these standards.

Upholding our right to freedom of inquiry and communication, we accept the responsibilities inherent in such freedom: competency, objectivity, consistency, integrity, and continual concern for the best interests of society and our profession. **Therefore, we collectively and individually affirm the following declarations of professional conduct.**

Core Values

This Code of Ethics is grounded in a set of eight Core Values: *1. Kindness, 2. Social Responsibility, 3. Dignity/Respect, 4. Equality, 5. Accountability, 6. Excellence, 7. Integrity, and 8. Courage.* These Core Values provide a foundation to guide music therapists in their practice and interactions. These Core Values should be considered in determining all ethical courses of action. (See glossary for detailed definition of these values)

Purpose

This Code of Ethics describes the highest ideals for music therapists as an aspirational guide to professional conduct. It is equally intended to educate and guide music therapists in ethical practice, as well as inform those outside the profession.

Standards for Ethical Practice

The Ethics Board of the AMTA gave intentional consideration to the history of the development of the music therapy profession, the 2014 Code of Ethics, changes in societal norms, and a review of related allied health professions' codes of ethics. Values and characteristics associated with virtuous practice were culled from music therapy and related literature and carefully examined to choose the most relevant values to music therapy. Grounded in the Core Values and our collective experience with the previous Code of Ethics, the following principles were defined. Related standards for professional behavior were developed for each principle.

Principle #1 Respect dignity and rights of all

Music therapists respect the dignity and rights of all people; this informs our relationships with clients, colleagues, students, research subjects, and all people we encounter. By acknowledging the worth of all people, this principle also encourages the music therapist to reflect sensitivity in all interactions.

To operationalize this principle, the music therapist will:

- 1.1 provide quality client care regardless of the client's race, religion, age, sex, ethnic or national origin, disability, health status, socioeconomic status, marital status, political affiliation, sexual orientation, or gender identity.
- 1.2 identify and recognize their personal biases, avoiding discrimination in relationships with clients, colleagues, and others in all settings.

- 1.3 respect, acknowledge, and protect the rights of all clients, including the rights to safety, treatment, respect, dignity, and self-determination, as well as the rights to choose a provider, to exercise legal and civil rights, and to participate in treatment decisions.
- 1.4 respect the client's right of ownership to creative products as a result of participation in music therapy.
- 1.5 obtain informed consent from the client or legal guardian. In cases in which the client is unable to provide consent, assent will nonetheless be sought.
- 1.6 respect and protect the client's confidentiality at all times and following any applicable institutional or legal rules and regulations. The music therapist will inform the client of all limitations to confidentiality prior to the beginning of treatment.
- 1.7 protect the rights of clients, students and research participants under applicable policies, laws and regulations. Music therapists will ensure students, researchers, volunteers, and employees abide by privacy laws and exceptions as currently defined in Pub.L. 104-191 - Health Insurance Portability and Accountability Act and Pub. L. 93-380 - Family Educational Rights and Privacy Act.
- 1.8 acquire knowledge and information about the specific cultural group(s) with whom they work, seeking supervision and education as needed.
- 1.9 avoid entering into dual relationships when doing so would violate professional boundaries or clinical objectivity.
- 1.10 avoid accepting gifts or other considerations that could influence or give an appearance of influencing professional judgment.
- 1.11 avoid engaging in sexual or romantic relationships with clients, their family members, caregivers, students, trainees, research participants, or employees.
- 1.12 work collaboratively with peers using open direct communication to resolve differences of opinion or to recognize others' perceptions.
- 1.13 respect the professional services offered by colleagues in music therapy and other disciplines and endeavor to communicate openly when a change in provider occurs or is pending.

Principle #2 Act with compassion

As music therapists we are often confronted with much suffering and feel the need to assist in the alleviation of discomfort. By manifesting patience, wisdom, and genuine desire to help meet the needs of our clients, we offer compassion to those we serve. In addition, it is important for music therapists to extend compassion to themselves when confronted with their own human limitations.

To operationalize this principle, the music therapist will:

- 2.1 act with the best interest of clients in mind at all times.
- 2.2 actively listen to their clients and affirm and validate their experiences.
- 2.3 be aware and accepting of client's individual factors and cultural differences in the treatment process.
- 2.4 empower clients to make desired changes in their lives.
- 2.5 act with compassion and genuine interest when dealing with peers.
- 2.6 seek peer/professional supervision to assist with reflection and practice improvement.
- 2.7 practice self-kindness and mindfulness and extend compassion to self if faced with feelings of inadequacy or failure.

Principle #3 Be accountable

The act of being accountable encompasses the obligation to report, explain, and be answerable for resulting consequences. Accountability is valued as a means to establish trust and strengthen professional and client-based relationships. The music therapist will be honest, fair, accurate, respectful, timely, and maintain privacy in all interactions.

To operationalize this principle, the music therapist will:

- 3.1 fulfill their legal and professional obligations to the profession with respect to any applicable local, state, and federal laws and regulations, and employer policies.
- 3.2 inform potential clients of credentials and fulfill educational requirements for maintenance and renewal.
- 3.3 work in a manner to reflect truthful and fair business practices that benefit clients, society, and the profession.
- 3.4 seek remuneration that is fair and reasonable, and fully disclose any financial interest in products or services recommended.
- 3.5 conduct, document, and report professional, academic, and research activities in an accurate and timely manner, and in accordance with applicable regulations and best practices.

- 3.6 identify and fully disclose errors, sentinel, or adverse events that compromise the safety of clients and others, to all appropriate persons.
- 3.7 differentiate personal views from those of the profession, the employer or agency.
- 3.8 report any illegal actions to authorities.
- 3.9 give credit and recognition when using the ideas and work of others.
- 3.10 provide comprehensive, accurate, and objective information about expectations for treatment outcomes.
- 3.11 offer services commensurate with training and corresponding scope(s) of practice(s), recognizing personal limitations.
- 3.12 exercise caution and professional judgment in all electronic, written, verbal, and inferred communications being especially aware of electronic messages and potential public access.
- 3.13 be familiar with the Code of Ethics, abide by its principles and report witnessed violations to the Ethics Board, refraining from frivolous or punitive reporting. When a question arises regarding behaviors and ethics, the member is encouraged to consult with the Ethics Board.
- 3.14 cooperate and participate in ethics board inquiries and processes when requested to do so.

Principle #4. Demonstrate integrity and veracity

Demonstrating integrity and veracity challenges each individual to act with truthfulness and accuracy in all communications. These qualities compel us to be incorruptible and devoted to truth in all professional relationships and interactions. Additionally, adherence to the principle of veracity requires thoughtful analysis of how full disclosure of information may affect outcomes.. If there are circumstances in which a music therapist must weigh the consequences when two or more values are in conflict, it is incumbent upon the music therapist to seek peer supervision or counsel from other resources.

To operationalize this principle, the music therapist will:

- 4.1 demonstrate truthfulness while using discernment and judgement while contemplating potential outcomes.
- 4.2 use resources available to them to enhance and better their practice (e.g., peer/professional supervision).
- 4.3 act in the best interest of the client at all times and in all settings.

- 4.4 use caution when predicting the potential outcomes of services offered.
- 4.5 truthfully and accurately document outcomes of treatment.
- 4.6 fully disclose any financial interest in products or services that they recommend to clients.
- 4.7 make referrals to other professionals to address client needs beyond the scope of music therapy practice.
- 4.8 provide accurate information to clients entering into a therapeutic or research relationship, and obtain informed consent from the client or research participant.
- 4.9 ensure that billing and business practices are accurate and reflect the nature and extent of the services provided.

Principle #5. Strive for excellence

The music therapist seeks to continually improve skills and knowledge, evaluating the strength and applicability of evidence into all areas of professional practice and behavior. Striving for excellence in music therapy encompasses all aspects of music therapy: education, training, supervision, clinical practice, business and research. Striving for excellence does not imply perfection, but the ongoing commitment to expand our knowledge and skills in all areas.

To operationalize this principle, the music therapist will:

- 5.1 achieve and maintain professional competence through learning and personal growth, and will encourage colleagues to do the same.
- 5.2 strive to be self-aware and to continually improve skills and knowledge by integrating the best available evidence and findings from research to maintain best practices.
- 5.3 use caution, critical thinking, and strong consideration of the best available evidence when incorporating new and evolving interventions and technologies into their practice, education, or supervision.
- 5.4 will serve as a positive role model for students and interns regarding professional behavior, most especially regarding ethical behavior; assuring that students learn about and operate under the guidelines of this Code.

Music therapists are reminded that a Code of Ethics cannot describe every possible situation but offers the music therapist guidelines for ethical decision-making and professional conduct. Music therapists are encouraged to seek supervision or assistance as needed.

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Ethics Board 2018

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Note. This document replaces the 2014 document *AMTA Code of Ethics (2010)*, previously published at <https://www.musictherapy.org/about/ethics/>

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Appendix I - Glossary of terms

Definitions of Terms Used within the Code of Ethics

Core Values - Core Values are the fundamental beliefs of a person or organization. These guiding principles dictate behavior and can help people understand the difference between right and wrong. Core Values also help companies to determine if they are on the right path and fulfilling their goals by creating an unwavering guide. There are many different types of Core Values in the world, depending upon the context.

Kindness- 1: the quality or state of being kind //treating people with *kindness* and respect **2:** a kind deed : FAVOR//They did me a great *kindness*.

Dignity -1: formal reserve or seriousness of manner, appearance, or language **2:** the quality or state of being worthy, honored, or esteemed

3a: high rank, office, or position **b:** a legal title of nobility or honor

Respect -1a: to consider worthy of high regard : ESTEEM

b: to refrain from interfering with please *respect* their privacy

2: to have reference to : CONCERN

Equality -1: the quality or state of being equal

Accountability - : the quality or state of being accountable

especially : an obligation or willingness to accept responsibility or to account for one's actions

Excellence - **1:** the quality of being excellent **2:** an excellent or valuable quality : VIRTUE

Integrity -1: firm adherence to a code of especially moral or artistic values :

INCORRUPTIBILITY **2:** an unimpaired condition : SOUNDNESS

3: the quality or state of being complete or undivided : COMPLETENESS

Courage - : mental or moral strength to venture, persevere, and withstand danger, fear, or difficulty

Principles - 1a: a comprehensive and fundamental law, doctrine, or assumption

b(1): a rule or code of conduct (2): habitual devotion to right principles

respect and dignity for the rights of all - acknowledge the worth of all people and reflect sensitivity in all interactions

acting with compassion - manifestation of patience, wisdom, and genuine desire to help meet the needs of others and self

being accountable - encompasses the obligation to report, explain, and be answerable for resulting consequences

demonstrating integrity and veracity - to act with truthfulness and accuracy in all communications

striving for excellence - ongoing commitment to expand our knowledge and skills in all areas

To whom the code applies

Members of AMTA who hold the credential MT-BC - The credential Music Therapist – Board Certified (MT-BC) is granted by the Certification Board for Music Therapists (CBMT) to identify music therapists who have demonstrated the knowledge, skills and abilities necessary to practice music therapy at the current level of the profession. The purpose of board certification in music therapy is to provide an objective national standard that can be used as a measure of professionalism by interested agencies, groups, and individuals.

Members of AMTA who hold National Music Therapy Registry (RMT)*

Members of AMTA who hold Certified Music Therapist designation (CMT)*

Members of AMTA who hold Advanced Certified Music Therapist designation (ACMT)*

* Until such time as these designations expire 12/31/19

The National Music Therapy Registry (NMTR) serves qualified music therapy professionals with the following designations: RMT (Registered Music Therapist), CMT (Certified Music Therapist), ACMT (Advanced Certified Music Therapist). While new RMT, CMT, and ACMT designations are no longer awarded, individuals who have received and continue to maintain these designations have met accepted educational and clinical training standards and are qualified to practice music therapy. <https://www.musictherapy.org/about/find/>

Public Laws

Pub.L. 104-191 - Health Insurance Portability and Accountability act - includes important information about confidentiality of patient information and required protections

<https://www.hhs.gov/hipaa/for-professionals/index.html>

Pub. L. 93-380 - Family Educational Rights and Privacy Act - includes important information about requirements for maintaining and accessing educational records.

<https://www2.ed.gov/policy/gen/guid/fpco/ferpa/leg-history.html>

Sherman Act 1937 - Antitrust Law "The Sherman Act outlaws "every contract, combination, or conspiracy in restraint of trade," and any "monopolization, attempted monopolization, or conspiracy or combination to monopolize... Long ago, the Supreme Court decided that the Sherman Act does not prohibit every restraint of trade, only those that are *unreasonable*. For instance, in some sense, an agreement between two individuals to form a partnership restrains trade, but may not do so unreasonably, and thus may be lawful under the antitrust laws. On the other hand, certain acts are considered so harmful to competition that they are almost always illegal. These include plain arrangements among competing individuals or businesses to fix prices, divide markets, or rig bids. These acts are "*per se*" violations of the Sherman Act; in other words, no defense or justification is allowed."

<https://www.ftc.gov/tips-advice/competition-guidance/guide-antitrust-laws/antitrust-laws>

Additional Terms

dual relationship - occurs when a therapist has a second, significantly different relationship with his or her client in addition to the traditional client-therapist one. This may be a professional relationship, such as playing the part of both counselor and teacher. Or, it may be of a nonprofessional nature, as in the case of a therapist who is also a friend or intimate partner of the person seeking therapy.

<https://www.goodtherapy.org/blog/psychpedia/dual-relationship-definition>

professional boundaries - provide the framework for healthy relationships between healthcare providers individuals being served.

Accountability, Courage, Core Value, Dignity, Equality, Excellence, Integrity, Kindness, Principle -- Definitions from (n.d.) In Merriam-Webster Dictionary online. Retrieved from

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<http://www.cbmt.org/fact-sheets/mt-bc-fact-sheet/>

Standards - an idea or thing used as a measure, norm, or model in comparative evaluations.
<https://www.dictionary.com>

Appendix II - Ethical Decision Making Models

Ethical Decision Making

When we increase our awareness of the components of ethical behavior, it is easy to see ethical concerns in many places in our lives. Because ethical issues can arise in both our professional and personal lives, it is helpful to have resources to help navigate these issues. There are many models for ethical decision making available in the literature. In music therapy, Dileo (2000) outlined a 12-step model that is a compilation of several other approaches to addressing ethical dilemmas. This model gives a detailed, step-by-step process for clarifying, exploring and resolving ethical problems. For details, please consult Dileo, C. (2000). *Ethical Decision Making in Music Therapy*. Cherry Hill, NJ: Jeffrey Books.

Ethical Decision- Making Model (Dileo, 2000)

1. Identify the problem, issues and practices involved.
2. Assess the obligations owed and to whom.
3. Assess your personal/emotional response.
4. Consult core ethical principles, ethical standards and codes, relevant laws, and institutional policies.
5. Consider the context and setting.
6. Identify your own beliefs and values and their role in this situation, as well as those of the client.
7. Consult with colleagues, supervisors and all possible resources.
8. Consider how the ideal, virtuous therapist might respond.
9. Generate possible solutions, utilizing the input of the client when feasible.
10. Evaluate each proposed solution in terms of possible consequences and make a decision.
11. Implement the decision.
12. Evaluate the decision.

Used with permission, Jeffrey Books

The RIPS Model

Our colleagues in physical therapy have been using a four-step decision-making process as their guide for addressing ethical concerns. The authors suggest a four step decision-making process

using: (1) recognize and define the ethical issues, (2) reflect, (3) decide the right thing to do, and (4) implement, evaluate, and reassess. The first step uses the RIPS model outlined in the table below. The details of this model can be found in the American Physical Therapy Association publication of the Section on Health Policy and Administration article. (Swisher, L.L., Arslanian, L.E., & Davis, C.M. (2005). The Realm-Individual Process-Situation (RIPS) Model of ethical decision-making, HPA Resource, 5 (3): 1-8.)

Components of the RIPS Model

Realm ^{2,3}	Individual Process ^{4,5}	Situation ^{1,6}
Individual Organizational/ Institutional Societal	Moral sensitivity Moral judgment Moral motivation Moral courage	Issue or problem Dilemma Distress Temptation Silence

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Making An Ethical Decision

Recognize an Ethical Issue

1. Could this decision or situation be damaging to someone or to some group? Does this decision involve a choice between a good and bad alternative, or perhaps between two “goods” or between two “bads”?
2. Is this issue about more than what is legal or what is most efficient? If so, how?

Get the Facts

3. What are the relevant facts of the case? What facts are not known? Can I learn more about the situation? Do I know enough to make a decision?
4. What individuals and groups have an important stake in the outcome? Are some concerns more important? Why?

5. What are the options for acting? Have all the relevant persons and groups been consulted? Have I identified creative options?

Evaluate Alternative Actions

6. Evaluate the options by asking the following questions:
- Which option will produce the most good and do the least harm? (The Utilitarian Approach)
 - Which option best respects the rights of all who have a stake? (The Rights Approach)
 - Which option treats people equally or proportionally? (The Justice Approach)
 - Which option best serves the community as a whole, not just some members? (The Common Good Approach)
 - Which option leads me to act as the sort of person I want to be? (The Virtue Approach)

Make a Decision and Test It

7. Considering all these approaches, which option best addresses the situation?
8. If I told someone I respect—or told a television audience—which option I have chosen, what would they say?

Act and Reflect on the Outcome

9. How can my decision be implemented with the greatest care and attention to the concerns of all stakeholders?
10. How did my decision turn out and what have I learned from this specific situation?

Ethical Decision Making Model - Markkula Center for Applied Ethics, Santa Clara University,
Retrieved from <https://www.scu.edu/media/ethics-center/resources/making.pdf>

Appendix III Implementation and Enforcement of the AMTA Code of Ethics

Responsibilities of the Ethics Board

The AMTA Ethics Board exists to promote ethical conduct by music therapists and trainees/students under their supervision at the highest professional level through development and sponsorship of educational activities, to provide consultation to members regarding ethical concerns, to investigate complaints concerning the ethical conduct of members, and to impose sanctions as warranted when a violation of the Code has occurred.

Helpful terms:

Grievant - Individual or entity who submits a complaint or concern

Respondent - Individual or entity named in the ethics complaint, responsible for the alleged violation

Hushmail - The preferred method of contacting members of the Ethics Board is through Hushmail, a confidential, encrypted email service at the address AMTAethics@hushmail.com

Implementation and Enforcement

I.1. Confidentiality and Notifications

A. All information concerning grievances against members shall be confidential. Ethics Board members may disclose information about a grievance only if compelled by a valid subpoena or when otherwise required by law. Information about a grievance may also be released when necessary to protect the interests of a) the Grievant or Respondent, b) other investigative or adjudicative bodies, c) the Association, or d) members of the public, and release will not unduly interfere with the Association's interest in respecting the legitimate confidentiality interests of participants in the ethics process.

B. Information may be shared with legal Counsel of the Association, with the Association's Executive Director, and with others duly appointed persons authorized by the Board to assist it in carrying out its functions.

C. The principles of confidentiality do not prevent the Ethics Chairperson or members of the Ethics Board or Hearing Panel from communicating any information to the Grievant, Respondent, witnesses, or other sources of information to the extent necessary to facilitate the performance of any functions necessary to achieve resolution.

D. Notification of the final disposition of an ethics grievance shall be given to the Grievant, the Respondent, and in the case of loss of membership due to a violation, to the membership. Notification may also be given to additional parties as requested by the Respondent. Notification of the final disposition of an ethics grievance shall be as

follows: the ethical standard(s) judged to have been violated and the sanction prescribed. Neither the facts of the investigation nor the rationale for a sanction shall be disclosed to any party; except that the rationale may be disclosed to the respondent.

II.2. Records

A. Files of the Ethics Review Board related to investigation and adjudication of cases shall be confidential, within the limitations of Section 1 of this part, and shall be maintained consistent with these Operating Rules.

B. Investigation records containing personally identifiable information shall be maintained for at least five years after a matter is closed. In cases in which members have lost membership, records shall be maintained indefinitely.

C. These principles do not preclude the Ethics Review Board from maintaining records in a secure place for archival or record keeping purposes, or from using or publishing information concerning ethics matters for educative purposes without identifying individuals involved.

(Note to Assembly - the Ethics Board and the AMTA Board of Directors have begun discussions to develop a database repository of information related to grievances and disposition.)

III.3. Jurisdiction

A. The Ethics Board has jurisdiction over individual professional members of the association and jurisdiction over student members, but only to the extent that the conduct at issue is not under the direct supervision of the student's educational program or of a training site that is officially approved by the program or association as part of the student's supervised training.

B. The Ethics Board may consider grievances brought by members of the Association against other members, by nonmembers, and by students. The Board may not consider anonymous grievances.

C. The Ethics Board may initiate a sua sponte complaint (action without formal Grievant) after discovering that any of the following actions has become final: 1) a felony conviction, 2) a finding of malpractice by a duly authorized tribunal, 3) an expulsion or suspension from a state licensing body for unethical conduct, or 4) a revocation, suspension, or surrender of certification for ethical violations. An Ethics Board Hearing Panel would be convened to discuss the violation(s) and determine sanctions.

D. In the event that a respondent resigns from the association subsequent to the filing of a complaint against him or her, the Ethics Board shall have discretion to resolve the complaint as if the respondent were still a member.

E. In the event that a member declines to participate in Ethics Board processes, the Ethics Board may unilaterally investigate and recommend sanctions.

F. Civil litigation, criminal litigation, and disciplinary proceedings involving members shall not bar action by the Ethics Board; at the discretion of the Chairperson, the Ethics Board may proceed or may stay the ethics process during the course of litigation. Delay in conducting the Ethics Board's investigation during a pending proceeding shall not constitute waiver of jurisdiction. When another body or tribunal has investigated the same allegations and found no merit to the allegations, the Ethics Board may, in its discretion, decide not to open a matter or, if the matter has already been opened, the Ethics Board may close the matter.

G. The Ethics Board may at any time refer an ethics matter to another recognized tribunal for appropriate action. If a case is referred to another tribunal, the Ethics Board may retain jurisdiction and consider the matter independently.

IV.4. Correspondence and Documentation

A. The Ethics Board shall conduct its business through correspondence, in a manner designed to (a) maintain confidentiality; (b) ensure clarity in communication; and (c) maintain records of inquiries and hearings. To these ends, the Ethics Board will avoid using unsecured email correspondence, public conversations, or postal mail without a signed receipt to conduct business. Phone consultations are preferable for advising and gathering initial information about complaints.

B. Although the Respondent has the right to consult with an attorney concerning all phases of the ethics process, the Respondent must respond to charges and recommendations of the Ethics Board personally and not through legal counsel or another third party. If the Respondent shows good cause as to why he or she cannot respond personally, the Chairperson may waive this requirement.

C. It shall be the responsibility of the individual or entity submitting to the Ethics Board an audiotape, videotape, or similar data compilation to provide an accurate transcription of the information it contains. The Chairperson may reject any audiotape, videotape, or similar data compilation provided unaccompanied by a transcription.

V.5. Procedures for addressing ethical concerns

A. Consultation & Clarification

Music therapists can request a consult at any time to explore whether a particular situation is a violation of the AMTA Code of Ethics. The AMTA Ethics Board members are knowledgeable about ethics, the AMTA Code of Ethics, and models of problem

solving. They are committed to helping music therapists develop and maintain virtuous practices. Members may initiate contact via the AMTA Ethics Board Contact Form available at musictherapy.org. (link to be added)

B. Informal Resolution

1. If an individual is aware of an ethics violation, involving an AMTA member, and believes harm has or will occur to a person or organization, this member (Grievant) is directed to contact the Respondent directly to address the concern.
2. The Grievant may contact the Ethics Board for guidance (see above), however, the Grievant, at this stage, is not required to file a written complaint with the Ethics Board. If this Informal Resolution does not resolve the concern, the Grievant is directed to file a formal grievance as per the following instructions.

C. How to file an ethical grievance

1. If an individual is aware of an ethics violation, involving an AMTA member, and believes harm has or will occur to a person or organization, and if other informal resolution was not effective in resolving the concern, that individual (Grievant) should contact the Ethics Board for additional assistance. This contact should be initiated via the AMTA Ethics Board Contact Form on the AMTA website. The grievance must be filed within one year of the last instance of the alleged violation(s) of this code.
2. The Grievant will be assigned to a member of the AMTA Ethics Board and together they will explore the situation in question. The Ethics Board member will verify membership status of the Respondent by contacting the Executive Director of AMTA.
3. The AMTA Ethics Board will review and substantiate information gathered and act as a negotiator or mediator, as appropriate, between the Grievant and Respondent.

(Note: Respondent non-membership shall not preclude the Ethics Board member from working with and advising the Grievant, however, no additional action is possible with the Respondent as AMTA has no jurisdiction over non-members.)

D. Ethics Board Response to Grievances

1. If the written grievance is not already assigned to a member of the Ethics Board (via consultation and informal discussions), the grievance will be assigned to an Ethics Board member.
2. This member will contact the Grievant to gather further information about the concern and to discuss possible avenues for resolution.

- a. Consultation - the Ethics Board member will assist the Grievant in resolving concerns without need to contact other parties.
- b. Negotiated resolution - the Ethics Board member works with both Grievant and Respondent to find an agreeable resolution. The Ethics Board member may consult with others members of the Ethics Board to consider possible resolutions and offer same to both parties -seeking to find agreement.
- c. Mediation - the Ethics Board member (and often a second member) will schedule a mediation session between the parties (in-person, via audio or video conferencing as is appropriate).
- d. Formal Hearing - when a resolution agreement cannot be achieved via any other method, a formal hearing will be scheduled. Processes for this formal hearing follow.

E. Formal Hearing Process

- 1. The Grievant will submit a written, signed document following the Guidelines for AMTA Grievance submission (see end of document). The grievance must be made within one year of the last instance of the alleged violation(s) of this code.
- 2. The Ethics Board Chairperson will serve as Chair for the Hearing Panel or appoint another member along with up to two additional members to hear the case.
- 3. Upon decision to move the grievance to the Formal Hearing Process, the Ethics Board Hearing Panel Chair, in consultation with the Ethics Chairperson and the Executive Director of AMTA, will advise the Respondent, in writing, that the Formal Hearing Process has been initiated to address an ethics grievance made against them. Included in this notification will be a copy of the signed complaint. The Ethics Board Hearing Panel Chair will invite the Respondent to submit a written defense. The process will continue to move forward within 60 days after notification of the Respondent.
- 4.. The Ethics Board Hearing Panel Chair will continue to work toward a resolution for 45 days following the receipt of the respondent's defense (or lack thereof) to reach a negotiated resolution. If this is not possible, the formal hearing will be scheduled.
- 5.. At that time the Ethics Board Hearing Panel Chair will inform, in writing, the Ethics Board Hearing Panel, the Executive Director of AMTA, the President of AMTA, the Grievant, and the Respondent that the formal hearing will be scheduled.

F. Group Grievances

If the Ethics Chairperson or designee receives more than one grievance related in a substantive way against the same party, the chair or designee may choose to combine the grievances into a single grievance, as long as there is no objection to such combination by the individual grievants. In this instance, the procedure heretofore established will remain the same.

1. If two or more individuals report a grievance against the same party, they may report a group grievance. This will be handled as a single grievance, following established procedures.

2. An employing agency may charge a MT with a violation of this Code of Ethics in the same manner as an individual grievant does so. The employing agency will appoint a representative to function in the role of grievant.

VI.6. Actions & Resolutions

A. Reprimand (private or public)

1. Private Reprimand is appropriate when the violation did not cause serious professional or personal harm.

2. Public Reprimand is appropriate when the violation is serious enough to warrant public knowledge of the issue. For example, a violation that involves students or trainees may be made public in order to protect future students or trainees.

3. Corrective Action in Response to Reprimand may include educational requirements with specified altered behavior expectations. The Respondent may be asked to sign a binding agreement to conform their practice, education/training methods, or research methods to reflect AMTA principles of ethical behavior. Respondents may be asked to participate in rehabilitative activity such as educational courses, professional supervision or personal therapy. Failure to comply may result in further action.

B. Sanctions in response to Formal Hearing Process

1. Specific limitations on professional activity including denial of:
 - a. participation at conferences,
 - b. leadership roles (i.e., regional or national elected or appointed offices, membership on committees and boards, editorial roles,
 - c. teaching continuing education courses
 - d. Publication in association sponsored journals, and
 - e. Eligibility to receive AMTA awards or grants.

2. Suspension or Termination of Membership in AMTA and regional chapters. Possible ban from state organizations when ethics code violations have caused serious personal or professional harm. Eligibility to renew membership may be automatic at the end of the sanction period or may require further Ethics Board review to assure corrective actions have been taken to prevent further harm.
 3. Recommendation for withdrawal of professional credential or designation to the National Registry or Certification Board for Music Therapists as appropriate. This would include notification of state licensing boards as applicable.
- C. The Respondent may appeal the decision of the Ethics Board to the Judicial Review Board.

AMTA Ethics Board Contact Form & Guidelines for AMTA Grievance Submission follow

AMTA Ethics Board Contact Form

(Assembly note: Google doc to be linked to AMTA website for easy access – form is automatically emailed to amtaethics@hushmail.com)

The Ethics Board welcomes inquiries in relation to the AMTA Code of Ethics. We respect the confidentiality and privacy of your submission. An Ethics Board member will be assigned to your inquiry, and will contact you to schedule an initial consultation.

Name

Email Address

Phone Number

State/AMTA Region

Your Reason for Submitting an Inquiry

Choose the option that best describes the nature of your inquiry

Clarification of Personal Ethical Obligations

Relationships with Clients

Relationships with Others. - harassment by MT professional

Education or Training

Private Practice or Business-related

Questions About Code of Ethics

Other

Consent to Participate

By checking this box, you are consenting to engage in the AMTA Ethics Board process which may include discussion of the Code of Ethics and specific events as they relate to the Code. Your participation in this process may result in the sharing of confidential information with the AMTA Ethics Board. It is the practice of the AMTA Ethics Board to hold all communications in confidence.

☐

Yes, I consent to participate in the AMTA Ethics Board process

APPENDIX V Guidelines for AMTA Grievance Submission

(Must be filed within one year of the last instance of the alleged violation(s) of the Code of Ethics.)

Grievant: (individual filing the grievance)

NAME, ADDRESS, TELEPHONE, EMAIL ADDRESS

Respondent: (individual against whom the grievance is directed)

NAME, ADDRESS, TELEPHONE, EMAIL ADDRESS

Step 1

The Grievant will submit this written report (grievance) describing the alleged violation(s) to the Ethics Board via US Postal Service. The written report will consist of the following:

- (a) a signed, dated summary, not longer than two pages, of the principle allegations (hereinafter referred to as the charge) against the respondent;
- (b) a thorough explanation of the alleged violation(s);
- (c) a summary of informal resolution attempts, when such have been made; and
- (d) collaborative documentation, including signed statements by witnesses, if available. *Do not include confidential documents such as patient or employment records,*
- (e) note if you have filed a report about this alleged violation with any other agency (e.g. CBMT, academic institution; or any federal, state, or local official), indicating to whom it was submitted, the approximate date(s), and resolution if known.

Step 2

If you have filed a complaint about this same matter with any other agency (e.g., CBMT; academic institution; any federal, state, or local official), indicate to whom it was submitted, the approximate date(s), and resolution if known.

Step 3

Include steps, if any, that have been taken to resolve this grievance before filing.
(Have you spoken to the individual about this matter?)

Step 4

Please copy the following paragraph to the end of your report of the alleged violation and sign and date the document.

I certify that the statements/information within this grievance are correct and truthful to the best of my knowledge and are submitted in good faith, not for resolution of private business, legal, or other disputes for which other appropriate avenues exist.

Step 6

Print and MAIL (via registered or delivery confirmation) to:

**AMTA Ethics Board - Confidential
8455 Colesville Rd., Ste. 1000
Silver Spring, MD 20910**

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Old Code		New Code
1.0 Professional Competence and Responsibilities		
1.1 The MT will perform only those duties for which he/she has been adequately trained, not engaging outside his/her area of competence.		3.11 offer services commensurate with training and corresponding scope(s) of practice(s), recognizing their limitations. 4.7 make referrals to other professionals to address client needs beyond the scope of practice.
1.2 The MT will state his/her qualifications, titles, and professional affiliation(s) accurately.		4.8 provide accurate information to clients entering into a therapeutic or research relationship, and obtain informed consent from the client or research participant.
1.3 The MT will participate in continuing education activities to maintain and improve his/her knowledge and skills.		5.1 achieve and maintain professional competence through learning and personal growth, and will encourage their colleagues to do the same. 5.2 strive to be self-aware and to continually improve skills and knowledge by integrating new research to maintain best practices.
1.4 The MT will assist the public in identifying competent and qualified music therapists and will discourage the misuse and incompetent practice of music therapy.		4.7 make referrals to other professionals to address client needs beyond the scope of practice. 5.1 achieve and maintain professional competence through learning and personal growth, and will encourage their colleagues to do the same.
1.5 The MT is aware of personal limitations, problems, and values that might interfere with his/her professional work and, at an early stage, will take whatever action is necessary (i.e., seeking professional help, limiting or discontinuing work with clients, etc.) to ensure that services to clients are not affected by these limitations and problems.		1.2 identify and recognize their personal biases, avoiding discrimination in relationships with clients, colleagues, and others in all settings.
1.6 The MT respects the rights of others to hold values, attitudes, and opinions that differ from his/her own.		1.12 work collaboratively with peers using open direct communication to resolve differences of opinion or to recognize others' perceptions. 2.8 be aware and accepting of client's individual factors and cultural differences in the treatment process.

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1.7 The MT does not engage in sexual harassment.	1.9 avoid entering dual relationships when doing so would violate professional boundaries or clinical objectivity.
1.8 The MT accords sexual harassment grievants and respondents dignity and respect, and does not base decisions solely upon their having made, or having been the subject of, sexual harassment charges.	1.11 avoid engaging in sexual or romantic relationships with clients, their family members, caregivers, students, trainees, research participants, or employees.
1.9 The MT practices with integrity, honesty, fairness, and respect for others.	1.2 identify and recognize their personal biases, avoiding discrimination in relationships with clients, colleagues, and others in all settings.
1.10 The MT delegates to his/her employees, students, or co-workers only those responsibilities that such persons can reasonably be expected to perform competently on the basis of their training and experience. The MT takes reasonable steps to see that such persons perform services competently; and, if institutional policies prevent fulfillment of this obligation, the MT attempts to correct the situation to the extent feasible.	3.2 work in a manner that aligns with truthful and fair business practices that benefit clients, society, and the profession.
2.0 General Standards	Principle #4. Demonstrate integrity and veracity
2.1 The MT will strive for the highest standards in his/her work, offering the highest quality of services to clients/students.	3.8 offer services commensurate with training and corresponding scope(s) of practice(s).
2.2 The MT will use procedures that conform with his/her interpretation of the Standards of Clinical Practice of the American Music Therapy Association, Inc.	5.4 will serve as an positive role model for students and interns regarding professional behavior, most especially regarding ethical behavior; assuring that students learn about and operate under the guidelines of this Code.
	Principle #5. Strive for excellence
	5.1 achieve and maintain professional competence through learning and personal growth, and will encourage their colleagues to do the same.
	5.2 strive to be self-aware and to continually improve skills and knowledge by integrating new research to maintain best practices.
	Preamble: Music therapists are advised to also consult the Scope of Music Therapy Practice and the Standards of Clinical Practice for more detailed information to guide clinical decision-making.

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2.3 Moral and Legal Standards		
2.3.1 The MT respects the social and moral expectations of the community in which he/she works. The MT is aware that standards of behavior are a personal matter as they are for other citizens, except as they may concern the fulfillment of professional duties or influence the public attitude and trust towards the profession.		Preamble: Music therapists are reminded that we practice within the norms and standards of the communities in which we work and that our behavior may influence public attitude toward the profession.
2.3.2 The MT refuses to participate in activities that are illegal or inhumane, that violate the civil rights of others, or that discriminate against individuals based upon race, ethnicity, language, religion, marital status, gender, gender identity or expression, sexual orientation, age, ability, socioeconomic status, or political affiliation. In addition, the MT works to eliminate the effect of biases based on these factors on his or her work.		1.1 provide quality client care regardless of the client's race, religion, age, sex, ethnic or national origin, disability, health status, socioeconomic status, marital status, political affiliation, sexual orientation, or gender identity. 1.2 identify and recognize their personal biases, avoiding discrimination in relationships with clients, colleagues, and others in all settings. 3.6 identify and fully disclose errors or adverse events that compromise the safety of clients and others, to all appropriate persons, reporting to authorities any actions that are illegal.
3.0 Relationships with Clients/Students/Research Subjects		
3.1 The welfare of the client will be of utmost importance to the MT.		4.3 act in the best interest of the client at all times and in all settings.
3.2 The MT will protect the rights of the individuals with whom he/she works. These rights will include, but are not limited to the following: - right to safety; - right to dignity; - legal and civil rights; - right to treatment; - right to self-determination; - right to respect; and - right to participate in treatment decisions.		1.3 respect, acknowledge, and protect the rights of all clients, including the rights to safety, treatment, respect, dignity, and self-determination, as well as the rights to choose a provider, to exercise legal and civil rights, and to participate in treatment decisions.

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<p>3.3 The MT will not discriminate in relationships with clients/students/research subjects because of race, ethnicity, language, religion, marital status, gender, gender identity or expression, sexual orientation, age, ability, socioeconomic status or political affiliation.</p>	<p>1.1 provide quality client care regardless of the client's race, religion, age, sex, ethnic or national origin, disability, health status, socioeconomic status, marital status, political affiliation, sexual orientation, or gender identity.</p> <p>1.2 identify and recognize their personal biases, avoiding discrimination in relationships with clients, colleagues, and others in all settings.</p>
<p>3.4 The MT will not exploit clients/students/research subjects sexually, physically, financially or emotionally.</p>	<p>1.11 avoid engaging in sexual or romantic relationships with clients, their family members, caregivers, students, trainees, research participants, or employees.</p> <p>3.3 work in a manner that aligns with truthful and fair business practices that benefit clients, society, and the profession.</p> <p>3.4 seek remuneration that is fair and reasonable, and fully disclose any financial interest in products or services recommended.</p>
<p>3.5 The MT will not enter into dual relationships with clients/students/research subjects and will avoid those situations that interfere with professional judgment or objectivity (e.g., those involving competitive and/or conflicting interests) in their relationships.</p>	<p>1.9 avoid entering dual relationships when doing so would violate professional boundaries or clinical objectivity.</p>
<p>3.6 The MT will exert caution in predicting the results of services offered, although a reasonable statement of prognosis and/or progress may be made. The MT will make only those claims to clients concerning the efficacy of services that would be willingly submitted for professional scrutiny through peer review, publication in a professional journal, or documentation in the client's record.</p>	<p>3.7 provide comprehensive, accurate, and objective information about expectations for treatment outcomes.</p> <p>Principle #4. Music therapists are advised to use caution when predicting the potential outcomes of services offered.</p>

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3.7 The MT will offer music therapy services only in the context of a professional relationship and in a setting which insures safety and protection for both client and therapist. The MT will avoid deception in representations of music therapy to the public.	1.1 provide quality client care regardless of the client's race, religion, age, sex, ethnic or national origin, disability, health status, socioeconomic status, marital status, political affiliation, sexual orientation, or gender identity. 1.3 respect, acknowledge, and protect the rights of all clients, including the rights to safety, treatment, respect, dignity, and self-determination, as well as the rights to choose a provider, to exercise legal and civil rights, and to participate in treatment decisions.
3.8 The MT will inform the client and/or guardian as to the purpose, nature, and effects of assessment and treatment.	4.8 provide accurate information to clients entering into a therapeutic or research relationship, and obtain informed consent from the client or research participant.
3.9 The MT will use every available resource to serve the client best.	Principle #5. Strive for excellence 5.1 achieve and maintain professional competence through learning and personal growth, and will encourage their colleagues to do the same. 5.2 strive to be self-aware and to continually improve skills and knowledge by integrating new research to maintain best practices.
3.10 The MT will utilize the profession's Standards of Practice as a guideline in accepting or declining referrals or requests for services, as well as in terminating or referring clients when the client no longer benefits from the therapeutic relationship.	Preamble: Music therapists are advised to also consult the Scope of Music Therapy Practice and the Standards of Clinical Practice for more detailed information to guide clinical decision-making.
3.11 In those emerging areas of practice for which generally recognized standards are not yet defined, the MT will nevertheless utilize cautious judgment and will take reasonable steps to ensure the competence of his/her work, as well as to protect clients, students, and research subjects from harm.	5.3 use caution, critical thinking, and strong consideration of the best available evidence when incorporating new and evolving interventions and technologies into their practice, education, or supervision. or education/supervision.
3.12 Confidentiality	

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3.12.1 The MT protects the confidentiality of information obtained in the course of practice, supervision, teaching, and/or research.		1.6 respect and protect the client's confidentiality at all times following any applicable institutional or legal rules and regulations. The music therapist will inform the client of all limitations to confidentiality prior to the beginning of treatment.
3.12.2 In compliance with federal, state and local regulations and organizational policies and procedures, confidential information may be revealed under circumstances which include but are not limited to: a. when, under careful deliberation, it is decided that society, the client, or other individuals appear to be in imminent danger. In this situation, information may be shared only with the appropriate authorities, professionals or others. The client is made aware of this when possible and if reasonable. b. when other professionals within a facility or agency are directly related with the case or situation. c. when the client consents to the releasing of confidential information. d. when compelled by a court or administrative order or subpoena, provided such order or subpoena is valid and served in accordance with applicable law.		Preamble: It is important for music therapists to recognize their responsibility to adhere to laws, regulations, or policies of organizations and other governing bodies outside the AMTA. In cases where such laws, regulations, or governing body policies conflict with ethical responsibilities, the music therapist will address and seek to resolve this conflict with those in decision-making positions with the best interests of the client foremost in mind. 1.6 respect and protect the client's confidentiality at all times following any applicable institutional or legal rules and regulations. The music therapist will inform the client of all limitations to confidentiality prior to the beginning of treatment.
3.12.3 The MT informs clients of the limits of confidentiality prior to beginning treatment.		1.6 respect and protect the client's confidentiality at all times following any applicable institutional or legal rules and regulations. The music therapist will inform the client of all limitations to confidentiality prior to the beginning of treatment.
3.12.4 The MT disguises the identity of the client in the presentation of case materials for research and teaching. Client or guardian consent is obtained, with full disclosure of the intended use of the material.		Information specifically covered by research and IRB training. Included in 1.6.
3.12.5 All forms of individually identifiable client information, including, but not limited to verbal, written, audio, video and digital will be acquired with the informed client or guardian consent and will be maintained in a confidential manner by the MT. Also, adequate security will be exercised in the preservation and ultimate disposition of these records.		1.6 respect and protect the client's confidentiality at all times following any applicable institutional or legal rules and regulations. The music therapist will inform the client of all limitations to confidentiality prior to the beginning of treatment.

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3.12.6 Information obtained in the course of evaluating services, consulting, supervision, peer review, and quality assurance procedures will be kept confidential.		1.6 respect and protect the client's confidentiality at all times following any applicable institutional or legal rules and regulations. The music therapist will inform the client of all limitations to confidentiality prior to the beginning of treatment. 1.7 protect the rights of clients, students and research participants under applicable policies, laws and regulations. Music therapists will ensure students, researchers, volunteers, and employees abide by privacy laws and exceptions as currently defined in Pub.L. 104-191 - Health Insurance Portability and Accountability Act and Pub. L. 93-880 - Family Educational Rights and Privacy Act.
4.0 Relationships with Colleagues		
4.1 The MT acts with integrity in regard to colleagues in music therapy and other professions and will cooperate with them whenever appropriate.		1.12 work collaboratively with peers using open direct communication to resolve differences of opinion or to recognize others' perceptions. 3.9 give credit and recognition when using the ideas and work of others. Principle #4. Demonstrate integrity and veracity
4.2 The MT will not offer professional services to a person receiving music therapy from another music therapist except by agreement with that therapist or after termination of the client's relationship with that therapist.		1.13 respect the professional services offered by colleagues in music therapy and other disciplines and endeavor to communicate openly when a change in provider occurs or is pending.
4.3 The MT will attempt to establish harmonious relations with members from other professions and professional organizations and will not damage the professional reputation or practice of others.		1.13 respect the professional services offered by colleagues in music therapy and other disciplines and endeavor to communicate openly when a change in provider occurs or is pending.
4.4 The MT will share with other members of the treatment team information concerning evaluative and therapeutic goals and procedures used.		3.5 conduct, document, and report professional, academic, and research activities in an accurate and timely manner, and in accordance with applicable regulations and best practices. 4.5 truthfully and accurately document outcomes of treatment.

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4.5 The MT will not discriminate in relationships with colleagues because of race, ethnicity, language, religion, marital status, gender, gender identity or expression, sexual orientation, age, ability, socioeconomic status or political affiliation.		1.1 provide quality client care regardless of the client's race, religion, age, sex, ethnic or national origin, disability, health status, socioeconomic status, marital status, political affiliation, sexual orientation, or gender identity. 1.2 identify and recognize their personal biases, avoiding discrimination in relationships with clients, colleagues, and others in all settings.
5.0 Relationship with Employers		
5.1 The MT will observe the regulations, policies, and procedures of employers with the exception of those that are in violation of this code of ethics.		1.7 protect the rights of clients, students and research participants under applicable policies, laws and regulations. Music therapists will ensure students, researchers, volunteers, and employees abide by privacy laws and exceptions as defined in Pub.L. 104-191 - Health Insurance Portability and Accountability Act and Pub. L. 93-880 - Family Educational Rights and Privacy Act. 3.1 fulfill their legal and professional obligations to the profession with respect to any applicable local, state, and federal laws and regulations, and employer policies.
5.2 The MT will inform employers of conditions that may limit the effectiveness of the services being rendered.		Principle #3 Be accountable. 3.6 identify and fully disclose errors, sentinel, or adverse events that compromise the safety of clients and others, to all appropriate persons.
5.3 When representing the employer or agency, the MT will differentiate personal views from those of the profession, the employer, and the agency.		Principle #3 Be accountable Principle #4. Demonstrate integrity and veracity 3.7 differentiate personal views from those of the profession, the employer or agency.
5.4 The MT will provide services in an ethical manner and will protect the property, integrity, and reputation of the employing agency.		3.1 fulfill their legal and professional obligations to the profession with respect to any applicable local, state, and federal laws and regulations, and employer policies.
5.5 The MT will utilize the agency's facilities and resources only as authorized.		3.1 fulfill their legal and professional obligations to the profession with respect to any applicable local, state, and federal laws and regulations, and employer policies.

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5.6 The MT will not use his/her position to obtain clients for private practice, unless authorized to do so by the employing agency.		1.13 respect the professional services offered by colleagues and endeavor to communicate openly when a change in provider occurs or is pending.
6.0 Responsibility to Community/Public		
6.1 The MT will strive to increase public awareness of music therapy.		Not directly addressed - advocacy is a responsibility but not an ethical issue.
6.2 The MT engaged in a private practice or business will abide by federal, state and local regulations relevant to self-employment including but not limited to professional liability, registering and maintaining a business, tax codes and liability, confidentiality and reimbursement.		3.1 fulfill their legal and professional obligations to the profession with respect to any applicable local, state, and federal laws and regulations, and employer policies.
7.0 Responsibility to the Profession/Association		
7.1 The MT respects the rights, rules, and reputation of his/her professional association.		3.7 differentiate personal views from those of the profession, the employer or agency.
7.2 The MT will distinguish personal from professional views when acting on behalf of his/her association. The MT will represent the association only with appropriate authorization.		3.7 differentiate personal views from those of the profession, the employer or agency.
		5.1 achieve and maintain professional competence through learning and personal growth, and will encourage their colleagues to do the same.
7.3 The MT will strive to increase the level of knowledge, skills, and research within the profession.		5.2 strive to be self-aware and to continually improve skills and knowledge by integrating new research to maintain best practices.
7.4 The MT will refrain from the misuse of an official position within the association.		3.7 differentiate personal views from those of the profession, the employer or agency.
7.5 The MT will exercise integrity and confidentiality when carrying out his/her official duties in the association.		To be addressed by Association Code of Conduct for Officers of the Association
8.0 Research		

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<p>8.1 The MT establishes a precise agreement with research subjects prior to their participation in the study. In this agreement, the responsibilities and rights of all parties are explained, and written consent is obtained. The MT explains all aspects of the research that might influence the subject's willingness to participate, including all possible risks and benefits. The MT will avoid any deception in research.</p>	<p>1.5 obtain informed consent from the client or legal guardian. In cases in which the client is unable to provide consent, assent will nonetheless be sought.</p> <p>1.6 respect and protect the client's confidentiality at all times following any applicable institutional or legal rules and regulations. The music therapist will inform the client of all limitations to confidentiality prior to the beginning of treatment.</p> <p>4.8 provide accurate information to clients entering into a therapeutic or research relationship, and obtain informed consent from the client or research participant.</p>
<p>8.2 Participation of subjects in music therapy research will be voluntary. Appropriate authorization will be obtained from the subjects involved (or specified and/or legal guardians) and the facility. The subject is free to refuse to participate or to withdraw from the research at any time without penalty or loss of services.</p>	<p>1.6 respect and protect the client's confidentiality at all times following any applicable institutional or legal rules and regulations. The music therapist will inform the client of all limitations to confidentiality prior to the beginning of treatment.</p> <p>Also part of IRB/research training</p>
<p>8.3 The MT is ultimately responsible for protecting the welfare of the research subjects, both during and after the study, in the event of aftereffects, and will take all precautions to avoid injurious psychological, physical, or social effects to the subjects.</p>	<p>1.3 respect, acknowledge, and protect the rights of all clients, including the rights to safety, treatment, respect, dignity, and self-determination, as well as the rights to choose a provider, to exercise legal and civil rights, and to participate in treatment decisions.</p>
<p>8.4 The MT will store data in a secure location accessible to the researcher. The researcher will determine a set period of time after completion of the study by which all research data must be shredded or erased.</p>	<p>1.6 respect and protect the client's confidentiality at all times following any applicable institutional or legal rules and regulations. The music therapist will inform the client of all limitations to confidentiality prior to the beginning of treatment.</p> <p>Also part of IRB/research training</p>
<p>8.5 The MT will be competent in his/her research efforts, being cognizant of his/her limits.</p>	<p>3.11 offer services commensurate with training and corresponding scope(s) of practice(s), recognizing their limitations.</p> <p>4.4 use caution when predicting the potential outcomes of services offered.</p>

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8.6 The MT will present his/her findings without distortion and in a manner that will not be misleading.		Principle #4. Demonstrate integrity and veracity
8.7 Publication Credit		4.1 demonstrate truthfulness while using discernment and judgement while contemplating potential outcomes.
8.7.1 Credit is assigned only to those who have contributed to a publication, in proportion to their contribution.		3.9 give credit and recognition when using the ideas and work of others.
8.7.2 Major contributions of a professional nature made by several persons to a common project will be recognized by joint authorship.		3.9 give credit and recognition when using the ideas and work of others.
8.7.3 Minor contributions such as editing or advising, will be recognized in footnotes or in an introductory statement.		3.9 give credit and recognition when using the ideas and work of others.
8.7.4 Acknowledgment through specific citations will be made for unpublished as well as published material that has directly influenced the research or writing.		3.9 give credit and recognition when using the ideas and work of others.
8.7.5 The MT who compiles and edits for publication the contribution of others will publish the symposium or report under the title of the committee or symposium, with the therapist's name appearing as chairperson or editor among those of the other contributors or committee members.		3.9 give credit and recognition when using the ideas and work of others.
9.0 Fees, Business, and Commercial Activities		
9.1 When participating in business arrangements as owners, stockholders, partners, employers, employees, contractors, or subcontractors, music therapists ensure that their activities are consistent with this Code and any applicable local, state, or federal laws.		3.1 fulfill their legal and professional obligations to the profession with respect to any applicable local, state, and federal laws and regulations, and employer policies.
9.2 The MT accepts remuneration only for services actually rendered by himself or herself or under his or her supervision and only in accordance with professional standards that safeguard the best interest of clients and the profession.		3.3 work in a manner that aligns with truthful and fair business practices that benefit clients, society, and the profession. 3.4 seek remuneration that is fair and reasonable, and fully disclose any financial interest in products or services recommended.

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9.3 The MT will not take financial advantage of a client. The MT will take into account the client's ability to pay. Financial considerations are secondary to the client's welfare.		3.3 work in a manner that aligns with truthful and fair business practices that benefit clients, society, and the profession.
9.4 Private fees may not be accepted or charged for services when the MT receives remuneration for these services by the agency.		3.4 seek remuneration that is fair and reasonable, and fully disclose any financial interest in products or services recommended.
9.5 No gratuities, gifts or favors should be accepted from clients that could interfere with the MT's decisions or judgments.		4.9 ensure that billing and business practices are accurate and reflect the nature and extent of the services provided.
		1.10 avoid accepting gifts or other considerations that could influence or give an appearance of influencing professional judgment.
9.6 Referral sources may not receive a commission fee, or privilege for making referrals (fee-splitting).		3.3 work in a manner that aligns with truthful and fair business practices that benefit clients, society, and the profession.
9.7 The MT will not engage in commercial activities that conflict with responsibilities to clients or colleagues.		3.4 seek remuneration that is fair and reasonable, and fully disclose any financial interest in products or services recommended.
9.8 The materials or products dispensed to clients should be in the client's best interest, with the client's having the freedom of choice. The MT will not profit from the sale of equipment/materials to clients. Charges for any materials will be separate from the bill for services.		
10.0 Announcing Services		Principle #4. Demonstrate integrity and veracity
10.1 The MT will adhere to professional rather than commercial standards in making known his or her availability for professional services. The MT will offer music therapy services only in a manner that neither discredits the profession nor decreases the trust of the public in the profession.		3.4 seek remuneration that is fair and reasonable, and fully disclose any financial interest in products or services recommended.
10.2 The MT will not solicit clients of other MT's.		3.3 work in a manner that aligns with truthful and fair business practices that benefit clients, society, and the profession.
		1.13 respect the professional services offered by colleagues and endeavor to communicate openly when a change in provider occurs or is pending.

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10.3 The MT will make every effort to ensure that public information materials are accurate and complete in reference to professional services and facilities.	3.10 provide comprehensive, accurate, and objective information about expectations for treatment outcomes.
10.4 The MT will avoid the following in announcing services: misleading or deceptive advertising, misrepresentation of specialty, guarantees or false expectations, and the use of the Association's logo.	3.10 provide comprehensive, accurate, and objective information about expectations for treatment outcomes.
10.5 The MT will differentiate between private practice and private music studio in announcing services.	3.10 provide comprehensive, accurate, and objective information about expectations for treatment outcomes. 3.11 offer services commensurate with training and corresponding scope(s) of practice(s).
10.6 The following materials may be used in announcing services (all of which must be dignified in appearance and content): announcement cards, brochures, letterhead, business cards and the internet. The MT may include the following on these materials: name, title, degrees, schools, dates, certification, location, hours, contact information, and an indication of the nature of the services offered.	See 3.3 work in a manner that aligns with truthful and fair business practices that benefit clients, society, and the profession.
10.7 Announcing services through the mail (to other professionals), a listing in the telephone directory, or the internet (i.e., email, website) are acceptable. No advertisement or announcement will be rendered in a manner that will be untruthful and/or deceive the public.	See 3.3 work in a manner that aligns with truthful and fair business practices that benefit clients, society, and the profession.
11.0 Education (Teaching, Supervision, Administration)	
11.1 The MT involved in teaching establishes a program combining academic, research, clinical, and ethical aspects of practice. The program will include a wide range of methods and exposure to and application of current literature.	Principle #5. The music therapist seeks to continually improve skills and knowledge, evaluating the strength and applicability of evidence into all areas of professional practice and behavior. Striving for excellence in music therapy encompasses all aspects of music therapy: education, training, supervision, clinical practice, business and research.

Comparison Table AMTA 2014 Code of Ethics vs. Aspirational Code of Ethics 2018 Sheet 1
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11.2 The MT involved in education and/or supervision will use his/her skill to help others acquire the knowledge and skills necessary to perform with high standards of professional competence.		5.1 achieve and maintain professional competence through learning and personal growth, and will encourage their colleagues to do the same. 5.2 strive to be self-aware and to continually improve skills and knowledge by integrating new research to maintain best practices.
11.3 Theory and methods will be consistent with recent advances in music therapy and related health fields. The MT involved in education will teach new techniques or areas of study only after first undertaking appropriate training, supervision, study, and/or consultation from persons who are competent in those areas or techniques.		5.3 use caution, critical thinking, and strong consideration of the best available evidence when incorporating new and evolving interventions and technologies into their practice, education, or supervision. or education/supervision.
11.4 The MT involved in the education of students and internship training will ensure that clinical work performed by students is rendered under adequate supervision by other music therapists, other professionals, and/or the MT educator.		Principle #5. The music therapist seeks to continually improve skills and knowledge, evaluating the strength and applicability of evidence into all areas of professional practice and behavior. Striving for excellence in music therapy encompasses all aspects of music therapy: education, training, supervision, clinical practice, business and research.
11.5 The MT involved in education and/or supervision will evaluate the competencies of students as required by good educational practices and will identify those students whose limitations impede performance as a competent music therapist. The MT will recommend only those students for internship or membership whom he/she feels will perform as competent music therapists and who meet the academic, clinical, and ethical expectations of the American Music Therapy Association, Inc.		Principle #5. The music therapist seeks to continually improve skills and knowledge, evaluating the strength and applicability of evidence into all areas of professional practice and behavior. Striving for excellence in music therapy encompasses all aspects of music therapy: education, training, supervision, clinical practice, business and research.
11.6 The MT involved in the education of students and internship training will serve as an exemplary role model in regard to ethical conduct and the enforcement of the Code of Ethics.		5.4 will serve as an positive role model for students and interns regarding professional behavior, most especially regarding ethical behavior; assuring that students learn about and operate under the guidelines of this Code.
11.7 The MT involved in education and training will ensure that students and interns operate under the same ethical standards that govern professionals.		5.4 will serve as an positive role model for students and interns regarding professional behavior, most especially regarding ethical behavior; assuring that students learn about and operate under the guidelines of this Code.

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12.0 Online Presence - Music therapists ensure that their use of social media and their online presence is consistent with this Code of Ethics.		8.12 exercise caution and professional judgment in all communications being especially aware of the electronic messages and potential public access. including electronic, written, verbal, and inferred.
13.0 Implementation		Entire section rewritten as APPENDIX III
13.1 Confronting Ethical Issues		
13.1.1 MT's have an obligation to be familiar with this Code of Ethics.		
13.1.2 When a MT is uncertain whether a particular situation or course of action would violate this Code of Ethics, the MT should consult with a member of the Ethics Board.		
13.1.3 A MT will not disobey this code, even when asked to do so by his/her employer.		
13.1.4 The MT has an obligation to report ethical violations of this Code by other MT's to the Ethics Board.		
13.1.5 The MT does not report or encourage reporting of ethics grievances that are frivolous and are intended to harm the respondent rather than to protect the public and preserve the integrity of the field of music therapy.		
13.1.6 The MT cooperates in ethics investigations, proceedings, and hearings. Failure to cooperate is, itself, an ethics violation.		
13.1.7 Grievances may be reported by any individual or group who has witnessed an apparent ethical violation by a Music Therapist		
13.1.8 Neither the Chair nor any other member of the Ethics Board will take part in the informal or formal resolution procedures if s/he has a conflict of interest.		
13.2 Informal Resolution of Ethical Violations		

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13.2.1 Upon observing or becoming aware of alleged violations of this Code of Ethics by an MT (hereinafter referred to as the respondent), the observer will consult first with the respondent involved and discuss possible actions to correct the alleged violation when such consultation is appropriate for the resolution of the ethical violation. The MT should document these efforts at informal resolution. In some instances, the individual consultation between the observer and the respondent may be either inappropriate or not feasible. In such instances (which may include, but are not limited to: sexual harassment, fear of physical retaliation, and imminent threats to the observer's employment), the observer should file a formal grievance with an explanation of the reason why individual consultation was not appropriate or feasible.

13.3 Mid-Level Resolution of Ethical Violations

13.3.1 In some instances, a mid-level resolution procedure may be recommended by a member of the Ethics Board. In this procedure, the grievant and respondent will each complete a questionnaire, which is returned to the Ethics Board member and the other parties in a secure and confidential manner. Both parties must agree to participate in the mid-level procedure in writing before moving forward. Follow-up conversations will be scheduled to determine when a resolution has occurred, or, the grievant may proceed to a formal resolution.

13.4 Formal Resolution of Ethical Violations

13.4.1 If an apparent ethical violation is not appropriate for informal resolution or is not resolved through consultation, the observer (herein referred to as the grievant) will submit a written report (herein referred to as the grievance) describing the alleged violation(s) to a member of the Ethics Board. The written report will consist of the following: (a) a signed, dated summary, not longer than one page, of the principle allegations (hereinafter referred to as the charge) against the respondent; (b) a thorough explanation of the alleged violation(s); (c) a summary of informal resolution attempts, when such have been made; and (d) collaborative documentation, including signed statements by witnesses, if available.

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13.4.2 The grievance must be made within one year of the last instance of the alleged violation(s) of this code.
13.4.3 Upon receipt of the grievance by the member of the Ethics, the member in consultation with the Ethics Chairperson and the Executive Director of AMTA will advise the MT respondent, in writing and within 45 days, that an ethics grievance has been made against him/her. Included in this notification will be a copy of the signed charge. The Ethics Board member will invite the respondent to submit a written defense within 60 days, including corroborative documentation and/or signed statements by witnesses, if available.
13.4.4 The Ethics Chairperson, or his/her designee from the Ethics Board, will conduct an initial inquiry into the grievance to confirm (a) the seriousness of the charge and (b) the possibility of resolution of the issue without a formal hearing.
13.4.5 After the initial inquiry, the Ethics Chairperson or designee may, at his or her discretion, negotiate a resolution to the grievance that will be presented in writing to the grievant and the respondent. If both parties agree to this resolution, they will sign and abide by the terms therein stated.
13.4.6 The initial inquiry by the Ethics Chairperson or designee, and negotiated attempts at a resolution, will be conducted within 45 days following receipt of the respondent's defense.
13.4.7 If agreement to a negotiated resolution is not reached, or if 45 days have passed following receipt of the respondent's defense, the Ethics Chairperson will initiate the formal procedure. At that time the Ethics Chairperson will inform in writing the Ethics Board, the Executive Director of AMTA, the President of AMTA, the grievant, and the respondent that the formal hearing procedure has begun and appoint a chair for the hearing panel.
13.5 Group Grievances

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13.5.1 If the Ethics Chairperson or designee receives more than one grievance related in a substantive way against the same party, the chair or designee may choose to combine the grievances into a single grievance, as long as there is no objection to such combination by the individual grievants. In this instance, the procedure heretofore established will remain the same.

13.5.2 If two or more individuals report a grievance against the same party, they may report a group grievance. This will be handled as a single grievance, following established procedures.

13.5.3 An employing agency may charge a MT with a violation of this Code of Ethics in the same manner as an individual grievant does so. The employing agency will appoint a representative to function in the role of grievant.

13.6 Corrective Actions

13.6.1 If the individual takes no corrective action within the designated time-limit, the panel chair will reconvene the hearing panel to determine recommended sanctions to the Executive Board for action. Possible sanctions may include, but are not limited to:

- (a) permanent or time-specific withdrawal of an individual's membership in the Association;
- (b) rehabilitative activity, such as personal therapy;
- (c) a binding agreement by the respondent to conform his/her practice, education/training methods, or research methods to AMTA rules and guidelines;
- (d) a written reprimand;
- (e) recommendation to the National Music Therapy Registry or the Certification Board for Music Therapists (as appropriate) for the withdrawal of professional designation or credential. The MT may appeal the decision of the Ethics Board to the Judicial Review Board.

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
2018 ANNUAL BOARD MEETING REPORT
JOURNAL OF MUSIC THERAPY
Sheri L. Robb, PhD, MT-BC, Editor-in-Chief**

Editorial Board Members

Members of the Editorial Board serve as primary reviewers for manuscript submissions, and in an advisory capacity to the editors and the journal. Special thanks go to our Editorial Board members for generously sharing their time and expertise with the profession through this important service activity.

New Editorial Board Members

In May 2018, we welcomed nine new editorial board members from around the world including the United Kingdom, Australia, Spain, Japan, and the United States. They offer a wide range of clinical and methodological expertise, and we are so pleased they have agreed to share their time and talents. Newly appointed members include: Joke Bradt, Melissa Brotons, Abbey Dvorak, Lori Gooding, Susan Hadley, Eri Haneishi, Neta Spiro, Jeanette Tamplin, and Grace Thompson.

New Associate Editors

In September 2018, we welcomed two new Associate Editors who will join Felicity Baker and Helen Shoemark in overseeing the peer review process for JMT manuscripts. Newly appointed Associate Editors include Stine Lindahl Jacobsen (Aalborg University) and Olivia Yinger (University of Kentucky). We are so pleased to be expanding our Associate Editor team and welcome Stine and Olivia.

New Editor-in-Chief

In September 2018, the AMTA Board of Directors appointed the journal's new incoming Editor-in-Chief, Blythe LaGasse (Colorado State University). Blythe will officially begin her term of service in January 2019, but has begun transitioning into her role and will be attending leadership meetings during the annual conference. The journal team is excited to have Blythe assume leadership for the journal, she brings a wealth of experience and talent to the position and we welcome her to her new role.

New Managing Editor

In September 2018, Barb Else was appointed as Managing Editor for the JMT. This new role combines previous responsibilities Barb held as Business Manager with additional part-time administrative responsibilities to help with coordination of submission and production processes. Barb brings a wealth of experience and expertise to this new role, and we are grateful for her continued work with the journal.

Current Editorial Board Members

Below is a full list of Editorial Board Members, including their service terms.

Incoming Editor-in-Chief:

A. Blythe LaGasse, Incoming Editor-in-Chief
Colorado State University
Ft. Collins, CO

Managing Editor:

Barbara Else, Managing Editor

Associate Editors:

Susan M. Perkins, Statistical Editor
Indiana University
Indianapolis, IN

Felicity Baker, Associate Editor
The University of Melbourne
Melbourne, Australia

Helen Shoemark, Associate Editor
Temple University

Stine Lindahl Jacobsen, Associate Editor
Aalborg University

Philadelphia, PA
Olivia Swedberg Yinger, Associate Editor
University of Kentucky
Lexington, KY

Andrew Knight, Associate Editor Book Reviews
Colorado State University
Ft. Collins, CO

Aalborg, Denmark
Kimberly Sena Moore, Associate Editor Communications
University of Miami
Miami, FL

Editorial Board Members (Current Service Term):

Kenneth Aigen (2014-2019)
New York University
New York, NY

Joke Bradt (2018-2023)
Drexel University
Philadelphia, PA

Melissa Brotons (2018-2023)
Escola Superior de Música Catalunya
Barcelona, Spain

Andrea Cevasco-Trotter (2014-2019)
The University of Alabama
Tuscaloosa, AL

Amy Clements-Cortés (2014-2019)
University of Toronto
Toronto, Ontario, Canada

Shannon de l'Etoile (2014-2019)
University of Miami
Coral Gables, FL

Abbey Dvorak (2018-2023)
University of Kansas
Lawrence, KS

Cochavit Elefant (2017-2022)
University of Haifa
Mount Carmel, Haifa, Israel

Michele Forinash (2017-2022)
Lesley University
Cambridge, MA

Lori Gooding (2018-2023)
Florida State University
Tallahassee, FL

Christian Gold (2017-2022)
GAMUT, Uni Research Health
Bergen, Norway

Susan Hadley (2018-2023)
Slippery Rock University
Slippery Rock, PA

Gunter Kreutz (2017-2022)
Carl von Ossietzky University
Oldenburg, Germany

Jin Hyung Lee (2017-2022)
Ewha Womans University
Seoul, Korea

Orii McDermott (2017-2022)
University of Nottingham
Nottingham, United Kingdom

Katrina Skewes McFerran (2017-2022)
The University of Melbourne
Melbourne, Australia

Michael Silverman (2014-2019)
University of Minnesota
Minneapolis, MN

Elizabeth Stegemoller (2014-2019)
Iowa State University
Ames, IA

Lauren Stewart (2017-2022)
Goldsmiths, University of London
United Kingdom

Jeanette Tamplin (2018-2023)
University of Melbourne
Melbourne, Australia

Xueli Tan (2017-2022)
University of Bergen
Bergen, Norway

Grace Thompson (2018-2023)
University of Melbourne
Melbourne, Australia

Giorgos Tsiris (2017-2022)
Queen Margaret University
Nordoff Robbins Scotland
Edinburgh, United Kingdom

Michael Viega (2017-2022)
State University of New York (SUNY)
New Paltz, NY

Deanna Hanson-Abromeit (2014-2019)
University of Kansas
Lawrence, KS

Eri Hanishi (2018-2023)
Showa University of Music
Kanagawa, Japan

Jennifer Jones (2014-2019)
Western Illinois University
Macomb, IL

Eric Waldon (2014-2019)
University of the Pacific
Stockton, CA

Rebecca Zarate (2017-2022)
Lesley University
Cambridge, MA

Journal Publication Schedule

The journal publishes four issues annually. Most articles appear on-line ahead of print about 6 weeks following acceptance, and in print about 125 days or 4.2 months following acceptance.

2017 Submission Activity (Full Year Data)

In 2017, we received 113 manuscript submissions (73 new manuscript submissions, 2 book reviews, and 38 revised manuscript submissions). Of the 73 new submissions, 39 were declined at the time of initial screening because they did not meet the journal mission, content, or submission criteria. The remaining 34 articles were sent out for peer review. During 2017, final publication decisions were made for 32 articles (18 accepted; 12 declined). Based on these data, the current acceptance rate for the *Journal of Music Therapy* is about 56 percent.

The table below summarizes annual submission rates (new articles only) and corresponding acceptance rates. As you can see, our submission and acceptance rates continue to rise.

Annual New Manuscript Submission and Acceptance Rates

Year	Submission Rate*	Acceptance Rate
2017	73	56%
2016	67	56%
2015	61	54%
2014	53	40%
2013	50	44%
2012	45	29%
2011	73	29%

*This is the number of newly submitted manuscripts; this number does not include revised manuscript submissions.

2018 Submission Activity (Jan. 1 – Oct. 15)

Manuscript Type	Original	Revised	Total
Article	61	33	94
Book Review	2	4	6
Feature Article	3	0	3
Total	66	37	103

2018 Status of Manuscripts (Jan. 1 – Oct. 15)

Manuscript Status	# New Manuscripts	# Resubmitted Manuscripts	Total	Percentage
Accept Decision	1	14	15	15%
Under Review	13	1	14	14%
Under Revision	10	17	27	28%
Decline Decision (following peer review)	7	0	7	7%
Decline at Submission (not consistent with mission, content, or submission criteria)	35	N/A	35	36%
Total	66	32 ^a	98	

^a Number of resubmitted manuscripts reported in the submission activity table (i.e., 37 total) is higher than what appears in this table because the same revised manuscript was resubmitted in a single calendar year.

Journal Flow Statistics New/Resubmitted Articles (Prior 12 months)^a

Statistic	Days
Avg. day from submission to first decision ^b	66.9 ^c
Avg. Reviewer turnaround time ^d (original submission)	26.68
Avg. Reviewer turnaround time ^d (revised submission)	26.2
Avg. Time to Assign Reviewers (original submission)	5.8
Avg. Time to Assign Reviewers (revised submission)	2.5
Avg. days from submission to final decision	67.7

^aReport generated on 10/15/2018.

^bJMT specifies a 90 day timeframe for publication decisions

^cStatistical review is not solicited until after the first round of peer reviews, which adds a second 30-day window to the review period. This is why the journal specifies a 90 day timeframe for publication decisions.

^dJMT specifies 30 days for peer review.

Further Breakdown: Number of Days from Submission to Decision

Number of Days	Number of Manuscripts
0-30	58
31-60	21
61-90	9
91-120	1

Note: JMT specifies a 90 day timeframe for publication decisions.

Our goal is to provide timely decisions to submitting authors regarding the status of their manuscript submission. In most cases, preliminary review and status regarding newly submitted manuscripts has been provided to submitting authors within 1-3 weeks of receipt. All authors (with the exception of one) have received publication decisions within 3 months from the date the manuscript was submitted for review, with a majority receiving a decision with 30 – 60 days.

Time to publication (i.e., from time of initial submission to acceptance) varies based on the number of reviews and amount of revision needed to bring the manuscript forward for final publication. Author requests for extensions also affect time to publication. Based on manuscripts accepted for publication in 2017 (n=18), about half required two revisions (n=8; 44%). Fewer required one (n=3; 17%), three (n=3, 17%), four (n=3; 17%), or five (n=1, 5%) revisions.

Journal Ranking

See Oxford University Press Publishers report for detailed information on Impact Factor and indicators of journal quality/ranking status.

Associate Editor-Communications Report (Kimberly Sena-Moore)

Current and Future Projects

- OUP will be publishing “So you think music is beneficial for people with dementia?,” co-authored by Drs. Orii McDermott and Felicity Baker. Information is based on their recently published JMT article on indirect music therapy practice in dementia care (volume 55, issue 3). Post is scheduled to go live October 23, 2018.
- Plans are in place to curate a virtual issue highlighting the top most impactful music therapy research articles of 2018 (based on numbers of reads and Altmetric scores). Curation will occur in collaboration with MTP Associate Editor-Communications Noah Potvin, and the virtual issue will be released by OUP as part of 2018 AMTA conference promotions.
- In the initial planning stages with incoming Editor-in-Chief Blythe LaGasse and consultant Barb Else for determining and coordinating celebrations marking the 50th anniversary of the *Journal of Music Therapy* throughout 2019.

Completed Projects

- In August 2018, OUP published “The potential preventive promise of music,” a Q&A blog post with author Dr. Varvara Pasiali based on her recently published JMT article (volume 55, issue 3):
<https://blog.oup.com/2018/03/identity-privilege-oppression-music-therapy/>
- In August 2018, helped promote a special cross-collection issue on mental health research curated by OUP that included articles from JMT and MTP:
https://academic.oup.com/journals/pages/mental_health_research_oxford_journals

Ongoing Projects

- Continue to invite journal authors to contribute to *JMT Take 3*, a video series providing 60-second highlights of JMT research from authors themselves. Six videos have been posted since the launch of this series in January 2018. Videos are hosted on YouTube (https://www.youtube.com/channel/UCQDXnsAoN0ghpz_OLPBHesA), shared through the joint JMT/MTP social media accounts, and made available on a landing page on the OUP website (<https://academic.oup.com/jmt/pages/videos>).
- Continue to prepare and disseminate journal content through the shared JMT/MTP social media accounts on Instagram (<https://www.instagram.com/amtaresearch/>, 1,003 followers), Twitter (<https://twitter.com/AMTAresearch>, 250 followers), and Facebook Page “AMTA Music Therapy Research” (<https://www.facebook.com/AMTAresearch/>, 2,022 likes and 2,123 follows). Content creation and dissemination is an ongoing project, and content scheduling occurs in collaboration with Noah Potvin. Current content regularly promotes recent journal activity and a #fromthearchives series highlights older journal content.

Submitted by:

Kimberly Sena-Moore, Ph.D., MT-BC

Associate Editor-Communications, *Journal of Music Therapy*

Associate Editor-Book Reviews (Andrew Knight)

In 2018, two book reviews were published in JMT. First was *Singing and Wellbeing: Ancient Wisdom, Modern Proof*, reviewed by Carly Flaagan and Lindsey Wilhelm. Second was *Advanced Methods of Music Therapy Practice: Analytical Music Therapy, the Bonny Method of Guided Imagery and Music, Nordoff-Robbins*

Music Therapy, and Vocal Psychotherapy, reviewed by Ming-Yuan Low. Several books are currently out for review to be placed throughout the winter and spring volumes, however. While I have been working to get publishers to send materials directly to authors, we are behind in terms of getting books to review prior to or right when they officially come out. Coupled with the lag time that most reviewers request and the editorial process of getting reviews online, and finally in print, I am pushing publishers to release copies earlier to make the reviews timelier. Most books want an initial push from curious purchasers and students and my goal is for JMT to be a source for people to go for a fair and timely review.

I thank Sheri for bringing me onboard a few years ago and congratulate her on her very successful terms with JMT, particularly in extending and expanding to book reviews.

Submitted by:

Andrew Knight, PhD, MT-BC

Associate Editor – Book Reviews, *Journal of Music Therapy*

Recent Activities

Invited Feature Article. Orii McDermott is lead author for a feature article that is co-authored by Thomas Wosch, Hanne Mette Oschsner Ridder, Brynulf Stige, Kendra Ray, and Felicity Baker. I invited them to co-author an article based on their Music Therapy World Congress panel presentation (Japan, 2017) where they discussed indirect music therapy. This special feature article was published in 2018 (Issue 3).

Editorial Team Structure. In May 2015, the AMTA Board of Directors approved restructuring of the JMT Editorship Model to create a more sustainable model that would also support the continued growth of the journal. Features of the plan include: 1) reduced workload for the Editor-in-Chief (focus is on directing vision/mission; exploring growth opportunities; removing responsibility for managing individual articles), 2) created a Managing Editor role (combined responsibilities fulfilled through Business Manager role with additional administration/coordination tasks related to managing journal workflow), 3) Increased number of Associate Editors (increased number from two to four to manage peer review/decision process for submitted manuscripts, and 4) Maintained Statistical Editor, Associate Editor Communications and Associate Editor Book Reviews positions.

As mentioned earlier in the report, all new positions have been filled and Statistical Editor Susan Perkins, along with Associate Editors Felicity Baker, Helen Shoemark, Kimberly Sena Moore, and Andrew Knight have all agreed to remain in their current roles.

We are indebted to these individuals, along with members of the Editorial Board, for agreeing to share their time and talents with the journal and the music therapy profession. The journal has outstanding leadership, and will be exciting to witness its continued growth and impact in the coming years.

Transitions. Our newly appointed Associate Editors, Stine Lindahl Jacobsen and Olivia Yinger, have scheduled orientations to become more familiar with the Scholar One system as it relates to their new roles. We anticipate that they will begin managing articles before the end of this year. Incoming Editor-in-Chief, Blythe LaGasse, is also working with Sheri Robb to learn her new role and become acquainted with the Scholar One system. Special thanks to Managing Editor, Barb Else, who has been instrumental in coordinating training and supporting Stine, Olivia, and Blythe as they assume these new responsibilities.

Gratitude

It has been a privilege to work together with our members, the JMT Editorial Board, Oxford University Press, and the AMTA to increase visibility of the journal, encourage/support author submissions, and advance the science and practice of music therapy. The position is one of service, but I must say I have gained so much more than I could have ever imagined – and I am forever grateful for everyone's support, confidence, and contributions. The *Journal of Music Therapy* and *Music Therapy Perspectives* have grown in exponential ways – ways I would never have expected eight years ago. That growth is the direct result of many talented and impassioned people working together.

I would like to recognize a few individuals who have been especially helpful to me during my role as Editor-in-Chief. First, Dr. Tony Meadows – he has shaped my thinking and scholarship in remarkable ways, and over the years we have worked together to grow our knowledge of the publication process, to support one another, and foster cross-journal collaboration. I would also like to extend my gratitude to Susan Perkins, Felicity Baker, Helen

Shoemark, Kimberly Sena Moore, Andrew Knight, and Barb Else. I have so enjoyed working with and learning from each of you. Finally, sincere thanks to our Editorial Board members, AMTA, and Dr. Andrea Farbman for your vision, support, and dedication.

The AMTA journals have come a long way, and that is the result of having incredible teams of people who are passionate about their charge. I wish Blythe all the best as she assumes her new role as Editor-in-Chief, to our new Associate Editors (Stine and Olivia), and returning Editors and Editorial Board Members. Thank you for your continued leadership, and vested interest in advancing the science and practice of music therapy. The journal will continue to grow and thrive because of your dedication, respectful collaboration, and generosity.

Respectfully Submitted,
Sheri L. Robb, Outgoing Editor-in-Chief
Journal of Music Therapy

AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
MUSIC THERAPY PERSPECTIVES
Anthony Meadows PhD, MT-BC, Editor

Overview

This has been another busy and productive year for the Editorial Board of *Music Therapy Perspectives* (MTP). In the prior 11 months, we have received 102 manuscript submissions (see summary below), reflecting diverse submission categories (54 new; 48 revised). I am grateful for the prompt and detailed reviews submitted by the editorial board, with an average reviewer return of 23.8 (original submission) and 21.4 (revised submission) days. Special focus areas continue, with a focus on humanism in the forthcoming volume (36(2); Brian Abrams, guest Editor).

Transition work with Dr Beer has been ongoing and very collegial. We have communicated regularly about our work, and Dr Beer is strongly placed to assume Editor responsibilities in 2019.

I thank the editorial board for their ongoing, dedicated service to MTP, and give special thanks to Drs. Beer, Jones and Potvin for their energy, commitment to quality, and support for authors.

Service

Special thanks to Dr Elaine Abbott and Dr Blythe LaGasse for their dedicated service to the Editorial Board. Dr Abbott will complete her term on December 31st. Dr LaGasse is stepping off the board to assume her duties as EIC of the *Journal of Music Therapy*.

Thanks also go to the following editorial board members, who have committed to a second 6-year term on the editorial board (2019-2024):

Dr Gene Ann Behrens
Dr Amy Clements-Cortes
Dr Andrea Cevasco
Dr Lillian Eyre
Dr Susan Hadley
Dr Nancy Jackson
Dr Alan Turry

Current Editorial Board Members

Ongoing thanks to the current members of the editorial board for their service:

Laura Beer PhD, MT-BC Associate Editor
Jennifer Jones PhD, MT-BC Associate Editor
Noah Potvin MMT, MT-BC Associate Editor – Communications

Editorial Board:
Elaine Abbott PhD, MT-BC
Gene Behrens PhD, MT-BC
Melita Belgrave PhD, MT-BC
Jacqueline Birnbaum MA, MT-BC
Andrea Cevasco-Trotter PhD, MT-BC
Nicki Cohen, PhD, MT-BC
Amy Clements-Cortes PhD, MT-BC
Rachel Darnley-Smith PhD, LGSM (MT)
Abbey Dvorak PhD, MT-BC
Lillian Eyre PhD, MT-BC
Robert Groene PhD, MT-BC
Susan Hadley PhD, MT-BC

Yasmine Illiya, PhD, MT-BC
Nancy Jackson PhD, MT-BC
Ronna Kaplan MA, MT-BC
Blythe LaGasse PhD, MT-BC
Wendy Magee PhD, MT-BC
William Matney PhD, MT-BC
Paul Nolan MCAT, MT-BC
Masako Otera PhD, MT-BC
Melody Schwantes PhD, MT-BC
Edward Schwartzberg, M.Ed., MT-BC
Alan Turry DA, MT-BC
Mike Viega, PhD, MT-BC
Annette Whitehead-Pleaux MA, MT-BC

Annie Heiderscheit, PhD, MT-BC
Feilin Hsiao, PhD, MT-BC

Natalie Wlodarczyk PhD, MT-BC

Journal Schedule and Content

Print publication for both 2018 volumes is on time. The spring volume (36(1)) was mailed in April and the winter volume (36(2)) is currently in print production, with an expected mailing date in November. MTP 36(1) was 140 pages in length. MTP 36(2) is 147 pages in length. This meets budget expectations. Volume 37(1) (2019) is progressing on schedule. Content and formatting will begin in late January 2019, under the direction of Dr Beer.

The following submission statistics provide an overview of work for the Editorial Board.

Submission Statistics	YTD New	YTD Revised
Clinical Practice	17	19
Information Sharing	1	0
Technology	1	0
Education and Training	8	6
Editorial	1	0
Research	17	22
Student Research Award	4	0
Research Summary	2	0
Guest Editorial	1	0
Book review	2	1
Total:	54	48

Journal Flow Statistics	Prior 12 Months
Avg. days from submission to first decision	44.3 (days)
Avg. Reviewer turnaround time (days) - Original	23.8
Avg. Reviewer turnaround time (days) - Revision	21.4
Avg. Time to Assign Reviewer (days) - Original	4.8
Avg. Time to Assign Reviewer (days) - Revision	3.5
Avg. days from submission to final decision	67.7

Associate Editors Report (Dr. Beer and Dr. Jones)

Associate Editor Dr. Jennifer Jones and Incoming-Editor-in-Chief Dr. Laura Beer have continued their work in assisting the EIC in managing manuscripts, guiding them from initial selection of reviewers to final editing. Each Associate Editor handled approximately 14 manuscripts.

The OUP production team is integrating the Clinical Portraits section into the journal format, and we anticipate launching this new feature in 2019.

Dr. Beer will be attending OUP Journal Days in November to become more familiar with the production process. She plans to meet with MTP representatives to learn about specific editorial functions and trends in publication.

On a different note, we would like to acknowledge the collegial environment Dr. Meadows established during his tenure as EIC. This became apparent when over the summer Dr. Beer suffered a personal loss and the response of the team was immediate and very supportive. It is Dr. Beer's intention to continue to foster this spirit of support and compassion amongst the editorial team, inclusive of board members. It is important that the BOD is aware of our sense of gratitude to have had the opportunity to work closely with Dr. Meadows. His energy and enthusiasm will be missed.

Associate Editor – Communications Report (Dr Potvin)

This year, in collaboration with my *Journal of Music Therapy* counterpart Kimberly Sena Moore and our partners at Oxford University Press, joint social media accounts for *Music Therapy Perspectives* and *Journal of Music Therapy* were launched on Facebook, Instagram, and Twitter under the handle of "AMTA Music Therapy Research". To distinguish between content from both journals, hashtags have been adopted: #AMTA_MTP for *Music Therapy Perspectives* and #AMTA_JMT for *Journal of Music Therapy*. Content is regularly updated 2-3 times week, at times highlighting publications while other times marketing other forms of outreach, such as virtual issues. There is also a continuity of content across the journals that helps foster a more streamlined identity for consumers of journal content.

2018 also saw growth in our efforts to disseminate journal content. By the end of 2018, three podcasts will have been published and four Facebook Live events will have been broadcast thanks to the willingness of both authors and guest editors to experiment with new mediums. Podcasts have been effective in driving conversations that supplement and add to the written reports, and are projected to generate approximately 500 listens by the close of the year. Facebook Live has been an exciting medium for "closing the gap" between authors/editors and readers of the journal, and are projected to generate approximately 4,000 views by the close of the year. Additionally, the second edition of our annual virtual issue highlighting the most read and accessed journal content across both journals will be published at the time of AMTA's national conference. An additional virtual issue highlighting music therapy and integrative care is also in progress.

Moving forward in 2019, I intend to publish a podcast and broadcast a Facebook Live event once per quarter. I also intend to educate authors about the opportunities to submit blog posts to the Oxford University Press blog. Additionally, Kimberly and I are discussing how the Associate Editor-Communications role can continue to grow, developing beyond daily updates. We will be targeting long term goals examining the ways in which content generates reactions/interactions from music therapists and professionals in closely related fields. We are also continually looking at new mediums for sharing and producing content across demographics.

Student Research Awards

After reviewing the quality of submissions, we did not award students research awards this year.

Oxford University Press

I am very grateful for having had the experience of working with Oxford University Press over the past eight years. They have been wonderful partners, and have been instrumental in advancing the journal.

Additional Areas for Discussion

Our second Editor's Retreat, undertaken collaboratively with the Editors of the *Journal of Music Therapy* at the 2017 national conference, was another great success and provided us with renewed energy and focus. In particular, we were able to discuss new areas of focus and continue discussions about the role of the Communications Associate Editors, and the ways in which content can be disseminated.

Closing Reflections

It has been an honor to serve as Editor of MTP for the last eight years. I'm grateful for the support of so many people, especially – Jennifer Jones, Laura Beer, Barb Else and Noah Potvin. I'm thankful for the engagement of the editorial board, and the ongoing interest in the music therapy community to serve on the board. I'm thankful to have worked with OUP, having learnt a great deal about journal publication through this experience. Finally, I would like to thank Dr Sheri Robb, EIC of the *Journal of Music Therapy*. We have worked together for the last eight years, and especially in the early years, worked side-by-side, discussing all manner of things related to article reviews and production. When we started, each journal had one editor, and all correspondence with authors and reviewers was conducted through email! Through the foresight and hard work on many people, we are, thankfully, in a different place.

I wish Dr Beer, and the editorial team, every success.

Tony Meadows
Editor

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
JUDICIAL REVIEW BOARD
Minda Gordon, MT-BC, Chair**

The Judicial Review Board elected a new chair, Minda Gordon, MT-BC, Julie Andring will continue to serve the board as the New England regional representative. At the 2017 AMTA national conference, the JRB drafted a list of questions for President Elect and AMTA. Due to the change in leadership, these questions are currently being addressed. Information will be reviewed during the AMTA 2018 conference and recommendations will be made by the board to either create informal guidelines for the JRB or propose by-laws changes if necessary.

Current Members:

Regional Representatives

Minda Gordon, MT-BC, Chair, SER
Julie Andring, New England
Kathleen Coleman, Southwest
Carlene Brown, Western
Abby Dvorak, Mid-West
Leah Ozwanski, Mid-Atlantic

AMTA Appointed Members

2018 Ending Term

Heather Wagner (New England)
Bill Matney (Mid-West)

2019 Ending term

Karen Miller (South West)
Piper Laird (Mid-West)

2020 Ending Term

Cheryl Benze (SER)
Hakeem Leonard

Respectfully Submitted,
Minda K. Gordon, MT-BC

AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' MEETING: NOVEMBER 13-18, 2018
MUSIC THERAPY BUSINESS OWNERS TASK FORCE
Meredith R. Pizzi, MPA, MT-BC and Hakeem Leonard, Ph.D., MT-BC, Co-Chairs

Task Force Members: Jennifer DeBedout, MM, MT-BC, Kymila Eubanks, MM, MT-BC, Natalie Generally Kirk, LPMT, MMEd, MT-BC, Rachelle Norman, MA, MT-BC, Jennifer Puckett, LPMT, MT-BC, Ericha Rupp, MT-BC, Barbara Reuer, PhD, MT-BC/L, Tom Sweitzer, MA, MT-BC, Emily Wangan MT-BC/L
AMTA Staff Liasons: Barb Else, MPA, LCAT, MT-BC, and Judy Simpson, MT-BC

Board Charge: Charge: Resolve, to create a Music Therapy Business Owners needs Task Force to address the needs, best practices and ethical and business practice challenges of Music Therapy Business Owners.

This Music Therapy Business Owners Task Force has begun its work formal approval of the task force members by the Board of Directors earlier this year. Task force members have been selected to provide diverse and representative experiences across business and non-profit entities, geographic settings, years of business experience, size of businesses, clients and populations served, and AMTA regions. Each region is represented with not more than two music therapy business owners from any one region. Each music therapy business owner has brought a wealth of experience and understanding to the discussion from their own personal perspective and experience. As music therapy business owners have to prioritize their time with many essential business tasks, we are so grateful to each of our task force members for their willingness to serve on this important task force.

The initial meetings have focused on orienting the task force to the charge and completing a SWOT Analysis. Our first three meetings and discussions have taken place via Zoom platform, allowing for collaborative work on documents in real time, and a web-based video conference to allow us to get to know each other better.

Our initial SWOT Analysis considered the strengths, weaknesses, opportunities and threats facing business owners through three unique lenses: first, as individuals and music therapy business owners; second, as business entities, both for-profit and non-profit; and finally, through the lens of our association, considering the issues that face music therapy business owners and how that impacts our association. We are now moving forward into identifying themes and will continue to identify needs, best practices and challenges as noted in the charge to share with the Board of Directors.

We will have our first in person task force meeting at the AMTA Conference in Dallas. We look forward to continuing our discussions and providing the Board of Directors with more information as our work moves forward.

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
MUSIC THERAPY INFORMED MUSIC LISTENING WORKGROUP
Erin Spring, MM, MT-BC and Regina Dennis, MT-BC, Co-Chairs**

Work Group Members: Erin Spring (Co-Chair) (OH/GLR), Regina Dennis (Co-Chair) (NY/MAR), Emily Christensen (UT/WR), Dale Taylor (WI/GLR) Meredith Hamons (TX/SWR), Alison Brady (OH/GLR)

The *Music Therapy Informed Music Listening Workgroup* has welcomed new members Meredith Hamons and Alison Brady. Their perspectives on music listening, programming and ideas have provided the workgroup with great new ideas moving forward with our goals. Since our last report, music therapists Tara Jenkins (TX/SWR) and Cathy Befi-Hensel (TX/SWR) have volunteered to participate in the workgroup. Tara and Cathy's experience and their book they published with Meredith have been a wonderful addition to our workgroup and we would like to formally request they be added to the workgroup membership. We continue to recruit new members with the goal of having representation from every region in the country. Currently we have been making contact with music therapists in the midwest, new england and southeastern regions to obtain recommendations for workgroup members from those remaining regions.

The *Music Therapy Informed Music Listening Workgroup* will be submitting the final draft of the music listening guidelines to AMTA for vetting this fall. This document is an evidence-based list of safe music listening guidelines. These are intended to provide guidance to individuals engaging in, or assisting others in, regular music listening to address physiological, psychological, communicative, behavioral, educational, and/or wellness goals. The guidelines will address the following categories of safe music listening considerations: Auditory Safety, Infection Control, Lyric Content, Physiological, Psychological and Cognitive, Communication and Sensory Health Considerations, Music Listening Safety Practices, Music Listening Frequency and Delivery, and Music Preference and Playlists. The draft of these guidelines will be discussed at National Conference with opportunities for feedback from members. The workgroup members have submitted or are planning to submit proposals at regional conferences to present concurrent sessions on these music listening guidelines.

To continue with our goals to provide support to AMTA members throughout the country the workgroup is looking at ways to communicate with our members of our availability. The workgroup is exploring options of being included in newsletters and other communications regionally with updates on our work, how to find the workgroup's music listening resources and other information that would be helpful to our members. We continue to identify music therapists in each state to serve as a state contact for music listening program issues and questions. We are also planning to draft an article to Music Therapy Perspectives on our work.

In August, Erin Spring participated in the Pioneer Network Conference in Denver, Co. Her presentation, "Music In Value Based Care: Research Supported, Non-Pharmaceutical Interventions for Achieving Improved Resident Outcomes," was well attended and received many positive responses from attendees. Also, while at the conference, Erin also attended a showing of *Alive Inside* with Music & Memory Directors, responded to conference attendee questions about music therapy at the Music & Memory vendor table, and participated in a mastermind dinner with Music & Memory directors, Pioneer Network Administrators and Healthcare Professionals from several states to discuss ideas for making music based programs and music therapy a more standardized part of healthcare for the aging population.

Our goals continue to be:

- a. To support music therapists in consulting and conducting music listening programming.
- b. To encourage safe and responsible music listening practices for health and wellness.
- c. To facilitate increased advocacy, collaboration and communication between the music therapy profession and the public on music therapy and music listening practices.

Requested actions:

1. Approval of Tara Jenkins and Cathy Befi-Hensel to the Workgroup
2. Vetting of the Music Listening Guidelines to be approved and published on the AMTA website.

Erin Spring & Regina Dennis, Co-Chairs

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
PEDIATRIC MUSIC THERAPY WORKGROUP
David Knott, MM, MT-BC and Marial Biard, MM, MT-BC, Co-Chairs**

Co- Chairs: David Knott & Marial Biard
Steering Committee: Stephanie Epstein, Kirsten Nelson, Della Molloy-Daugherty, Amy Smith
Advisors: Dr. Sheri Robb & Dr. Claire Ghetti

This work group was established during the 2015 mid-year Board of Director's meeting to replace the Pediatric Music Therapy Task Force. The purpose of the pediatric work group (PWG) is to increase awareness and recognition of this specialized population, establish best practice models, and disseminate information to key stakeholders. To that end, the group has recently completed a survey (Fall 2017) focused on gathering information regarding organizational structure and scope of clinical practice of music therapists working in pediatrics. The group is now in the final stages of completing a formal review of the survey results in the form of a manuscript with the intention to disseminate the information via publication.

Current Work:

- Pediatric Medical Music Therapy benchmarking survey was completed and a manuscript, "Current Practice of Pediatric Music Therapy: A Survey of Music Therapists working with Hospitalized Infants, Children & Teens" is in the process of being finalized.
- Recently accepted to present, "Towards a Unified Approach: Current Pediatric Music Therapy Practice and Future Directions" at the AMTA national conference in Dallas. The presentation will include portions of the 2017 survey findings and one form of prioritization to triage referrals.
- Marial Biard filled role of co-chair, Clare Arezina added to the group and Della Molloy-Daugherty and Amy Smith left the group. Further reshaping planned to increase work group membership by including members from every geographical region.
- Increasing engagement among currently practicing Pediatric Music Therapists to support broader purpose of establishing best practice models.

Action Plan:

- A. December 2018: Contact attendees of PWG conference presentation 2018 for summary of self-assessment.
- B. January 2019 – March 2019: Submit 2017 Survey article for publication. Conduct literature review of Best Practice theory and integrate conference attendee self-assessment/summary of practice.
- C. April – June 2019: Seek consensus with group members regarding aims and scope of Best Practice Guidelines work based on literature review and feedback from others working in pediatric medical settings.
- D. July - September 2019: Develop preliminary outline of Best Practice approaches with hospitalized infants, children and adolescents.
- E. October – December 2019: Share preliminary outline of Best Practice approaches with key stakeholders and seek feedback.

Respectfully submitted,
Marial Biard, MM, MT-BC
David Knott, MM, MT-BC

AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
REGIONAL PRESIDENT REPRESENTATIVE
Andrea Dalton, MA, MT-BC

First, I would like to thank our Regional Presidents, who continue to dedicate time and attention, not only to their own regional business, but also to the broader work of the national association. Each region continues to be thoughtful about their budgets, while also providing excellent opportunities for networking, continuing education, and service. Additionally, the regions have all been engaged in thoughtful dialogue on the topics of Master's Level Entry, sexual harassment, social justice (particularly the separation of children from their parents at the border), and disaster response. Please refer to the individual regional reports for details on the vast work they have accomplished and continue to pursue.

I have had several opportunities to connect with the Regional Presidents over the past several months, and continue to be available for questions and issues as they arise. One item of significance from the Regional Presidents is the discussion around sexual harassment and conference conduct. We had a Zoom meeting of the Presidents just before the Board of Directors mid-year meeting; in addition to Dianne Wawrzusin and Andi Farbman providing the Presidents with timely updates on the 990 forms and insurance, we were joined by the Ethics Board chairs to discuss the progress on updating the Code of Ethics. The Presidents have also been in conversations with their regional boards on adopting a code of conduct for the regional conferences and codifying expectations for elected and appointed officials within their bylaws. As there are many concerns for maintaining physical and emotional safety of members and guests, as well as limitations for enforcement of codes, these conversations are ongoing.

In my role as Regional President Representative, I have been in close contact with Angie Snell, Speaker of the Assembly, as we reached out to the Presidents following the MLE decision by the Board of Directors, to answer any questions about the process, receive and transmit feedback to the Board, and request continued attention to the thoughts and feelings of members as they were communicated. Angie and I have also connected on the sexual harassment issue in order to keep forward momentum on the process of bringing attention to it at the national level. I have valued Angie's transparency, concern for the voice of our members, and thoughtful approach to these important issues.

An action item from the mid-year meeting was the formation of the Professional Membership Workgroup, which I am working with Angie Snell and Natalie Generally Kirk to put together. We are in the initial planning and information gathering stages of this development.

Another action item from the mid-year meeting was the formation of the Disaster Response and Preparedness Task Force. The motion identified membership for this Task Force as each Regional President plus one additional representative from each region. Several regions already have the duties of disaster response in the duties of one of their board members, so in a couple of regions, the President has appointed that person to be the additional representative, and in one case to take their place.

The members of the Disaster Response Task Force are as follows:
Great Lakes: Debbie Bates (President) and Rebecca Findley Barnard
Mid-Atlantic: Michael Viega (President) and Ming Yuan Low
Midwest: Andrew Knight (President) and Kara Mills Groen
Northeast: Judy Engel (President) and Jennifer Sokira
Southeast: Christine Leist (President) and Lori Gooding
Southwest: June Pulliam (Past-President) and Tonia Cordobes
West: Kymila Eubanks (President) and Becky Wellman

The task force will meet at conference to identify action items toward the charges in the motion, which are as follows:

1. Providing regional messaging on disaster preparedness.
2. Sharing information on training resources and continuing education opportunities, and
3. Assessing impact of regional disaster events on MTs affected directly, or indirectly, by an event through welfare inquiries and regional networking and member reporting.

There have been several disaster response mobilizations in the past few months, including fires in the West, two significant hurricanes (Florence and Michael), tornadoes and flooding in multiple areas, and gun violence. In each case, Barb Else has been immensely helpful in connecting with affected music therapists to provide support and resources. I have also appreciated the Regional Presidents' quick responses in doing welfare checks and providing support.

It is an honor to serve the members of our Association as the Regional President Representative. I am looking forward to continuing to build relationships with the Regional Presidents and supporting their efforts in advocacy, membership development, diversity and inclusion, and establishing cultures of safety and respect.

In the spirit of service,

A handwritten signature in black ink that reads "Andrea Dalton, MA, MT-BC". The signature is written in a cursive, flowing style.

Andrea Dalton, MA, MT-BC

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
STUDENT AFFAIRS ADVISORY BOARD**

Jeffrey Wolfe, MM, MT-BC, Chairperson for SAAB
Deborah Benkovitz, MSW, LSW, MT-BC, AMTA Board Liaison

Action Item:

There are no actions items at this time.

The Student Affairs Advisory Board (SAAB) has 20 members. All regional and advisor positions are filled with active and dedicated students and colleagues except for the AMTAS President Elect position. This is due to the resignation of 2018 elected AMTAS President, Garrett Weeks. David Farsetti has assumed the role of AMTAS President according to the AMTAS bylaws.

Current SAAB members include:

2018 AMTAS Executive Officers

President: David Farsetti

President Elect: vacant

Vice President: Eternity Stallings

Secretary: Grace Ham

Treasurer: Melinda Glass

Parliamentarian: Kevin Bock

Regional Representatives

Great Lakes: Katie Fitch (Advisor) and Michelle Bingheim (President)

Mid-Atlantic: Jason Willey (Advisor) and Rachel Williams (President)

Midwestern: Amy Robertson (Advisor) and Ryan Smith (President)

New England: Kayla Daly (Advisor) and Alison Dagger (President)

Southeastern: Lorna Segall (Advisor) and Erika Lowenthal (President)

Southwestern: Marcus Hughes (Advisor) and KaLee French (President)

Western: Maya Zebley (Advisor) and Katie Rahn (President)

Jeffrey Wolfe, MM, MT-BC, SAAB Chair

The SAAB and AMTAS has had a busy summer prioritizing goals and tasks to ensure efficient action. The elected AMTAS President resigned suddenly in July. The AMTAS board decided to focus on maintaining music therapy advocacy and student support through social media, ensure student scholarship would not be hindered by the loss in leadership, and increase their efforts to improve the Passages conference. I would like to thank David for displaying phenomenal leadership in his role as President, and Eternity, Grace, Melinda, and Kevin for their constant efforts to support David, maintain constant communication, and their accomplishments this summer. I would also like to thank the regional advisors for their active participation in quarterly meetings, their mentorship to student presenters of Passages, and devoting their expertise to improving Passages and the vision of the SAAB. In the reports below you will see some highlights of the work that AMTAS has accomplished since our last report.

I happy to report that a new SAAB mission statement will be up for vote at the upcoming conference. The proposed statement is as follows:

The mission of the Student Affairs Advisory Board is to provide guidance, support, and knowledge to the American Music Therapy Association Students and regional boards, be the communication liaison between students and their faculty, act as an educational resource concerning members learning and administration of bylaws, and uphold rules, regulations, implementation of charges, ethical guidelines, and standards of practice. (proposed 3.13.2018)

This year I worked with the SAAB advisors to create an Orientation and Onboarding Advisor Manual. This will help new advisors transition into their role and provide a resource where the advisor job duties and timeline of tasks may be found. This will be distributed to all regional presidents and the AMTA board at the conclusion of the AMTA

conference in November. The SAAB has received fabulous support from Deborah Benkovitz over the past year, particularly in addressing the support of students against harassment and supporting student scholarship. Thank you, Deborah, for your constant support. AMTAS continues to engage in active dialogue with AMTA to implement an action plan for supporting students who have experienced harassment of any kind. Passages continues to improve each year. In addition to concurrent sessions, Passages will feature a master class on internship interview and professional skills. The SAAB advisors have provided their mentor bios for review by potential mentees (Passage presenters) at <http://www.amtas.org/passages.html>. Each presenter has been invited (based on best practice of mentorship) to visit the site, select a mentor, and email them to determine if it is a good fit. Finally, at this year's annual SAAB meeting a Strength-Weakness-Opportunities-Threats (SWOT) and vision assessment will occur to determine the future focus of SAAB and need for further financial support.

The Gaston Research Award was a very tight race. Several submissions were reviewed, and the top three submissions were excellent papers. I would like to congratulate co-recipients: Susan Bockhoff and Abigail Farmer of Colorado State University for winning this year's E. Thayer Gaston Research Award. Their paper "Shared Music Preference and Social Affinity" has been recommended for publication. I wish to thank this year's judges, Ericha Rupp, MA, MT-BC, Maya Grodman, MA, DT, and Deborah Benkovitz, LSW, MSW, MT-BC. I am currently seeking judges for next year's competition. This includes a music therapist clinical and educator judge, and a non-music therapist researcher or clinician with research experience (in a related field). Nomination can be made by following the link on the homepage of the www.amtas.org page.

It has been an exciting year and I am looking forward to continuing the work of the SAAB at this year's national conference.

AMTAS EXECUTIVE BOARD REPORTS

David Farsetti, AMTAS President

In my role as President/President-Elect, all necessary duties seem to be on track or progressing well. Over the past few months, Passages has been publicized well and we have received a significant turnout in terms of applicants. The AMTAS E-Board is currently voting on these applications and should have decided on six presenters soon. Scholarship applications will also need to be reviewed before conference, blinded and voted on by the E-Board. These scholarships have received significant applications as well, in part due to the social media initiative the E-Board has agreed to pursue in which we post weekly resources including repertoire builders, session planning tools, educational tools, current research, student spotlights, moral boosters, and scholarship information. Through this initiative, we hope to define AMTAS' role as a consistent resource for students and professionals and expand our online reach so that we may be a useful resource to more individuals. Standing Committees were all filled earlier this year, and every student representative was connected with their professional contact during the summer, except for the individuals associated with the reimbursement committee, who were connected later. Organizing for Passages is on track, and we are collaborating with the masterclass project so as to provide a diverse experience during Passages. Booth space for conference has been reserved and the internship fair sponsorship is set to continue. I am also working to localize fundraising efforts in my city with the goal of increasing scholarship amounts either for the 2018 AMTA Conference or the 2019 AMTA Conference.

Vacant, AMTAS President-Elect

Eternity Stallings, AMTAS Vice President

Since May of 2018 I have been working with the AMTAS executive board in brainstorming how to bring more music therapy students together through social media and the website. In July I organized a schedule of almost everyone on the executive board to post once a week on a topic under their choosing. These topics are under "Tuesday Tools" (a helpful post highlighting various technologies, books, and websites that students can learn or improve their practice on) "Working Wednesday" (features informative articles or helpful tips about the MT workforce), Thursday is a free day if someone volunteers to make any kind of MTS related post they wish, "Fun Friday" (highlights a fun song, musician, or group students might not have heard of) and "Spotlight Saturday/Sunday" (showcases a music therapy student that is doing amazing things in the field). I have continued a "#Mtsmemesmonday" weekly post as well, which usually feature a funny picture meaning to relate to Music Therapy Students. I have been reminding each executive board member on their day of the week to post at their

request. I have also been progressively updating the website with new scholarship links and deadlines, Musettes, Blog posts, and Board Bios.

Grace Ham, AMTAS Secretary

As Secretary of AMTAS, I fulfilled my normal duties of taking minutes for our past several executive board meetings and replied to any correspondence sent to the AMTAS secretary email account. In the spring, I compiled our 2018 Musette and our 2018-2019 Master Contact List. From May to September, I started to create more blog posts based on the regions' newsletter submissions, with topics such as fundraising, regional Passages, and more. I am also compiling another Musette with updated officer bios. I requested spring reports from regional officers for our Fall Newsletter, which I will use to write more blog posts. Last but not least, I have been posting on social media for “#FridayFun”, which is for songs that could be used in sessions. I will continue to (1) respond to emails, (2) take minutes of the AMTAS Executive Board Minutes, (3) update the Master Contact list as needed, (4) create more blog posts based on the regions' newsletter submissions, (5) assist other officers as needed, and (6) keep in touch with other officers.

Melinda Glass, AMTAS Treasurer

I have continuously been receiving AMTAS bank statements; each has been scanned and uploaded to Dropbox. I have done the same for the quarterly statement received over the summer. There have been some technical difficulties in the mailing process for some documents, and I am currently working with the E-Board and Ms. Wawrzusin to locate any missing information.

Regarding bank statements, I am beginning the process of creating the next year's budget. I will continue working on this budget and eventually present it at the National Conference.

I have actively reimbursed any expenditures made by the board. I have also rewritten one check to the New England Region to replace one which had expired before depositing.

E-Board members are currently working on creating satellite fundraising committees in the hope that several localized efforts will render positive fundraising results. I am offering all fundraising committees advice on how to effectively raise money. I will monitor these efforts with the other E-Board members and continue to update the budget based on committee reports. For national conference, I am working on creating a raffle to be held during the conference.

I am working with the Parliamentarian to reword any unclear bylaws regarding budget, reimbursements, and fundraising.

Finally, I have been active on AMTAS social media pages each Saturday educating students about scholarship opportunities. So far, I have highlighted one of the five STARS Scholarships each week. I plan to hold a live Facebook Q and A/FAQ session to provide more students with insight into how to apply, as well as how the board determines recipients. My hope is that more students will apply through this outreach.

Kevin Bock , AMTAS Parliamentarian

In preparation for the upcoming conference, I have compiled a list of proposed revisions to the AMTAS bylaws. The majority of the proposed changes serve to align the AMTAS bylaws more closely with the bylaws of AMTA and clarify articles pertaining to officer duties and scholarships. I intend to hold a meeting with the regional Parliamentarians in October in order to receive their feedback and encourage consistency with the regional bylaws. At the recommendation of the previous Parliamentarian, I have looked into potential changes to the voting procedure. I am not recommending any changes to the procedure approved last year at this time.

Over the past several months, our executive board has sought to redistribute and reorganize social media responsibilities among our members. One method of achieving our goal of reaching more students through social media posts has been to make daily themed posts corresponding to a particular hashtag. I have assumed responsibilities for the Tuesday posts under the hashtag #TuesdayTools and the Wednesday posts under the hashtag #WorkingWednesday. These have given me the opportunity to share informational resources with the students while advocating for the benefits of being a member of AMTA. The success of these daily themed posts will help

determine if the social media responsibilities currently designated under the duties of the Vice-President should be redistributed or shared among the members of the executive board.

REGIONAL SAAB REPORTS

Region: Great Lakes Region, Michelle Bingheim, GLR AMTAS President

SAAB Advisor's Name: Katie Fitch, MA, MT-BC

Last year's regional project that was implemented was the Gift of Music Grant. It was launched in January of 2018 and funded a private practice within the region who was in need of up to \$400 in funds. We are pleased to have had seven applicants and awarded the fund to Director, Hilary Fredenburg, from Alliance Music Therapy.

This year's regional project is entitled "Regional School Outreach." The goal of the project is to make students from within the GLR feel more involved and informed. The project has two parts. The first part is that a member from the GLR-AMTAS Executive Board will video-chat with each school organization/club to share about the happenings of GLR-AMTAS, as well as to share the importance of becoming a student member of AMTA. The second part of the project is that a monthly newsletter (*Music Therapy Times*) will be sent out during the last week of each month. GLR-AMTAS held an online fundraiser to raise funds for our regional scholarship fund. We sold music therapy sweatshirts and pullovers. The GLR-AMTAS Executive Board is pleased with the funds raised, and we can't wait to help out fellow students attend regional conference in March 2019!

Region: Mid-Atlantic Region, Rachel Williams, MARAMTAS President

SAAB Advisor's Name: Jason Willey, MMT, MT-BC

This year's our project is to project is to continue to implement a mentor program within our region, called the "MARntor Program". We are in the process of finding professionals who would like to be mentors. Soon, Students that are interested in participating will fill out an information sheet, including things like their areas of interest and geographical location, aand the professionals will fill out the same sheet. We will pair up students and professionals into mentorships based on their responses and encourage them to keep in touch throughout the year and at conference. We are also working on setting up a meeting spot at conference for mentors and mentees, almost like a coffee hour.

Our goals with this program are to encourage more connections and relationships between students and professionals. It creates a place for professionals that are interested in being mentors, and a place for students seeking additional guidance.

At our summer business meeting this year, we talked about expanding our regional project into doing some high school advocacy with school clubs. Our fall business meeting has not happened yet, so we will be discussing this further with our chapter representatives.

The MARAMTS Executive Board held their Summer Business Meeting in Rochester, NY on August 4th and 5th. At this meeting we:

- Brainstormed new fundraisers for the year and discussed our current budget.
- Reviewed our timeline of duties for each board position.
- Brainstormed ideas for our Student Learning Academy at the Regional Conference.
- Planned for the Fall Business Meeting
- Discussed our Regional Project, the "MARntor Program"
- Discussed possible organizations to benefit from our annual canning project and talked about ways to revamp the canning project.
- Brainstormed more uses for our Social Media pages and scrapbook
- Discussed how to improve our annual "Swap Shop"
- Discussed our MARAMTS Mission Statement and creating a social media logo competition.

The MARAMTS Executive Board and Chapter Representatives will meet at Elizabethtown College in Pennsylvania September 28th and 29th for our Fall Business meeting.

Region: Mid-Western Region, Cody Ray, Outgoing MWRAMTAS President
SAAB Advisor's Name: Amy Robertson, PhD, MT-BC

Last year's regional project was the Cadenza 5K held at the 2017 national AMTA conference in St. Louis, MO. This event was a successful fundraiser and advocacy event.

MWRAMTAS will be collaborating with the Southwest Region AMTAS on our 2018-2019 project, the Cadenza 5K. This event will occur in Dallas during the AMTA National Conference. The race will take place on the evening of November 17. The Cadenza 5K will serve as a fundraiser for both regions and will support student scholarships. Furthermore, we will be reaching out to the Dallas community to advocate for music therapy through increased awareness.

MWRAMTAS is organizing a region-wide volunteer day, to be held on October 27, 2018. Student organizations from Midwest region school are encouraged to participate by volunteering time in their communities. A social media presence from each participating school (#MWRServiceDay) will unify the event across a geographically large region.

Please direct future correspondences for Ryan Smith, as well as subsequent MWRAMTAS presidents, to president.mwramtas@gmail.com

Region: New England Region-AMTAS, Alison Dagger, President
SAAB Advisor's Name: Kayla Daly, MA, MT-BC, LMHC

Planning for our 3rd Annual Fundraising/Advocacy event is under way, to be held in the spring 2019. This year's event will be an outdoor concert targeted towards music therapy students, families, professionals, and the general public. Last year's Open Mic event raised around \$220 to be distributed as student and professional conference scholarships.

Passages- 19th Annual Student and New Professional Music Therapy conference will be held at Lesley University in Cambridge, Massachusetts on October 27th. This conference welcomes prospective music therapy students, professionals in all fields, and anyone interested in our field. In addition, the conference will incorporate a theme of "navigating crossroads of perspective" to address the increasing polarity in today's society.

The board has been active on social media to keep students updated on events going on at and around the three schools, as well as opportunities for presenting, performing and earning scholarships.

In an effort to increase student engagement and encourage leadership development, the board has instated a Student Community Engagement Committee aimed towards planning regional events that bring students from the three schools together to share knowledge and gain experience in a no pressure environment.

NER-AMTAS has instated a Video Masterclass Committee as part of this year's advocacy work. Committee members will be responsible for organizing professional and student presenters to teach/share 5-10-minute videos on their favorite music therapy skill or story. Videos will be posted to NER-AMTAS social media pages and stored on our website for future reference.

NER-AMTAS is testing a new tiered giving program to be un-vailed at Passages in the fall. As part of this endeavor, donors will be given the opportunity to contribute a meaningful song to a community art project. These contributions will later be developed into a regional playlist.

2018-2019 Contact Information

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VP Lesley	Lionel Cheong	(857) 259- 8303	lcheong@lesley.edu

2018-2019 Contact Information con't.

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Public Relations	Brittany Leonard	(978) 590- 0111	bleonar3@lesley.edu
Parliamentarian	Alex Ford	(925) 324- 8114	aford1@berklee.edu
University			

Region: Southeastern Region, Erika Lowenthal, President**SAAB Advisor's Name: Lorna Seagall, PhD, MT-BC**

Our regional project for the 2017-2018 year focused on advocacy. Through our advocacy project students reached out to the community spreading awareness of what music therapy is.

Our 2018-2019 Project will continue on this focus of advocacy. The SERAMTAS board would like to challenge the students in our region to educate each other on music therapy at their school and in their community. We are planning on doing this through a video challenge and also an instagram take over.

Region: Southwestern Region, KaLee French, President**SAAB Advisor's Name: Marcus Hughes, MM, MT-BC, LMT**

We had a great turnout for last year's annual project. We were able to have several of our schools participate in creating an advocacy event, and we shared the events on our own SWAMTAS social media page as well. Many schools chose to do an advocacy week on their campus with various activities to share with others about music therapy. Events such as community drum circles, SINGO night, sharing on campus at tables and just talking about music therapy to others was documented and shared through social media.

This year's project for the Southwest Region will be called Communication and Connection. We would like to be able to build a stronger sense of communication throughout our region, and therefore creating more connections with students and professionals. This can help not only with the educational part of careers, but also help build a stronger group of professionals for further down the road.

Region: Western Region, Katie Rahn, President**SAAB Advisor's Name: Maya Zebley, MA, MT-BC**

WRAMTAS hosted the "Connections" student session during the 2018 WRAMTA Conference on March 1st, 2018 @2:30-5:30pm. Connections offered networking activities and showcased two student presentations from the Western Region (Rachel Quirbach from Arizona State University, and Pam Richardson from Utah State University). Following the student presentations, participants were able to ask questions of an internship panel, consisting of two interns (Abi Christian and Julia Petrey-Juarez) and two internship directors (Barbara Reuer, PhD, LPMT, MT-BC and Leah Cruz, MT-BC). Kalani Das, MT-BC provided the keynote on the topic of advocacy in music therapy.

Scholarships Awarded:

\$300 University Community Service Grant awarded to Arizona State University

\$100 Conference Scholarship Awarded to Kate Comstock, CSU Northridge

Our 2018-2019 Regional Project:

Prior to the Opening Ceremonies of the 2018 Western Regional Conference, WRAMTAS will offer a student oriented session (Titled "Connections") to the students attending regional conference. This session will include networking opportunities, student presentations, an internship panel, and keynote speaker.

Scholarships Offered:

\$250 Conference Essay Scholarship will be awarded to one music therapy student

\$250 Conference Presentation Scholarship will be awarded to one music therapy student

\$300 Community Service Project Grant will be awarded to a University Music Therapy Student Organization

Virtual Masterclasses:

This year, WRAMTAS has continued to provide virtual masterclasses for the students in the Western Region via wramtas.org (remaining months are pending confirmation):

- **July:** Music Therapy with Pediatric Burn Patients by Ronni Paine, MT-BC
- **August:** Evidence-Based Approaches in Music Therapy by Eric G. Waldon, PhD, MT-BC

- **September:** Music Therapy Research by Melita Belgrave, PhD, MT-BC
- **October:** Technology and Music Therapy by Tim Ringgold, MT-BC
- **November:** Music and Audiology by Jan DeLaCruz, AuD
- **December:** Adaptable Piano Skills by Greg Rahn, Pianist & Audio Engineer
- **March:** NMT-Based Practices in Clinical Settings by Suzanne Oliver, MT-BC, NMT Fellow

2018-2019 Western Region Board Members

- President
 - Katie Rahn wramtas.pres@gmail.com
 - University of the Pacific (Current MusicWorx, Inc. Intern)
- President-Elect
 - Andrea Cliscagne wramtas.preselect@gmail.com
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 - Arizona State University
- Secretary
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- Parliamentarian
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- Media Relations Coordinator
 - Dayna Laramie wramtas.mrc@gmail.com
 - Arizona State University

REGIONAL REPORTS



**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING
November 14-18, 2018
2018 Great Lakes Region Report
Debbie Bates, MMT, MT-BC, President**

The GLR recognizes the tireless dedication of AMTA conference planner Al Bumanis and joins AMTA in mourning his loss. We will never forget his kindness and willingness to help our region. Rest in peace, Al. We will miss you.

REGIONAL ACTIVITIES (May – October 2018)

1. **GLR Conference:** Plans are underway for the 2019 regional conference in Cincinnati, OH, which will be held March 14-17 at the Hilton Cincinnati Netherland Plaza. Conference co-chairs are Tanya Corso, Amy Foley, and Brittany Scheer. Institutes, CMTEs, and concurrent session proposals are under review. Look for more information soon. Conference co-chairs for GLR 2020, which will be held in Schaumburg IL, were named over the summer. Congratulations and thank you to Allison Gunnink, Kate Taylor, and Regan Thompson.
2. **Vacant Position:** The GLR representative to the Judicial Review Committee remains unfilled. Several individuals indicated interest in this position but meeting attendance at national conference was a prohibitive factor for all who expressed interest. President Debbie Bates continues to search for someone to fill this position.
3. **Special Projects:** The GLR offers funds to support clinical or research projects. Funding is available in two categories: the MUSE Fund (**M**usical Instruments and supporting materials, clinical **S**ervices, **E**ducation) and the Research Fund. Application information can be found on the GLR website. Submission deadline is one month before the GLR conference.
4. **Awards:** To recognize the work of members in the GLR three awards are presented during each regional conference, Honorary Life, Scholarly Activity, and Service. A request for award nominations has been sent to all members. The deadline for nominations is February 1, 2018.
5. **Member Support Fund:** The GLR offers a Member Support Fund to those GLR members who meet the requirements and submit an application for assistance with AMTA membership. Application information is kept confidential. Information is available on the GLR website.
6. **Communication:** *Voice of the Lakes*, the regional newsletter continues to be published three times per year and is available online at www.glr-amta.org. We continue to look for ways to make this publication more reader-friendly. With the increase in spam and phishing emails, members are reminded to look closely at the sender's email *address* to ensure that communications are being sent from GLR officers. A reminder that the GLR will never ask for usernames, passwords, credit card information, or a member to purchase gift cards on GLR's behalf.

STATE NEWS

Illinois: IAMT held their Fall CMTE where Meryl Brown and Victoria Storm presented on Private Practice. State recognition efforts are ongoing.

Indiana: For the Fall workshop, AIMT partnered with St. Mary-of-the-Woods College to hold a two-day event that highlighted rap, clinical songwriting, and groove. Tracy Richardson and Nir Sadovnik were presenters. SMWC is celebrating its 35-year program anniversary. The Bachelor of Science in Music Therapy program at Indiana University – Purdue University, directed by Dr. Meganne Masko, was recently approved by AMTA.

Michigan: Virginia Caldwell, Kellee Hansen, Roberta Justice, Bernadette Skodack, Angie Snell, and Alisha Snyder presented about music therapy advocacy to support work towards Michigan's state licensure bill at MMT's Fall CMTE. Eastern Michigan University welcomed Laura Pawuk to their faculty this Fall.

Minnesota: MTAM presented Jennifer Hicks with their service award during their Fall meeting. The Fall CMTE was presented by Peter Meyer, Jessica DeVillers, and Destiny Boyum, who shared guitar skills for music therapists. Proceeds from the CMTE benefitted the Jenn Werner Stipend.

Ohio: Debbie Bates, Christine Bomberger, Emily Guthe, Stephanie Morris, and Wiley Smith presented on medical music therapy foundations for AOMT's Fall CMTE. The University of Dayton's Masters of Music Therapy program, directed by Dr. Susan Gardstrom, was recently approved by AMTA.

Wisconsin: WCMT celebrated 45 years of supporting students and professionals in the field of music therapy by advocating, educating and creating access to quality music therapy services with a social event in September. Sarah Divine and Amanda Kletti presented about occupational therapy and music therapy integration to promote self-regulation. The Masters of Music Therapy program at Alverno College, directed by Dr. Rebecca Engen, was recently approved by AMTA.

Respectfully submitted,

Debbie Bates, MMT, MT-BC
President, Great Lakes Region of the American Music Therapy Association
330-858-3366
GLRAMTAPresident@gmail.com
<http://www.glr-amta.org>

Elected Officers

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 Melaine Pohlman, MT-BC
 Todd Schwartzberg, MEd, MT-BC
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 Rachael Lawrence-Lupton, MA, MT-BC
 Jessica DeVillers, MA, MT-BC
 Kyle Fleming, MT-BC
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 International Relations
 Membership
 Professional Advocacy
 Reimbursement
 Research
 Clinical Practice Networking
 Standards of Practice
 Technology
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Assembly of Delegates 2018-2018

Debbie Bates	Melaine Pohlman
Sharon Boyle	Lee Anna Rasar
Amy Furman	Tracy Richardson
Ed Gallagher	Todd Schwartzberg
Lisa Gallagher	Michael Silverman
Jennifer Jones	Angela Snell
Peter Meyer	Mary Stryck
Julie Palmieri	Jeff Wolfe

Alternates (listed alphabetically)

Rebecca Barnard	Jan Schreiber
Tanya Corso	Bernadette Skodack
Jennifer Fiore	Melissa Spiess
Allison Gunnink	Jody Stark
Kellee Hansen	Cindy Ropp
Kristin Lindaman	Lindsey Rossmiller
Terra Merrill	Lindsey Wright

AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
Mid-Atlantic Region Report
Michael Viegas, PhD., LCAT, MT-BC, President

Masters Level Subcommittee Report

On July 18th, 2018 President Michael Viegas wrote a response to President Amber Weldon-Stephens and the AMTA Board of Directors regarding their decision not to support the recommendations of the MLE Subcommittee to move towards master's level entry by 2030. This letter was written in coordination with the Assembly Chair, Donna Polen. Its intent was to quickly voice strong opposition to the BoD's decision raised by a majority of MAR-AMTA membership. The Executive Board of MAR-AMTA was made aware of the letter and supports its aim. The MAR-AMTA Executive Board is currently updating a new response reiterating and expanding upon President Viegas's initial concerns regarding the process that this decision was made. The MAR-AMTA Executive Board's response to the AMTA Board of Directors can be found in Appendix A - Viegas.

The MAR-AMTA Assembly Delegation met on August 20th to discuss the decision of the AMTA Board of Directors on MLE as well as the process through which that occurred. As a result of this meeting, Assembly Chair, Donna Polen, distributed a questionnaire to all Delegates and Alternates requesting feedback on how to continue engaging and increasing membership involvement. The MAR-AMTA Assembly Delegation and Executive Board would like survey MAR membership to more accurately gauge feelings around the AMTA Board of Directors decision on MLE. In addition, the MAR-AMTA Assembly Delegation and Executive Board would like to see the topic of MLE on the agenda for the Assembly meeting in Dallas.

MAR-AMTA Ad Hoc on Sexual Harassment

MAR-AMTA has an ad hoc committee that was charged to look into how our Region responds to and addresses issues of sexual harassment. The committee held a conference call on June 20th, 2018. A number of guidance documents (from AMTA and CBMT as well as other professional organizations) and articles were provided in advance of the call. The need for changes at the policy and procedure level as well as the broader need for culture change was discussed. The group identified several issues to address, including:

- Definitions, terminology, and clarity of language
- Power structure and numerous relationships to consider (faculty/student, supervisor/supervisee {interns}, employer/employee, co-worker/colleague, therapist/client)
- The grievance process and what are best practices for reporting, recording, honoring
- Legal considerations

In addition to review of documents and research, the group determined that to move forward with a brief survey of members and non-members focused on process and definition: how is our community feeling about this issue right now, what are their perspectives on the issue and the existing procedures, what they need, and how this can help inform us as we strive to identify a working definition of sexual harassment.

The MAR-AMTA Assembly Delegation and MAR-AMTA Executive Board also highly support NER's request that the issue of sexual harassment and assault be added to the agenda at the Assembly meeting in Dallas.

Diversity, Equality, and Inclusiveness (DEI) Committee

The MAR-AMTA's ad-hoc DEI committee is led by Chair Jenny Swanson. The committee is charged to establish goals and members, to respond to any issues/concerns that arise within the year. The goal is to make this a standing committee for MAR-AMTA through changes in our Constitution by next Regional Conference. The committee has begun its work including helping to update conference proposals that include considerations of cultural humility.

Regional Conference Update

The 2019 MAR-AMTA conference will occur Friday March 8th- Sunday March 10th, 2018 at the Hyatt Regency in Reston VA. Our local co-chairs are Rebecca Sowers and Gary Verhagen. A Federal Hill Day is scheduled to occur in conjunction with the MAR-AMTA Conference. AMTA President Amber Weldon-Stephens will join MAR-AMTA this year. The final deadline for Call for Papers is October 12th, 2018.

Finances

MAR-AMTA's current Account Balances as of *September 18, 2018*:

1. Operating budget: \$56,572.53
2. Conference: \$3,000.00
3. Government Relations: \$12,112.00
4. Student: \$2,061.34
5. Vanguard/Liability Reserve: \$55,294.08

This reflects the \$7000 increase to reserves voted on last year.

Regional Communication

Our regional newsletter, "Rx Music", is a flourishing publication that is completely online. *Tuning In to Rx Music* currently has 3098 subscribers, a 2% increase from April report (active contacts on Constant Contact, our social email marketing service). In addition, we send out several emails throughout the year through Constant Contact to update members about Regional events and to reach during weather events and social crises.

Government Relations

Task Force Updates

1. VA is actively seeking state recognition and plan to hold a VA Hill Day in 2019. They are holding regional VA calls re: state recognition and staying apprised of Loudon Co. national team work.
2. DE: Held a meet and greet for DE MT-BCs hosted by Andrew Waddell over summer
3. MD: Monthly communication with the Board for Professional Counselors awaiting decision re: whether they will accept music therapy under their board. Delegate Sample-Hughes plans to sponsor the bill and either file or pre-file after hearing BPC decision. MD has a potential sponsor to pursue on Senate side with Delegate Sample-Hughes assistance. In addition, Delegate Sample-Hughes has encouraged the task force to start informing the Governor re: benefits of music therapy licensure.
4. WV has a State meeting on October, 28th for professionals and students. In addition, a Call to Action will occur for upcoming I/DD waiver changes
5. PA is working with national team and state MT-BCs on waivers and fee-for-service reimbursement issues.
6. NJ has a new Legislative Session 2018-2019 – Same bills as in last legislative session reintroduced after pocket veto from Governor in January of 2018 – Music Therapist Licensing Act.
 - a. A2183 released from committee and passed NJ General Assembly April 12, 2018
 - b. A2183 joined the senate version S1687 in Senate Commerce Committee where we are waiting for a hearing – hopefully October 15
 - c. Drama/Dance Movement therapists pursuing licensing in NJ. Their bill passed in
 - d. General Assembly and released from Senate Commerce Committee in September. They have another committee before senate vote. (They started over again this session because of pocket veto).
 - e. Recreational Therapists are pursuing licensing in NJ – Their bills remain in initial committee referrals with no movement since January 2018.
7. NY: NYSTF is in a holding pattern at the moment, having just had primary elections in NY on 9/13 and closely watching the upcoming elections in November. On March 25, 2019 there is a scheduled Hill Day at the Capitol in Albany. Working with Nazareth College and Molloy College to host future advocacy events which will include various speakers and local legislators. Following an initial meeting last May between Donna and Jim Feuerstein of the NYS Speech-Language-Hearing Association (NYSSLHA) Government Affairs Committee, planning is now underway for a follow-up meeting with other members of that committee and practitioners along with members of NYSTF and MT practitioners. Diana Georgia, Bryan

Hunter, and the national GR team are included in the planning. Here is what is currently posted on the NYSSHLA website:

- a. Licensure of Music Therapists (S5264 Funke/A10149 Solages) New legislation was introduced last year to license music therapists under a new Article 163-A of the State Education Law. Music therapists are currently licensed in the State Education Law under Creative Arts Therapy which is a subset of Mental Health Practitioners (Article 163, State Education Law). The bill establishes a scope of practice for professional and clinical music therapy, prevents persons lacking a license from practicing music therapy, and establishes standards for education and licensure.
- b. The NYSSLHA Government Affairs Committee has examined the bill and recommended that amendments be made to ensure that it does not infringe on the scope of practice of an audiologist or speech-language-pathologist.
- c. Jim Feuerstein recently met with music therapist Donna Polen at Nazareth College. The Music Therapists have concerns about language in NYSSLHA's proposed amendments relating to "Direct Supervision." NYSSLHA is waiting to get their concerns in writing. The next step after that will be a meeting with music therapists from Nazareth as well as NYSSLHA leadership in the early fall.

Membership

We ended the 2nd Quarter of 2018 with 781 members on June 30th. This is an 81 member increase from the last quarter. Details are as follows:

1. Member status updates

Category	New Members	Grand Total
Affiliate members	0	6
Associate members	0	7
Grad Student members	17	101
Honorary Life members	0	6
Inactive members	0	1
Life members	0	0
Patron members	0	1
Professional members	47	457
Retired members	1	17
Student members	16	185
Total	81	781

The MAR currently offers 16 different scholarships, under the purview of Membership, MARAMTS, and the Research Committee. For details see Appendix B - Viega.

Student Affairs

MARAMTS continue to be very active in leadership, fundraising, and support. They held a very successful Student Leadership Academy at the Regional conference. In addition, they raised money for Momentum Choir of Western NY. Our PASSAGES conference in 2017 was held at Molloy College under the leadership of Tara O'Brien and Liz Ingram. One student and one new professional were asked to present their work at this year's Regional conference. 2018's PASSAGES Conference of the MAR will be held at Radford University, in Virginia.

MAR-AMTA Archives

We are happy to announce that Janet Spink, MT-BC, has accepted a position as MAR-AMTA's archivist. Our archives, held at Duquesne University, are very rich with history and we look forward to contributions to update the archives.

Good and Welfare

The MAR-AMTA was sad to learn about Al Bumanis' passing. Al's dedication, advocacy, and love for music therapy shined in every interaction with him. He will be deeply missed.

Updated Board of Directors 2017-2018

Executive Officers

President: Michael Viega, PhD, LCAT, MT-BC
Immediate Past President: Julie Neal, MMT, MT-BC
President-Elect: Beth Deyermond, MA, MT-BC
Vice President for Membership: Ming Yuan Low, MT-BC
Vice President for Conference Planning: Jennifer Swanson, MMT, MT-BC
Vice President for Conference Planning-Elect: Laurent Faggiano, MS, LCAT, MT-BC
Government Relations Chair: Amy Rogers Smith, MT-BC
Government Relations-Elect: CJ Shloh, MT-BC
Treasurer: Brigitte Sutton, MA, MT-BC
Treasurer Elect: James Maxson, MM, MT-BC, LCAT
Public Relations Chair: Tara O'Brien, MT-BC
Student Affairs Advisor: Jason Willey, MMT, MT-BC
Student Representative: Colleen McDonough

Ex-Officio Officers

Recording Secretary: Shawna Vernasie, MT-BC
Newsletter Editor: Mark Ahola, MM, LCAT, MT-BC
Historian: Mark Ahola, MM, LCAT, MT-BC
Assembly Chair: Donna Polen, LCAT, MT-BC
Parliamentarian: Gary Verhagen, LCAT, MT-BC

Appointed Positions

Archivist: Janet Spink
Regional Event Planner: Cassy Schoffstall
Continuing Education Coordinator: Clare Arezina
Regional Exhibits Coordinator: Christopher Gold
DE: co-chairs: Keva Melvin & Gina Greeson
WV: Chair: Karla Holsclaw
VA: new co-chairs: Shelby Reynolds & Tracy Bowdish
MD: Niki Runge & Tatyana Martin
NJ: Paula Unsal PA: co-chairs: Michelle Muth & Nicole Hahna
NY: Chair: Donna Polen

MARAMTS Executive Board

President: Meghan Smith (Temple University)
President Elect:: Rachel Williams (SUNY, Fredonia)
Vice President: Colleen McDonough (Temple University)
Parliamentarian: Elizabeth Ingram (Molloy College)
Secretary: Emma Martin (Slippery Rock University)
Treasurer: Ally LaVerdiere (Temple University)
Government Relations: Jake Mauersberg (Temple University)

National Committee Representatives:

Academic Program Approval
Interprofessional and Collaborative Resources
Association Internship Approval
Continuing Education
Workforce and Development Retention
Government Relations

Suzanne Sorel
Tatyana Martin
Susan Glaspell
Clare Arezina
Tara O'Brien
Amy Rodgers-Smith

National Committee Representatives (con't.):

International Relations
Membership
Professional Advocacy
Reimbursement
Research
Clinical Practice Networking
Standards of Clinical Practice
Technology
Judicial Review Board
Diversity, Equity, and Inclusion

Flossie Ierardi
Ming Yuan Low
Tracy Wanamaker
Jenna St. Pierre
Gene Ann Behrens
Gabriella Ortiz
Bob Miller
Noa Ferguson
Leah Oswanski
Jenny Hoi Yan Fu

2018-2019 MAR ASSEMBLY

Elaine Abbott
Mark Ahola
Clare Arezina
Gene Ann Behrens
Beth Deyermond
Nicole Hahna
Scott Horowitz
Flossie Ierardi
Anthony Meadows
Julie Neal
Leah Oswanski
Donna Polen
Brigette Sutton
Gary Verhagen
Michael Viega

ALTERNATES (in order of being called)

Andrea Hunt
Tracy Wanamaker
Kate Myers-Coffman
Robert Miller
Melanie Walborn
Laurie Keough
Katie Myers
Maria Montserrat Gimeno
Joni Milgram-Luterman
Mary Claire Holliday
Bryan Muller
Carol Ann Blank
Tom Gerni
Joshua Schrader

Respectfully submitted,

Michael Viega, Ph.D., LCAT, MT-BC
Fellow, Association for Music and Imagery
Assistant Professor of Music
John J. Cali School of Music
Montclair State University
President, Mid-Atlantic Region of the American Music Therapy Association (MAR-AMTA)

APPENDIX A - VIEGA

Letter from MAR-AMTA Executive Board to AMTA Board of Directors

To: Amber Weldon-Stephens, EdS, MEd, MT-BC, President, AMTA
And Members of AMTA Board of Directors
From: The Executive Board of the Mid-Atlantic Region of the American Music Therapy Association
Re: AMTA Board of Director's Decision on MLE

October 16th, 2018

Dear President Weldon-Stephens and Members of the American Music Therapy Association Board of Directors,

During the 2018 fall business meeting of the Executive Board of the MAR-AMTA, a decision was made to write a formal statement regarding the AMTA Board of Directors' decision to not support the recommendations of the MLE Subcommittee to move towards master's level entry by 2030. The purpose of this letter is twofold: First, to reiterate concerns addressed by President Michael Viega's letter sent to AMTA Board of Directors on July 18th, 2018. Second, to state the concerns the MAR-AMTA Executive Board would like the AMTA Board of Directors to address.

The MAR-AMTA Executive Board would like to stress that our primary concern is with the process of how this decision was made. We recognize that procedures were followed in regards to the AMTA bylaws. In addition, we understand that the MLE Subcommittee completed their charge by the Board of Directors, and that the recommendation not to support the MLE Subcommittee's recommendation to move forward with Masters-level entry by 2030 was within the Board's purview. Finally, we understand that this was not a direct matter of policy for the Assembly of Delegates. Below are the primary concerns of the MAR-AMTA Executive Board, and its Assembly of Delegates.

- 1) Communication from AMTA Board of Directors on when a decision on MLE was to be made was not clear as evident by emails sent to MAR-AMTA's Assembly Chair, Donna Polen. In an email exchange on May 10th to Angie Snell, and copied to President Weldon-Stephens, Donna specifically asked "While the powerpoint from the plenary sessions made it quite clear that 'no decisions have been made,' the natural next question from members is: *WHEN will a decision be made?*" This question was *not* directly answered by the Board of Directors, which prevented our Assembly of Delegates adequate time to prepare membership. In another email after the Board of Director's mid-year meeting, our Assembly Chair asked if there will be extended meeting times and/or a dedicated session at the 2018 National Conference for membership to discuss the decision of the Board. While Speaker Snell and Kristen O'Grady, AMTA Vice-President for Conference Planning, confirmed that there is no plan for additional Assembly meeting time to discuss this issue, there has been no response to the question about scheduling a dedicated session time (such as a plenary Town Hall) for membership to discuss this decision.
- 2) The Board of Directors requested that all regions hold a town hall at their conferences during the spring of 2018 for members to discuss the completed MLE Subcommittee Report directly with Assembly members. Why was this asked of each region if the expectation wasn't for our Assembly members to be informed and prepared to represent our members at National conference in 2018? From the MAR-AMTA Town Hall meeting, members were clearly expecting the MLE Subcommittee Report to move forward, understanding there were many issues to still be worked on through future committee work.
- 3) Apparently, there was misunderstanding regarding how membership concerns expressed at regional Town Halls would be used. It was our presumption that the purpose of this was to gather information for future consideration had the MLE Subcommittee recommendations gone to Assembly for discussion and vote, and were ultimately approved by the Assembly. It was not understood that these comments were to be used by the Board to influence their decision on whether or not to move the MLE Subcommittee's recommendations to the Assembly. In addition, the Board of Directors sent a report that synthesized

comments from membership under the question “what would you like the Board to consider regarding MLE?”

- 4) The final report by the MLE Subcommittee was delivered on February 9th to the general public through an AMTA press release. This was an extensive four-part document finalizing 5 years of work by the MLE, not to mention the work of ETAB before this. Given the amount of time and work it took to put this document together, membership was only given a little over a month to fully digest before discussing its implications at Town Hall meetings at regional conferences. This did not feel like adequate time to discuss the final report, especially given the 8 to 6 split on recommending MLE by the actual members of the MLE Subcommittee. It is our opinion that more time was needed for membership to engage in the final MLE report beyond one Town Hall meeting.
- 5) For more than eight years the topic of MLE has been brought to the Assembly, while its role in this matter appeared to become more and more ambiguous. Frustrations over the lack of policy being brought to the Assembly sparked the formation of the Assembly Bylaws Task Force (ABTF). It appeared with the formation of the ABTF that the Board of Directors understood the need to clarify what qualifies as policy for the Assembly to consider. Though the Board of Directors has made it clear that the subcommittee’s final report on MLE was not policy, and therefore not brought to the Assembly, the *role* of the Assembly in this process, from ETAB to MLE Subcommittee has remained ambiguous and not clearly defined both for its delegates of the Assembly and, most importantly, to the general membership. The issue of MLE has raised concerns about the power differential within the governing structures of the AMTA, especially related to important decisions regarding the growth of our profession such as MLE.

In summary, many members of the MAR-AMTA have reported feeling stunned, angry, frustrated, and saddened by the Board of Director’s decision not to support the MLE Subcommittee’s report. Given the sensitivity and misinformation of this issue amongst the general membership, the MAR-AMTA Executive Board is requesting the following:

- 1) Public confirmation as to whether the topic of MLE will be on the agenda for the Assembly of Delegates meeting at November’s conference. Important too will be to communicate with the general membership what discussing MLE during the Assembly means with regards to the future of MLE.
- 2) The MAR-AMTA would like to see a dedicated time and space in Dallas for general membership to discuss the Board’s decision and to hear more about its future plans as detailed in President Weldon-Stephen’s press release on July 12th, 2018.
- 3) For an *independent* task force to be commissioned to look at the overall 8+ years process of how our Association worked on the topic of MLE. The overall 8-6 split within the MLE subcommittee, the divisiveness of this topic at Town Halls, and diverse responses regarding the Board of Directors’ decision warrants a deeper look into how we, as an Association, can better tackle challenging growth opportunities in the future.

In the spirit of service,

Members of the Executive Board of the MAR-AMTA

Michael Viega, Ph.D., LCAT, MT-BC
President, MAR-AMTA

Beth Deyermund, MA, MT-BC
President-Elect, MAR-AMTA

Jenny Swanson, MMT, MT-BC
Vice President of Conference Planning, MAR-AMTA

Ming Yuan Low, MA, MT-BC
Vice President of Membership, MAR-AMTA

Brigette K. Sutton, MA, MT-BC
Treasurer, MAR-AMTA

Tara O'Brien, MT-BC
Public Relations Chair, MAR-AMTA

Lauren C. Faggiano, MS, LCAT, MT-BC
Vice President Elect of Conference Planning, MAR-AMTA

Amy Rodgers Smith, MMT, MT-BC
Government Relations Chair, MAR-AMTA

CJ Shiloh, MT-BC
Government Relations Chair Elect, MAR-AMTA

Janet Spink, MA, MT-BC, LPC
Archivist, MAR-AMTA

Jason Willey, MMT, MT-BC
Student Affairs Advisor, MAR-AMTA

Shawna Vernisie, MA, LCAT, MT-BC
Recording Secretary, MAR-AMTA

Donna W. Polen, LCAT, MT-BC
Assembly Chair, MAR-AMTA

James Maxson, MM, LCAT, MT-BC
Treasurer-Elect, MAR-AMTA

Julie P. Neal, MS, MT-BC
Immediate Past President, MAR-AMTA

APPENDIX B - VIEGA

Name of Scholarship	Deadline	Award	Amount	Position in Charge	Link
Membership Support Award	November 1st	December 1st	75% of membership feesX6	VP of Membership	https://docs.google.com/forms/d/e/1FAIpQLSej2_T7utsLDJIJj7rhhHxiBxxi eyMWXLu97U76DvB5c Byi2A/viewform
Research/Special Project Award	March 15th	MAR Conference	\$5,000	Research Committee	http://mar-amta.org/wp-content/uploads/2015/05/Research-Special-Project_revised2017.pdf
Collaborative Research Award	March 15th	MAR Conference	\$5,000	Research Committee	http://mar-amta.org/wp-content/uploads/2015/05/MAR-Collaborative-Research-Award_Revised-2017.pdf
MAR National Conference Award	October 1st	November 15th	\$500	VP of Membership	https://docs.google.com/forms/d/e/1FAIpQLSfJeOm-03e-klE6l7mOA_MZ4bPkMqF3sgG2sryHYPCV9VZ2CQ/viewform?c=0&w=1
MAR Janet C Murphy Memorial Conference Award	February 28	MAR Conference	Conference registration, 1 CMTE course, \$300	VP of Membership	https://docs.google.com/forms/d/e/1FAIpQLSfJeOm-03e-klE6l7mOA_MZ4bPkMqF3sgG2sryHYPCV9VZ2CQ/viewform?c=0&w=1
MAR Professional Development Award	December 1st	MAR Conference	\$300	VP of Membership	https://docs.google.com/forms/d/e/1FAIpQLSca64hacsT93Df0J2xSJauWubN2JMEtN183Ldgm dyHImv0ULYQ/viewform?usp=sf_link
MAR Scholarship for Minority Students	November 26th	December 31st	\$1,000	VP of Membership	https://docs.google.com/forms/d/e/1FAIpQLScwGql8QOEGPi_Xr_PnnEZP1heYWFkNZHfBqAlQ8Nsj7sJjMA/viewform
MAR Student Scholarship Fund	November 26th	December 31st	\$1,000	VP of Membership	https://docs.google.com/forms/d/e/1FAIpQLScRR AhlaLQqYeYqCK2qngxTZYexOEQ0JOe6xwzb2AUpqRkgjd w/viewform
Jenny Shinn Memorial Scholarship	January 20th	MAR Conference	\$1000X3	Student Affairs	https://docs.google.com/forms/d/16U0EyVGKnZ2a94wP43O81mQC4V9bQNWPPu5FtdTjczA/closed form
Sophomore Scholarship	November 26th	MAR Conference	Student membership + MAR conference X2	Student Affairs	https://docs.google.com/forms/d/1zl9gZH9vDLn8fiGy1SucJ1kUg89-dOjjsfx_CXeRuIw/closed form

Junior Scholarship	November 26th	MAR Conference	Student membership + MAR conference X2	Student Affairs	https://docs.google.com/forms/d/1mZSDfMnGyGbp933FarxpmnoK4KzWV36kuHNU1JqgTIY/closedform
Graduate Scholarship	November 26th	MAR Conference	Student membership + MAR conference X1	Student Affairs	https://docs.google.com/forms/d/1EqWi4bBEOU_47ycxoUc9mgZ06W_fZvNLpiyduBQp6Ug/closedform
Graduate Student Research Award	Sep 3rd	MAR Conference	\$1,000	Research Committee	http://mar-amta.org/wp-content/uploads/2015/05/MAR-Graduate-Research-Award1.pdf
Music Therapy Club Award	December 1st	MAR Conference	\$250X2	Student Affairs	https://docs.google.com/forms/d/1mPLrsEIac3CqtaAWXxv_jICEHNIxCS19ZXvqH0yZmwo/closedform
MAR Janet C Murphy Memorial Conference Award - Student	Feb 28	MAR Conference	Conference Registration, CMTE, \$300	VP of Membership	https://docs.google.com/forms/d/e/1FAIpQLSfSrtDlsHgyKZVJT_SHdZe5gFH-Ax9iBqhRGQKDgcA3aqKOcw/viewform?c=0&w=1

AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
Midwestern Region Board Report
Andrew Knight, PhD, MT-BC, President

Officers:

President – Andrew Knight, Ph.D., MT-BC

Past President – Andrea Dalton, MA, MT-BC

President Elect – CharCarol Fisher, MA, MT-BC

Vice President – Kirsten Meyer, MA, MT-BC

Vice President-Elect – Leslie Jones, MMT, MT-BC

Secretary – Abbey Dvorak, Ph.D., MT-BC

Treasurer – Emily Olschki, MA, MT-BC

Appointed Officers:

Archivist – Lindsey Wilhelm, Ph.D., MT-BC

SAAB – Amy Robertson, PhD, MT-BC

Online Media Coordinator – Andrew Knight, Ph.D., MT-BC (Regional Website: www.mw-amta.com)

Social Media Coordinator – Amanda Sciarabba, MT-BC

2018-19 Assembly of Delegates

Andrea Dalton

Andrew Knight

CharCarol Fisher

Blythe LaGasse

Deanna Hanson-Abromeit

Rachelle Norman

Alternates:

Kirsten Meyer

Kirsten Nelson

Kara Mills-Groen

Elizabeth Stegemöller

Andy Edmundson

Faith Halverson-Ramos

MWRAMTAS Board of Directors

President – Ryan Smith, Colorado State

President Elect – Taylor Grooms, UMKC

Vice President – Kailey Campbell, UMKC

Secretary – Jordan Marshall, Drury

Treasurer – Naomi Davis, Colorado State

Parliamentarian – Devon Abler, North Dakota

Past President –Cody Ray, Drury

Committee Representatives:

Government Relations- Emily Wangen, MT-BC

Research- Cynthia Colwell, Ph.D., MT-BC

Continuing Education- Rebekah Stewart, MA, MT-BC

Workforce Development and Retention- Kelly Carlson, MA, MT-BC

Professional Advocacy- Kelli McKee, MA, MT-BC

Affiliate Relations- Faith Halverson-Ramos, MA, LPC, MT-BC

Reimbursement- Sarah Thompson, MM, MT-BC, CBIS

Clinical Practice Networking- Katie Just, MT-BC

Technology- Rachel See, MA, MT-BC

Academic Program Approval- Melanie Harms, Ph.D., MT-BC

Association Internship Approval Committee- Kimberly Hawkins, MS, MT-BC

Standards of Clinical Practice- Whitney Ostercamp, MA, MT-BC

International Relations- Soo-Jin Kwoun, Ph.D., MT-BC

Judicial Review Board- Abbey Dvorak, Ph.D., MT-BC

Membership- Lorissa McGuire, MT-BC

Multiculturalism and Diversity- Maria Gonsalves Schimpf, MA, MT-BC

State Contacts:

Kansas: Lorissa McGuire

Missouri: Andrea Dalton

Iowa: Kim Hawkins

Nebraska: Jamie Young

Colorado: Sarah Thompson

North Dakota: Emily Wangen

South Dakota: Lora Barthelman

Montana: Trina Rainey

Wyoming: Andy Edmundson

Action Items:

There are no requested action items for the Board of Directors at this time.

Board News:

Dr. Lindsey Wilhelm was appointed as archivist for the region given her role in assisting retired archivist Dr. Bill Davis.

In March at the conference in Iowa City, Iowa, we focused on disaster recovery, kicked off by Barbara Else as our keynote speaker. She highlighted AMTA's work in disaster monitoring, support, and recovery for music therapists. This was particularly meaningful as we celebrated being together in the new Voxman building on the University of Iowa campus after their previous building was destroyed by flooding. Having conferences at universities every few years or so has become a great cost-saving strategy for us in the MWR as university campuses offer wonderful amenities and nearby lodging in addition to saving us technology and hotel contract fees.

Regional Conference:

Our 2018 conference will be held in Kansas City, Missouri (April 5-7). We are currently accepting presentation proposals and will announce our institutes and trainings, along with our conference theme after that time.

Finances: The Midwestern region continues to be in good financial standing.

Bylaw Revisions: None

Respectfully Submitted,



Andrew Knight, PhD, MT-BC
MWR President 2017-2019

AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS ANNUAL MEETING: NOVEMBER 13-18, 2018
New England Region Report
Judy Nguyen Engel, MM, MT-BC, President

MEMBERSHIP

As of October 2018, our current membership consists of: 203 NER members. With 118 professional members, 74 student members, and 11 members in the 'others' category. A collaboration with the NER Membership Support Committee yielded 12 new members to AMTA and the New England Region.

The executive board has continued to encourage and promote the value of membership in both NER and AMTA, supported by our Membership Support Committee and our Financial Committee.

TREASURY

The New England Region continues to be fiscally sound, maintaining a minimum of six months' operating expenses in our savings account which also saw another increase due to a profitable conference. The executive board continues to take seriously their role as the region's financial stewards in maintaining the region's financial health.

Rebekah Demieri, Treasurer and new student Treasurer **Cammy Gallagher** along with Student Affairs Advisory Board representative, **Kayla Daly** teamed up to result in the successful completion of the IRS 990. Student funds continue to be managed by the student organization treasurer, with oversight provided by both the Treasurer and our Student Affairs Advisory Board representative, **Kayla Daly**.

The New England Region's Financial Committee continues to help support the Membership Support Program. The Financial Committee, Chair **Dorothy Stapleton** and committee members **Erin Murphy**, **Marissa Scott**, **Courtney Biddle**, and **Bekah Demieri** continue to actively brainstorm ways to increase fundraising activity and the NER.

The Membership Support Committee has been in influx with new Co-chairs to be appointed soon. A current search for new members to this committee is on-going and one thought is to encourage and utilize past Pay-it-Forward recipients to give back by serving NER and highlighting their skill set. The main priority is to find at least three willing committee members; to increase marketing and to promote the benefits of being an AMTA and NER member.

Student Involvement

The NER-AMTAS President, **Alison Dagger** reports Passages 19 will be celebrating the theme: 'Navigating the Crossroads of Perspectives'. This student and new professional conference will be held at Lesley University in Cambridge on October 27th, 2018. Fundraising is also a target for the Student Board; the new NER-AMTAS logo will be on merchandise available for purchase again at Passages this year.

The NER-AMTAS Board also plans to introduce two committees: student community engagement committee and video master class committee.

Committee members will be drawn from students within the region who want to be more involved on a regional level, but don't yet have the time or didn't have the opportunity to serve on the board.

Student Community Engagement Committee: will focus on bringing regional students together from the three schools in empowering events that encourage leadership development.

Video Master Class Committee: aimed at advocacy and education to a broader audience. Committee members will find presenters to teach favorite music therapy skill in a 10-15 minute video to be shared via social media and stored on the NER-AMTAS website. The hope is these videos will eventually compile a body of resources for students interested in applying to a music therapy program to review or professional collaborators to watch in order to formulate a better idea of what music therapy is and is not.

REGIONAL CONFERENCE

The annual Spring Conference will take place in North Falmouth at Sea Crest Hotel on March 28th-30th, 2019. Vice-President, **Courtney Biddle** and Vice-President Elect, **Channing Shippen** are presenting us with the theme: '42,000 Embracing Our Impact'. Planning is still underway, however the Conference Co-chairs will continue to make financially responsible decisions and provide our members with a variety of educational opportunities.

STRATEGIC PLANNING

The Strategic Planning committee, including Past President **Jennifer Sokira**, Assembly Delegate **Heather Wagner**, President **Judy Engel**, Assembly Delegate **Eve Montague**, and President-Elect **Adrienne Flight** consulted with the NER Expanded Leadership to evaluate the current strategic plan. Reoccurring themes appears from the 2018-2019 Strategic Plan. With these results, the NER Strategic Plan goals remain the same and hopes of further improvement of member engagement and further development of fiscal responsibility will continue.

PRESIDENTAL APPOINTMENTS

The NER is proud to appoint Marisol Norris to the Diversity and Multiculturalism standing committee to AMTA. Membership, Clinical Networking, and Continuing Education standing committee positions are still vacant.

OTHER ACTIVITIES

The NER Harassment Task Force including **Jennifer Sokira** Past President, **Brian Jantz**, University Representative, **Kayla Daly** Student Affairs Advisory Board representative, **Alison Dagger**, NER-AMTAS President, and **Meredith Pizzi**, Assembly Delegate are currently charged 1) to explore language for a “No Tolerance for Harassment” statement to be post on the NER website and 2) develop a Code of Conduct statement to be used at all NER affiliated events.

In tandem with the Strategic Plan goals a Diversity and Inclusion Task Force has been created: Samantha Hale (Chair), Kathy McCann, and Shannon Kiley. This is a one year appointment with a goal to provide guidance and leadership in promoting diversity and inclusion in the New England Region. The Task Force is still planning, however a survey to seek out the current make-up of the membership of NER is underway.

NER LEADERSHIP

Executive Board voting members

Past President Jennifer Sokira, jen@ctmusictherapy.com

President Judy Engel, judyngengel@gmail.com

President- Elect Adrienne Flight, adrienneflight@gmail.com

Vice President Courtney Biddle, courtneymtbc@gmail.com

Vice President-Elect Channing Shippen, channing.shippen@gmail.com

Treasurer Rebekah DeMieri, bekah.demieri@gmail.com

Secretary Kari O'Briant, kari.obriant@gmail.com

ASSEMBLY DELEGATES, voting members

Judy Engel (seated president), judyngengel@gmail.com

Heather Wagner, heatherwagner.mtbc@gmail.com

Eve Montague, evemontague@verizon.net

Joy Allen, joyallen@berklee.edu

Meredith Pizzi, mpizzi@romanmusictherapy.com

Alternate Assembly Delegates-(in order of being called)

Emily Bevelacqua, emily@ctmusictherapy.com

Julie Andring, Jamusictherapy@optonline.net

EXPANDED LEADERSHIP-non-voting members

NER-AMTAS President Alison Dagger, adagger@lesley.edu

NER-AMTAS President-Elect Sherri Hallas, shallas@lesley.edu

Historian, Kate Lamoureux, kjlamoureux@gmail.com

Webmistress Cassandra Mulcahy, cassandra.musictherapy@gmail.com

Newsletter Editor Amanda Goff, aagoff88@gmail.com

Social Media Coordinator Kate Lamoureux, kjlamoureux@gmail.com

Judicial Review Julie Andring, Jmusictherapy@optonline.net

Heather Wagner, heatherwagner.mtbc@gmail.com

Financial Committee Chair: Dory Stapelton, dories1220@sbcglobal.net

Courtney Biddle, Erin Murphy, Bekah DeMieri, Marissa Scott

Membership Support Committee: Marissa Scott (Chair)

Shannon Flaherty, Meredith Pizzi, Sarah Gagnon

Diversity and Inclusion Task Force: Samantha Hale (Chair), Kathy McCann, and Shannon Kiley

STANDING COMMITTEE REPRESENTATIVES:

Academic Program Approval Heather Wagner, heatherwagner.mtbc@gmail.com

Association Internship Approval Eve Montague (chair), evemontague@verizon.net

Brian Jantz, bjantz@berklee.edu

Clinical Practice Networking- VACANT

Diversity & Multiculturalism- Marisol Norris, marisol.s.norris@gmail.com

Continuing Education Julie Andring, (chair) jmusictherapy@optonline.net

Continuing Education Representative- VACANT

Government Relations Nicole O'Malley, nicolemtbc@yahoo.com

International Relations Meg Capen, meg.capen@gmail.com

Interprofessional Collaboration, Caitlin Hyatt, caitlin@medrhythmstherapy.com

Membership, VACANT

Professional Advocacy Emily Bevelacqua (chair), emily@ctmusictherapy.com

Jennifer DeBedout (representative), musicblooms@gmail.com

Reimbursement Thomas Hayden, tomhayd@gmail.com

Research Joy Allen, joyallen@berklee.edu

Stakeholder Committee Jean Nemeth, MNemeth670@aol.com

Standards of Clinical Practice Wendy Krueger, wendykrueger.mtbc@gmail.com

Student Affairs Advisor Kayla Daly, kayladaly@wcetherapy.com

Technology Cassandra Mulcahy, cassandra.musictherapy@gmail.com

Workforce Development & Retention Courtney Biddle (chair), courtneymtbc@gmail.com

Sarah Gagnon (representative), sarah.gagnon@gma

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING- NOVEMBER 13-18, 2018
Southeastern Region Report
Christine P. Leist, PhD, MT-BC, President**

Reporting Period: June 25, 2018 to October 12, 2018

Action Items: None

2018 – 2019 SER-AMTA Regional Conference Report

The 2018 regional conference was one of our highest attended regional conferences to date. Putting aside the difficulties we faced with booking the 2018 conference, we were able to provide 25 concurrent sessions with 5 umbrella groupings, 6 CMTE courses, 8 student presentations, and another highly attended NICU Institute training.

The SER-AMTA Regional Conference 2019 will be held at the Embassy Suites Columbia-Greystone in Columbia, South Carolina on April 3 – 6, 2019. The regional conference will offer the internship fair and internship roundtable, educator's forum, and a professionals networking event. In addition, we plan to offer more opportunities to present and promote research at the 2019 conference as well as several options for CMTE credits. Plans are currently being made for 2020 and we look forward to being able to share more details soon. (Submitted by Austin Robinson, SER Regional Conference Chair.)

Finances

The organization continues to be financially sound, and budgetary matters, including investment accounts, have been well-managed. The SER submitted information to AMTA to include in the 990 documents. We would like to thank Kally Ramminger for her continued service as Treasurer.

Regional Communications Newsletter, Website, and Email

Communication is maintained in the region through the newsletter, the website, direct email, and Facebook (*Southeastern Region of the American Music Therapy Association*). Our regional newsletter, the *Quodlibet*, continues to be distributed online with minimal requests for paper copies. (One paper copy per issue is maintained for archival purposes.) Members are notified via direct email when the new edition is available online, and announcements are posted on the regional website. This process continues to be managed by our 2nd Vice President, Andrea VerBurg.

Disaster Response

Regional disaster response is coordinated by the Past President who works in conjunction with national and international representatives from AMTA and the World Federation. Thus far in 2018 we have provided disaster response information to the membership via email blasts and Facebook posts, primarily in response to natural disasters like hurricane Florence. We have also done welfare checks after disasters, and we are currently in the process of developing guidelines for disseminating regional disaster response funds. Because we continue to be heavily impacted by disasters, we are both thankful that there have been limited needs and engaged in improving our responses. We look forward to continuing to serve the Southeastern music therapy community. (Submitted by Lori Gooding, SER Past President)

Membership

The SER continues to encourage music therapists and students in the region to become AMTA members. The SER Membership committee is chaired by Sarah Pitts. The committee continues to promote membership via a number of initiatives. Several regional membership benefits are offered to our members, including the International Project Grant, Membership Assistance Program, and conference discounts.

State Recognition

Most of states in our region are in the process of pursuing state recognition, and below is a brief summary of the various state recognition efforts for those states.

The Florida Task Force held an Advocacy Academy training in Tallahassee in February 2018. Thirteen music therapists from throughout the state attended along with Task Force members. The Advocacy Academy culminated in a targeted Hill Day where music therapists met with legislators and their aides at the capitol. Follow-up meetings are ongoing and the task force has begun preparations for the 2019 legislative session, including a new survey of Florida music therapists for demographics and information regarding cases of misrepresentation and harm.

North Carolina introduced a bill that would add music therapy to the current recreational therapy licensure board, creating a separate, independent license for music therapists. In 2017 it passed with overwhelming support in the House of Representatives, but it fell victim to politics and time limits in the Senate in 2018. Currently, NC is gearing up for midterm elections. The bill's sponsor plans to introduce the legislation in January 2019 and will hopefully get a head start on the process. They have high hopes for the upcoming legislative season and hope to continue with the momentum they had last year.

The South Carolina Task Force continues its efforts in advocating for licensure throughout the state. In the spring 2018, members of the Task Force offered presentations to music therapy students at Converse College and Charleston Southern University to educate students regarding the need for licensure in South Carolina. Volunteers from each school offered to serve as student representatives to the Task Force. The Task Force has also explored other ways to promote advocacy within the state. Plans are to offer an Advocacy Challenge for professionals and students to support licensure. This will be implemented once a licensure bill has been filed in the legislature. The Task Force plans to file a bill in the legislature next year. Language changes in the bills in New Jersey and Maryland have gained acceptance by SLP organizations. This provides hope that ASHA will soon be on board, and South Carolina plans to incorporate similar language in their bill. Efforts are underway to secure sponsors for the bill. At this time, attempts to reach out to legislators have proven unsuccessful, however the Task Force hopes to secure a sponsor with the help of a local facility administrator who has been a music therapy advocate.

Currently in Louisiana a survey of music therapists in the state is open. They look forward to the results of the survey coming in at the end of the month and compiling their fact sheet in October. They have begun to identify potential contacts in the state House to seek sponsorship for a bill as they work towards state recognition.

Alabama is excited to announce a revitalization of their state task force. They have fresh, new members who are willing and able to serve the state in order to advocate, build recognition, and eventually gain licensure for music therapy. They just relaunched in August and are still in the beginning stages. The seven members are looking over the survey to send out to music therapists in the state. They hope to have a good number of responses and will be compiling the data for their updated fact sheet. They are also in the process of identifying local legislators that they can begin to build relationships.

Tennessee is working on organizing their Task Force and advocacy across the state. Their task force has assembled 5 music therapists from middle and west TN and is hoping to recruit from far-reaching Memphis, Knoxville, and Chattanooga to join in efforts. In late summer 2018, a survey was sent to all board-certified music therapists across the state. They are awaiting results of the survey and hoping that it will help to further inform their trajectory. In late September, the Tennessee Association for Music Therapy (TAMT) held a joint CMTE - state meeting focusing on grass-roots advocacy within smaller networks and fostering development of practice through community connections. This event was the first CMTE in the state to allow virtual attendance, hopefully setting a new avenue for participation and involvement across the state, regardless of location. The state is also excited about the recent news of a newly-approved academic program at UT-Chattanooga, hoping this will continue to propel the profession into greater state recognition.

Arkansas has a newly formed task force that has begun the pursuit of state recognition. They are currently in the process of gathering information regarding music therapy and how it is identified within state agencies. They have also begun building relationships with legislators and seeking their guidance on next steps in the state recognition process.

It is exciting to see all the progress that states in our region have made toward state recognition, and we wish them all the best as they move forward with their efforts in the new year. (Submitted by Rachel Coon-Arnott and Kirby Carruth – SER Government Relations Co-Chairs)

SER-AMTA Board of Directors' Projects for 2018-2019

- Promote and encourage AMTA membership. Coordinators: Sarah Pitts and Beth Collier. IN PROGRESS
- Investigate and propose a new conference scholar program for members to assisting with SER-AMTA conference registration fees and/or CMTE fees. Coordinator: Carmen Osburn. IN PROGRESS
- Investigate and propose a new option for an online platform for continuing education programs, meetings, and other activities of the region. Coordinator: Beth Collier. IN PROGRESS
- Update the region's logo so it better represents our region, i.e. including the territories and outlying areas in the Atlantic Ocean and is more modern in its appearance. A professional graphic designer who is a relative of a BOD member has offered to donate design services for the region. Coordinator: Christine Leist. IN PROGRESS
- Vote on and appoint a new Registered Agent to serve the region. The individual must be a resident of Tennessee. Coordinator: Christine Leist. COMPLETED
- Vote on and appoint a new representative to the AMTA Diversity & Multiculturalism committee. Coordinator: Christine Leist. COMPLETED
- Vote on and appoint a new representative to the AMTA Standards of Clinical Practice committee. Coordinator: Christine Leist. COMPLETED

Regional Leadership

At the 2018 SER-AMTA annual conference, the membership voted to include the Regional Conference Chair as a non-voting member of the BOD.

SER-AMTA Board of Directors (2017-2019):

President: Christine Leist (NC), leistcp@appstate.edu

President-Elect: Carmen Osburn (MS), ceosburn@muw.edu

1st Vice President: Beth Collier (GA), beth@collier.net

2nd Vice President: Andrea VerBurg (GA), andrea@thegeorgecenter.com

Secretary: Yvonne Glass (TN), Yvonne.marie.glass@gmail.com

Treasurer: Kally Ramminger (GA), rammingerk@gmail.com

Past President: Lori Gooding (FL), lgooding@fsu.edu

SER-AMTAS President: Erika Lowenthal (UMiami), amtas.ser@gmail.com

Non-Voting Members of the BOD:

Government Relations Co-Chairs: Rachel Coon-Arnott (GA), 119rachel@gmail.com

& Kirby Carruth (GA), government@ser-amta.org

Historian/Archivist: Michele Gregoire (FL), gregoire@flagler.edu

Regional Conference Chair: Austin Robinson (KY), austin@edgemusictherapy.com

Student Advisor: Lorna Segall (KY), lorna.segall@uky.edu

SER-AMTAS President-Elect: Issac Lugo (Queens U of Charlotte), amtas.ser.presidentelect@gmail.com

The 2017-2019 Assembly Delegates and Alternates are listed below. Since the last report to AMTA, the first Assembly Alternate moved to another region so current alternates were all shifted up one position and a new eighth alternate was appointed by the President.

Assembly Delegates (2017-2019):

Christine Leist (President), leistcp@appstate.edu

Carmen Osburn (President-Elect), ceosburn@muw.edu

Cheryl Benze, cheryl.benze@uky.edu

Andrea Cevalco-Trotter, amtrotter@ua.edu

Lori Gooding, lgooding@fsu.edu

Cathy McKinney, mckinneych@appstate.edu

Cheryl Stephenson, csstephenson@gmail.com

Olivia Yinger, olivia.yinger@uky.edu

Assembly Alternates (2017-2019):

Roy Joyner, rjoynermtbc@gmail.com

Dianne Gregory, dgregory@fsu.edu

Alejandra Ferrer, alejandra.ferrer@belmont.edu

Stephanie Bolton, sbolton1@gmail.com

Freddy Perkins, perkinsfd@gmail.com

[Gretchen Chardos-Benner, director@piedmontmusictherapy.com](mailto:Gretchen.Chardos-Benner.director@piedmontmusictherapy.com)

Victoria Vega, vpvega@loyno.edu

Jeanne Quam, linexia@juno.com

In addition to our term-based leadership, we also have a number of individuals who serve in an ongoing manner as SER representatives to various AMTA committees.

Academic Program Approval: Carmen Osburn (MS), ceosburn@muw.edu

Association Internship Approval: Chrissy Watson (TN), chrissymtbc@gmail.com

Clinical Practice Networking: Liz Eggerding (MS), ehaleymtbc@gmail.com

Communication and Technology: Kimberly Bell (LA), kbellmtbc@yahoo.com

Continuing Education: Natalie Generally (NC), natalie@smallstepsmusicllc.com

Diversity and Multiculturalism Committee: Mabel Ortiz (FL), mabelmtbc@gmail.com

Government Relations: Rachel Coon-Arnott (GA), 119rachel@gmail.com & Kirby Carruth (GA), government@ser-amta.org

International Relations: Jon “Jaytee” Tang (FL), tang.jon@gmail.com

Interprofessional Collaborative Resources: Sara Breyfogle (GA), sbreyfogle@hospicesavannahhelps.org

Membership: Sarah Pitts (GA), sepitts9@gmail.com

Professional Advocacy: Sharon Graham (FL), sharon@musictherapyfl.com

Reimbursement: Jennifer Walker-Puckett (GA), therabeatmusic@gmail.com

Research: Andrea Cevasco-Trotter (AL), amtrotter@ua.edu

Standards of Clinical Practice: Sarah Pregnall, (SC), sarah.pregnall@palmettohealth.org

Technology: Kim Bell (LA), kbellmtbc@yahoo.com

Workforce Development & Retention: BriAnne Weaver (FL), musictherapy@ascfl.org

Cathy McKinney (NC) is representing the region on the AMTA Stakeholder Committee. She was appointed by the President with approval of the BOD following a BOD ballot and voting process.

Sarah Bunn (TN) is serving as Registered Agent. She was appointed by the President with approval of the BOD following a BOD ballot and voting process. In the SER, the registered agent must be a resident of Tennessee.

All individuals holding termed or appointed leadership positions in the SER-AMTA are 2018 members of the AMTA.

Respectfully Submitted,



Christine P. Leist, PhD, MT-BC
President, SER-AMTA (2017-2019)

AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTOR'S ANNUAL MEETING: NOVEMBER 13-18, 2018
Southwestern Region Report
Christine Neugebauer, MS, MT-BC, LPC, President

REGIONAL ACTIVITIES (June 2018 – September 2018)

1. **SWR 2018 Summer Board Meeting:** We had a productive annual summer meeting on August 11, 2018. We would like to express appreciation to **Southern Methodist University** for allowing SWAMTA the space and resources to host our meeting. In addition, we thank **Janice Lindstrom** for her generous gift of time in coordinating this venue and for her on-site assistance. Most business focused on membership issues, disaster response, budget decisions, AMTA's harassment policy, and the upcoming 2019 conference.
2. **Financial:** We are pleased to report that our region is in solid financial health due to a combination of stewardship, successful conferences with sponsorship support, and most importantly, the skilled oversight of our highly competent treasurer, **Amy Rogers**.
 - a. Amy Rogers has expressed her decision to complete her role as treasurer (no reappointment) at the end of this term. Due to the specialized skills of this position, a motion was passed to appoint **Alix Brickley** to serve as an apprentice treasurer through the end of Amy Roger's term to facilitate the treasurer transition.
 - b. In response to our discussion on disasters, we created a new line item in our budget called, "Disaster and Hardship" and allocated \$350 toward this need. The intent of this budget line is to have discretionary funds to support music therapists who have been personally impacted by disasters or other circumstances that may result in economic hardship.
 - c. **SWAMTAS** - Given the unfortunate situation last year that resulted in a significant loss of funds to the student account, a motion was passed to allocate \$1000 from SWAMTA to the SWAMTAS (student) account to assist with regaining of fund loss.
 - d. A motion was passed for SWAMTA to be a bronze-level sponsor for the upcoming 2018 AMTA conference in Dallas, TX.
 - e. A motion was passed to increase the registration rates for the 2019 regional conference for professional members by 7% and professional non-members by 15% in all categories. Student rates remained the same as the 2018 rates.
3. **SWR 2019 Conference:** We continue to prepare for our 2019 regional conference which will be held in Georgetown, TX, March 27-30 at the Sheraton Austin Georgetown hotel. Our conference theme is *Connecting through Advocacy*. Call for papers is currently open through November 1, 2018. This year we will debut the use of a conference app as the primary conference program in efforts to decrease paper waste. Below is our conference logo for 2019:



4. **Disaster Response:**

- a. Music therapist, **Marial Biard**, was instrumental in planning and coordinating another successful “Harvey Healing Day” in the Houston-area community that occurred on June 16th at a Salvation Army Shelter. We appreciate the ongoing work of those music and creative arts therapists involved in making this event possible for those impacted by Harvey.
 - b. In response to the AMTA Board of Director’s motion related to disaster response, we appointed two members to serve on the newly implemented Disaster Relief Task Force. One member will consist of the SWAMTA Immediate Past President, currently **June Pulliam**, and one additional member not serving on the board. We are pleased to announce that **Tania Cordobes** has accepted to serve in this important position as member representative.
5. **Advocacy:** Our Texas State Task force continues to work hard on advocacy efforts sending consistent notifications and updates on calls for action relevant to music therapy. We also designated increased funding in our budget for advocacy, line item “legislative cost” to support the ongoing work of our task force.
6. **Membership:** As of October 1, 2018, we have a total of 299 members including 181 professional members, 81 student members, 24 graduate student members, 5 honorary life members, 5 retired members, and 2 affiliate members. Our board currently has a membership task force led by **Carolyn Moore**, President-Elect. We continue to keep membership recruitment/retention and membership engagement at the core of our strategic initiative. We are currently investigating the development of a new membership scholarship.
7. **Regional Newsletter:** Our regional newsletter continues to be published 3 times/year under the new name, *The Quarter Note*. We thank Karen Sholander and Sarah Lynn Rossi for their hard work in collecting submissions and compiling this high-quality newsletter to keep our membership apprised of regional activities. Click on this link for access to our newsletters: <http://swamta.org/quarternote>

SWAMTA Officers and Committee Representatives

Board of Directors, voting members:

President Christine Neugebauer, MS, MT-BC, LPC
Past President June Pulliam, MT-BC
President Elect Carolyn Moore, PhD, MT-BC
Vice President Diane Powell, MT-BC
Vice President Elect Mary Altom, MT-BC
Secretary Esther Craven, MT-BC
Assembly Delegate Representative Mary Lawrence, MT-BC
SWAMTAS President KaLee French from WTAMU

Board of Directors, non-voting members:

Treasurer Amy Rogers, MT-BC
Government Relations Representative Suzanne Heppel, MT-BC
Continuing Education Jennifer Townsend, MMT, MT-BC
RRV Editor Karen Sholander, MT-BC
SAAB Representative Marcus Hughes, MA, MT-BC, LMT
Website Administrator Christina Stock, MT-BC
Publicity Director Veronica Butler, MT-BC
Parliamentarian Ed Kahler, PhD, MT-BC

Committee Appointments:

Academic Program Approval: Mike Zanders, PhD, MT-BC
Association Internship Approval: Della Molly-Daugherty, PhD MT-BC
Continuing Education: Jennifer Townsend, MMT, MT-BC
Diversity: Kamica King, MT-BC
Government Relations: Suzanne Heppel, MT-BC
Interprofessional Collaborative Resources Committee: Amanda Sehr, MT-BC
International Relations: Yu-ling Chen, PhD, MT-BC

Judicial Review Board: Kathleen Coleman, MM, MT-BC
Membership: Tiffany Laur, MT-BC
Professional Advocacy: Rebecca McCoy, MT-BC
Reimbursement: Kate Harrison, MT-BC
Research: Nicki Cohen, Ph.D., MT-BC
Clinical Practice Networking: Marial Biard, MA, MT-BC
Standards of Clinical Practice: Gabrielle Banzon, MA, MT-BC
Technology: Alison Etter, MT-BC
Workforce Development and Retention: Grant Howarth, MT-BC

Assembly Delegates of 2017 & 18

Christine Neugebauer, MS, MT-BC, LPC, Carolyn Moore, PhD, MT-BC, Ed Kahler, PhD, MT-BC, Della Molloy-Daugherty, PhD, MT-BC, Mary Lawrence, MT-BC

Assembly Delegate Alternates of 2017 & 18

Debbie Dacus, MM, MT-BC, Marcus Hughes, MA, MT-BC, LMT, Kathleen Brown, BMEd, MT-BC, Morgan Wood, MT-BC, Jennie Turner, MT-BC

Respectfully Submitted,



Christine Neugebauer, President
Southwestern Region of the American Music Therapy Association



**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
Western Region Report
Kymla J. Eubanks, MM, MT-BC, President**

WRAMTA Executive Board:

President – Kymla J. Eubanks, MM, MT-BC
Past President – Tim Ringgold, MT-BC
President-elect – Leanne Wade, M.Div., PhD, MT-BC
Vice President – Carly Brambila, MT-BC
Vice President-elect – Holly Joy Meade, MM, MT-BC
Secretary – Candice Bain, MT-BC
Treasurer – Kevin Hahn, MM, MT-BC
Parliamentarian – Bill Dluhosh, MT-BC
Media Relations Coordinator – Shelbe White, MM, MT-BC
Continuing Education Director – Emily Polichette, MM, SCMT, MT-BC
Government Relations – Angie Bollier, MEd, MT-BC
WRAMTAS President – Katie Rahn
WRAMTAS President-elect – Andrea Cliscagne

2018-19 Assembly Delegates:

Eric Waldon, PhD, MT-BC
Kevin Hahn, MM, MT-BC
Kymla Eubanks, MM, MT-BC
Melita Belgrave, PhD, MT-BC
Piper Laird, MM, MT-BC
Ron Borczon, MM, MT-BC
Spencer Hardy, MT-BC
Becky Wellman, PhD, LPMT, MT-BC
Leanne Wade, PhD, MT-BC

Alternates:

Helen Dolas, MS, MT-BC
Tara Brinkman, MT-BC
Lillieth Grand, MS, MT-BC
Emily Polichette, MM, SCMT, MT-BC
Christine Korb, MM, MT-BC
Kerry Leavell, MA, LPC, MT-BC
Rachel McCauley, MT-BC
Sarah Pavis, MT-BC
Christy Pansegrau, MT-BC

WRAMTAS Executive Board:

President – Katie Rahn
President-elect – Andrea Cliscagne
Secretary – Livia Umeda
Treasurer – Sarah Jarvis
Media Relations Coordinator – Dayna Laramie
Parliamentarian – Anna Jeffries Preston

Committee Representatives:

Academic Program Approval – Christine Korb, MM, MT-BC
Interprofessional Collaborative Resources Committee – Tara Brinkman, MT-BC
Association Internship Approval – Manal Toppozada, MA, MT-BC/L
Clinical Practice Networking Committee – Kathrine Lee, MT-BC

Continuing Education – Emily Polichette, MM, SCMT, MT-BC
Diversity and Multiculturalism – Beth Robinson, MT-BC
Workforce Development and Retention – Feilin Hsiao, PhD, MT-BC
Government Relations – Angie Bollier, MT-BC
International Relations – Kazumi Yamaura, MT-BC
Judicial Review Board – Piper Laird, MM, MT-BC
Membership – Risa Isogawa, MT-BC
Professional Advocacy – Kalani Das, MT-BC
Reimbursement – Kate Harris, MT-BC/L
Research – Eric Waldon, PhD, MT-BC
Standards of Clinical Practice – Helen Dolas, MS, MT-BC
Student Affairs Advisory Board – Maya Zebley, MA, MT-BC
Technology Committee- Spencer Hardy, MT-BC

State Task Force Update: Three states in the Western Region currently have state recognition: Utah (certification), Nevada (licensure), and Oregon (licensure).

Recent Regional Activity:

February 28 through March 4 of this year, our “Sound of Sunshine” regional conference took place in Ontario, CA. This was the first regional conference hosted at both the Ontario Convention Center and the Ontario Airport Hotel. The Western Region began a tradition of offering at least one free CMTE per regional conference for our professional members. During this conference both and Ethics CMTE and the Internship Supervision CMTE were offered for free to members. Attendance exceeded expectations for all conference events. Keynote speaker Christine Stevens also provided an Institute for attendees prior to the start of conference.

In June 2018, the WR Executive Board held its first ever virtual midyear meeting in effort to save our members money for more potential scholarships and grants in 2019. Board members felt this meeting was a great success and may continue this trend in non-transition years as often as possible.

In memory of former Western Region member Kay Roskam who passed in September 2017, her friends and family held a performance-based fundraiser this summer with donations made to WRAMTA Internship scholarships.

The Western Region continues to work with National Office regarding natural disasters and member needs in our region. Our point person, Becky Wellman, coordinated with Barb Else at AMTA to address needs and reach out to members in Hawai'i regarding volcanic-related issues on the big island as well as California members impacted from forest fires.

Regional Conference: The upcoming regional conference “Engage and Grow” will take place in Portland, OR, at the Sheraton Portland Airport Hotel March 25-31, 2019. We are excited to offer Neurologic Music Therapy training March 25-28, 2019 prior to the start of conference. A robust Call for Papers concluded on September 30, 2018. Per usual, a blind review committee will determine the chosen CMTE and concurrent sessions. We will again be offering at least one free CMTE for members.

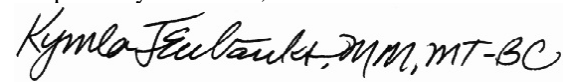
The 2020 regional conference will be held in San Diego, CA, March 30 – April 5, 2020.

Strategic Plan and Vivid Vision: The Executive Board continues to work with membership to continually evaluate the WRAMTA Strategic Plan enacted in June 2013 and move forward with our Vivid Vision created in 2017 by Past-President Tim Ringgold.

Bylaw and Policies and Procedure Revisions: Yearly review of the Policies and Procedures as well as bi-annual review of the Bylaws continue to occur.

Finances: We are in good financial standing. We continue to set aside 10% of our fiscal year-end balance at the end of each fiscal year into a savings account.

Respectfully submitted,

A handwritten signature in black ink that reads "Kymla J. Eubanks, MM, MT-BC". The signature is written in a cursive style with a large, stylized 'K' and 'E'.

Kymla J. Eubanks, MM, MT-BC
President, WRAMTA

NATIONAL OFFICE REPORTS

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' MEETING
ANNUAL REPORT
AMTA EXECUTIVE DIRECTOR
Andrea H. Farbman, EdD
Dallas, TX
October, 2018**

- I. HONORING AL BUMANIS**
- II. COMMENTARY & HIGHLIGHTS**
- III. ACTION ITEMS SUMMARY**
- IV. ASSOCIATION SERVICES & MANAGEMENT**
- V. ASSOCIATION PERSONNEL**
- VI. ASSOCIATION FINANCES**
- VII. NATIONAL MUSIC THERAPY REGISTRY**
- VIII. TRANSITION PLANNING & FAREWELL**

APPENDICES

Appendix A: Membership History and Workforce Commentary

Appendix B: Investment Summary

**ANNUAL REPORT
AMTA EXECUTIVE DIRECTOR
Andrea H. Farbman, EdD
October, 2018**

I. HONORING AL BUMANIS



Nathaniel Anthony Ayers & Al Bumanis Jamming

**Al Bumanis
(1953-2018)**

**AMTA Director of Conferences and Communications
(1991-2018)**

Cindy Smith and I were honored to speak, and the AMTA staff, led by Dianne Wawrzusin, were honored to sing a wonderful selection of songs, including rewritten lyrics to the Eagles hit, “Take it Easy” at the “Celebration of Life Jam” that Al’s family held to honor him.

An excerpt from our remarks:

Al's trademarks were Kindness, Intellect, Integrity, and Humor and let's not forget about "Chocolate." According to Cindy, she and Al shared his favorite meal of BBQ in some 15 states.

We were so proud to have had him as our colleague all these years.

As he left the office every day, he said, "I kept music therapy safe for another day" and he did that in countless ways.

Our lives were enhanced immeasurably by having Al as our colleague and friend. As I said in the beginning, quoting from Angie Elkins – "everyone who met Al liked him and everyone who liked him, grew to love him" and that was true for 3 generations of his AMTA family.

We all loved him and We'll carry him in our hearts always.....

One thing we know for sure is that Al would not want us to be sad. He would want us to celebrate what he stood for and his legacy with AMTA and music therapy--which is extensive and impressive.

Let's Celebrate

how Al's smile lit up the room;

how much he respected his colleagues and the members;

how his jokes always made us laugh;

how we knew when he was stressed by how much time he spent in the
rocking chair in his office;

how he never lost sight of the importance and impact of music therapy
and never stopped fighting for it;

how he always tried to do his best and be fair;

how he valued excellence in musicianship and was himself a kick-ass guitarist;

how much he loved the Washington Nationals and his Bassett hounds; and

how he adored his family—wife Nancy, daughter Audrey and son-in-law Chris, and
grandkids-- James, Ryan, and Alice.

II. COMMENTARY & 2018 HIGHLIGHTS

Commentary

In reflecting on the past 30 years, many things flood my mind. It seems impossible to grasp that I've been employed by AMTA for 30 years and that my career has spanned 45; rather, it feels more like half of that. Likewise, I feel younger than my Medicare-plus age. For me, I'm still very much "in the process of" fully grasping and owning these realities. I guess that's one of many things that lie ahead for me.

When I started my job at the then-NAMT, I anticipated staying for a year or two as I transitioned from my federal government job and recovered from the loss of my mom. But, you never know where life will take you--it's full of surprises—a topic that I'll expand upon during my joint keynote with Deforia Lane on November 16th.

Though it was impossible for me actually to know what I could do for music therapy and what opportunities it provided for me, the thing that is clearest to me is that I found a home here in which I could grow my skill set and my staff “family.” I was endlessly challenged by the work that faced us, i.e., our mission to advance public awareness of and access to quality music therapy services. Assembling a competent, dedicated, and kind team was the greatest privilege, benefit, and reward of my 30 years. It may be clichéd to use the terms “family” and “team” when referring to staff; however, in our case, it couldn't be truer. Technically speaking, my last full-time hire was Judy Simpson who just celebrated 19 years. Tawna (who is nearly full-time) clocks in at 11 years and Jenny at over three. When you've worked together with colleagues over decades, you know their strengths and “lesser strengths,” what you can count on them for, and, most importantly, what type of birthday cake or pie they prefer—all the essentials of life!

A word about the 15 Presidents, Boards of Directors, Assemblies, the 4.5 Treasurers (Cathy Knoll, Jennifer Geiger, Mary Adamek, Alicia Clair, and soon-to-be, Ed Kahler—the Treasurers all served double duty—either in length of term, i.e., Cathy, or being President and Treasurer, Jennifer, Mary and Alicia!) the countless other association leaders and members-- it has been my honor to serve all of you. It has always been interesting, often fun, but never simple, to answer to so many different people and personalities. In the end we have always been able to ground ourselves with our mission, purpose and consumer focus.

As we faced challenges and marshaled our resources, the Board and staff routinely appreciated my role and contributions. It was an honor and a privilege “to be seen” and “to be known” personally and professionally; for that I will be forever grateful. I was honestly surprised and pleased to be nominated for and receive AMTA's Lifetime Achievement award. Thank you for that prestigious honor.

I am full of pride about what we've accomplished together. You can review 30 years of twice-yearly Board book reports to assess the impressive list of accomplishments (more than 1,000 pages of Executive Director Board reports). However, I'm equally proud about the things that did not make the reports—the ways that we affect people's lives, i.e., assisting members and non-members alike with their own challenges and developing or saving music therapy programs around the country and the world.

One recent example:

Thank you so much for your support Andi and AMTA!

So many in the MT community have come to my aid that it's incredibly humbling. I cannot believe how far and wide it has reached, and how many are willing to jump in to be heard.

Unfortunately, after several meetings, presentations of research and anecdotes from my patients, I have been told that there is no way to reverse the decision at this time (on the local level at least). It is heart wrenching, but I fear I'm at the end of what I can personally do. I hope that all of these letters do not fall on deaf ears and these kids are able to have the services they deserve - even if that's not from me. They benefit too much from MT to be denied that. Let's keep our fingers crossed!

Thank you again. It means the world to me.

Another thing I feel proud of is the depth and breadth of the partnerships that we have established over these many years. When I arrived at NAMT, there were no relationships with the music products industry. As a result of the Senate Hearing, Dr. Bryan Hunter and Al Bumanis forged a relationship with the National Association of Music Merchants (NAMM). It was through NAMM that we connected deeply with their Director of Marketing, Karl Bruhn, who served on our Board as a Presidential Advisor; and, of course, Remo and Ami Belli of Remo, Inc., who provided sage counsel and corporate support. In addition, I made a contact with Mike Greene, who at the time was the CEO of the Grammys, and he also became our Corporate Spokesperson and provided us with annual grants and \$350,000 for the New York City Relief Project following 9/11. When Mike talked about music therapy on the Grammy telecasts, our historian, Bryan Hunter, announced that those events constituted (and still do) the largest audience ever hearing about music therapy—in excess of tens of millions around the world.

We have partnerships with hundreds of national allied health, education and disability organizations and coalitions because of the work of our Government Relations Department—Judy Simpson and Rebecca Preddie.

Later in this report, I discuss our newest partnerships with the Director of NIH, Dr. Francis Collins, and our newest spokesperson, the renowned soprano, Renée Fleming. Myriad other partnerships appear in my previous reports, but are too numerous to mention here.

And finally, another dimension about which I'm proud is the caring that AMTA has expressed for music therapists whether it be in response to personal or natural disasters, ranging from a care package assembled by Dianne Wawrzusin or an evacuation plan organized by Barb Else. Time and time again, AMTA was there for its members and non-member music therapists to “put them back together” so that they could be the foot soldiers to fulfill our mission. The level of caring and compassion, and assistance that AMTA provides as an association to its members is rare—it's “extra-ordinary.” So much so that AMTA was recognized for our disaster services by a national association newsletter.

2018 Highlights

In reviewing highlights of the last few years, we have had a lot to celebrate—in (2016) the 25th Anniversary of the Senate Hearing, “Forever Young: Music & Aging,” an extraordinary historic event that many view as a turning point for the recognition of music therapy in America (1991-2016) and, in addition, (in 2017) the evolving “Sound Health” partnership between Dr. Francis Collins, Director of NIH; Deborah Rutter, CEO of the

John F. Kennedy Center for the Performing Arts; and Renée Fleming, as Artistic Advisor At Large and an ambassador for the Kennedy Center. Our partnering with these three individuals and organizations was clearly another major turning point for our profession in terms of underscoring the scientific credibility of music therapy, as well as emphasizing its cultural and artistic significance. An outstanding article in the Journal of the American Medical Association, explains the collaboration: June 27, 2017, JAMA article <https://jamanetwork.com/journals/jama/article-abstract/2630954>

In addition to those mentioned above, AMTA's partnerships with Ben Folds, Drs. Dan Levitin, Charles Limb, Nina Kraus, and Ani Patel, all of whom participated in the Kennedy Center weekend, were solidified and deepened. In the past year since the Kennedy Center event, renewed relationships with these scientists have yielded results such as the symposium recently hosted by Nina Kraus, which you read about in Barb Else's mid-year report. Follow-up with Dr. Emmeline Edwards, Director of Extramural Research for NIH's Center for Complementary and Integrative Health, has resulted in additional collaborative opportunities through NIH, various related conferences, and the announcement of 3 new NIH funding opportunities for music and health.

And now the American Music Therapy Association and our profession have the distinct honor of having Renée Fleming as our Artist Spokesperson to advocate and elevate the music therapy profession. Ms. Fleming has embarked upon lectures and tours of hospitals and healthcare facilities to spread the word about the efficacy and value of music therapy and its unique contributions to health and well-being.
https://www.musictherapy.org/ren%C3%A9e_fleming_named_artist_spokesperson/

Ms. Fleming partnered with music therapists, Dr. Sheri Robb and the Indianapolis Symphony Orchestra, Dr. Cheryl Dileo at Temple University, and others to deliver lectures. Many events were packed into her busy touring schedule last year and this year prior to and following her engagement on Broadway in the musical "Carousel" <http://carouselbroadway.com/>, for which she has received a Tony nomination.

The symbolism of having Renée Fleming, one of the most beloved and renowned sopranos in the world, advocating for the scientific connections between music and health and highlighting the value of music therapy as a medical intervention is exactly what AMTA has been striving for all these many years. To have someone with her musical acumen, intelligence and curiosity, and caring, speaking on our behalf, fulfills one of our greatest hopes in terms of implementing our mission to "increase access to quality music therapy services...."

A tangible result of the NIH partnership has been the historic announcement of 3 new Funding Opportunities

**The National Institutes of Health Announces
3 Requests for Applications for Music & Health**

Last year, AMTA began an exciting partnership with the National Institutes of Health (NIH) and the Kennedy Center for Performing Arts, which was facilitated by our artist spokesperson, Renée Fleming. In 2017 there were

two culminating events: an NIH workshop that brought together neuroscientists, music therapists, and supporters of both biomedical research and the arts to discuss the current landscape of research on the interaction of music and the brain as well as how music is used as therapy <https://www.nih.gov/sound-health/nih-workshop-music-health> and a two-day event at the Kennedy Center featuring a concert by the National Symphony Orchestra and a full day of workshops, one of which, “Breakthroughs in Music Therapy: Recovery, Resilience & Quality of Life,” focused on music therapy https://www.musictherapy.org/events/sound_health_music_and_the_mind/

As an outgrowth of those initiatives, around November 1st of this year, NIH is releasing three related funding announcements soliciting applications on Music and Health. These Requests for Applications (RFAs), which will include set-aside funding, represent a collaboration among a large number of NIH Institutes and Centers. They are a direct follow-up to the recommendations of the January, 2017 workshop.

The first two RFAs share the same goal, but will use two different grant mechanisms (the R01 and R21 - exploratory/developmental research). The third RFA is intended for projects to be implemented in two discrete phases. These RFAs are all intended to include basic and applied research on music and health. Please see the links below for more information.

- <https://grants.nih.gov/grants/guide/notice-files/NOT-NS-18-090.html>
- <https://grants.nih.gov/grants/guide/notice-files/NOT-NS-18-091.html>
- <https://grants.nih.gov/grants/guide/notice-files/NOT-AT-18-015.html>

Publications Thrive

As our library of publications grew older over the past few years, the Board prioritized new publications as a win-win—a service for members and bringing in additional income. However, that is easier said than done—it is a huge undertaking and it is not immediate. I am pleased to say that we have published 4 new publications this calendar year.

Kudos (in chronological order):

- ✚ **Mary Adamek & Alice-Ann Darrow, “Music in Special Education, 3rd edition”**
- ✚ **Kat McFerran and Michael Silverman, “A Guide to Designing Research Questions for Beginning Music Therapy Researchers”**
- ✚ **Kenneth Bruscia, “Early Theoretical Writings on Music Therapy 1951-1960” (a collaboration between AMTA & Barcelona Press)**
- ✚ **Andrew Knight, Blythe LaGasse, and Alicia Clair, “Music Therapy: An Introduction to the Profession” (and website)**

These new publications represent a tremendous labor of love and personal sacrifice by all involved. A special shout-out to the leadership of Treasurer Clair in making the new intro text a reality, in collaboration with co-editors Andrew Knight and Blythe LaGasse, and nearly 50 authors.

Much gratitude to Ken Bruscia for selecting NAMT historical papers (that were gathering dust on the shelves), providing insightful commentary, and agreeing that the net proceeds would go to AMTA for the Archives.

Thanks to Tawna Grasty for the cover art work and desktop publishing of the Adamek & Darrow and McFerran & Silverman books. And thanks to Angie Elkins for the cover art,

desktop publishing and index for the introduction text—nearly 500 pages! A final thanks to our long-time editor, Hope Smith, who went above and beyond to make every one of our books an excellent resource!

Journal Leadership: Ensuring Scholarly Excellence and Stability

Transition seems to be the name of the game for AMTA in 2019—that is certainly true with our journals. I would like to wholeheartedly applaud the exceptional and long-serving dedication of our two journal editors who are retiring from their posts-- Dr. Sheri Robb and Dr. Tony Meadows. In collaboration with their editorial teams, they have worked tirelessly to raise our journals to a new level; to ensure the scholarly integrity; and to partner with Oxford University Press to increase the reach and distribution in the U.S. and around the world. AMTA is indebted to Sheri and Tony for extraordinary service to our association and profession.

Likewise, many thanks to Dr. Mary Adamek and Dr. Michele Forinash (with staff assistance from Barbara Else) for chairing the search committee that brought us our next two outstanding leaders, Dr. Blythe LaGasse for JMT and Dr. Laura Beer for MTP. In addition, we want to thank our existing editorial team for JMT—Dr. Felicity Baker and Dr. Helen Shoemark (Associate Editors) and Dr. Kimberly Sena Moore (Communications Editor) and Dr. Andrew Knight (Book Review Editor); and for MTP---Dr. Jennifer Jones (Associate Editor), Dr. Noah Potvin (Communications Editor). And welcome to the new Associate Editors who will be discussed in another section.

In searching for the new EIC for JMT, we realized that we needed to reassess the workload and responsibilities of the EIC and created a new model for JMT—that of Managing Editor, which we are pleased to report will be filled by Barb Else and her consultant role has been modified accordingly.

Working with Students

Two personal highlights for me this year have been my participation in graduate student projects. The first one was an in-depth research project conducted by an MT-BC studying for a master's degree in organizational psychology. It involved an extensive study about the reasons that members volunteer, using a wide array of qualitative methods. The bottom line of what the researcher found was that most AMTA members got involved because someone asked them. This is not a startling conclusion but an important one. The researcher will be participating in the Leadership Academy to discuss her findings. A second project involved a qualitative study about the unification of NAMT and AAMT for which the student was well-prepared and articulate. It was energizing to be involved with such stellar students—who are our future!

Infrastructure and Sustaining Highlights

Infrastructure investment means developing and improving basic physical and organizational structures needed for the efficient and effective operation of an organization.

Seven-Year National Office Lease Extension, 2019-2026

As a reminder, our current lease term began in October 2011 and runs through December 31, 2018. Our square foot costs dropped from approximately \$33.50 in our previous lease to \$29.50 for the first year with the average cost over the seven years of the lease being \$32.20, which is \$1.30 per square foot less than what we were paying through September 2011. We received 3 months of free rent, which is valued at \$26,238, and an additional improvement allowance of \$30,000 for painting, carpeting and shelving. If we had remained under our current terms with a 3% overhead cost escalator, the total amount spent over the seven years would have been hundreds of thousands of dollars more.

Our new seven-year lease extension, from 2019-2026, was completed in December, 2017. It includes 4 months of free rent, which are valued at \$30,400, along with free painting, carpet shampooing and a new refrigerator and dishwasher. This new renewal will also save AMTA thousands of dollars over the course of the lease, which is an excellent benefit, especially given the rising status and associated costs with downtown Silver Spring. Please note that the free rent savings amount will not appear in our operational budget because it must be dealt with using standard accounting practices in our annual audit; it will involve amortizing the savings over the course of the new lease period.

I am gratified to retire from AMTA with a very tenant-favorable lease to continue the same level of comfort, security, and professionalism in our home of 27 years in the downtown Silver Spring area, which is easily accessible to members and guests via the Metro or the Capital Beltway.

Journals and OUP Partnership Renewal: 2019-2025

Last year, in 2017, we carefully monitored the implementation of the new online platform of Oxford University Press, which included intensive staff time on the part of Angie Elkins, Barb Else, and Tawna Grasty to troubleshoot problems. Now that the system has been functioning for over a year, we are delighted with the increased access and functionality provided by this user-friendly online platform.

We are pleased to announce that we now have two new Editors in Chief in place, both of whom began their “shadowing period” this year and will assume the role of EIC on January 1, 2019: *Music Therapy Perspectives*, is Dr. Laura Beer and *Journal for Music Therapy*, is Dr. Blythe LaGasse.

As you know from the May board meeting, the Board approved a plan that responds to the expansion and growth of the *JMT*. The new plan includes a narrowed focus for the Editor in Chief to allow her to focus on the vision and mission of the journal, to assign reviews to Associate Editors, and to continue to think creatively and work collaboratively to expand

and improve the *JMT*. Since the Associate Editors will be responsible for all reviews, the new plan includes two additional Associate Editors, Drs. Stine Jacobsen and Olivia Yinger, added to our existing ones—Drs. Shoemark and Baker. The other AMTA editorial team includes also Dr. Kimberly Sena Moore, Communications Editor and Dr. Andrew Knight, Book Review Editor. Finally, in order to coordinate journal logistics for *JMT*, a new paid position of “Managing Editor” will be added. The plan includes expanding Barb Else’s role as Business Manager into a wider range of administrative responsibilities as the Managing Editor. This new model, incorporating a Managing Editor, is standard for many social science journals.

Two new MTP Associate Editors, Ronna Kaplan and Dr. Melody Schwantes, join Dr. Jennifer Jones, and Dr. Noah Potvin as Communications Editors.

Ongoing Highlights: Advancing, and Safeguarding, and Preserving

AMTA has always pro-actively fought to advance, protect, safeguard, and preserve the integrity and legitimacy of the Music Therapy profession, and to ensure that our organization is the “go to” organization for the general public, and for music therapy professionals and students alike. AMTA’s actions to protect and safeguard music therapy have grown more challenging due to the therapeutic value of music growing in society, to the increase of internet and social media outlets; and because of the speed at which information is received and processed. Additionally, some “information” on the web and some that is disseminated through social media can be misleading at the least, and inaccurate and incorrect at the worst. On one hand, these technologies provide unlimited opportunities; and, on the other hand, they provide serious quality control and management challenges. AMTA works diligently to preserve the veracity of music therapy on many levels.

AMTA Advancing & Safeguarding

- AMTA Social Media Coordinator—Kim Bell’s expanded role
- Government Relations (federal and state levels)
- Music Therapy Research 2025 (MTR 2025) Implementation
- Wilson Trust Music Therapy Initiative
- Increase in Matters Requiring Legal Counsel
- Oversight of Apps Related to Music Therapy
- Local Involvement with Members
- Safeguarding AMTA’s Logo
- National Endowment for the Arts—Creative Forces Initiative: Music Therapy & Military Populations
- National Organization for Arts & Health & Artists in Healthcare (NOAH) status of the organization and “Certification” efforts

AMTA Preserving

- Archives
- Financial Action Plan
- Organizational Sustainability Planning

Advancing & Safeguarding

The first three topics under “advancing & safeguarding” are straight forward. Serving as our Social Media Coordinator, Kim Bell has effectively been monitoring relevant social media trends and concerns so that AMTA can be responsive and timely. The reports from our Government Relations Department, under the superb leadership of Judy Simpson and Rebecca Preddie, speak volumes (and they need volumes to detail all that they are doing for AMTA members and our profession) about the value of membership and why being part of AMTA is one of the few ways to see that our profession moves forward in the best light possible. The implementation of MTR 2025 is discussed in Barb Else’s report. We are making steady progress; I see this initiative as “ongoing” because as soon as it is “completed” there is more to do!

The remaining topics are discussed individually.

Wilson Trust Music Therapy Initiative

We are proud of the successful Wilson Trust programs and services funded by AMTA, resulting from the original donation to AMTA in 2010 focusing on increasing access to music therapy services in the Puget Sound area. We are well positioned to determine the final needs and priorities and chart our course for the remaining money, which is just shy of \$150,000. You can review the updated details in Barb Else’s report.

Increase in Matters Requiring Legal Counsel

As of the end of October, there were numerous matters for which we have sought extensive legal counsel from AMTA attorney, John Hazard this past year. This is an unprecedented amount of issues for which we have sought his assistance. Several issues are related to AMTA-approved academic programs. The remainder include ethics questions that are ambiguous and potentially involve legal matters, and the review of new policies and procedures for nondiscrimination and sexual harassment. Is this sharp increase a coincidence or are there trends that are noteworthy--a little of each? And, as our society becomes more litigious, it appears that business issues between MT-BCs are growing in complexity and difficulty. We noted an increase in legal fees last fiscal year and, most likely, for the current fiscal year.

Oversight of Apps Related to Music Therapy

Leslie Henry, Co-Chair of the Professional Advocacy Committee (PAC), contacted the leadership team to raise questions and concerns about the growing number of App developers who are showing interest in developing “music therapy-related or music therapy-informed” Apps. Some of these projects reflect total ignorance about music therapy as a healthcare profession and others are partnering with MT-BCs. Interestingly enough, some who are partnering with MT-BCs are not necessarily demonstrating an understanding and respect for the therapeutic process and for music therapy techniques. The Board reviewed some of the latest issues related to this topic at the mid-year meeting and the Professional Advocacy Committee was charged with drafting guidelines for dealing with App developers in collaboration with the Technology Committee and with Angie

Elkins as the staff liaison. One comment Angie Elkins had is that some issues raised by Apps are similar to those raised in years past by the many CD and Mp3 producers who wanted to create “music therapy” CDs for a particular population.

Involvement with Local Members

AMTA actively engages with members around the country to support program and job development in fulfillment of our mission. When it is closer to home, we often “roll up our sleeves” and get involved. In the DC area, that has been the case with many organizations. Recently, AMTA has partnered with two such organizations, the Levine School of Music in DC (Leanne Belasco, Director of Music Therapy) and A Place to Be Music Therapy in Middleburg, VA (Tom Sweitzer, Co-Executive Director). AMTA arranged a lecture-concert with AMTA Spokesperson, Robin Spielberg, for the Levine community, which was a tremendous success and gave Levine a unique opportunity to promote music therapy in the community. Likewise, AMTA has continued to work closely with Tom Sweitzer on the promotion of the film about his music therapy work with Forrest Allen, “Music Got Me Here.”

In hopes of a new partnership, and establishing a NICU music therapy program in our local area, AMTA facilitated a meeting between Amy Smith, doctoral music therapy candidate at the University of Kansas and Suzanne Mintz who is a NICU nurse and educational coordinator at Holy Cross Hospital in Silver Spring, MD. Suzanne is involved in a number of national and international best practice NICU nursing initiatives and was not familiar with the clinical applications of music therapy. Amy shared the latest research and AMTA resources. Suzanne will be reviewing the materials and Amy will be following up with Suzanne.

NEA Creative Forces--Music Therapy & Military Populations

AMTA’s main military activity is with music therapists working in the VA and with the Creative Forces Initiative of the National Endowment for the Arts as well as other military programs with Americans for the Arts. We have assisted NEA with the development of numerous positions around the country as well as with recruitment of qualified MT-BCs. <https://www.arts.gov/partnerships/creative-forces>

In addition, as you recall from the annual Board report, music therapy was well represented at NEA’s September Research Summit. NEA, through Americans for the Arts, recently posted a contract position for a Director of Research. We are following that new position closely.

A series of town hall-type summits were held around the country; one of which was in Washington, DC, and attended by Rebecca Preddie, Federal Programs Analyst. You can read about the summit and an additional research meeting in her report.

I met recently with the Director of Creative Forces, Dr. Sara Kass, and their new Clinical Research Advisor (and our old friend), Dr. Donna Betts, ATR-BC. We discussed our on-going collaborations and their continued expansion. We look forward to continued collaborations to increase access to active duty, Veterans, and families.

National Organization for Arts in Health

As you know, I attended the inaugural annual meeting of NOAH (National Organization for Arts in Health) last fall in Austin (2017). At that time the NOAH whitepaper on the “Arts, Health, and Well-Being in America” (September, 2017) <https://thenoah.net/about/arts-health-and-well-being-in-america-a-white-paper/> was released.

Since that meeting, NCCATA and AMTA have tried to facilitate communication with NOAH by continuing to offer a joint non-voting seat on our boards and to offer assistance from the CATs. It appears that NOAH may now be open to a joint meeting next spring.

We remain concerned about the status of their “certification” for artists in healthcare, which requires no training. A separate organization, known as the “Artists in Healthcare Certification Commission,” houses the exam but has not been active. It is our hope that an open dialogue will evolve.

As Chair of NCCATA, Ronna Kaplan, has been coordinating efforts with NOAH and will provide an update of recent events to the Board at the annual meeting.

Preserving

Archives

The preservation of AMTA’s archives began with its inception in 1996 and the unification of AAMT and NAMT in 1998. We were honored to have our archives established by and under the meticulous care of Dr. William Davis at Colorado State University; and we are pleased to welcome Dr. Lindsey Wilhelm, also on faculty at CSU, as our Archivist. Her report can be found in the Board book. The online access to our archives has been launched.

To facilitate the digitization of our collection, an effort has been underway to raise at least \$30,000 for the archives; we currently have approximately \$8,000 remaining from the nearly \$15,000 that was raised to date. We need the fundraising efforts to continue so that our preservation of vital music therapy resources can continue.

Dr. Ken Bruscia completed his selection of and commentary on articles from the old NAMT Yearbooks (1951-1960). AMTA and Barcelona jointly published a great new resource and AMTA will be allocating the net profits to the archive fund.

Financial Action Plan (FAP)

Special thanks to Treasurer Clair and Treasurer-in-Training Ed Kahler for providing the necessary leadership to refine and implement our Financial Action Plan described in the Treasurer’s report. The FAP is extensive and beginning to bear fruit. Its current priorities include: 1) Membership Growth, 2) Publications and 3) Legacy Giving. The FAP engages Board members and others in the fiscal success of AMTA and lays the groundwork for long-term financial planning.

Speaking of publications, Treasurer Clair, along with Drs. LaGasse and Knight, and Assistant Assembly Speaker Silverman, along with Dr. McFerran, fulfilled a huge challenge from the previous board related to generating new publications as a win-win for the association and its members.

Clair et al.'s new intro book is going to "rock the music therapy world" in its depth, breadth, and present-day content. Likewise, the McFerran & Silverman research text will aid new music therapy investigators in their quests to define research questions. Kudos to these Board members for delivering on the challenge to create new resources while increasing and diversifying new revenue streams.

Treasurer Clair, is to be commended for her long-standing and tireless leadership for music therapy and AMTA, and, especially, with the development and implementation of the FAP. We look forward to the leadership of Dr. Ed Kahler and to the contributions of Board members for the 2018-2019 term.

III. ACTION ITEMS SUMMARY

The following lists selected priorities requiring discussion and action by the Board of Directors at the 2018 annual meeting. This list is not all-inclusive, rather it is a selection. Additional action items are identified throughout the Board book in the reports of Officers, Council Coordinators, Committees, staff and consultants, and others.

Financial

- **Review FY 2018 Audit report (preliminary)**
- **Review FY 2019 Budget**
- **Review Treasurer's report and Board responsibilities related to the "Financial Action Plan"**
- **Status report on AMTA Investments**
- **Consider specifications for the Belli Family donation received 12/16**

Professional Issues

- **Review Implementation Progress for Music Therapy Research 2025 (MTR 2025)**
- **Review Status of AMTA-approved academic program fees**
- **Determine next steps for collaborating with NOAH and monitoring "Artists in Healthcare Certification"**
- **Consider timeline and next steps for Commission on the Education and Training of 21st Century Music Therapists**
- **Review progress on collaboration with CBMT for the State Recognition Operational Plan**
- **Consider motion related to levels of training for musicians**
- **Act on Professional Programs action items**

Association Management & Conferences

- Continually Assess AMTA Website User Experiences and update accordingly
- Review Conference Site for 2019 and 2020; options for the future
- Review Staffing Needs and Resources

IV. ASSOCIATION SERVICES & MANAGEMENT

➤ Total Membership Number Decreases Slightly (1.6%), Minor Increases in Professional Members and Student Members as of 10/1/18

- ❖ Increase in Professional members by 5
- ❖ Increase in Student members by 4
- ❖ Decrease in Graduate Student members by 65

As of 10/1/18, the total membership number is 3,877 (as compared to 3,940 in 10/1/17).

Our experience over the years has proven that we are dependent on the Membership Committee for Regional and other targeted Membership Drives; personal contact is meaningful, though laborious. We look forward to this Board's investment in a targeted membership project (see Financial Action Plan). For membership history and workforce commentary, see Appendix A.

➤ AMTA Works for Regions

There are many ways that AMTA, as a national organization, works to support its seven regions. Support includes, of course, all of the IRS tax filings and insurance processing, which are extremely extensive, as well as the routine handling of dues and payment plans (e.g., as you will read in the Membership report, not all members complete paying for their dues under the payment plan; however, AMTA considers them members and pays the Regions their percentage of the dues amount), mailing lists, contract reviews, and assistance with regional conferences. In the last two years, AMTA was called upon by multiple regions to review contracts and make recommendations, some on an emergency basis as they were preparing to begin the regional conferences; analyze state non-profit statutes; assist with establishing a system to track government relations costs; and various other administrative and financial matters, requiring many hours of staff time provided free-of-charge to our regions.

To streamline and facilitate the quarterly transfer of dues to the Regions (and AMTAS), we instituted electronic transfers in the first quarter of this fiscal year. This service was initiated because a number of checks were not getting deposited on a timely basis or at all and the national office was spending an inordinate amount of time tracking down delivery receipts and re-issuing checks. AMTA is currently absorbing the cost and staff time to execute the quarterly transfers as we evaluate its effectiveness. So far, the Regions have embraced this new process, which involves more staff time and cost to AMTA.

➤ AMTA Publishing Revenue

AMTA Publications continue to be an ever-growing resource for advancing the profession, as well as a source of revenue. This is a great contribution to the intellectual property of our profession and to our operating revenue. We surpassed our goal of \$240,000 in FY 2009 and exceeded \$270,000 for FY 2010. The trend of increasing revenue, however, declined in FY 2011 and FY 2012; and yet we still achieved around \$230,000, which is a sizable amount. In FY 2013, however, we increased publications revenue by 7% resulting in more than \$245,000 with only one new monograph. Sales significantly lagged behind projections in FY 2014: we had \$182,000 with a budgeted amount of \$240,000. We decreased the budget to \$195,000 in FY 2015. We completed FY 15 with total revenue in publications of \$187,477. We reached \$186,672 in FY 16. However, our year-end total as of June, 2017 was \$136,443, significantly less than anticipated, with a budget of \$173,000. As of June 30, 2018, we have achieved \$138,594 with a budget of \$160,000.

We need to continuously monitor the impact of the used book market, the rental text book market, and eBooks, so that we can predict future revenues more accurately and so that we can publish more contemporary options. We are excited about the 3rd edition of the Music in Special Education text, as well as the new intro text and research text as part of the Financial Action Plan. They promise to be win-win for students, professors, and professionals alike! In addition, data from the recent publications survey sent to educators as part of the FAP, provides direction on the needs and how to proceed.

Top 11 best-selling books in FY 2018 as of 6/30/18= \$120,918

(87% of the overall publications income):

- Introduction to Music Therapy, Davis, Gfeller & Thaut = \$39,261
- Music in Special Education, Adamek & Darrow = \$28,038
(new 3rd edition published in March 2018)
- Premature Infants, Standley = \$7,812
- Music Therapy and Geriatric Populations, Darrow et al. = \$7,634
- Introduction to Approaches in Music Therapy, Darrow ed. = \$7,470
- Medical Music Therapy—Gooding = \$6,498
- Music & Older Adults, Clair = \$6,043
- Medical Music Therapy—Pediatrics-Abromeit & Colwell = \$4,989
- Music Techniques, Standley & Gooding = \$4,828
- Physical Rehab-Wong = \$4,174
- Medical Music Therapy, Abromeit = \$4,171

AMTA's Library (most recent first)

November 2018 (FY 2019)

MUSIC THERAPY: AN INTRODUCTION TO THE PROFESSION, Knight, LaGasse & Clair

October 2018 (FY 2019)

EARLY THEORETICAL WRITINGS ON MUSIC THERAPY 1951-1960, Bruscia
(jointly published by AMTA & Barcelona Press)

September 2018 (FY 2019)

A GUIDE TO DESIGNING RESEARCH QUESTIONS FOR BEGINNING MUSIC THERAPY RESEARCHERS, McFerran & Silverman

March 2018 (FY 2018)

MUSIC AND SPECIAL EDUCATION, third edition, Adamek & Darrow

October 2014 (FY 2015)

MEDICAL MUSIC THERAPY: BUILDING A COMPREHENSIVE PROGRAM

Edited, Lori Gooding, PhD, MT-BC, Florida State University

[replaced Jayne Standley's "Medical Music Therapy" (2005)]

July 2013 (FY 2014)

BRIGHT START MUSIC: DEVELOPMENTAL PROGRAM FOR PARENTS AND TEACHERS OF YOUNG CHILDREN.

Edited, Darcy DeLoach, PhD, MT-BC, University of Louisville

September 2012 (FY 2013)

THE SOUNDS OF EMERGING LITERACY: MUSIC-BASED APPLICATIONS TO FACILITATE PREREADING AND WRITING SKILLS IN EARLY INTERVENTION

Edited, Dena Register, PhD, MT-BC, West Virginia University; Jane Hughes, MM, Retired-Leon County Schools, Tallahassee, Florida; Jayne M. Standley, PhD, MT-BC, Florida State University

Summer 2011 (FY 2012)

MUSIC THERAPY AND GERIATRIC POPULATIONS: A HANDBOOK FOR PRACTICING MUSIC THERAPISTS AND HEALTHCARE PROFESSIONALS

Melita Belgrave, PhD, MT-BC; Alice-Ann Darrow, PhD, MT-BC; Darcy DeLoach, PhD, MT-BC; Natalie Wlodarczyk, PhD, MT-BC

Fall 2010 (FY 2011):

"Premature Infants & Music Therapy" second edition, Standley & DeLoach

"Adults in Medical Settings" monograph series—Hanson-Abromeit & Colwell

➤ **E-Courses & Marketing**

As of June 30, 2018, the total revenue for E-Courses was \$17,320. We have eleven top-notch E-Courses currently available and others nearing completion, including one covering LGBTQ+ topics. For the past two years, a new E-Course has been free to members as a benefit of membership. As more educators adopt these courses for their classes, we expect the revenue to significantly increase. See the Financial Action Plan and Cathy Knoll's report for details on new courses and future plans.

There is a pressing need to market the E-Courses. We recognize that the E-Courses have not realized their full potential as a member benefit and because there has not been a focus

on marketing them. We plan to develop a marketing plan to maximize communication about the courses as well as revenue.

➤ **Journal Circulation and Subscriptions**

As of October 29, 2018, the total circulation numbers for JMT and MTP are presented in the tables that follow.

Our OUP representative, Michael Blong, will present a current publisher's report at the annual Board meeting.

Here is an explanation of the categories from OUP:

The most important thing to keep in mind is the distinction between three key subscription categories: 1) traditional institutional, 2) migrated, and 3) consortia.

1. **Traditional institutional** subscriptions are full-rate subscriptions to the journals. These are broken down by type of subscription:
 - a. Online-only
 - b. Print
 - c. Print + Online or Combined
2. **Migrated** subscriptions are subscriptions that were previously traditional institutional subscriptions, but the library has converted their subscription as the journals are now part of our consortia package. Though they are now part of our consortia agreements, migrated subscriptions are still invoiced at the full-rate subscription price. This is because the library previously had a full-rate subscription. (This is the arrangement that publishers made with librarians so they can take advantage of consortia arrangements and journals can continue to maintain previous income levels). Migrated subscriptions are all online-only.
3. **Consortia** subscriptions are new online-only subscriptions to the journal that are the result of our consortia package. These are institutions that have access to the journals at a discounted rate.

Consortia

Consortia are groups of libraries that purchase whole collections of journal content, as opposed to purchasing on a title-by-title basis. They only receive online access to content and are required to maintain full-rate subscriptions to any title to which they are already subscribed (these are identified as "migrated" subscriptions in the figures and tables below). This provides libraries the opportunity to make more content available to their patrons than they would as an individual library, and it provides the journals with additional sales that might have been otherwise unrealized. Consortia agreements are an increasingly important source of readership and revenue as traditional institutional subscriptions decline, but should be viewed in the context of additional points of access and not be considered equivalent to traditional institutional subscriptions in either circulation or revenue.

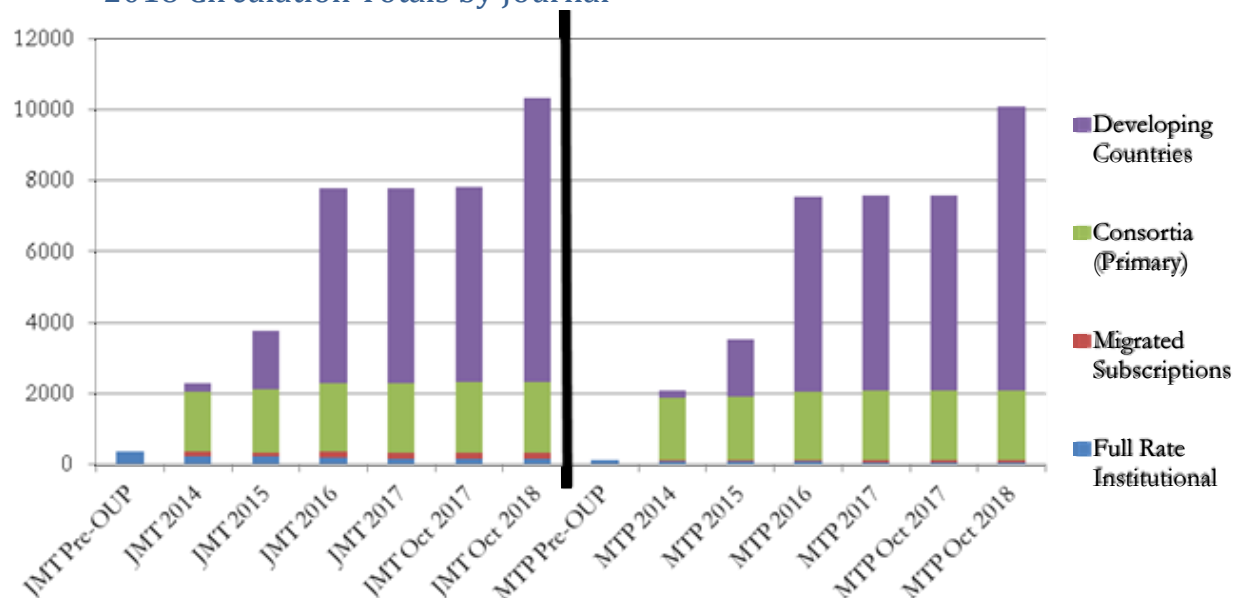
Developing Countries Initiatives

OUP participates in a number of free or heavily reduced developing country access initiatives, and we include *Journal of Music Therapy* and *Music Therapy Perspectives* in these arrangements. We review the participant country list annually, and use the World Bank's economies rating every year to make sure that all countries within the lower and lower middle levels are able to access our content free or at a reduced rate (usually 95%). OUP continues to increase its content availability to developing countries, reaching more than **1,700** sites in 2013. In addition to providing content to developing countries, we work with partners, such as Research4Life, to provide the technological infrastructure so that readers can access the content.

Michael Blong and I worked together to derive the 2019 subscription rates. OUP recommended a small price increase for JMT and MTP. Printing, paper, and distribution costs will go up in 2019, so a small price increase is needed to offset higher expenses. According to OUP, library budgets are growing, and librarians are prepared to see higher journal prices. With the strong online usage that JMT and MTP are experiencing on the OUP platform, OUP marketing staff is convinced that the journals will continue to be seen as a value to libraries. AMTA, therefore, agreed to a minimal increase for 2019 rates for JMT and MTP.

Circulation Update – 10/29/18

2018 Circulation Totals by Journal



<i>JMT</i>						
Access Type	2014	2015	2016	2017	Oct 2017**	Oct 2018*
Institutional						
Print Only	205	151	123	101	101	88
Online Only	35	44	63	61	60	63
Print & Online	4	14	11	7	7	9
Total Full Rate Institutional	234	209	197	169	168	160
Consortia Sites						
Migrated Subscriptions	121	133	150	156	155	157
Primary Consortia Sites	1,704	1,789	1,927	1,963	1,984	2,013
Total Sites with Consortia Access	1,825	1,922	2,077	2,119	2,139	2,170
Developing Countries	234	1,619	5,500†	5,500†	5,500†	8,000†
TOTAL	2,293	3,750	7,774	7,788	7,807	10,330

*As of Oct 11, 2018

** As of Oct 15, 2017

†2016 introduced a change in the Developing Countries model whereby OUP now offers its entire journal collection to participating institutions, reaching over 8,000 sites in over 100 countries. Due to this, *JMT* and *MTP* are both available for online access across these 8,000 sites; however, as this is not an “opt-in” service, there may be sites that have access that do not actually use the journals.

<i>MTP</i>						
Access Type	2014	2015	2016	2017	Oct 2017**	Oct 2018*
Institutional						
Print Only	68	43	40	29	29	25
Online Only	9	22	26	32	32	37
Print & Online	1	6	6	5	5	6
Total Full Rate Institutional	78	71	72	66	66	68
Consortia Sites						
Migrated Subscriptions	33	37	42	43	43	44
Primary Consortia Sites	1,747	1,805	1,919	1,959	1,980	1,972
Total Sites with Consortia Access	1,780	1,842	1,961	2,002	2,023	2,016
Developing Countries	234	1,619	5,500†	5,500†	5,500†	8,000†
TOTAL	2,092	3,532	7,533	7,568	7,589	10,084

*As of Oct 11, 2018

** As of Oct 15 2017

†2016 introduced a change in the Developing Countries model whereby OUP now offers its entire journal collection to participating institutions, reaching over 8,000 sites in over 100 countries. Due to this, *JMT* and *MTP* are both available for online access across these 8,000 sites; however, as this is not an “opt-in” service, there may be sites that have access that do not actually use the journals.

➤ **Scholarships & Fultz Fund & Clinician Research Grant**

AMTA is proud to administer 20 scholarship/grant funds, all of which have been coordinated by Rebecca Preddie. As of this current fiscal year, FY 2019, Tawna Grasty will be the new coordinator of scholarships and Rebecca Preddie will handle the Fultz grant and the Clinician-based grant (in the years in which it is awarded). This will streamline the administrative function within the national office. We appreciate Tawna’s willingness to accept this additional responsibility. Thanks to Susie Heppel, the new Chair of the Scholarship Committee and to Michele Forinash, Chair of the Fultz Committee.

The coordination and management of our 20 scholarships and grants is a large staff task for which AMTA receives no overhead expenses. A big thanks to Rebecca Preddie. And thanks to the Board for acknowledging the amount of staff time required to administer these funds and passing a motion to institute a policy of requiring overhead costs for any new scholarships or grants.

➤ **Affinity Programs**

Beginning in FY 2005, we established an affinity program with Amazon.com. AMTA receives 5% of purchases made from buyers who use the AMTA Amazon icon on our website to purchase goods from Amazon, which amounted to just under \$1,000 as of 6/30/18. In addition, selected AMTA publications are being sold on Amazon.com. Though Amazon demands highly discounted prices for its purchase of our books, the worldwide exposure is well worth the partial loss of revenue. Based on recent orders, it appears that our sales through Amazon are increasing. We also participate in “Amazon Smile.”

Finally, AMTA receives an annual stipend from AON/HPSO, which is the company that AMTA recommends to members for liability insurance coverage. Judy Simpson will be pursuing other liability insurance options for members that may impact the annual stipend.

➤ **Combined Federal Campaign (CFC)**

The Combined Federal Campaign (CFC) is the official workplace giving campaign of the Federal government. The mission of the CFC is to promote and support philanthropy through a program that is employee focused, cost-efficient and effective in providing Federal employees the opportunity to improve the quality of life for all.

As the world's largest and most successful annual workplace giving campaign, each year, more than 300 CFC campaigns throughout the country and internationally help to raise millions of dollars. Pledges made by Federal civilian, postal and military donors during the campaign season support more than 18,000 eligible non-profit organizations that provide health and human service benefits throughout the world.

The U.S. Office of Personnel Management (OPM) announced the start of the 2018 Combined Federal Campaign (CFC) season, which runs from September 10th thru January 11th of 2019. Dr. Josephine “Jody” Olsen, PhD, MSW, Director of the Peace Corps, was selected to serve as the 2018 CFC National Honorary Chairperson.

The Combined Federal Campaign, (CFC) launched with a new donation system that officials hope will slow the precipitous decline in participation for the past several years. Federal employees may now visit <https://www.opm.gov/combined-federal-campaign/donating-through-cfc/>

The 2017 CFC raised just \$101 million as compared to the 2016 campaign, which raised \$167 million. The amount raised has declined every year since it peaked at \$283 million in 2009. Federal employees can even pledge volunteer service hours to participating nonprofit organizations. OPM now has authorization to solicit donations from Federal retirees during CFC’s open season.

The vast majority of CFC designated charities participate as national organizations as members of national Federations. Since 2007, AMTA has participated in the CFC as part of a grouping of mental health-related non-profits. Dianne Wawrzusin serves as AMTA’s CFC liaison with the *Mental Health and Addiction Network* (www.mhane.org) and submits the annual application and corresponding paperwork on behalf of AMTA. To maintain our participation, AMTA is required to submit numerous non-profit documents, and extensive reports for review and approval on an annual basis.

AMTA must provide a document that describes our services in at least 15 states over the prior three years. For the 2018 CFC application, the relevant years were 2015, 2016 and 2017. This document must clearly reflect national or international service. To meet the tests of the CFC, AMTA must:

- Explain how the services contributed to the health and welfare of the benefiting people or organizations

- **Describe the services that were delivered**
- **List the locations where the services were provided**
- **State when the services in each location were offered**
- **List or describe the individuals or organizations that benefited from the services.**

Past AMTA services, which have been included in the annual application packet, included Disaster response training, Arthur Flagler Research Fund Award, Library of Congress: Music & the Brain Series, Research Symposium: Improving Access and Quality: Music Therapy Research 2025,” Arts Advocacy Day on Capitol Hill, drafted testimony & coordinated member presentation for US Senate Health, Education, Labor and Pension (HELP) Committee, Reimbursement trainings, AMTA National conferences, managing the Wilson Trust Music Therapy Project, and AMTA’s collaboration with the Kennedy Center’s public event, *Sound Health: Music and the Mind*, held on June 2-3, 2017.

AMTA was notified that we were approved for the 2018 CFC on August 24, 2018.

It is important to note that the Office of Personnel Management instituted a new application fee and a listing fee for the 2018 campaign based upon an organization’s Total Revenue (Form 990 page 1, line 12). AMTA’s Total Revenue falls under the \$1 million and up category, which meant we paid a \$400 application fee in addition to a \$1,755 listing fee. The listing fee is charged once an organization is approved for the campaign. It is also important to note that for the 2018 CFC, the Mental Health & Addiction Network charges 3% of an organization’s received donations. AMTA’s previous participation with the CFC did not involve these additional charges.

AMTA’s gross pledges for the 2017 CFC (without any fees withheld) totaled \$1,936. The campaign was down nearly 40% this past year, due to getting an extremely late start as the government struggled to implement its new technologies. This late start led to AMTA receiving a refund in full of both the CFC 2018 Application Fee (\$400) and the Listing Fee (\$1,755) from the MHANe! The Mental Health and Addiction Network (MHANe) hopes to see a stronger campaign in 2018, as the campaign should start as it normally does in September.

It is important to note that AMTA received only seven (7) pledges by federal workforce donors for the 2017 CFC! With no financial adjustments this is a total gross pledge of \$1,936! The total amount that AMTA actually expects to receive between June 2018 – March 2019 is even less coming in at \$1,558.

AMTA has received the first two following pledges to date as the 2017 CFC ran through January 12, 2018:

Payment #1 (\$109.91) - June 28, 2018

Payment #2 (\$203.15) - September 6, 2018

Please note that the above 2017 Payments #1 & #2 are drastically lower than the 2016 and 2015 payments as noted below.

AMTA has received the following 2016 CFC payments:

Payment #1 (\$696.33) – July 13, 2017

Payment #2 (\$1,160.81) - November 2017

Payment #3 (\$1,885.04) January 2018

Payment #4 (\$200.47) April 2018

For the 2016 CFC, the actual total amount distributed to AMTA was \$3,942.65.

AMTA received the following 2015 CFC payments:

Payment #1 (\$835.38) – July 2016

Payment #2 (\$2,093.27) - October 2016

Payment #3 (\$2,211.73) - January 2017

Payment #4 (\$1,759.10) – April 2017

Payment #5 (\$362.54) – April 2018

For the 2015 CFC, the actual total amount distributed to AMTA was \$7,262.02.

It is important to note the downward trend in total pledges received. When the decreased pledge amount is coupled with the application fee (\$400), the listing fee (\$1,755), the 3% processing fee, plus the cost of staff time to prepare and submit the application, consideration should be given from a financial basis as whether or not to continue being a part of the CFC campaign. In considering this decision, it is important to note that participation in the CFC does, however, provide the federal work force with exposure to music therapy and AMTA. N.B. Estimates of federal employees include over 2 million individuals plus millions of active duty military personnel, contracts, and grantees.

For additional information on the Combined Federal Campaign (CFC) please visit the Workplace Giving Alliance (www.wg-alliance.org).

➤ **Investing in AMTA's Infrastructure**

Recent Upgrades: Email Server, New Firewall, Phone Hardware and Voicemail Software; Replacement laptops as desktops, New Tablets, New Copier, and New Postage Machine

The decisions we made about all of the technological upgrades have been “spot on,” resulting in improved productivity in the national office. Each decision has afforded us increased functionality while saving money. We are on the second wave of replacing our desktop computers with laptops that can be used in the office or on travel. Angie has been invaluable with keeping us up to speed with functioning and up to date computers. [See Angie's report for more details.]

We also have a new fax machine (after 20 years), and a recent Pitney Bowes postage machine, both of which have greatly increased function without much additional cost. We also replaced the Canon copier with a new Xerox model to increase functionality and efficiency and reduce some costs. We are constantly reassessing the functionality of our

equipment. In most cases, we have no choice but to replace the machines because new parts are often no longer available. The staff is very appreciative of all the upgraded equipment and how it eases the speed with which they can serve members and other customers.

➤ **Member Connections—Disaster Relief and A Personal Touch—
AMTA Expresses Thoughtfulness, Compassion & Congratulations**

AMTA Expresses Thoughtfulness

The AMTA national office staff continuously responds to the births, deaths, illnesses, retirements, and miscellaneous important events in the lives of our members.

Since the 2017 Annual November meeting, we were saddened by the loss of music therapist, Benedikte Scheiby. According to the NYU website, Benedikte held a Master's degree in both Music Therapy and Music Education and was a certified and licensed Creative Arts Music Psychotherapist. She was an adjunct faculty professor at NYU in Music Therapy and had been the Director of Intern Training and Supervision at the former Institute for Music and Neurologic Function in the Bronx where she had trained dozens of music therapy interns. Benedikte had a private practice in Music Therapy in midtown Manhattan. She had published many peer reviewed articles, book chapters, a book, interactive Wellness CDs and a DVD focusing on research in the area of Analytic Music Therapy training and clinical practice. Benedikte presented workshops both nationally and internationally on Analytical Music Therapy.

Benedikte's "name will be forever connected with Analytical Music Therapy (AMT) a branch of music therapy infused with psychoanalytic thinking developed by Mary Priestley in England and carried on by Benedikte in the United States and beyond." Benedikte "understood implicitly that success in therapy can result only from a strong therapeutic relationship. Unconditional positive regard was her default state of being."

Music therapist, Dean Olsher, wrote in *Psychology Today* that Benedikte was a "figurative mother to a sizable number of music therapists in the greater New York area and scattered around the globe." She was a multifaceted individual who left more than one single legacy. "The people whose lives she touched and changed all carried her words inside them." Olsher noted that Benedikte spoke a handful of specific phrases that she would use at the end of a session. Most notably he shared that "when I hear Benedikte's voice helping me to be a better therapist, and they are frequent, she reminds me that you are your own best teacher." She will be missed.

AMTA member, David Belshe, MT-BC, of Fort Worth TX, passed away on January 11, 2018 after a five-month battle with cancer. He was finishing up his Master's at Colorado State University at the time of his death. David and his wife Nicole, also a music therapist, established *Heart and Harmony Music Therapy* in Texas. The Echoes section of the SWR's newsletter states that "David was passionate about teaching, and was a dedicated practicum and internship supervisor." Echoes further states that David "was a friend to everyone he met and loved growing his community."

Katy Siron was young, vital, and passionate about her work in music therapy with at-risk youth in the Seattle area. She served as an officer of the state's music therapy association. Katy was working on a Master's degree in clinical counseling when she died last February. Katy's father spoke with Barb Else recently and expressed his desire for all of Katy's music therapy colleagues to always attend to their own mental health and well-being.

We were saddened to hear from Dr. Laura Beer, Maryville University Program Director, that Jason Nesbit, a student in the music therapy program, passed away from cancer. According to Laura, Jason was a beautiful, brilliant soul, and a deeply gifted musician. He had already touched the lives of many clients through his practicum work. Jason left behind a wife and two children.

On behalf of AMTA, the national office staff acknowledges events with a personal touch. We keep a supply of greeting cards on hand to offer either congratulations or a note of support. On occasion, staff travel to memorial services for members we have lost. Dianne Wawrzusin is an expert at assembling personalized care packages for members, their families and their children. We have received notes of thanks for reaching out to members who appreciate that they felt embraced by the larger AMTA community. Here are a few excerpts:

- ❖ Thank you so much for the gifts I received during my chemo. (I JUST FINISHED!) I am so grateful for the support of my professional organization!**

“Thanks for the lovely flowers that you sent to my wife’s memorial service – very thoughtful and much appreciated.” – from a long-time AMTA member, 4/18

- ❖ Earlier this year, I was a public health graduate student working on a thesis concerning Alzheimer's disease and music and was really fortunate to have been helped by you (Dianne)!**

Thank you so much for the info you graciously shared with me and for helping me connect with other wonderful people as well! I have gotten many responses back, and I've also been asked to send Barb Else warm greetings from Prof. Ridder in Denmark.

I value all that I learned in the process, and I am immensely grateful for all of the help and info and contacts that you sent my way. Thank you so, so much for taking the time to do all of that for me. I truly appreciate it.

- ❖ Thanks so much for the sweet card congratulating us on our new baby boy! We are excited!**
- ❖ Your card and package arrived on a day that I was weary from this long medical journey our little son travels. What a blessing to know that after all this time I had not been forgotten and that others are still praying for our miracle boy. Your gift**

and your thoughtfulness moved me to tears. I thank you for your love, support, and most of all your faithful prayers.

- ❖ I have been home from the hospital now for a little over 2 months but I haven't forgotten about the support AMTA showed for me while I was in the hospital. These thoughtful gestures reminded me of how blessed I am to work in a profession with such supportive colleagues.

AMTA has also been the recipient of donations from individuals who hold concerts, or various memorial and fundraising events in support of music therapy. They then donate the proceeds to AMTA. High school students, working on their Capstone projects and teens with Bar or Bat Mitzvahs, have designated proceeds to AMTA from restaurant fundraisers or other events. Dianne has been able to provide these individuals with AMTA brochures and public relations material in order to promote AMTA's mission and to raise public awareness of music therapy.

Disaster Response Update

The magnitude of disasters over the past few years has continued to be exceptional and tragic in so many ways. We appreciate the increased coverage for disasters by Andrea Dalton, current Regional President Representative, and Barb Else. As you will read in their reports, a few situations—man-made and natural—have arisen this year. And with increasingly atypical weather patterns, we continue to be vigilant so we can be poised to assist members and others in need. Over the past decade, we have been fortunate to have Barb monitoring these often urgent and life-threatening situations for our membership in the US and working in collaboration with the World Federation of Music Therapy to assist music therapists around the world. Thanks to Andrea Dalton for seamlessly continuing on with disaster relief as part of the Regional President Representative's tasks.

On a more personal note, it's not just that AMTA assists during these difficult situations; it's the care and kindness that has been shown to our members and other music therapists (you do not have to be an AMTA member to receive assistance) over so many years. Dianne also adds to the team with lovely personalized care packages. We are so grateful for Barb's, Andrea's and Dianne's skills in this never-ending area of need.

V. ASSOCIATION PERSONNEL

Intensifying & Expanding Workload

On the occasion of the 68th anniversary year of our association(s) and AMTA's 20th anniversary, and in light of many transitions, it is incumbent on the entire leadership of AMTA, especially the Board of Directors, to look inward and continuously question our path; to look outward and analyze trends; and to integrate looking inward and outward as we set priorities and plan for a healthy, robust, and dynamic future for music therapy and AMTA.

Because the Board is the sole (soul) fiduciary agent, responsible for overseeing our association and determining long-range goals and objectives, it is crucial for me as the Executive Director to reiterate concerns I have included in my written and oral reports for many years—the staff workload continues to expand at a troubling rate. And the national office staff and consultants continue to be stretched beyond their limits. This is not a new situation but it needs to be reiterated to keep it on the Board’s radar.

We have seen huge increases in:

- **misrepresentations of “music therapy” in print, online, and throughout Social Media outlets;**
- **matters that involve consultation with AMTA attorneys;**
- **education, clinical training, and research inquiries;**
- **clarifying confusion about music therapy in general and AMTA programs and policies in particular, based on content generated on Social Media outlets**
- **state recognition and regulation activity and targeted opposition;**
- **assistance with music therapy program development and financing/reimbursement**
- **federal legislative coalition participation, heightened stress with the amount of policies, programs, and regulations being rescinded daily;**
- **website requests and online order fulfillment; and**
- **the complexity and increasing expense of conference site selection and planning.**

Simply put, we require additional, sustainable revenue to expand staff resources to meet the demands facing the members of our association and in order to fulfill our mission.

We should be proposing significant increases in part-time and full-time staff positions to satisfy this rapidly increasing demand from members and consumers alike. Though we have had two consecutive years with sizable surpluses, i.e., in FY 16 and FY 17, both years’ surpluses have been buoyed by one-time donations and an unrealized investment gain in FY 17. However, these surpluses are not stable enough to hire the staff we need and the FY 19 budget, which included another deficit, does not promise that stability either. Per the Treasurer’s report and related financial materials, including the FAP, plans are underway to stem these deficit tides. The reality, however, is that we have not reached a regular and stable sizeable surplus sufficient to afford/sustain the additional staff positions we need.

It is especially important for the Board to keep in mind that the need is there, it is unfilled, and the staff remain stretched!

In addition to these selected association highlights listed, please remember the many other AMTA ongoing activities including routine office administration; managing bank accounts and investments; hiring and supervising staff; preparing and analyzing financial materials; fulfilling requests from Regional officers and officials, members, and others; generating letters of support for members’ grant requests, program development proposals, and academic promotion applications; responding to government relations inquiries; publishing MTM Online newsletters, ENews, journals, and other publications; conference management; responding to public education requests; continuous Website

updating; ongoing maintenance of all computer, office and other related equipment; and other miscellaneous tasks.

➤ **Personnel Stability**

In transitioning to my retirement and reviewing the longevity of staff, the Board is seeing first-hand how our association has grown and prospered because of the stability and long-term dedication of its staff members. In addition, AMTA has been spared the expense of replacing personnel, as well as the time it takes to get new staff oriented and “up to speed.” Our most recent part-time hire was a rehire--our part-time office assistant, Jenny McAfee, who worked for us previously, returned in August of 2015. Our “most recent” full-time hire is Judy Simpson at 19 years!!

- **National Office Staffing Status**

With the recent loss of Al Bumanis, the current staff structure of the AMTA National Office as of October 1, 2018, includes eight full-time professionals (one of whom works 35 hours a week and one who works around 30+ hours per week), one part-time staff assistant, and seven part-time consultants.

Amongst the National Office contingent of 16 staff and consultants, half are Board Certified Music Therapists.

Executive Director (Andi Farbman - 30 years)

- **four music therapists (MT-BCs) functioning as:**
 - ❖ **Director of Communications and Conferences**
(Al Bumanis - 27 years) [through 9/30/18]
 - ❖ **Director of Government Relations (Judy Simpson - 19 years)**
 - ❖ **Director of Membership and Information Systems Manager (Angie Elkins - 21 years)**
 - ❖ **Director of Professional Programs (Jane Creagan - 29 years)**
 - ❖ **Administrative Services Coordinator/Office Manager**
(35 hours) (Dianne Wawrzusin – 12 years in this position)
- **Senior Federal Policy and Programs Analyst (Rebecca Preddie – 15 years full time employee—full time GR since 2009—9 years)**
- **Senior Administrative Assistant— (30-35+ hours per week)**
(Tawna Grasty – 11 years)
- **Membership & Meetings Associate (Cindy Smith – 20 years)**
- **Office Assistant (15-20 hours per week) (Jenny Peter – 3 years)**

Consultants

- ❖ **part-time JMT Managing Editor; Senior Research and Policy Advisor and Special Projects consultant; Wilson Trust National Project Manager; Journals’ Consultant, and Government Relations consultant (MT-BC)**
(24-30+ hours per week) (**Barbara Else**)
- ❖ **part-time Information Specialist and Social Media Coordinator (MT-BC)**

- (40-60 hours per month) (Kimberly Bell)
- ❖ part-time Government Relations Specialist (MT-BC)
(40 hours per month) (Maria Hricko Fay)
- ❖ part-time Special Education Legal consultant
(3-5 hours per month) (Myrna Mandlawitz)
- ❖ part-time Wilson Trust Regional Manager (MT-BC)
(1-2 days per month) (Patti Catalano)
- ❖ part-time financial management consultant CPA
(1-2 days per month) (Kaye McCally, CPA, senior partner, Arrow Bookkeeping.)
- ❖ part-time Document and Storage specialist
(5-10 hours per month) (Travis Smith)

• **STAFF HIGHLIGHTS (in alphabetical order):**

♦ **Al Bumanis, MT-BC, Director of Communications and Conferences**

[27 Year Veteran—July 1, 1991---September 30, 2018—In Honor]

For twenty-seven years, ever since he rolled up his sleeves and came to work a month before his start date to help with the Senate Hearing on Music Therapy & Aging in 1991, we have had the distinct honor and pleasure of working with Al. AMTA has benefited greatly from his mastery of conference planning principles and logistics, as well as his congenial and collegial working style. We all benefited with the team of Al and Cindy planning and organizing our conference experiences! Additionally, Al was responsible for communications and the exponential increases of electronic and social media enlarged his workload tremendously as he strove to fulfill our mission of educating the public about music therapy. Al evaluated scores of web-based articles every day! **WE MISS AL EVERY DAY AND HOLD HIM IN OUR HEARTS....**

♦ **Jane Creagan, MME, MT-BC, Director of Professional Programs**

[29 Year Veteran]

We owe Jane a great deal of thanks for exceptional and tireless work. Jane's "extra work" over and above her committees includes working with the Education and Training Advisory Board as well as many "as needed" tasks. She provides the institutional memory, our historical context and sage advice, while she continues to manage hundreds of career inquiries, new academic program inquiries, the academic reapproval process, clinical training site approval process, and the many individual inquiries from students, interns, and professors. Her technical assistance work in terms of the increased number of labor-intensive education and clinical training inquiries has expanded. NMTR queries have increased again due its impending closure in 2020; and Jane has done well with these inquiries. Jane spends a significant portion of every day patiently answering questions and providing guidance to AMTA-members, education and clinical training directors/administrators, exhibitors, and many prospective students and parents. On top of all of her "professional program" responsibilities, Jane and Cindy are a terrific sponsorship team, succeeding in securing conference sponsorship each year and Jane and Tawna manage the Exhibit Hall with aplomb! Thanks to Jane for three decades of commitment.

♦ **Angie Elkins, MT-BC, Director of Membership Services**
[21 Year Veteran]

Angie is always busy with the multiple aspects of her job--the demands keep increasing as does her skill set. Her job defines high level “multi-tasking.” We are fortunate to have someone of her caliber and expertise to coordinate our growing technology needs, especially an MT-BC. Given all of our additional infrastructure replacements and computer upgrades every year, it is clear that Angie’s job never ends in a “rapidly changing national office.” Additionally, Angie has been working with the Membership Committee, the Board, and AMTA staff to continuously generate new ways to encourage and promote membership in AMTA, even after all these years. She is also managing production aspects of special events at the annual conference; she willingly jumped in to assume part of AI’s conference production responsibilities. Angie’s graphic design skills and IT expertise are major assets for AMTA. She single-handedly desk top published our newest text, “Music Therapy: An Introduction to the Profession.” The index alone would dissuade many desktop publishers. As cyber security threats grow daily, Angie has to keep current AND educate staff about ways to protect AMTA’s data and online presence—a real and relentless challenge! This year she added an ongoing cyber attack training for staff. Angie creatively completes many AMTA design projects, such as the preliminary and final conference programs; and publications such as the new introduction to music therapy text. In some fundamental way, Angie is integrally involved in every office project. She’s either assisting with computer software, doing graphics or desktop publishing, processing the invoices or bills, or updating the web site. AMTA is privileged to have Angie as a member of our team.

♦ **Tawna Grasty, BFA, Senior Staff Assistant/Scholarship Coordinator (30+ hours per week)**

[11 Year Veteran]

Tawna came to AMTA with years of experience as a graphic designer and media assistant. She manages office reception functions, including answering the phones, sending out orders, responding to inquiries, as well as supervising our staff assistant. Two additional challenges, i.e., the increased usage of online purchasing with our database system and annual publications sales, keep Tawna extra busy. She continues to initiate “Pop-Up” sales on the website. Tawna’s organizing skills are matched by her judgment and integrity. Based on her administrative skills and Rebecca Smith’s increasing workload, Tawna has assumed responsibility for managing the scholarship programs. She is the consummate customer service representative and her judgment always excels. Additionally, she is assisting with numerous AMTA graphic design projects, including many of our newest e-Courses, books, and fliers. Each year Tawna assumes additional responsibilities at the annual conference, such as hosting the AMTA Village and Exhibits, freeing up Jane to attend to related committees and task force meetings.

♦ **Jennifer McAfee, Staff Assistant (part-time) [3+ year]**

Jenny returned to the AMTA fold (August '15). Jenny handles the phones, product orders, and the many daily administrative tasks with a contagious smile. As one of the first faces a visitor sees, and the first voice a caller hears, Jenny represents us extremely well! In addition, Jenny is the force behind, “Music Therapy Matters Online” for the third year.

Jenny's assistance has proved invaluable at registration and exhibits at the annual conference. She also uses music in her other professional venture as a dance studio owner--how fitting!

♦ **Rebecca Preddie, Senior Federal Policy and Programs Analyst/Grants Coordinator**
[15 Years full-time of which 9 have been full-time GR]

We are fortunate to have Becky's enthusiasm and competence with multiple and varied federal policy and program matters and other responsibilities. In her role as our Senior Federal Policy and Programs Analyst, she has established herself and music therapy in the DC-based national health, education, Veterans, and disability communities, and has been a great help to Judy. She has done an excellent job in representing AMTA and has become a leader within coalitions such as CCD and HPN, as well as with members of the administration and Congress. Her analysis of what is relevant for AMTA members is extremely helpful. This year continues to be especially challenging with the current administration and the toll it is taking on the programs and services for the populations we serve. On top of Becky's federal policy work, she coordinated all AMTA scholarship and grant programs—20 in all. As of this current fiscal year, Becky will retain responsibility for the grants but Tawna will assume responsibility for the scholarships. A big “thanks” to Becky for her continued service and for her competent handling of our many scholarships and grants.

♦ **Judy Simpson, MT-BC, Director of Government Relations**
[19 Year Veteran]

With an ever-growing number of active state task forces and legislative proposals this year, Judy is busier than is humanly possible! This year has been another hugely busy legislative season and it hasn't ended. You will see details and photos of impressive Hill Days, advocacy training and active legislative work in Judy's report. I've asked her to comment on what our *capacity* is for state legislative activity because we cannot simply increase the workload every year; there is a breaking point. Judy's leadership has always shone, whether it was when she served as a volunteer as Council Coordinator and as the Vice President or in her nineteen years as a staff member. Following another year of escalating state regulatory initiatives with many nights of conference calls, Judy remains active presenting CMTEs and assisting states with Hill Days. She also again chaired the Americans for the Arts' Health Task Force and authored the issue brief for Arts Advocacy Day. Her Reimbursement e-Course is a great resource for members and educators. One of our biggest challenges is to manage Judy's workload and provide additional support. To ease a small piece of her pie, we hired Maria Hricko Fay three years ago as a part-time (roughly 40 hours per month) government relations specialist. Maria has been very helpful and yet the workload is growing. In addition, Rebecca Preddie manages federal issues and Barb Else occasionally assists with research requests from legislators, but that's only the “tip of the iceberg.” You will see the amount and depth of her work in the areas outlined in her report. AMTA is extremely fortunate to have Judy as a member of our team.

♦ **Cindy Smith, Membership & Meetings Associate**
****[20 Year Veteran]****

The Board and staff (and her family) celebrated Cindy's 20th anniversary with AMTA at the mid-year meeting. Cindy has functioned in numerous roles at AMTA, most notably as our membership associate, meeting planner, and accounts receivable, staffer for twenty years. She also handles many membership issues and assists with conference. Because of her efficiency and "can do" attitude, she is also our Meetings Associate, having provided support to AI with an expanding number of conference planning tasks, as well as managing conference registration. Cindy is doing the majority of the site visits for future conferences, which eased AI's travel schedule. Cindy's conference planning and management skills are excellent. This year, Cindy expanded greatly to incorporate AI's tasks as he grew more ill over the summer. Special thanks to Cindy for "picking up the slack" so graciously and seamlessly. Cindy was increased to full-time at the beginning of this current fiscal year. Cindy's calm manner is an inspiration to all of us. She is always willing to help out and lend a hand and does so with such tact and diplomacy. We are thrilled to celebrate having Cindy on our team for twenty years.

♦ Dianne Wawrzusin, MM, MT-BC, Administrative Services Coordinator
[12 Years in this position (service to AMTA dates back more than 30 years)]
Dianne's responsibilities include the vast majority of office administrative functions, CFC coordinator, being the assistant to the Executive Director; and creating ALL the Board, Assembly, and Business minutes. She completes tasks with competence and enthusiasm and has an exemplary work ethic. Dianne assists board members, regional officials, and me with whatever is needed. One of her most admired skills is assembling care packages for members who experienced illnesses or disasters or have something to celebrate. When she knows there are kids in the family she always includes some treat for them too! She also continues to provide additional staff assistant support as needed. We are fortunate that Dianne is flexible enough to meet our needs. She is an extremely knowledgeable professional about the association and music therapy. Dianne has worked for the association in both part-time and full-time roles starting in 1988. Dianne will be key as the association transitions to a new Executive Director.

Government Relations Specialist

Maria Hricko Fay, LSW, LCAT, MT-BC and Fellow of the Association for Music and Imagery, joined the AMTA team in spring of 2015 in the part-time consultant position of Government Relations Specialist. Maria previously served on the Mid-Atlantic Regional Executive Board as Government Relations Chair, working closely with AMTA and CBMT on the State Recognition Operational Plan. A Master's Degree in Social Work is where Maria was introduced to the impact that social policy has on clients' access to services. Maria works closely with Judy Simpson, AMTA Director of Government Relations, and Dena Register and Kimberly Sena Moore, CBMT Regulatory Affairs staff. Her work includes responding to many government relations emails, arranging and participating in conference calls, assisting with and attending Hill Days and Advocacy Trainings, and representing the profession through a variety of state and national advocacy events.

Information Specialist & Social Media Coordinator

Kim Bell has worked as a consultant-information specialist for AMTA since 2006. For more than 12 years, she has responded to or referred AMTA emails to the appropriate staff

person. She typically works an hour or more every day, including weekends, so that requests for information can be responded to quickly. Additionally, because of her expertise, she replies to more in-depth questions, especially related to IEP matters and technology. Kim's responsibilities were expanded last year to include becoming AMTA's Social Media Coordinator. In that role, she both monitors and creates social media content for AMTA; her role provides extra quality assurance. She is totally reliable and a joy to work with.

Senior Consultant & Special Projects Coordinator & JMT Managing Editor

Barb Else began working as a consultant doing special projects for AMTA in 2005. She has continued for 13 years to work effectively and efficiently off site, as well as working on-site annually for several weeks as needed. Her time increased in FY 2015 because of her leadership with "Music Therapy Research 2025." As you will see from her report of her overall activity, she has spearheaded the implementation of MTR 2025, the publishing partnership with Oxford University Press, the Wilson Trust Music Therapy Initiative; and worked on strategic priorities, selected government relations inquiries, research queries, conference special events, and numerous disaster responses. This year, as we move to new journal editors, Barb will be assuming the role of Managing Editor for JMT (reflecting a reorganization of responsibilities) and continue as Business Manager for MTP. She has donated many in-kind hours. She is an absolutely indispensable asset to AMTA and our profession. Her grasp of issues, analytical skills, and dedication are rare for any employee, let alone for a consultant. And the speed with which she completes assignments is laudable. We appreciate our long-term consulting relationship with Barb and all that she gives to AMTA.

<p><i>A SPECIAL THANK YOU AND HEARTFELT APPRECIATION & GRATITUDE FROM ME TO THE NATIONAL OFFICE STAFF & CONSULTANTS FOR THEIR CONTINUED SERVICE AND COMMITMENT TO AMTA AND TO THE MUSIC THERAPY PROFESSION. YOU HAVE BEEN AN ABSOLUTE PLEASURE TO WORK WITH.</i></p>

<p>I KNOW THE BOARD JOINS ME IN APPLAUDING THE EFFICIENCY, RESOURCEFULNESS, PRODUCTIVITY, AND DEDICATION OF THE NATIONAL OFFICE STAFF.</p>

- **FUTURE STAFFING NEEDS TO CONSIDER**

- 1) **Contingency Fund for staffing needs on an as-needed basis. In prior years, we had several thousand dollars extra in the staff line to use for temporary staffing needs based on long-term staff absences, special projects, etc. This fund should be between \$3,000-\$5,000.**
- 2) **Consideration of a Music Therapy Policy Fellowship for a recent music therapy graduate to work full-time in the national office for 6-9 months learning government relations and professional practice policy issues. Stipend and housing/per diem to be determined. Many thanks to the Board for the creation of the "Andrea Farbman Government Relations Advocacy Fund," which could fund such a fellowship. As funds become available, what is feasible will be assessed and plans will be drafted.**

V. ASSOCIATION FINANCES

(See report of AMTA Treasurer and Financials Documents provided in the Board book for detailed analyses)

All of our financial analyses and reports were delayed because we had 3 turnovers of our monthly accountant-consultants this fiscal year; and our auditor had a two-week stint of jury duty as our audit was winding up. A perfect storm! As a result, we are three weeks behind where we anticipated and because of these delays we will not be able to have an Audit Committee review prior to the annual conference publication of this Board book. In addition, the analyses in the board book are based on preliminary and abbreviated reports because they were not received until 11/1/18. Therefore, the financial reports contained herein and in the Treasurer's report for FY 2018 should be considered as preliminary drafts, to be finalized soon after the annual meeting. Thanks in advance for your understanding.

▪ Analysis of Audit of FY 2018

FY 2018 Budget included \$1,753,000 in Revenue and \$1,829,000, resulting in a deficit of (\$76,000), having been increased twice—once in December and once in February. N.B. The revisions together added \$10,000.

For FY 2018, the total Revenue was \$1,859,121 (including in-kind) and \$1,932,957 in total Expenses (including in-kind and depreciation). When an unrealized gain of \$18,764 was added in, the net deficit (without adjustments) was (\$55,072) or \$20,928 less than what was budgeted at (\$76,000).

Reconciling the Audit against our Operating Budget, the deficit of (\$55,072) is reduced by the following expenses: Depreciation = \$12,006, Wilson Trust reallocated to Wilson Fund = \$17,588, for a total of those 2 items = \$29,594; in addition, the budgeted transition costs to be allocated to the Reserves were \$32,200, making the total reductions to the audited deficit = \$61,794 and the Grand Total Bottom line for FY 18 is a surplus of \$6722.

Furthermore, some overages in expenses were unavoidable: \$13,740 in excess Financial Services is due to accountant turnover and learning curve time; the \$9,077 in excess Exhibit fees was due to needing carpet and additional security (these expenses were compensated for by additional sponsorship revenue; the \$8,844 in excess Legal fees was due to unanticipated legal consultations as discussed previously in my report; and \$10,194 in excess scholarships is due to the timing of distributions. Therefore, we could not anticipate nor control over \$40,000 in excess expenses, which would have increased our surplus considerably.

On the Revenue side, it is gratifying to see Membership dues increased over last year's actual and the budget and to see how successful last year's conference was in terms of revenue.

Detailed budget notes for every line item, along with nine years of year-end actual figures, are included in the Financial section of the Board Book. In addition, Budget Revenue and Expense Worksheets from 2011 - 2018 are included along with the FY 19 Budget.

Please note that expenses for the Executive Transition were not included in the FY 18 Budget. These expenses will be disbursed over FY 18 and FY 19. The estimate for FY 18 is \$32,200 in consultant fees, travel, and lodging. See the FY 19 Budget description for estimate of Executive Transition costs. The plan is to display the expenses on the audit below the total expense line to portray these expenses as being separate from regular operational costs and to be offset by our Reserves.

- **FY 2019 Budget**

The Financial Advisory Committee met on May 17th to review and discuss the proposed budget. Following a discussion with questions and answers, the FAC unanimously endorsed the FY 19 Budget as proposed. The FY 19 Budget includes \$1,874,000 in income and \$1,956,500 in expenses with a deficit of (\$82,500). As compared to the FY 18 Budget, the revenue and expenses are 7% more and the deficit is 9% more. We all expressed dissatisfaction with recommending a deficit budget. However, we feel that it was the most conservative approach with the information we had and in recognition of many unknown factors related to the transition. Please note that continued attention must be devoted to the three priority areas of the Financial Action Plan to increase and diversify revenue streams. Additional FY 19 Budget details are available in Treasurer Clair's report.

- **AMTA (national and regional) & NMTR 990s**

The IRS 990 requirements and paperwork continue to grow in complexity. The questionnaires and data collection are time-consuming for Regional Presidents and Treasurers and national office staff alike. It is definitely taking more than twice as long as it used to. Because of the time lag of receiving regional 990s, completion of the group filing for FY 17 was delayed until 2018. Thanks to all the regional officials for their work on the Affiliate 990s, especially to the treasurers. And thanks to board members for reviewing and approving the latest AMTA 990.

- **Investment Portfolio**

I am in regular contact with our M & T Wealth Management Division representative to review our portfolio. The bottom line is that we are still doing modestly well. This year yielded less income than last year—we accrued over \$30,000 in interest as well as nearly \$19,000 in unrealized gains in FY 2018. Now that we pay fees for management, our return is less than we had in previous years. When Mary Boyle and the Investment subcommittee were managing our portfolio, we did not pay fees for investment advice. In times like these when the interest rates are low, having to pay approximately \$6,000 in annual management fees really cuts into the interest income.

The original projection for our long-term forecast for our portfolio, given our conservative guidelines, was a 6% annualized return, gross of fees. In reviewing our return from the inception of the account, our portfolio has returned 5.72% annualized revenue. The bottom line is that if we want a higher return, we would have to be more comfortable with an

increased level of volatility, which has not been our conservative stance. I will review the latest portfolio statement, market trends, and the impact of legislative changes charitable giving at the mid-year meeting. (See Appendix B)

- **Wilson Trust funds**

Wilson Trust funds are housed in cash reserves. We have not invested the Wilson Trust funds in any short-term vehicle to accrue interest because of the related risk and not wanting to tie up the money for a long period of time.

- **Cash Flow Management**

AMTA has a line of credit with its bank for \$125,000 to deal with possible cash flow shortages. The cash flow is generally the lowest in the summer months in between dues and conference collections. We have not activated the line of credit since 2003 and we do not anticipate needing it in FY 2019.

- **Continuing Analysis of Ongoing & Future Financial Requirements**

Long-term financial planning is one of the Board's fiduciary responsibilities but implementation of that has been complicated and difficult. However, the Financial Action Plan includes some long-term plans that need to be implemented.

VI. NATIONAL MUSIC THERAPY REGISTRY

The number of NMTR registrants continues on a predictable and gradual downward path. As of October 1, 2018, there are 190 registrants and 42% are members.

The rate of decline has decreased to about 8% annually. It is likely that the majority of registrants plan to remain on the registry until it ends, in a little more than a year, on 1/1/2020. The question remains whether there is anything else we can do with or for this group of music therapists.

Jane Creagan and I, acting as the Deputy Director and Executive Director of NMTR, respectively, convened our annual NMTR Board meeting this year. The NMTR Board consists of:

President: Elaine Abbott, PhD, MT-BC

Secretary: Nancy Perkins, MA, CMT

Treasurer: Caryl Beth Thomas, MA, LMHC, ACMT

The NMTR Board agreed to attempt to call all registrants to ensure that they understand that the Registry will be terminated on 1/1/20 and that AMTA membership is open to them and what that entails (for non-members). In addition, NMTR Board members will be available to answer questions that registrants may have.

Remaining tasks 1) to determine any ways for AMTA to meet the needs of the NMTR registrants and 2) how to replace the \$33,000 in income.

Please see Jane Creagan's reports for additional details.

VII. TRANSITION PLANNING & FAREWELL: NOVEMBER-DECEMBER 2018

A. Targeted Priorities

- ✓ **Conference Follow-up**
- ✓ **Transition Planning**
 - **Meet with new Executive Director**
 - **Transfer financial and online accounts**
 - **Identify major monthly tasks and timelines**
 - **Provide introductions to key partners**
 - **Identify location of key documents**
 - **Outline functioning of national office and board**
 - **Provide status report of staffing**
 - **Review status of major AMTA contracts**
 - **Other topics as requested**
- ✓ **Outline future Spokesperson agendas and events with Renée Fleming and Robin Spielberg, providing support and resources**
- ✓ **Follow-up with NIH & Kennedy Center’s “Sound Health” Initiative**
- ✓ **Finalize Annual Audit for FY 18**
- ✓ **Compile data for FY 18 IRS form 990s (AMTA’s and Regions’)**
- ✓ **Discuss improvements for Website and ongoing generation of new content and enhanced navigation**
- ✓ **Continue to advocate for increasing access to music therapy in the military, provide technical assistance to newly developed MT programs, and assist NEA with the development of programs and positions**
- ✓ **Recommend final priorities for Wilson Trust Music Therapy Initiative**
- ✓ **Monitor ‘certification’ efforts for artists in healthcare and progress of NOAH**
- ✓ **Oversee planning of future conferences; reassess staffing needs**
- ✓ **Manage calls to remaining registrants on the National Music Therapy Registry; continually educate about NMTR closing as of January 1, 2020**

APPENDIX A – FARBMAN (1 of 2)
Membership History and Workforce Commentary

Membership Analysis 1999-2016

In reviewing membership data dating back to the inception of AMTA in 1998, we reached a new historic peak year for total members as of 12/31/2016 with 4,104 members; the previous high point was 1999 due to unification and the World Congress. As of 12/31/99, the total professional membership equaled 2,745 as compared to the total for 12/31/16 of 2,274 resulting in a decline of 17%.

By comparison, the 12/31/99 total of undergraduate students (1,004) and graduate students (107) equaled 1,111 as compared to the 12/31/16 total of undergraduate students (1,228) and graduate students (441) of 1,669, representing an increase of 50%, due mainly to the increase in graduate students. The undergraduate student number has ebbed and flowed, reaching an all-time high of 1,228 as of 12/31/16; whereas the graduate student number has steadily increased, peaking in 2013 with 500; comparing the number of graduate students in 12/31/99 to 12/31/16, there is an increase of over 400%.

Commentary: Workforce Numbers & Access to Quality Music Therapy Services—Cause for Examination/Reflection

In every mid-year and annual Board report, an analysis and synthesis of membership data, financial information, and data from the National Music Therapy Registry (NMTR) and the Certification Board for Music Therapists (CBMT) are provided, examining trends retrospectively. In examining professional member numbers from Board books, it appears that the mean and median of the total number of professional members of AMTA/NAMT from 1992-2014 (excluding 1998 and 1999) hover around 2500.

At the 2014 mid-year meeting, Historian Bryan Hunter provided a few tables with pertinent data—one that depicted the number of CBMT certificants combined with the number of NMTR registrants as compared to the total number of AMTA professional members and a second table showing that the percentage of MT-BCs as compared to AMTA professional members has dropped from a high in 1999 of 65% to a low of 36% at the end of 2013.

Perhaps the most striking calculation, however, relates to access to qualified music therapists, which is simply the total number of certificants and registrants as of 10/1/1998, which was 4534, as compared to 10/1/16, which was 7256—a 60% increase.

Assisted by the data, how do we assess the workforce supply of those “qualified” to practice in 1998 as compared to today. Is a 60% increase good? is it bad? how does it compare to other similar professions? In scrutinizing the data, a number of questions arise, many of which are relevant for the MLE discussions:

- What is/are the implication(s) for the next 20 years given 60% growth in the past 18 years? How many of those with credentials or designations are practicing?

APPENDIX A – FARBMAN (2 of 2)

- **What factors account for this level of growth?**
- **Given the steady number of students who have graduated from AMTA-approved programs and the steady increase of MT-BCs, how much growth in new MT-BCs has occurred?**
- **What is the impact of music therapists taking time out for families?**
- **What is the impact of those leaving the profession to pursue another profession?**
- **What is the impact of those retiring from the profession?**
- **What are the most efficient and effective ways to grow the profession?**

In terms of the AMTA mission, the number of qualified active music therapists in the workforce is a primary focus. Further, answers to these questions are important data points for the MLE subcommittee’s research. Measuring the growth and workforce supply also are keys to the health and well-being of our profession. These numbers are not merely important for membership or income, they are keys to ensuring access to “quality music therapy services” as our mission charges us to do.

APPENDIX B (1) - FARBMAN



Investment Summary

AMERICAN MUSIC THERAPY ASSOC.

September 30, 2018

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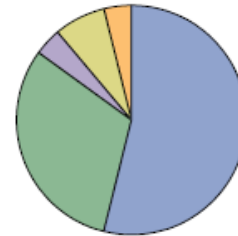
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PORTFOLIO SNAPSHOT	QUARTER-TO-DATE	1 YEAR	SINCE 01/01/2011
Beginning Market Value	\$652,921.93	\$633,519.43	\$261,432.40
Contribution/Withdrawals	8.84	8.84	211,857.29
Net Investment Change	16,398.18	35,800.68	196,039.26
Ending Market Value	\$669,328.95	\$669,328.95	\$669,328.95

RATES OF RETURN	QUARTER-TO-DATE	1 YEAR	SINCE 01/01/2011
Total Portfolio Net of Fees	2.5%	5.7%	4.6%
Policy Benchmark ¹	2.5%	6.1%	5.8%

REALIZED INVESTMENT CHANGE	QUARTER-TO-DATE	1 YEAR
Realized Gain/Loss	\$6,139.68	\$22,047.63
Income Received	2,321.16	12,670.28

This statement should not be used to prepare tax documents.



Equity	54%
Fixed Income	31%
Inflation Hedges	4%
Hedged Strategies	7%
Cash and Currency	4%

(1) As of the date of this statement, the Policy Benchmark was comprised of 52% of the Equity Blend (53% Russell 1000 / 13% Russell 2000 / 25% MSCI EAFE / 9% MSCI EM), 37% of the Fixed Income Blend (93% Barclays Aggregate / 5% Barclays US Corp High Yield), 5% of the Hedged Blend (50% HFRX Global Hedge Fund Index / 50% HFRX Absolute Index), 4% of the Real Assets Blend (19% Barclays US Gov's ILB / 19% S&P US REIT / 62% DJ Global ex-US Real Estate), 2% of the Ibbotson Associates S&P 500 Day US Thrill Index.

APPENDIX B (2) - FARBMAN



Investment Performance

AMERICAN MUSIC THERAPY ASSOC.

September 30, 2018

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ASSET CLASS	BENCHMARK	QUARTER TO DATE	YEAR TO DATE	1 YEAR	3 YEARS ¹	5 YEARS ¹	SINCE INCEPTION ²	START DATE
Total Portfolio Net of Fees		2.5%	2.1%	5.7%	7.6%	5.2%	4.6%	01/01/2011
<i>Policy Benchmark³</i>		2.3%	2.7%	6.1%	8.6%	6.0%	5.8%	01/01/2011
Equity		4.8%	6.0%	12.2%	14.2%	10.4%	10.0%	01/01/2011
<i>Equity Policy Benchmark⁴</i>		4.7%	6.1%	12.1%	15.0%	10.1%	9.9%	01/01/2011
Large Cap		7.2%	9.8%	17.4%	16.4%	13.5%	13.3%	01/01/2011
	<i>Standard & Poor's 500 Index</i>	7.7%	10.6%	17.9%	17.3%	13.9%	13.8%	01/01/2011
Small Cap		4.9%	14.1%	18.6%	---	12.1% ⁵	11.6% ⁵	01/01/2011
	<i>Russell 2000 Index</i>	3.6%	11.5%	15.2%	---	11.1%	12.0%	01/01/2011
International		1.0%	-2.0%	3.1%	9.3%	3.4%	3.8%	01/01/2011
<i>MSCI ACWI ex USA IMI</i>		0.4%	-3.3%	1.8%	10.2%	4.4%	4.2%	01/01/2011
Fixed Income		0.3%	-1.4%	-0.9%	1.8%	1.8%	2.4%	01/01/2011
<i>Fixed Income Policy Benchmark⁵</i>		0.1%	-1.4%	-1.0%	1.7%	2.3%	2.9%	01/01/2011
Taxable Bonds		0.3%	-1.4%	-0.9%	1.8%	1.8%	2.4%	01/01/2011
<i>Barclays Aggregate Index</i>		0.0%	-1.6%	-1.2%	1.3%	2.2%	2.7%	01/01/2011
Inflation Hedges		-1.3%	-1.9%	1.9%	4.3%	2.3%	2.5%	03/01/2012
<i>Inflation Hedges Policy Benchmark⁶</i>		-0.7%	-1.3%	3.0%	4.5%	3.4%	5.3%	03/01/2012
Diversified Real Assets		-1.3%	-1.9%	1.9%	4.1%	2.1%	2.2%	03/01/2012
<i>Real Assets Blend (19% Barclays US Gov't ILB / 19% S&P US REIT / 62% DJ Global ex-US Real Estate)</i>		-0.7%	-1.3%	3.0%	3.4%	2.4%	2.5%	03/01/2012
Hedged Strategies		1.8%	0.2%	2.2%	2.8%	---	2.2%	08/01/2015
<i>Hedged Strategies Policy Benchmark⁷</i>		-0.2%	-0.1%	0.7%	2.0%	---	1.2%	08/01/2015
Directional Hedge		2.4%	1.4%	3.1%	---	---	2.9% ⁸	01/01/2016
<i>HFRX Global Hedge Fund</i>		-0.4%	-1.2%	0.2%	---	---	2.6%	01/01/2016

APPENDIX B (3) - FARBMAN



Investment Performance

AMERICAN MUSIC THERAPY ASSOC.

September 30, 2018

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ASSET CLASS	BENCHMARK	QUARTER TO DATE	YEAR TO DATE	1 YEAR	3 YEARS ¹	5 YEARS ¹	SINCE INCEPTION ¹	START DATE
Absolute Return Hedge		0.5%	- 2.9%	0.0%	---	---	2.5% ²	07/01/2016
	<i>HFRX Absolute Return Index</i>	0.0%	1.0%	1.1%	---	---	2.2%	07/01/2016
Cash and Currency		0.4%	1.0%	1.2%	0.5%	0.3%	0.2%	01/01/2011
	<i>Cash and Currency Policy Benchmark³</i>	0.5%	1.2%	1.5%	0.7%	0.4%	0.3%	01/01/2011
Cash and Currency		0.4%	1.0%	1.2%	0.5%	0.3%	0.2%	01/01/2011
	<i>Ibbotson Associates SBBI 30 Day US Tbill Index</i>	0.5%	1.2%	1.5%	0.7%	0.4%	0.3%	01/01/2011

(1) Returns for periods greater than 12 months are annualized.

(2) Returns may include uninvested time periods.

(3) As of the date of this statement, the Policy Benchmark was comprised of 52% of the Equity Blend (53% Russell 1000 / 13% Russell 2000 / 25% MSCI EAFE / 9% MSCI EM), 37% of the Fixed Income Blend (95% Barclays Aggregate / 5% Barclays US Corp High Yield), 5% of the Hedged Blend (50% HFRX Global Hedge Fund Index / 50% HFRX Absolute Index), 4% of the Real Assets Blend (19% Barclays US Gov't ILB / 19% S&P US REIT / 62% DJ Global ex-US Real Estate), 2% of the Ibbotson Associates SBBI 30 Day US Tbill Index.

(4) As of the date of this statement, the Equity Policy Benchmark was comprised of the Equity Blend (53% Russell 1000 / 13% Russell 2000 / 25% MSCI EAFE / 9% MSCI EM).

(5) As of the date of this statement, the Fixed Income Policy Benchmark was comprised of the Fixed Income Blend (95% Barclays Aggregate / 5% Barclays US Corp High Yield).

(6) As of the date of this statement, the Inflation Hedges Policy Benchmark was comprised of the Real Assets Blend (19% Barclays US Gov't ILB / 19% S&P US REIT / 62% DJ Global ex-US Real Estate).

(7) As of the date of this statement, the Hedged Strategies Policy Benchmark was comprised of the Hedged Blend (50% HFRX Global Hedge Fund Index / 50% HFRX Absolute Index).

(8) As of the date of this statement, the Cash and Currency Policy Benchmark was comprised of the Ibbotson Associates SBBI 30 Day US Tbill Index.

(9) Equity returns exclude the performance of any holdings in private equity funds.

APPENDIX B (4) - FARBMAN

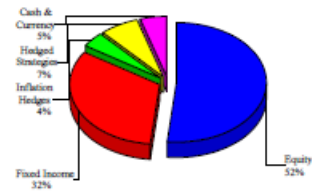
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AMERICAN MUSIC THERAPY ASSOC.

Account Overview

As of October 26, 2018

Asset Category	Market Value (\$)	% of Total
Equity	324,648.46	51.6
Fixed Income	203,980.10	32.4
Inflation Hedges	25,833.29	4.1
Hedged Strategies	44,804.70	7.1
Cash & Currency	29,342.68	4.7
Total:	\$628,609.24	100%



Asset	Units	Price	Tax Cost	Market Value	Est. Income	Yield %	% Total
Equity							
<i>Equity Funds</i>							
HARBOR LARGE CAP VALUE FUND	1,201.80	\$14.03	\$18,567.82	\$16,861.27	\$157.44	0.93%	2.7%
ISHARES CORE MSCI EAFEETF	568.00	\$57.70	\$31,986.61	\$32,773.60	\$1,068.98	3.26%	5.2%
ISHARES CORE MSCI EMERGING MARKETS ETF	235.00	\$46.69	\$10,394.13	\$10,972.15	\$332.53	3.03%	1.7%
ISHARES EDGE MSCI MIN VOL USA ETF	362.00	\$53.82	\$19,859.07	\$19,482.84	\$371.05	1.90%	3.1%
ISHARES RUSSELL 1000 GROWTH ETF	424.00	\$139.45	\$51,286.57	\$59,126.80	\$687.73	1.16%	9.4%
ISHARES S&P SMALL-CAP 600 GROWTH ETF	92.00	\$175.00	\$15,869.73	\$16,100.00	\$133.86	0.83%	2.6%
LSV VALUE EQUITY FUND STRATEGY	634.05	\$26.24	\$9,821.15	\$16,637.45	\$320.83	1.93%	2.6%
MERIDIAN SMALL-CAP GROWTH FUND CLASS INSTITUTIONAL	932.91	\$17.42	\$13,228.33	\$16,251.22	\$0.00	0.00%	2.6%

 **WILMINGTON TRUST**

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APPENDIX B (5) - FARBMAN

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AMERICAN MUSIC THERAPY ASSOC.

Account Overview				As of October 26, 2018			
Asset	Units	Price	Tax Cost	Market Value	Est. Income	Yield %	Total
NUVEEN SMALL CAP VALUE FUND	411.70	\$23.49	\$10,630.20	\$9,670.81	\$70.81	0.73%	1.5%
WCM FOCUSED INTERNATIONAL GROWTH FUND	1,083.76	\$14.82	\$12,593.24	\$16,061.25	\$77.37	0.48%	2.6%
WILMINGTON INTERNATIONAL FUND INSTITUTIONAL SHARES	6,179.84	\$7.87	\$40,913.24	\$48,635.34	\$871.36	1.79%	7.7%
WILMINGTON LARGE-CAP STRATEGY FUND INSTITUTIONAL SHARES	2,830.63	\$21.93	\$46,278.51	\$62,075.74	\$999.21	1.61%	9.9%
<i>Equity Funds Subtotal:</i>			<i>\$281,428.60</i>	<i>\$324,648.46</i>	<i>\$5,091.16</i>	<i>1.57%</i>	<i>51.6%</i>
Total Equity:			\$281,428.60	\$324,648.46	\$5,091.16	1.57%	51.6%
Fixed Income							
<i>Taxable Bond Funds</i>							
FEDERATED TOTAL RETURN BOND FUND CLASS INSTITUTIONAL	4,976.61	\$10.42	\$54,500.44	\$51,856.32	\$1,771.67	3.42%	8.2%
WILMINGTON BROAD MARKET BOND FUND INSTITUTIONAL SHARES	15,726.03	\$9.25	\$154,086.90	\$145,465.73	\$3,616.99	2.40%	23.1%
<i>Taxable Bond Funds Subtotal:</i>			<i>\$208,587.34</i>	<i>\$197,322.05</i>	<i>\$5,388.66</i>	<i>2.73%</i>	<i>31.4%</i>
<i>High Yield Bond Funds</i>							
AMERICAN BEACON SIM HIGH YIELD OPPORTUNITIES FUND	704.56	\$9.45	\$6,897.72	\$6,658.05	\$405.12	6.08%	1.1%
<i>High Yield Bond Funds Subtotal:</i>			<i>\$6,897.72</i>	<i>\$6,658.05</i>	<i>\$405.12</i>	<i>6.08%</i>	<i>1.1%</i>
Total Fixed Income:			\$215,485.06	\$203,980.10	\$5,793.78	2.84%	32.4%
Inflation Hedges							



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APPENDIX B (6) - FARBMAN

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AMERICAN MUSIC THERAPY ASSOC.

Account Overview				As of October 26, 2018			
Asset	Units	Price	Tax Cost	Market Value	Est. Income	Yield %	Total
<i>Diversified Real Assets</i>							
WILMINGTON REAL ASSET FUND INSTITUTIONAL SHARES	1,887.02	\$13.69	\$25,275.72	\$25,833.29	\$909.54	3.52%	4.1%
<i>Diversified Real Assets Subtotal:</i>			\$25,275.72	\$25,833.29	\$909.54	3.52%	4.1%
Total Inflation Hedges:			\$25,275.72	\$25,833.29	\$909.54	3.52%	4.1%
Hedged Strategies							
<i>Absolute Return Hedge</i>							
AQR STYLE PREMIA ALTERNATIVE LV FUND CLASS INSTITUTIONAL	1,247.69	\$10.15	\$13,370.91	\$12,664.04	\$679.99	5.37%	2.0%
<i>Absolute Return Hedge Subtotal:</i>			\$13,370.91	\$12,664.04	\$679.99	5.37%	2.0%
<i>Directional Hedge</i>							
WILMINGTON GLOBAL ALPHA EQUITIES FUND	2,967.74	\$10.83	\$31,582.89	\$32,140.66	\$376.90	1.17%	5.1%
<i>Directional Hedge Subtotal:</i>			\$31,582.89	\$32,140.66	\$376.90	1.17%	5.1%
Total Hedged Strategies:			\$44,953.80	\$44,804.70	\$1,056.89	2.36%	7.1%
Cash & Currency							
WILMINGTON TRUST BANK DEPOSIT SWEEP	29,342.68	\$1.00	\$29,342.68	\$29,342.68	\$551.64	1.88%	4.7%
Total Cash & Currency:			\$29,342.68	\$29,342.68	\$551.64	1.88%	4.7%
Grand Total:			\$596,485.86	\$628,609.24	\$13,403.01	2.13%	100%



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**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
CONSULTANT'S REPORT
Barbara Else, MPA, LCAT, MT-BC
October, 2018**

**SUMMARY & HIGHLIGHTS
October 2017 – September 2018**

In the recent four months since the midyear report, as part-time special projects consultant to AMTA, I've provided support at an average level of .58 Full Time Equivalent (FTE) with 388.5 consulting hours plus 14 *pro bono* hours. For the entire 12 month period (Oct. 2017-Sep. 2018) I provided 1,122.5 consulting hours plus 79.5 *pro bono* hours valued at \$3,577.50 (using a reduced rate)¹. Overall, this represents .58 FTE effort for the 12 month period. Relative to last year around this time, my consulting effort is slightly lower. The decrease is due to unpaid leave time. *Pro bono* hours are comparable and include a Give-a-Day donation of honoraria amounting to \$500 from my keynote speaking engagement for the Midwestern Regional conference. An additional Give-a-Day is anticipated once the accounting books are closed and processed for a speaking engagement in Chicago at Northwestern University with Dr. Nina Kraus. Brief updates are provided on special projects and activities assigned to my consulting workload. There is a tracking process in place with the Executive Director to monitor the status of all tasks, including lower priority tasks in the work queue.

I. *Priority Projects*

- ❖ Journals and Publications
 - MTP Updates
 - JMT Updates
 - Managing Editor
 - Journals production
 - Oxford University Press Publishing Partner
 - Book publishing business management
 - Publications' ethics
- ❖ Research
 - Strategic Priority on Research
 - Research Committee
 - Research support
 - Northwestern University Workshop (May)
 - NIH and Federal Research Activity
- ❖ Military and Veterans
- ❖ Social Media and Online Professional Activity
- ❖ Disaster Response and Coordination with Andrea Dalton, Regional President Representative

II. *Brief Updates on Special Projects*

- ❖ AMTA Wilson Trust Music Therapy Project
- ❖ Government Relations and Advocacy Support
- ❖ Transitioning Tasks
- ❖ 2017 Conference and 2018 Conference Planning
- ❖ Other: Annual Report

Travel and Special Events for AMTA: Over the past 12 months, I participated in six business trips on behalf of AMTA.

- In October 2017, I attended and participated in the planning of the annual two-day publisher's conference hosted by Oxford University Press for U.S. journal editors and societies. The Associate Editors of Communication,

¹ *Pro bono* hours generally reflect travel time, disaster services support, some state government relations activity, and serving as an AMTA representative at some smaller meetings.

Kimberly Sena Moore and Noah Potvin, attended with me representing AMTA's journals. (I shall be attending the same conference in November, 2018 with Drs. **Laura Beer** and **Sheri Robb**.)

- I attended and provided full time staff support at the November 2017 Annual Conference in St. Louis, MO.
- I was on-site in the AMTA office in December for conference follow up, disaster support, and staff meetings.
- In mid-March, I drove to the University of Iowa to present a CMTE and serve as keynote speaker for the Midwest Regional Conference on AMTA's disaster response program. Honorarium fees were sent to AMTA from Midwest Region as a Give-a-Day donation. See Appendix A from the Mid-Year Board Book, pps. 233-239.
- On May 11, 2018, I represented AMTA as a speaker at a one day workshop sponsored by **Dr. Nina Kraus** at Northwestern University with **Drs. LaGasse, Lane, Tomaino, and Stegemöller**. See Appendix B from Mid-Year Board Book.
- I was on site at the AMTA office and at the midyear board meeting June 20-24

I. Priority Projects

❖ Journals and Publications

Securing and supporting the search committee for numerous incoming Editors and Associate Editors for both journals consumed significant effort over the past year. An update for each journal's activity in this regard is provided.

Music Therapy Perspectives (MTP). The incoming Editor-in-Chief (EIC) for MTP, **Laura Beer**, continues her orientation process with EIC, **Tony Meadows** through year end. In cooperation with Oxford University Press (OUP), I assist with coordination for production orientation. This includes Laura's on site orientation in Cary, NC at the OUP production center scheduled this year just prior to the AMTA annual meeting around the OUP Journal Days meeting. Orientation includes ScholarOne (online peer review management software) Editor role orientation as well as more detailed orientation to the production process and contacts at OUP. As a reminder, Laura's official new term of appointment begins January 1, 2019. On the Associate Editor (AE) side, a call for AE applicants was posted in September for two AEs to join the current AE, **Jennifer Jones**. The interview process is taking place in October at the time of this report writing. One of these AE positions replaces **Laura Beer's** slot in her outgoing AE role and an added, third AE, position will support and share the peer review workload process.

Journal of Music Therapy (JMT). The search process for an incoming EIC to the *Journal of Music Therapy (JMT)* was redoubled following an adjustment in the transition plan and a shift in workload approved by the Board last May. This was done with the cooperation of EIC, **Sheri Robb** and in coordination with the EIC Search Committee co-chairs, **Drs. Adamek and Forinash**. The aim of the plan is to support redistribution of a shared workload. This transition plan allows JMT to continue its normal functioning but distributes the workload. Since the midyear meeting, the call for applicants and interview process for the position of EIC, commencing January, 2019 was completed. A recommendation to the Board was made by the co-chairs of the search team. On August 16, 2018, Dr. **Blythe LaGasse** was offered and accepted the EIC position. An announcement and press release posted in late August. (For press release see https://www.musictherapy.org/editor_in_chief_for_jmt_announced/) The work of the search team is complete and I thank the co-chairs and interview committee members, **Andrea Dalton, Jennifer Jones, and Melita Belgrave**, for their participation and dedication to this important process. I also wish to thank the applicants who participated in this important process. In coordination with **Sheri Robb**, **Blythe LaGasse** began her orientation in September. Blythe will aim towards attending a production orientation at the 2019 OUP Journal Days meeting.

The transition plan proposed additional associate editors. The model, whereby additional associate editors are added, shifts peer review decisions to an expanded team, each one having the authority, responsibility, and accountability for manuscripts assigned to them and under the leadership of the incoming EIC. The call for Associate Editors (AE) was posted in August. Following an interview process, JMT welcomed Drs. **Olivia Yinger** and **Stine Lindahl Jacobsen** as members of the editorial team joining Drs. **Helen Shoemark** and **Felicity Baker**.

Managing Editor, JMT. In July, I transitioned from a part-time Business Manager for JMT to a part-time role as Managing Editor for JMT (I remain as the Business Manager for MTP). The managing editor functions are administrative and involve a coordinating function in cooperation with the editorial team and working with the EIC. Noncontroversial incoming manuscript screening for appropriateness to the journal mission and scope, as well as administrative processes (e.g., all required elements completed as specified in the instructions to authors), are assumed by me in a part-time managing editor function under the direction of the Editor and reporting to the Executive Director. Working calls are held bimonthly to review the manuscript pipeline and the EIC approves all screening reviews prior to action. Leadership and vision for the strategic direction and special focus content areas remain with the EIC in cooperation with the editorial team and with the input of the Editorial Board members. The budget impact and labor redistribution are budget neutral for this position. To offset these increased hours, numerous consulting tasks are transitioning from my plate to those of colleagues in the national office and noted later in this report.

Journals' production

AMTA's peer-reviewed journals continue to be highly active and on a growth projection with respect to readership and attention indicators. The Oxford Press publishers' report details this activity for each journal.

I continue to facilitate periodic production and technical calls as well as trouble shoot and track systems or customer questions. I serve as a resource to assist and respond to questions for the journals. I support the Associate Editors-Communications (**Kimberly Sena Moore and Noah Potvin**) in production of their blogs and serve as a reader for content, as needed/requested. See the EICs report for more details on this activity. The social media channels across both journals were consolidated to simplify the reader experience and access to journal content using shared hashtags. Two new online features were launched. The first includes the launch of the "JMT Take 3" YouTube video series, which are brief summaries by authors of music therapy research findings published in JMT. The second are Facebook Live events featuring authors. Marketing and dissemination is a very active area for the journals thanks to Kimberly and Noah. In 2019 we expect to also focus on the 50th anniversary of JMT through a journal heritage series. Planning for this series began in cooperation with incoming EIC, **Blythe LaGasse and Kimberly Sena-Moore**.

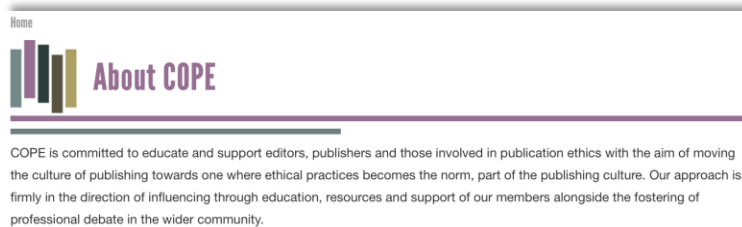


I am grateful for the leadership of AMTA's journal Editors, **Drs. Robb and Meadows**. Their tenure across two terms and eight years of service was marked by transformative leadership, collegiality, teamwork, and innovation. It's a team marked by respect, professionalism, and integrity. I am also privileged to work with the Associate Editors, as well as the OUP production team. It's an honor working with these fine professionals. [See Editors' Journal reports and OUP Publisher's report presented on site at the AMTA Annual Board meeting.]

Oxford University Press Publishing Partner AMTA's partnership with Oxford University Press (OUP) is at the four-year point in December. **Andi Farbman** led the contract renewal discussions and I provided background research in that endeavor. **Dr. Farbman** wrapped-up the contract renewal process for a six-year extension.

I serve as general business manager for the journals, handling any weekly administrative items and supporting the EICs and Associate Editors on any business matters. I attended and participated in OUP's two-day seminar for Editors and Societies along with **Drs. Potvin and Sena Moore**. This year I am serving on the 2018 seminar planning committee and will be part of a panel presentation on the benefits of journals to societies with the Editor of the Journal of *Paediatric and Child Health* and the Associate Director of Publishing for the American Academy of Religion.

AMTA Book Publishing Business Management. This past year I helped coordinate the screening, review, prepublication agreements, and publishing for two donated manuscripts submitted to AMTA. One of these books, co-authored by **Kat McFerran** and **Michael Silverman** and titled, *A Guide to Designing Research Questions for Beginning Music Therapy Researchers* will be launched at the 2018 annual conference. The launch will feature a general session aimed at faculty (as well as new researchers) on the use of the guide in the classroom. A book signing in the AMTA Village will take place right after the Opening Celebration on Thursday. I also contributed to segments of several chapters of the forthcoming introductory text on music therapy.



Publications' Ethics AMTA's journals, as a benefit of the OUP partnership, hold membership in COPE or the Committee on Publication Ethics (publicationethics.org). In addition to access to an online library of resources on publication ethics, I've participated in online periodic webinars on topics in publication ethics, including case discussions. As part of this process, I've

supported consultations with the journal editors when questions arise tied to publication ethics and for refinement of instructions to authors for topics such as declarations of conflict of interest, authorship, and dual publishing. This is an extremely important activity tied to the assurance of high quality, and ethical journal content and activity. The 2018 conference will feature a panel session on publications' ethics with representation from both journals' editorial teams.

❖ Research

Strategic Priority on Research, MTR2025. Similar to last year's annual conference, the upcoming annual conference will include an extensive suite of research-based sessions as well as an enhanced poster session. Posters are organized to align with MTR2025 recommendations and topics. I continue to provide periodic briefings and online orientations to the publication process of MT research for practicing clinicians and journal clubs.

The policy-related recommendations in Phase I of MTR2025 are part of a short series of MTR2025 video and audio blogs in various stages of creation and editing. Some of these will post on the journals' webpage on the AMTA website and all will be openly available. Copies of MTR2025 symposium proceedings remain available for major events in government relations such as Arts Advocacy Day, Hill Days, NEA's research efforts, legislator and administrator visits, and conferences. Board, Assembly, and general members of AMTA are encouraged to use the proceedings for/with their policy, teaching, and advocacy work.

Are elements of the MTR2025 proceedings included in your research, professional development plans, journal clubs, CMTE activity, and/or teaching syllabi? If so, let **Barb Else** know. You can email MTResearch2025@musictherapy.org

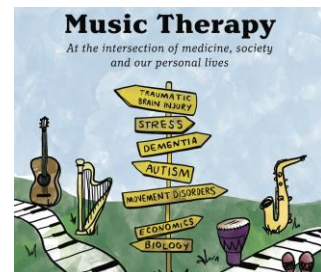
The final recommendation in Phase I that is yet to be tackled in a formal way is consumer involvement in research. This topic was raised by the ASD workgroup of MTR2025 and was referred to the ASD Workgroup for consideration and follow up recommendations. The ASD workgroup is actively looking at this recommendation; however, the importance and nature of this recommendation extends to all populations and areas of research. I am pleased to see seven posters this year that touch on or address the topic of consumer involvement in research.

Research Committee. I serve as the staff liaison to the research committee, working with the Chair, **Cindy Colwell**, for any items that require coordination outside the committee. (See C. Colwell's committee report.) The Research Poster Session uses an online tool, which is efficient and easy for authors. The "Research Committee Presents" series is designed and selected to align with MTR2025 and the planning for that series in 2018 is in preparation with consideration to its link to MTR2025 recommendations. The poster sessions for the 2018 conference fall into the following MTR2025 recommendations areas this year:

- Clinician Involvement in Research-16 posters
- Consumer involvement in Research-7 posters
- MT and Economics-1 poster
- Theory and MT Research-12 posters
- Research Diversity-5 posters
- Partnerships in MT Research -10 posters
- Capacity Building -7 posters

Research support. Once a week or more, member, staff, or external requests for research information, referrals, or consulting arrive at my desk. Most of the member and external requests are referred from the office staff, government relations, artist spokespersons, or **Kim Bell** who handles the info@musictherapy.org emails. There is usually an uptick in requests that corresponds to academic calendars, including honors high school students doing special projects. These are good opportunities to serve as an ambassador for the profession and refer, as needed, to MTs around the country. I also provided research consultation to a small team and a MT-BC (**Ellen Cool**) proposing an applied interprofessional research project on a perioperative protocol for patients undergoing spine surgery at a Magnet hospital in Buffalo, NY.

Northwestern University Workshop On May 11, 2018, I attended and presented at a one day workshop/seminar sponsored by Northwestern University and the Auditory Neuroscience Laboratory (www.BrainVolts.Northwestern.edu; <https://musictherapy.soc.northwestern.edu>) under the direction of neuroscientist, **Dr. Nina Kraus**. The purpose of the meeting was to raise awareness of trends in music therapy research and practice as it intersects collaborative research. The workshop aimed to increase collaborations for team science to advance the base of knowledge for helping individuals who may benefit from music therapy. The goal was to learn from leading practitioners and proponents of music therapy about selected clinical topics. Presenters included **Connie Tomaino**, **Blythe LaGasse**, **Elizabeth Stegemöller**, and **Deforia Lane**. Clinical issues relevant to clinicians, neuroscientists, surgeons, musicians, music therapists, and musicologists were discussed. The workshop was funded in cooperation with the Knowles Hearing Center, School of Communication, Bienen School of Music, NU Office of the President, NU Office of Research Development, NAMM Foundation, Interactive Metronome, Music Institute of Chicago, an D'Addario Foundation. AMTA provided sample journals, copies of MTR2025, and informational brochures for attendees. See the website for Dr. Kraus for permitted video recordings of presentations.



NIH and Federal Research Activity I responded to requests for information in support of federal activity at the request of Government Relations staff, **Rebecca Preddie** or **Judy Simpson**, for Arts Advocacy Day; Federal Register comments tied to research; federal committee and network research requests such as pediatric services and music therapy research; Veterans and military research (NEA Creative Forces, VA); and NIH requests for information. I updated the AMTA website with information from the 2017-2018 Sound Health initiative and related research activity. I also supported related press releases for the AMTA website on music therapy and federal research activity, including federal program announcements or requests for proposals. As an outgrowth of the Sound

Health initiatives at the NOH and Kennedy Center, NIH released three related funding announcements soliciting applications on Music and Health. The Requests for Applications (RFAs) include set-aside funding and represent a collaboration among a large number of NIH Institutes and Centers. The press release may be found at: https://www.musictherapy.org/nih_music_and_health_funding_announcement/

❖ Military and Veterans

NEA Creative Forces

In alignment with MTR2025 I continue to suggest the NEA/Creative Forces program consider recruiting a post-doctoral or graduate student/MT-BC, since there is high interest in research and program evaluation as a part of the Creative Forces program. While this has not happened, the program expanded sites with an increase in the number of music therapists working at various sites. They also added a research lead for the Creative Forces program (**Dr. Donna Betts**—an art therapist). In September 2018, **JD Hogue**, a MT-BC with a graduate degree in biostatistics, joined Creative Forces providing analytic support.

Veterans Affairs

I support AMTA requests for information regarding work with Veterans and service members. I also support referrals within and to MTs working in VA facilities. The concept of an organized team modeled and adapted after a state task force for MTs working within the VA system remains an active notion. This is important as job reclassifications are updated and occur for MTs (and other professions) within the VA employment system. The changes, essentially, lowered the entry GS level and salary, but raised entry level requirements at that grade level. Advocacy on behalf of MT-BCs within the VA system requires an adapted process such as suggested by the task force approach used across states and/or with MT-BC representation on the VA advisory board for the depart over practicing MTs. Due to leadership changes in the VA related to Recreation Therapy and the Creatives Arts Therapies, AMTA has increased interactions with newly appointed leader, **David Otto** (a long-time music therapist). Opportunities for representation of the profession and advisory input from music therapy scholars to the VA appear to be on the rise now. **Rebecca Preddie** and I are carefully following these developments with the input of music therapists currently working in VA health facilities. The qualifications for the standard position are noted below.

Recreation/Creative Arts Therapy Series, 0638

Individual Occupational Requirements

Note: Employees currently assigned to positions in this occupational series as of September 2017 will be considered to have met the basic requirements for the position occupied.

Basic Requirements

Applicants must meet one of the following educational requirements:

A. Bachelor's or graduate/higher level degree in therapeutic recreation, art therapy, drama therapy, dance therapy, or music therapy;

OR

B. Bachelor's or graduate/higher level degree in a related field involving therapeutic emphasis or concentration that included at least 36 semester hours in therapeutic courses as described below:

a. 18 semester hours of therapeutic recreation courses; and

b. 18 semester hours that include a combination of abnormal psychology, physiology, human anatomy and development, disabilities and general recreation

Education must have been obtained from an accredited program recognized by the U.S. Department of Education ([external link](#)) at the time the degree was obtained.

Experience and Education Requirements for GS-7 and Above

In addition to meeting the basic entry qualification requirements, applicants must have specialized experience and/or directly related education in the amounts shown in the table below.

GRADE/

POSITIONS EDUCATION SPECIALIZED

EXPERIENCE

GS-7	1 year of graduate-level education or superior acad. achievement	1 year equivalent to at least GS-5
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GS-9	2 years of progressively higher level grad. ed. to master's degree or equiv.	1 year equivalent to at least GS-7
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GS-11	3 years of progressively higher level grad. ed. to a Ph.D. or equiv.	1 year equivalent to at least GS-9
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GS-12 and above	grade level	1 year equivalent to at least next lower grade level
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❖ **Social Media and Online Professional Activity**

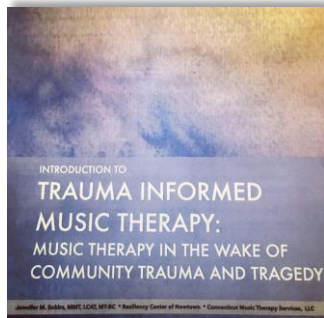
The AMTA guidance statement on social media was published following final edits and review after provisional approval at the November 2017 annual conference. (See: https://www.musictherapy.org/members/amta_social_media_advisory/) Since then, additional topics have arisen tied to the topic of social media and online professional activity for Board consideration and with details to be provided at the midyear board meeting. These topics include online client/patient referral procedures and online clinical consultations including telehealth. Topics may apply to the scope of activity of multiple workgroups or committees such as the Music Therapy Business Owners, Ethics, and Technology. At midyear, a recommendation to flesh out areas of consideration related to online professional activity, including client referrals and online music therapy consultations, was endorsed by the Board. Suggested edits were completed and an updated version of the guidance statement is circulating to the Technology committee and Ethics co-chairs. Once this returns from committee review, it is expected to go before the Assembly as an updated version.

❖ **Disaster Response and Coordination with Andrea Dalton, Regional President Representative**

Since the 2018 midyear meeting I've handed off primary coordination for disaster response to **Andrea Dalton** as we've adopted a more distributed process with the regions. Andrea and I have regular contact on events and with regional Presidents, as needed. I continue to keep an eye on events and triage event priority. Some briefing tips for regional contacts will be provided to Andrea at the annual conference to share with the task force members from each region. For events that may be anticipated, such as approaching hurricanes, the focus is on tips to conduct welfare inquiries proactively in advance of any event as a matter of good will and establishing advance contact before a major storm. Over the past 12 months, I've provided multiple disaster-related face to face and virtual trainings or briefings online and supported individuals and small teams in several locations throughout the U.S. These include follow-ups on the Houston flooding, Puerto Rico hurricane, Las Vegas shooting, and several recent storm events including severe weather in the upper plains, tornado events, and coastal storm flooding. Of the 36 school shootings in 2018, thus far, we've conducted welfare inquiries with MTs in the region or close to four of these events. Uncontrolled gun access brought into schools and in the presence of high risk children is, perhaps, the greatest danger for practicing clinicians today. Preparedness and vigilance is critical and any clinician employed by, or under contract with, schools (all levels) must know safety plans and participate in school drills.

Disaster Event Frequency: Multiple welfare inquiries are taking place year round now. This is likely due, in part, to climate changes for weather-related events. Follow up on Hurricanes Harvey, Irma, and Maria continued into the new year. Support and briefings were provided to individuals in California around a shooting and wildfire follow up and recovery. A death of a MT in Seattle area resulted in a consultation with the state association and individuals affiliated

with Seattle Pacific University. AMTA contributed to the memorial event. The Florida mass shooting in Parkland resulted in an on-site CMTE on trauma-informed MT care led by **Jen Sokira** for 42 MTs and students in the Miami/Ft. Lauderdale area. The Hawaii volcano resulted in an advisory on air quality. See **Appendix C of the MidYear Board Book for a copy of** the air quality advisory and **Appendix D** for the objectives and agenda for the Florida CMTE sponsored by AMTA. Hurricane Florence included several welfare inquiries including temporary housing for Wilmington area MTs evacuated and on travel during the storm. At this writing Hurricane Michael resulted in several check-ins for MTs in the Panama City area and Florida panhandle.



Jen Sokira, Florida, May 5, 2018

Secondary and Vicarious Stress: In recent speaking engagements on the topic of AMTA's disaster response program, a significant focus is on the prevention and management of secondary and vicarious stress. This is extremely important and in alignment with the scope of AMTA's disaster response since it focuses on the clinician members' health and well-being as well as that of first and second responders with frequent exposure to high stress events. It also has relevance to clinical practice involving trauma and post-traumatic stress response. A CMTE will be offered at the 2018 annual conference with facilitators involved in disaster recovery from multiple regions. I will be a presenter in that CMTE along with **Jennifer Townsend (TX)**, **Ron Borczon (CA)**, **Becky Wellman (NV)**, and **Jen Sokira (CT)**.

II. Brief Updates on Special Projects

- ❖ AMTA Wilson Trust Music Therapy Project
- ❖ Government Relations and Advocacy Support
- ❖ Transitioning Tasks
- ❖ 2018 Conference Planning
- ❖ Other: Annual Report

❖ *AMTA Wilson Trust Music Therapy Project (WTMTP)*



The WTMTP is a legacy gift from the Eleanor and Raymond Wilson Charitable Trust. AMTA secured the award to advance access to quality music therapy services to those in need in the Puget Sound Region of Washington State. This region is defined as the area surrounding Puget Sound, and includes Seattle, Tacoma and Olympia as well as many smaller cities, suburbs, and rural areas. I manage the business aspects of the WTMTP and consult on guidance and direction with the advisory team consisting of **Jodi Winnwalker**, **Ronna Kaplan**, **Andi Farbman**, and **Piper Laird**. **Patti Catalano** serves as Regional Project Manager, working locally and maintaining contacts with service providers/agencies, music therapists, and Seattle Pacific University (SPU).

In the April timeframe, **Patti Catalano** was updated by the MT-BC serving the University of Washington Medical Center to support and respond to a potential threat to the music therapy programming and all funded services. At this time, demand for MT services remain high and it appears the

MT-BC will be retained. Patti is following this action closely to advocate for MT services with the clinician at that facility.

The most recent award in the amount of \$45,000 as a matching grant from Wilson Trust funds went to Childhaven in August, 2018 Childhaven is a community nonprofit serving special needs and at risk youth who experienced abuse, homelessness, and/or neglect. The press release is at https://www.musictherapy.org/wilson_trust_music_therapy_grant_awarded_to_childhaven/). We anticipate final spend down, final awards, and close out of the Wilson Trust to take place over the next 12 months in 2019. This has been a tremendously valuable program boosting music therapy services in the region.

❖ *Government Relations and Advocacy Support*

Over the past year, I provided written comment on behalf of AMTA to *Federal Register* requests for comment. I provided general support and suggestions to the Minnesota Task Force during that state's legislative session and helped write and edit a type of sunrise application tied to the licensure bill near the end of the last legislative session. I serve as an occasional team member for facilitating Task Force calls with the MN task force and in an adapted role in exploring the timing and strategy for advocacy for federal MT employees in VA facilities. In situations where lobbyist activity in opposition to most forms of state recognition may possibly cross over to other states active in music therapy recognition and licensure, I notify the national advisory team, **Judy Simpson, Dena Register, Kimberly Sena Moore, and Maria Fay**, to coordinate a response and strategy for success. I participate and/or coordinate calls that intersect research, policy, and advocacy, working with **Judy Simpson, Rebecca Preddie, and Andi Farbman**.

❖ *Transition Tasks*

AMTA Staff Liaison for Autism Priority Task Force. I served as staff liaison for work on ASD as a strategic priority. The steering committee Co-chairs, **Jennifer Whipple** and **Todd Schwartzberg**, submitted a related report. The AMTA website page was updated with the current group membership and the co-chairs are reviewing core content for updates to text. Please see their report. This task is transitioning to Judy Simpson because of my managing editor responsibilities.

Music Therapy Business Owners Task Force (MTBO): The MTBO was organized and membership approved. I've served as staff liaison for their start up and am participating in their initial Zoom calls as the task force members work through a SWOT analysis to understand the landscape for MTBOs. At the AMTA conference I shall be handing off this role to Judy Simpson due to my schedule conflicts and availability because of my managing editor responsibilities.

❖ *2018 Conference Planning*

In addition to participation at the Board meetings, Regional Presidents' meeting, and Research Committee meeting, I serve in a support role for several large conference sessions. I serve as facilitator and production lead for the memorial (Time of Remembrance). I also participate in multiple meetings of the journals team with Oxford University Press representatives and support coordination of the Oxford publications booth in the Exhibit Hall. I assist with the research poster session.

I've been active in planning and logistics for the 2018 annual conference. In addition to serving as part of the conference staff, attending committee and Board meetings, participating in journals' planning, I am presenting at a CMTE (disaster), a session on publication ethics with the journals' editorial team members, and a session on MT and policy.

❖ *Other –*

Annual Report – In the first quarter this year, I drafted the content for the 2017 Annual Report and prepared the summary of financials. Like the previous six years, the report is formatted as an online brochure, in summary style, and with graphics and images layout prepared by graphic designer, **Tawna Grasty**. See Appendix E of the Midyear Board report for a copy of the report.

AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
DIRECTOR OF MEMBERSHIP SERVICES AND INFORMATION SYSTEMS REPORT
Angie K. Elkins, MT-BC, Director of Member Services and Information Systems
Cindy L. Smith, Conference Planner and Membership Associate
October 2018

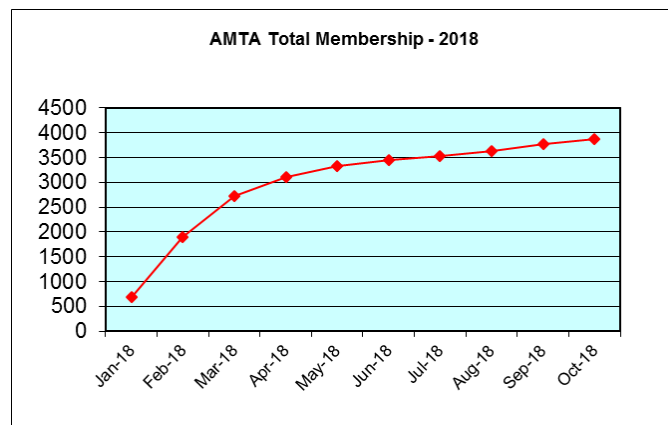
HIGHLIGHTS:

- **Membership Services**
Membership total—3,877 as of October 1, 2018
Small increase in Professional and Student membership categories (↑5 and ↑4 respectively)
Small decrease Graduate student member category (↓65)
Small decrease overall (↓63) = 1.6%
- **Member drives**
Membership promotion in 2018: “Each Note Counts”
Board member video project—we would LOVE your submissions for 2018!
Membership drives focus on potential professional members, with students 2nd target group
- **Products & Publications**
Four new books available at conference, including a collaboration with Barcelona Publishers
Music Therapy Matters Monthly—third year of this monthly e-newsletter
AMTA conference program, registration, app, and events in development
New and upcoming products
- **Financial Systems**
Annual FY 2018 audit completed, fall 2018
- **Information Systems**
AMTA presence in social media continues to increase
AMTA Instagram feed now being used regularly
Kim Bell functioning as AMTA Social Media Coordinator
Cyber security coverage added to AMTA insurance policy
Cyber security and ongoing staff training initiated
- **Website statistics**
AMTA website exceeds 4.5 million visitors
Major additions to content and user interface/organization—daily updates
- **NMTR**
190 registrants as of October 1, 2018
Steady decline is as expected—over 90% decrease since 1998
NMTR soon sunsets—newsletter reminding designants included with all NMTR communications

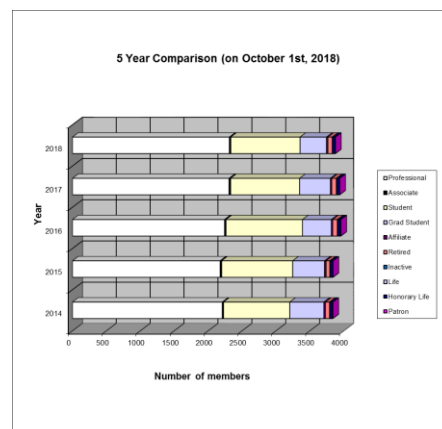
Membership Services

AMTA Membership numbers—The total AMTA membership as of October 1, 2018 was 3,877. The following table and graph show the month-to-month growth of the membership thus far in 2018.

Monthly Membership Numbers 2018										
Member Type:	1/1/2018	2/1/2018	3/1/2018	4/1/2018	5/1/2018	6/1/2018	7/1/2018	8/1/2018	9/1/2018	10/1/2018
Professional	432	1143	1622	1876	2017	2085	2132	2188	2282	2314
Associate	10	10	13	16	17	17	17	19	21	21
Student	128	459	712	798	853	881	899	925	955	1021
Grad Student	60	202	275	300	327	344	357	364	376	390
Affiliate	7	15	18	20	20	20	20	21	21	21
Retired	17	26	42	46	53	56	58	60	63	63
Inactive	1	1	1	1	1	1	1	1	1	1
Life	1	1	1	1	1	1	1	1	1	1
Honorary Life	40	40	40	40	40	40	41	41	41	41
Patron	0	0	1	1	1	2	2	3	4	4
Total Members	696	1897	2725	3099	3330	3447	3528	3623	3765	3877



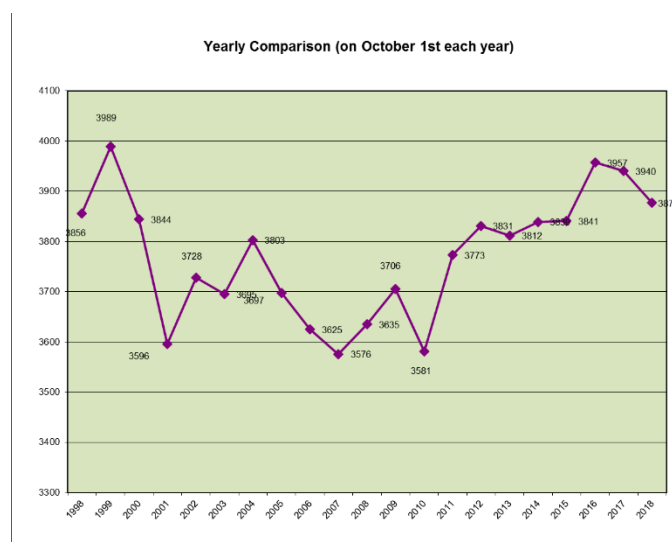
Comparing to October 1st of last year, we have a small overall decrease in total members of 63 (1.6%). There is a tiny increase in Professional (5) and Student (4) member categories when compared to October 1 last year. The overall decrease seems to be mainly related to Graduate Student members (65). As more people join during October to attend conference and receive the member-discounted registration prices, we expect to see those numbers rise, mainly due to increased student membership. One can see the member categories for the past five years in the following bar graph.



The following chart shows both membership totals and member category totals going back to AMTA's inception. It is interesting to track changes in membership totals on our 20th anniversary; many totals seem to correspond with changes in the overall U.S. economy over the past two decades.

YEARLY COMPARISON AT ANNUAL MEETING											
	Professional	Associate	Student	Grad Student	Affiliate	Retired	Inactive	Life	Honorary Life	Patron	TOTAL
10/1/1998	2743	49	881	95	20	6	19	4	21	18	3856
10/1/1999	2730	54	1003	107	20	11	20	4	21	19	3989
10/1/2000	2654	48	939	113	21	16	12	4	22	15	3844
10/1/2001	2486	37	850	116	31	26	11	4	22	13	3596
10/1/2002	2611	44	826	138	38	23	9	4	21	14	3728
10/1/2003	2584	41	810	162	31	20	7	4	23	13	3695
10/1/2004	2615	34	862	179	34	29	8	4	25	13	3803
10/1/2005	2517	26	841	216	26	21	12	4	27	7	3697
10/1/2006	2527	33	712	229	40	24	17	4	28	11	3625
10/1/2007	2494	25	713	219	41	28	12	3	30	11	3576
10/1/2008	2462	28	727	282	41	35	17	3	32	8	3635
10/1/2009	2498	38	763	279	40	32	12	2	33	9	3706
10/1/2010	2411	32	725	285	39	33	14	2	33	7	3581
10/1/2011	2239	23	971	390	32	64	13	2	34	5	3773
10/1/2012	2153	22	1034	483	26	63	9	2	35	4	3831
10/1/2013	2073	23	1081	501	32	57	3	2	36	4	3812
10/1/2014	2209	19	976	504	21	62	4	2	37	5	3839
10/1/2015	2178	22	1047	470	23	55	4	2	38	2	3841
10/1/2016	2243	21	1128	426	19	69	6	2	38	5	3957
10/1/2017	2309	23	1017	455	19	68	5	2	39	3	3940
10/1/2018	2314	21	1021	390	21	63	1	1	41	4	3877

We can also look at October 1 membership totals as a line graph going back to AMTA's inception.

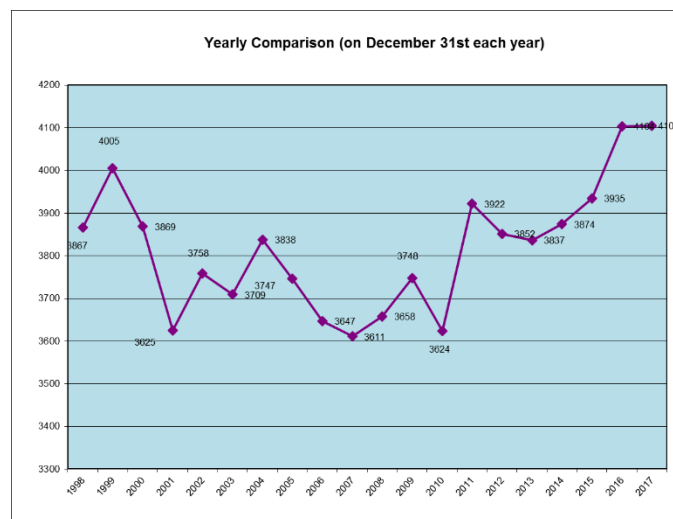


Keep in mind that the above charts compare October 1st numbers each year. Membership numbers fluctuate greatly from month to month, especially in the first half of the year, but thanks to the regional and annual conference member benefit discount incentives, we now continue to have people join AMTA through the last quarter of the year. Holding firm to member discount policies plays a large part in driving renewal efforts throughout the year. In some years, a large group of people join before April 30th, for example, and in other years they might wait until after May 1st due to the timing of their regional conference. So when considering the impact of dues cost on the total number of members, the best guide is to analyze year-end numbers. Note: Because so many member benefits are accessed by going online, no matter when in the year someone joins, they get **all** the member benefits for the entire calendar year. It is for this reason we do

not offer a prorated membership option for those joining later in the year. For example, individuals could join in August, pay only a pro-rated membership which is only a small portion of the yearly membership due, yet still be able to access all of the member benefits for the entire year.

The membership tracked by December 31st each year can be seen in the chart and graph below.

YEARLY COMPARISON AT YEAR END											
	Professional	Associate	Student	Grad Student	Affiliate	Retired	Inactive	Life	Honorary Life	Patron	TOTAL
12/31/1998	2746	50	886	95	21	6	19	4	21	19	3867
12/31/1999	2745	54	1004	107	20	11	20	4	21	19	4005
12/31/2000	2669	49	944	113	23	16	14	4	22	15	3869
12/31/2001	2495	36	868	118	31	26	12	4	22	13	3625
12/31/2002	2616	45	847	140	39	23	9	4	21	14	3758
12/31/2003	2589	41	815	166	31	20	7	4	23	13	3709
12/31/2004	2635	34	873	180	34	29	10	4	25	14	3838
12/31/2005	2531	26	867	222	28	22	12	4	27	8	3747
12/31/2006	2534	33	722	233	41	24	17	4	28	11	3647
12/31/2007	2515	25	721	223	41	28	13	3	30	12	3611
12/31/2008	2473	28	735	286	41	35	17	3	32	8	3658
12/31/2009	2520	38	776	283	42	32	13	2	33	9	3748
12/31/2010	2433	31	740	292	39	33	14	2	33	7	3624
12/31/2011	2270	25	1080	395	34	64	13	2	34	5	3922
12/31/2012	2172	22	1033	483	26	66	9	2	35	4	3852
12/31/2013	2097	23	1083	500	32	57	3	2	36	4	3837
12/31/2014	2233	19	984	506	21	63	4	2	37	5	3874
12/31/2015	2213	22	1097	477	23	57	4	2	37	3	3935
12/31/2016	2274	21	1228	441	20	69	6	2	38	5	4104
12/31/2017	2348	25	1119	474	23	68	5	1	39	3	4105



Overall membership numbers continue to slowly increase and the December 31, 2017 year-end number was the highest overall year-end number ever (though very similar to 2016 numbers). This includes 1999 (the year AMTA hosted the World Congress of Music Therapy) and in the history of AMTA's predecessors. The graduate student membership category has nearly quintupled and both graduate student and student categories have shown near steady increase since 1998, while the Professional membership number has exhibited much more variability with an overall decrease since 1998. It is possible that many professional music therapists are staying longer in or returning to the Graduate Student category as they work on Master's and Doctoral degrees and then go back to Professional member status when that is complete. Since Student and Grad student membership enrollment is self-initiated online, we do not require proof of full-time student or graduate student status in order to accept individuals into these membership categories. We

rely on the honor system and that people are truthful about their full-time student status. We continue to make a concentrated effort to increase the market share of Professional members due to the large pool of current MT-BCs who are not members of any kind.

It is notable that since the inception of AMTA, Professional dues have only been raised 6 times. Those years were: 2000, 2001, 2005, 2008, 2011, and 2015. Decreases in total membership numbers do not necessarily correspond with increases in professional dues cost, and where they do, those numbers generally rebound within the following 1-2 years. Student and Graduate Student membership dues rates have increased even less frequently.

Professional Dues Rate—Annually

• 1998	\$170	• 2005	\$200	• 2012	\$235
• 1999	\$170	• 2006	\$200	• 2013	\$235
• 2000	\$180	• 2007	\$200	• 2014	\$235
• 2001	\$190	• 2008	\$220	• 2015	\$250
• 2002	\$190	• 2009	\$220	• 2016	\$250
• 2003	\$190	• 2010	\$220	• 2017	\$250
• 2004	\$190	• 2011	\$235	• 2018	\$250

The largest dips in membership tend to occur the year or two after a nationwide economic/financial event (for example, the 2008 recession is followed by a low point in 2010). Excluding the year of the World Congress (1999), the change in member numbers at year-end, from the highest recorded point to the lowest, over the past 20 complete years is 494 (3,611 in 2007 and 4,105 in 2017). Year-end 2017 was both the highest overall membership number total and the highest dues rate to date.

Other factors that affect membership numbers include conference location or special events like AMTA's hosting of the World Congress in 1999. The World Congress year was one of the high points for overall membership in AMTA. Many international attendees joined AMTA in 1999 and 2000 in order to take advantage of the AMTA member discount for World Congress registration. However after the event, most did not renew AMTA membership (when they were *not* planning to attend the World Congress), possibly continuing as members of their own country's music therapy association or practice.

Conference location and attendance has a significant effect on membership numbers each year—especially for regional and student totals. A benefit of membership is a registration discount for the conference *in the year in which the conference is held*. Prior to 2011, members joining for only the following calendar year were offered the conference discount in the current year, even if they were not currently members, but what we found was that people joined every other year and then used the conference discount twice for a single year of membership (i.e., registering late one year and then early the next). This policy changed when we upgraded our website and member database, in part, because of software limitations (online membership systems are not designed to offer member benefits and discounts to non-members and provide no way to give a single member benefit to non-members using the system other than by hand), but also because of this tendency to claim the conference benefit more than once for a single year of paid membership, which was never the intention of the benefit. It may not be a direct correlation, but we have noticed membership increases since this policy was enforced more stringently.

These are just a few association activities that affect membership renewals. However, it should be kept in mind that many factors converge to impact the total number of members in a given year. They can include, but are not limited to, general well-being/comfort with the economy, location of annual conference, affordability of conference travel, regional/national conference member vs. non-member registration rates, changes in job or family, personal expenses and commitments, volunteer or leadership status, perceived

value of AMTA’s member services, the need for and availability of continuing education credits, state recognition activities, simply forgetting to renew, etc. Those factors might be both general and personal—some we have control over and others we do not.

Associations Now (an organization that provides news, insight, and analysis for association leaders) recently released its preliminary 2017 Marketing General Membership Benchmarking Report and discussed results in the article, “Challenges Continue, but Membership Stays Strong.” (June 28, 2017) There are several important takeaways from their findings.

Tony Rossell, senior vice president of MGI and the report’s coauthor says, “I continue to hear a narrative that membership doesn’t work anymore or that membership is on the decline, but the fact of the matter is more groups continue to see membership increase...”

.....

If recent history is any indicator, membership remains consistent and strong. On average, over the past five years, about half of all associations surveyed said their membership increased, a big improvement from almost a decade ago, when membership took a significant hit following the Great Recession....

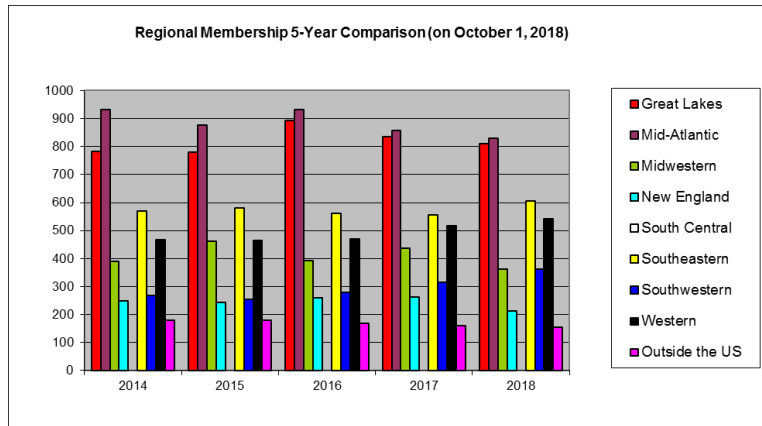
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“Where people are engaging now when it comes to membership is on social networks, through online webinars, certifications, and young professional groups,” Rossell says. “Associations that are moving in that direction are keeping and gaining members at a much higher rate.”

That’s not to say that members want an online-only experience. “You can’t expect new members to go online and get everything that they need,” Rossell says. “There has to be just as much a push-factor to the member experience and communications.” The report cites email, direct mail, and staff phone calls as the top three ways to generate renewals.

The narrative from most association analysts is basically a reminder that membership in societies and organizations is not dead, but rather it is changing. It is up to the societies to figure out how to change with the times and with the needs of their specific members by continuing to connect personally as much as possible with members and to work to communicate the successes and important behind the scenes work that members aren’t always aware the association is conducting on their behalf. In a world where there is more “noise” in the form of constant messages and advertisements coming at individuals all the time, the best practice is short, consistent, and repeated messages through multiple venues, but to cut through the noise and really make a lasting impression, **personal contact is even more effective.**

Regional Members—A comparison of members in each region over a five-year period can be seen in the following graph. The following chart shows regional member numbers as well as the annual conference location, compared on October 1 each year.



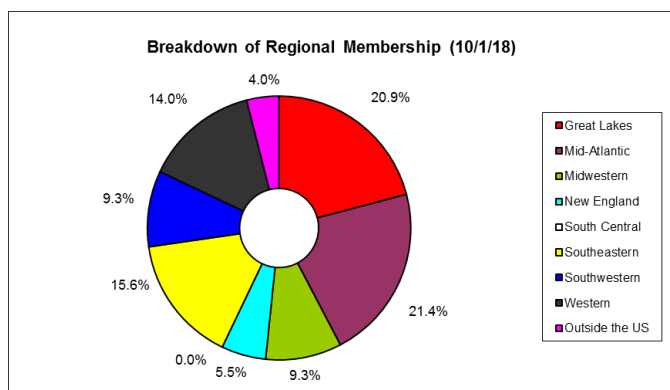
Regional Membership Comparison - Annual Meeting										
	Great Lakes	Mid-Atlantic	Midwestern	New England	South Central	Southeastern	Southwestern	Western	Outside the US	Total
10/1/1998	791	998	385	172	64	456	319	501	170	3856
10/1/1999	859	1065	397	191	69	457	261	500	190	3989
10/1/2000	798	1064	365	179	66	422	244	504	202	3844
10/1/2001	737	952	364	190	64	381	244	468	196	3596
10/1/2002	724	1000	334	208	63	429	228	536	206	3728
10/1/2003	725	979	330	189	70	480	240	484	198	3695
10/1/2004	805	1012	352	200	66	458	226	498	186	3803
10/1/2005	700	982	350	203	*	536	295	470	161	3697
10/1/2006	694	974	340	207	*	494	241	474	201	3625
10/1/2007	704	894	361	197	*	518	260	452	190	3576
10/1/2008	764	934	346	200	*	498	219	469	205	3635
10/1/2009	779	893	355	222	*	500	247	503	207	3706
10/1/2010	720	890	333	226	*	488	253	480	191	3581
10/1/2011	820	937	348	223	*	550	252	421	222	3773
10/1/2012	808	956	382	219	*	555	266	427	218	3831
10/1/2013	768	918	401	194	*	593	276	418	244	3812
10/1/2014	783	932	391	248	*	569	267	468	181	3839
10/1/2015	779	876	463	243	*	581	254	464	181	3841
10/1/2016	893	931	394	261	*	560	279	471	168	3957
10/1/2017	836	856	438	263	*	556	315	517	159	3940
10/1/2018	810	830	362	212	*	605	361	543	154	3877

Conference Location each Year

- 1998 Cleveland, OH
- 1999 Washington, D.C.
- 2000 St. Louis, MO
- 2001 Pasadena, CA
- 2002 Atlanta, GA
- 2003 Minneapolis, MN
- 2004 Austin, TX
- 2005 Orlando, FL
- 2006 Kansas City, KS
- 2007 Louisville, KY
- 2008 St. Louis, MO
- 2009 San Diego, CA
- 2010 Cleveland, OH
- 2011 Atlanta, GA
- 2012 St. Charles, IL
- 2013 Jacksonville, FL
- 2014 Louisville, KY
- 2015 Kansas City, MO
- 2016 Sandusky, OH
- 2017 St. Louis, MO
- 2018 Dallas, TX

Another phenomenon we tend to see is an increase in membership in the region where the national conference is held - either in the year of the conference or the year after, depending on the conference policy at the time. Some individuals do not join AMTA every year, but rather alternate years or join only in years when they intend to attend the annual conference. Thus, we see a “bump” in regional numbers around years when conference was held in that region and easier to get to for many individuals. Non-member vs. member-discounted costs of regional conference registration also impact the number of members in a given region each year.

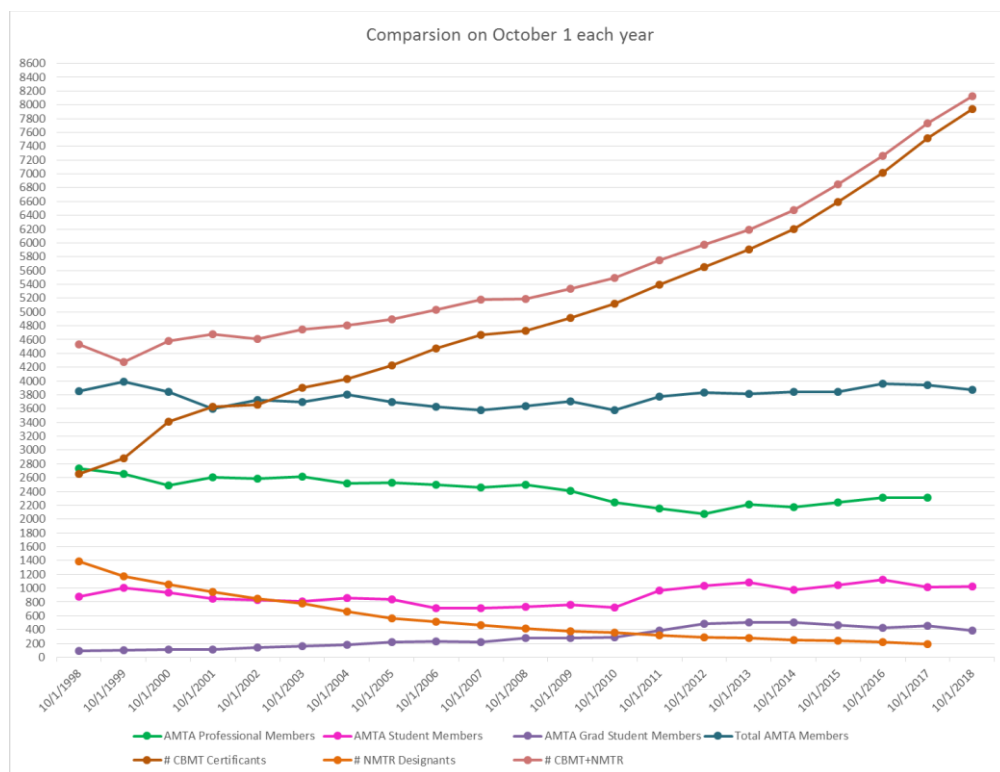
A breakdown of regional membership percentages as of October 1st appears in the following graph.



Regional lists—Regions are provided with free-of-charge membership lists in quarterly reports and additionally periodically as requested for regional conference registration purposes. Lists are sent weekly, and even daily in some cases, in the months leading up to regional conference to help with regional conference registration processes (in order to base the discounted regional conference fee on member or non-member status). **Regional officials can also confirm current member status at any time in the AMTA online directory** (but are reminded that some choose to opt-out of appearing in the online directory so they should double check with the AMTA office if a person says they have joined AMTA but does **not** appear in the online directory). Lists are used for membership promotion in connection with conference and for regional membership promotion activities. Regional lists of non-members are provided to Membership Committee regional representatives for calling lists during membership calling campaigns which is a Board-assigned task of the AMTA Membership Committee. **A conservative estimate suggests that over 150 of these lists were provided without cost to the regions in the first two quarters of 2018 so far.** Regional lists requested outside of these activities are provided at a per-record fee through the Mailing Label Request form, which can be found online in the Member Toolkit (“Purchasing AMTA mailing lists”) and in the public “Advertising with AMTA” areas of the website. AMTA members can purchase at a substantial, per-record discount, and AMTA regions may purchase at an even-further discounted cost. Those requesting lists for research projects can also purchase email addresses (email addresses are not provided for commercial contact). These requests must be made according to the Label Request Policy; the survey and IRB approval must first be reviewed by the AMTA Executive Director.

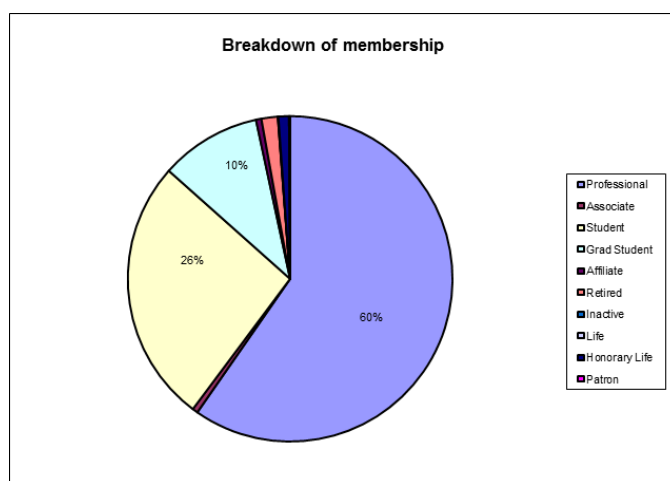
Comparison of CBMT, NMTR, AMTA Members—A comparison of numbers reported by CBMT, NMTR and AMTA can be seen in the following chart and graph.

Comparison On October 1 Each Year							
	AMTA Professional Members	AMTA Grad Student Members	AMTA Student Members	Total AMTA Members	# CBMT Certificants	# NMTR Designants	# CBMT+NMTR
10/1/1998	2743	95	881	3856	2656	1878	4534
10/1/1999	2730	107	1003	3989	2885	1392	4277
10/1/2000	2654	113	939	3844	3407	1176	4583
10/1/2001	2486	116	850	3596	3627	1053	4680
10/1/2002	2611	138	826	3728	3659	949	4608
10/1/2003	2584	162	810	3695	3901	849	4750
10/1/2004	2615	179	862	3803	4028	782	4810
10/1/2005	2517	216	841	3697	4229	665	4894
10/1/2006	2527	229	712	3625	4468	564	5032
10/1/2007	2494	219	713	3576	4664	517	5181
10/1/2008	2462	282	727	3635	4728	461	5189
10/1/2009	2498	279	763	3706	4917	420	5337
10/1/2010	2411	285	725	3581	5120	376	5496
10/1/2011	2239	390	971	3773	5394	359	5753
10/1/2012	2153	483	1034	3831	5651	323	5974
10/1/2013	2073	501	1081	3812	5902	293	6195
10/1/2014	2209	504	976	3839	6197	276	6473
10/1/2015	2178	470	1047	3841	6597	254	6851
10/1/2016	2243	426	1128	3957	7017	239	7256
10/1/2017	2309	455	1017	3940	7514	218	7732
10/1/2018	2314	390	1021	3877	7937	190	8127



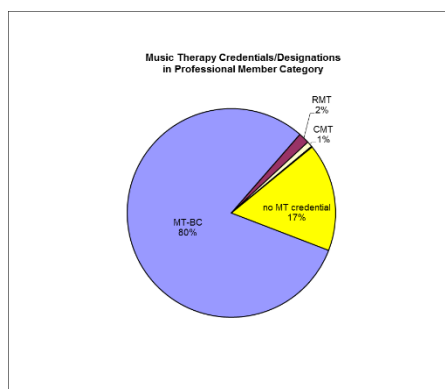
Types of Membership

Professional members continue to comprise the largest part of AMTA, with 60% of the membership as of October 1, 2018. The remaining membership category percentages can be seen in the following pie chart.



Professional Members—The following chart and graph show the breakdown of credentials/designations as well as growth for the category of Professional membership in AMTA as of October 1, 2018. Members are instructed to notify the AMTA national office when they become Board Certified. When that happens, an AMTA staff member verifies MT-BC status with CBMT before adding it to the individual's member record. We do this immediately upon request. However, many members do not contact us for this purpose, so we periodically audit our database against CBMT records in order to try and provide the most current information we are able. We are grateful to CBMT for their assistance with these labor-intensive projects however, we still rely on individuals to monitor their own information in their AMTA record.

Professional members	1/1/2018	2/1/2018	3/1/2018	4/1/2018	5/1/2018	6/1/2018	7/1/2018	8/1/2018	9/1/2018	10/1/2018
MT-BC	330	888	1230	1408	1484	1533	1750	1786	1846	1865
RMT	10	16	24	31	34	34	36	39	39	39
CMT	6	9	15	17	20	20	20	20	20	20
ACMT	0	2	2	2	3	3	3	3	3	3
Dual (RMT & CMT)	0	0	0	0	0	0	0	0	0	0
Dual (RMT & ACMT)	0	0	0	0	0	0	0	0	0	0
RMT, MT-BC	0	0	0	0	0	0	0	0	0	0
other MT credential	0	0	0	0	0	0	0	0	0	0
no MT credential	86	228	351	418	476	495	323	340	374	387
TOTAL	432	1143	1622	1876	2017	2085	2132	2188	2282	2314



Membership Drives

2018 Membership Promotion—Our first membership invitation for 2018 was emailed in December of 2017 to nearly 16,000 individuals in the AMTA database. This was a membership newsletter, highlighting benefits of membership and successes that membership supports with a direct link to join and pay for membership online. Monthly follow-up invitations with additional and varied highlighted information were sent to those who had not yet joined over the next several months.

In January 2018, we were able to use CBMT’s current MT-BC list for membership invitations (many thanks to CBMT for providing a certificant list for this purpose!). This was a one-time use agreement and we used a third-party mass mail tool, MailChimp, to send a membership invitation to this group of music therapists. This is significant because we are able to directly contact the larger list of 7500+ current MT-BCs, not just those who happen to be in our database, and we know we are sending to the entire pool of potential Professional members who are board certified.

Monthly reminders to join were sent to all non-member records in our database (permission to use CBMT’s list is for one use only) from February – June 2018, and several additional conference invitations which also promoted membership as a vehicle for discounted conference registration.

Each Note Counts Membership Campaign—At the 2017 AMTA conference, we debuted a contest we called “Each Note Counts.”

In any great composition, each note counts. If one minor third or a single perfect fourth is missing from its correct position, the whole composition is diminished. “We Are AMTA” is not just a platitude, it is true. Each of us makes up this amazing family and each is important and needed. You contribute your own special music and the music therapy profession needs your contribution. It takes variety to make rich music. We invite you to join AMTA in 2018 and recognize how all the work we do together creates beautiful music for the music therapy profession. Thank your friends and colleagues for each amazing note of the composition they add... each one of us improves and enhances the music therapy family. The music we make together benefits us and, ultimately, our clients.

Conference attendees were invited to take a note, write their favorite reason for being a part of AMTA on it (with their name and mobile phone on the back), and add it to the grand staff in the exhibit hall to create a community composition. At the conclusion of the conference, several notes were randomly chosen and the winners were awarded free 2018 membership in AMTA.

Your AMTA Membership Dollars...

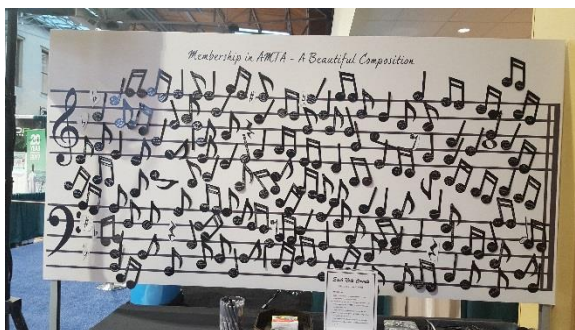
- ...advance and promote the profession
- ...provide continuing education
- ...advance the public
- ...advance music therapy research
- ...advance the field of music therapy
- ...create music therapy jobs

Which all increase access to quality music therapy services for those who need them.

When you are a member of AMTA, you support our mission to advance public awareness of music therapy's benefits and increase access to quality music therapy services. You commit to initiatives and programs that make music therapy strong. But only do you contribute to the important work AMTA does every day, but you also get a substantial lot of benefits that support YOU and save you money.

What You Get for \$250 Professional Membership	Value: Over \$1100/Year
• Journal of Music Therapy & Music Therapy Perspectives	• \$570 (your subscription)
• AMTA goes Free, Online Continuing Education	• \$600 (only per person value)
• Member Rate of AMTA Website	• \$218 (based on a subscription value)
• National & Regional Conference Discounts	• \$250
• Publications & Online E-Courses Discounts	• \$75 (based on a subscription value)
• AMTA Maintenance Discount	• \$211
• Job Center/Job Hunting/Referrals/Posting a Job	• \$250 (based on a subscription value)
• Online Directory and Query Workplace Profile	• \$50
• Private Practice/Reimbursement/Practical Assistance	• \$50 per 10 minutes phone call
• Public Education, Advocacy and Job Creation	• \$180

Help our profession grow. Become a 2017 member of AMTA today!





We were surprised and thrilled by the level of participation and the amazing thoughts expressed on each note! So much so that we brought home **all** the notes and turned them into our 2018 online membership campaign. We photographed about 100 of the best notes/benefits submitted and posted one on AMTA's social media feeds (Facebook, Twitter, and Instagram) every day for a 30-day period in January and February. We continued to post one each Monday for the entire rest of the year for #MembershipMonday posts.

We expanded the contest to invite online participation in January and February of 2018 and opened-up the opportunities to win to those who were not in attendance at the St. Louis conference.



Want free 2018 AMTA membership? You could be a winner in our #WinItWednesday contest! Post YOUR reason for joining, tag AMTA & #EachNoteCounts to enter a drawing for free membership in the category that applies to you. Post by Wednesday for this week's contest.

The contest was continued for five weeks and five AMTA memberships were awarded to contest participants (all were Professional members!) We hope you were able to see many of the notes/thoughts and that they maybe made you think a little more deeply about your own membership in AMTA and what it means to you. You can also follow #EachNoteCounts and #WeAreAMTA on our Facebook, Twitter, and Instagram feeds for member benefits others have shared and share these with your friends and colleagues.

A long list of AMTA member benefits that help you & your music therapy practice can be found online at <https://www.musictherapy.org/members/benefits/> (About Music Therapy & AMTA>Membership in AMTA>Benefits of Membership in AMTA) and you can watch all our “Why Should I Join AMTA?” videos there as well.

Why Should I Join AMTA videos—Speaking of videos, we would love to have Board members who haven't yet, create a video for this project. Three years ago, we unveiled the “Why Should I Join AMTA?” videos as a popular promotion effort by AMTA Board of Directors. Videos from individual Board members were submitted and edited into our “Why Should I Join AMTA?” series. We also received several great videos from others—everyone from regional officials to local conference committees, students, and others. These videos are still featured on the AMTA website and in social media posts and are highlighted often. Thanks to these individuals for a varied and thoughtful list of ways AMTA membership benefits all music therapists in different areas of their professional lives. So far, 24 videos have been produced but there is still room for more! **If you have not submitted a video, we could use your input for membership promotion in 2019—and if you have submitted a video, but have thoughts about new or different reasons to join or would like to suggest someone whom you feel would provide a great addition to these videos, feel free to submit another or make a suggestion.** Please record your video on your computer, phone, or device and send the raw file to Angie Elkins, who will be happy to edit it for inclusion in this project.

Other Membership Promotion Efforts—Membership promotional efforts were included in many forums and publications. A list of many of these efforts follows; however, this is not a comprehensive list as membership promotion is weaved into almost everything we do in the AMTA office, whether it is conference promotion, state recognition, sharing reimbursement tips, government relations advocacy work, communications with current members, calls for assistance to the national office, etc. AMTA membership benefits are almost always mentioned in some way and non-members are reminded that **this information results from the members who support AMTA’s mission with their dues**. Members are thanked for their ongoing support.



- **Monthly emailed invitations** to non-renewing former members with new highlighted benefits—January - September.
- **Membership in AMTA section of AMTA website** created with its own drop-down menu items under “About Music Therapy and AMTA.” New membership content placed in the pages of this section to direct people to membership specifics more quickly and easily.
- **Membership ads** on Oxford website/Music therapy journal pages
- **New content** placed on home page every few weeks with 2018 renewal information
- **“Membership Monday” content** posted to social media each Monday, starting January 1, 2018 and will continue through the remainder of the year.
- **"Why Should I Join AMTA?" videos** produced and posted on AMTA's YouTube Channel.
- **“What Does AMTA Do for Me?” infographic** on homepage of website and in Membership section . How AMTA supports people in each stage of their professional development.
- **Invitations to organizational members** (potential Patron, Affiliate, Educational Affiliate members)
- Oxford University Press benefit: **AMTA members get 25% off** purchases on OUP publications.
- **“Member Benefit Alerts”** - content featured in *Music Therapy Matters Monthly* e-newsletter.
- **#WeAreAMTA social media campaign** - Membership Committee’s hashtag continues to be used by AMTA officials and members alike.
- **2018 Membership ads** submitted for regional conference programs.
- **Further advertising new member benefits** placed on website including, but not limited to: AMTA-pro podcasts, ASD resources, MLE updates, monthly newsletter issues, reinforcements for AMTA’s non-discrimination policy, Social Media Advisory, information on travel with musical instruments and TSA requirements, comparison document for changes in Professional Competencies, CPT code information, videos from AMTA Tech Stop (resources from the Technology Committee), the e-course *Disaster Response for Music Therapists* e-course gain offered **FREE** to AMTA members and non-members alike (along with 3 free CMTE credits upon conclusion), the new e-course “LGBTQ+ Topics Explored,” Music Therapy Research 2025, Music Therapy and ASD strategic priority updates, and member only resources within the “Guidance for Music Listening Programs” section of the website (created in response to Music and Memory as well as other like groups). All of these, advertised as a benefit of membership in AMTA and a resources members may enjoy if they join. A quick and easy way to identify the newest AMTA member benefits as well as those you may not be aware of, is by looking in the AMTA Member Toolkit.
- **Music Therapy Matters Monthly**—*Matters* is available as a benefit of membership in AMTA; the October issue has been made available to the entire music therapy community (members and non-members alike) to illustrate how AMTA is advocating and advancing our profession. Please feel free to share it with your colleagues, administrators and others interested.

An extensive list of membership benefits is also found on the AMTA website under the new membership section: About Music Therapy and AMTA>Membership in AMTA.

Calling Campaigns—We are pleased to report that at this time six of seven Membership Committee Representatives from AMTA regions have initiated and/or completed regional calling drives during the first three quarters of 2018 (Mid-Atlantic Region has indicated that they do not plan to participate in calling drives. See Membership Committee report.) Many thanks to membership committee representatives for their hard work and dedication to this responsibility of the Membership Committee.

During member calling drives, AMTA Membership Committee representatives speak with non-renewing members and ask why individuals have chosen not to renew this year. Always, the major goal of a calling drive (or any other drive where a personal connection/conversation with a non-member is sought) is to speak directly with an individual and understand the individual's concerns, reasons, or barriers to becoming a member. Once a conversation begins, callers can help resolve those concerns and support the music therapists with whom they are speaking. So, in essence, a calling drive is as much a networking exercise as a membership endeavor. Some ways in which concerns are resolved are:

- listening to and validating individuals' concerns
- making contact with and reminding individuals that they are known and important
- sharing information; (though it may have been published, not everyone remembers every item in the long list of member benefits and a helpful reminder in the moment it is needed is often more valuable and longer-lasting than referring to a posted list)
- sharing local information and networking with other professionals in a geographic area who can provide support for challenges that are specific to that person or area
- sharing with the individual where, how, and to whom, they can communicate a concern
- sharing how to contact a board member, national office member, assembly member, committee chair, or other person poised to be able to help with a concern
- educating individuals about member benefits they may not be aware of or may not be using
- educating individuals about the value of membership and its importance to the music therapy profession
- educating individuals about AMTA's advocacy for music therapy profession
- educating individuals about important changes in the music therapy profession

These personal conversations tend to be the most helpful in understanding why people may not be joining AMTA because reasons for this are as varied and personal as the individuals themselves. In-person conversations can aid in making individuals aware of available information and in helping people feel comfortable sharing feelings and experiences. Because Professional Members tend to know more detailed information affecting music therapists, calling drives are best performed by a group of knowledgeable, enthusiastic, Professional Member volunteers who view this as a valuable networking exercise for themselves as well as a service to other music therapists. Membership Committee representatives often have difficulty finding volunteers to make such calls—even if the request is to just contact a small group of people—and calling all the names on a given non-member list is often too onerous for one person to complete. They require additional help. It's understandable to have difficulty finding volunteers for these efforts, but these calls are quite valuable when conducted by qualified people and often those who make the calls report not only finding them extremely valuable for them personally, they also create a larger networking circle in their region or local area and serve as a benefit to the region or state. **The Membership Committee representatives need continued support from Regional Presidents in identifying and finding regional professionals who are willing and able to help with this effort.** Often, an invitation from a Regional President carried more weight than from the Membership Committee Representative and thus has a higher positive response.

Overwhelmingly, the most common response to the question about why people don't join AMTA in a given year is a financial one—people communicate their concerns about economic and political climates, which

causes people to carefully consider purchases. Many music therapists share that they feel being a member of free, online communities may provide them the networking opportunities they desire, but that do not require payment. In some instances, individuals get member-only benefits and information AMTA provides or creates from well-meaning members who post them without permission on public sites or share them directly. The fact remains that many of the resources and information shared in these online communities—whether or not it is member-restricted on the AMTA website—are available because of the work done by AMTA members, volunteers, officials, and staff; and membership dues support that work.

What we most often hear from individual music therapists through formal and informal surveys conducted by the national office and membership committee is, “I want to join. I just can’t afford it right now.” Ability to pay dues, and not necessarily perceived value or dissatisfaction about the organization and its work, is the single-most reported reason people do not join AMTA. This has been reported from membership calling drives, dating back to 1998.

Budgeting for membership in a professional society is a choice most professional individuals must make regardless of their field of study. Even when music therapists choose not to become members, they benefit from the work other members support with their membership dues. With over 8,100 MT-BC/RMT/CMT/ACMTs in the United States as of September 30 (as reported by CBMT and NMTR), that means only around 29% (46% if Grad Student Members are included) of eligible music therapists are currently supporting the work AMTA does for the music therapy profession through Professional (and Graduate Student) Membership dues.

Regardless of the reason, when performing membership drives, our position has always been to give members options for ways in which they can join (online payments, installment plan, scholarships, inactive or retired status, connection to regional membership assistance programs, regional contacts for questions, etc.) When it’s clear they cannot join, we remind them of the benefits they’re missing and that we hope to see them back among our AMTA family next year. AMTA’s work advances the entire profession. The ultimate goal of membership contacts is to make a positive professional connection even if the person feels he or she cannot join this year.

Board of Directors’ Professional Member Workgroup—In the past few years, the Board of Directors has been taking an active hand in working to increase membership. The last Board formed a workgroup, part of the Financial Action Plan, to work alongside the membership committee with the goal of increasing Professional membership in AMTA. They made several plans to personally contact and speak with non-members in various places and ways. It is so important for music therapists to feel heard and validated by the association. Often a volunteer who is calling on a membership campaign can help with that, but no matter how caring or understanding that person is on the phone, sometimes that is just not enough and the individual doesn’t represent a position of authority for the non-member to feel their thoughts and comments are taken seriously. Board (and Assembly) members are also needed to listen and validate concerns as well as dispel fears an individual might have. In many examples, it has been a single active Board member’s personal contact and responses that has been the one thing helped a disenfranchised music therapist feel heard and represented, and that was the main thing that convinced that particular individual to continue or renew their membership. They can also serve as ambassadors of information for members and non-members alike who do not know all the sides of a particular event or question. In a well-functioning association, all are responsible to be ambassadors of and for membership. It is our hope that a similar workgroup will form or, even better, that the entire Board and Assembly will be willing to take an active role in supporting our common goal of increasing Professional Members from the large pool of current MT-BCs who are not members. The Membership Committee stands ready to support the Board in whatever way is needed.

Payment Plans—Since AMTA’s inception, we have always offered the option of setting up a payment plan for members who wish to join, but cannot afford to pay the entire membership fee in one lump sum. In the

past, this was done by personal request: a phone call or email to the AMTA national office. But in January of 2013, the ability to select an “installment plan” when paying online *without* requiring a personal request to the AMTA office was instituted after many requests. The ability to pay for Professional Membership in either 4 or 6 installments online has been made available from 2013-current for a limited period in the beginning of the membership year, from January through March 31. This time limit is required, on the advice of AMTA accountants, to ensure membership can be paid in full by conference registration deadlines and elections in the second half of the year in which an election will be held. A nominal fee is added to the cost of membership for each of the number of transactions requested. This accommodates for, but does not fully cover, additional processing time and additional credit card fees incurred by multiple payments for a single purchase.

After March 31, we are still willing to arrange payment plans outside of this opportunity (i.e., offline) for those who truly feel they have a need. These can be done through a phone call to the AMTA office. Cindy Smith, Membership Associate, works with those paying membership in installments to create an arrangement that is workable for both parties.

Overall, the cost in staff time and resources to manage those paying in installments through the online system is significant. Though the system appears automated for members, it is not for staff processing payments on the backend. Despite our best efforts, records must be accessed and adjusted individually to make this process properly operational, making it quite labor-intensive. Many transactions need further individual attention, when directions for signing up for installments are not properly followed or when credit cards are declined on the second or third installment, for example. All our transactions process through a PayPal portal (with a percentage fee taken by PayPal for the service) and it is easy for buyers to dispute a payment in PayPal even when they initiated the payment. The PayPal dispute process is heavily weighted toward the purchaser and when there are disputes (especially about membership or donations to any organization), the dispute is usually resolved in the advantage of the purchaser. Sellers have little recourse even when documents are submitted showing an individual’s intent to purchase. Sometimes, even when the individual realizes they made a mistake and decides they do not want to dispute the charge after all, the process is already in motion and PayPal still refunds the money to the buyer after the buyer asks them to stop the dispute process. We then have to contact the individual to arrange a different form of payment. Even under the best of circumstances, an installment plan for membership dues is a labor intensive process, requiring many additional staff hours, which amounts, in many cases, to a greater cost than the service fee covers without the luxury of many more Professional members to show for it.

- 104 people took advantage of the installment option in 2013. 10 (10%) still owe on this agreement (a total of \$1,888.75 uncollected)
- In 2014, 127 individuals took advantage of the installment option. 15 (12%) still owe on this agreement (\$2,602.33 uncollected)
- In 2015, 116 individuals took advantage of the installment option. 15 (13%) still owe on this agreement (\$3,046.62 uncollected).
- In 2016, 123 individuals took advantage of the installment option. 18 (15%) still owe on this agreement (\$2,442.42 uncollected).
- In 2017, 122 individuals took advantage of the installment option so far. 13 (11%) still owe on this agreement (\$2,266.28 uncollected).

This amounts to over **\$12,000 in uncollected dues** (when membership benefits were provided) over a five-year period. Each year, between 10% and 15% of those making payments do not complete all the agreed-upon payments.

- In 2018, we have a total of 104 people making installment payments for 2018 membership with 30 individuals left to complete their payments. If trends continue, we can expect that approximately 10-15 of these people will not complete all the agreed-upon payments.

Even after the membership year ends, we continue to contact previous years' members to try and secure payments as agreed, and we are able to do so in some cases, but this also amounts to additional hours of staff time, which is also a cost of the program. Further, since a payment for membership is not for goods or services, we cannot legally collect on unpaid membership dues when an individual chooses not to complete all the agreed-upon payments, so even if we wanted to, we cannot go through a collections process for those who do not make all the agreed-upon payments. Our policy requires individuals to completely finish paying all installments in a given year or they will not be eligible to pay in installments in future years, but this is difficult to police because of the membership's desire that the installment plan should be member-initiated online without prior staff approval. The only way to enforce this is to refund payment after it has been made, which is also labor intensive and problematic in financial reporting.

Per the advice of AMTA accountants and agreement of AMTA officials, members who do not complete all payments by the agreed-upon deadline will not be considered current members for the purposes of voting in that year's election. Members are notified on the page of the website that deals with installments, that "The entire amount (all 4 or 6 payments) must be completed and paid in full no later than September 30 of that membership year or you will not be eligible to vote in AMTA end-of-year elections." (https://www.musictherapy.org/members/paying_ama_membership_in_installments/) We also attempt to send reminders through *Music Therapy ENews*, *Music Therapy Matters Monthly*, and social media when elections are coming up. We rely on the website and reminders posted on social media to inform non-members of this policy, since they often forget and we may not have a direct line of communication by virtue of their non-member status. Therefore, payment plans in election years also necessitate additional staff time to verify fully paid members by the cut-off date to ensure who is eligible to vote.

With regard to the effectiveness of installment plans in promoting new members, most of the individuals paying in installments have been members at some time in the past 5 years. It is not clear whether they would not have become members without the installment option. We don't necessarily see many first-time-ever AMTA members paying in installments. We do hear reports that the option provides a convenience for those who would be returning members anyway, but it is not clear that the option of an installment plan for Professional Membership has really translated into more Professional Members. It is more likely that the option of an online installment plan for Professional Membership is a service that has probably increased good will, but not necessarily increased Professional Membership. At best, we hope this contributes to a culture of membership in which people are members consistently each year and find the way to join that works for them, not just to use member benefits or attend the conference less expensively, but to support AMTA and the music therapy profession as a consistent member.

Conference Membership Push—This year, the 2018 conference again has numerous special intensive trainings as well as special sessions and programs of interest to students. Special sessions are planned for researchers, students, educators, interns and practicing music therapists. We tend to view the conference as the last "membership drive" of the year.

While the bulk of Professional Members join in the first two quarters of the year, the Student Member number, as a rule, continues to build throughout the entire year and a large portion of students also join in

the third and fourth quarters of the year, often as a way to take advantage of the discounts for conference registration(s). The annual conference policy offers a discount for conference registration *in the year that the individual is a member* as a benefit of membership. Thus, only student members in 2018 may claim the member discount for the 2018 conference (as a reminder, there is also a non-member, full-time student rate that students may take advantage of even if they are not members which is still heavily discounted by over 50% off the regular registration cost). Members who choose to join for the 2019 calendar year will have their membership and membership benefits begin on January 1, 2019 and will be able to enjoy a discounted fee for the 2019 conference. We expect and depend on conference promotion as a useful tool in promoting not only Professional, but also Student and Graduate Student Membership and hope to see these numbers climb throughout the remainder of the year.

Welcome to the Profession Packets—This program is AMTA’s way of supporting new professionals by offering \$200 in savings on membership, conference, and resource costs during their transition from student to professional. AMTA has distributed these packets to new professionals since 1998. Packets contain a welcome letter signed by the President and Executive Director of AMTA, sample public educational materials, and informational materials about services and benefits of membership in AMTA. A short newsletter is included, which contains tips for finding a job and other news pertinent to new professionals as well as **four coupons** for discounts on the first two years of professional membership activities. **Two membership coupons** (for two different years of membership), an **annual conference** coupon, and a coupon for a **product** from the AMTA Bookstore. In this way, AMTA provides **additional support to graduating students** through their transition to professional music therapist by providing useful information and discounts for the first years of their professional expenses as well as an initial positive experience as a Professional Member. A request form and information is found on the AMTA website (<http://www.musictherapy.org/careers/packets/>) and we make efforts each year to inform students of this option by asking educators and internship directors to share the information with their students, posting about it on social media feeds, asking AMTAS to communicate the benefit, and announcing it at AMTA conferences. As there is a brand new class of graduating students each year, we depend on others to help point students to this information on an annual basis.

Member Appreciation “Pop-Up” Sales—The “Pop-up” sales program offers time-limited, member-only discounts off of the (already-discounted) member price of a selected publication(s). These have been running, occasionally and without a regular schedule (as is the point of a pop-up sale) since 2014. Pop-up sales are announced to everyone on the AMTA website and through social media and instruct members how they can get the selected book at the sale price and for how long. We hope you saw our “Valentine’s Day/Member LOVE” pop-up sale in February. We hope this program not only increases interest in publications and the AMTA website, but also adds to the long list of member benefits already enjoyed by current members.

Products and Publications

AMTA Is Pleased To Announce Four New Publications at the Annual Conference

- *Music Therapy: An Introduction to the Profession* is designed to be an indispensable resource for students and experienced music therapists alike. In this text, you will find the latest information in music therapy approaches, current topics, and clinical applications for a variety of settings and populations. With a renowned list of authors, we feel that this text will be relevant at many points in one’s career: a text in music therapy courses, a resource for internship and CBMT exam preparation, and a reference for clinical practice. Editors: Andrew Knight, Blythe LaGasse, and Alicia Clair

- *Early Theoretical Writings on Music Therapy: 1951-1960* represents a collaborative effort of AMTA and Barcelona Publishers. This is a collection of theoretical papers presented at the annual conferences of the National Association for Music Therapy (NAMT) during its formative years. Authors include leading pioneers in music therapy as well as renown experts in related fields, including Altshuler, Dreikurs, Fultz, Gaston, Hahn, Klink, Kohut, Masserman, Meyer, Ostwald, and Ruppenthal. Introductions and commentaries on each paper provided by Kenneth E. Bruscia.
- *A Guide to Designing Research Questions for Beginning Music Therapy Researchers* has been written for music therapy students approaching their first research project. It takes the reader on a journey through a series of hidden influences that shape their decisions about what research question to ask. Chapters examine personal experiences with music, health, and well-being; assumptions about why music, health, and well-being fit together in the first place; beliefs about what kinds of research are most powerful; and contextual influences, such as organizational culture, policies, and emerging social movements. Authors: Katrina McFerran and Michael Silverman
- The updated 3rd edition of *Music in Special Education* explains important concepts in special education that are crucial for interdisciplinary communication and effective teamwork. Part I introduces the reader to the historical and instructional foundations of music in special education...Part II introduces the characteristics of specific disabilities, the educational implications of these disabilities, appropriate instructional adaptations, as well as music education and music therapy approaches used with students who have these disabilities. Part III addresses the roles music educators and music therapists play in family and community lives of students with disabilities. *Music in Special Education* (third edition) is an essential text to prepare effective future music educators and music therapists working in special education! Written by Mary Adamek, PhD, MT-BC and Alice-Ann Darrow, PhD, MT-BC



Music Therapy Matters Monthly—This is our third year of providing *Music Therapy Matters Monthly*, electronically on a monthly basis. As with our inaugural issue in 2016, the January 2018 issue was again available online at musictherapy.org (under “Latest News”) for all to see; starting in February, however, this monthly newsletter became available to current members only. The July issue was again made public in order to reach the largest number of people who were interested in reading follow-up about the MLE decision. Emailed directly to current members around the middle of each month, this newsletter is filled

with important, timely, and brief information, as well as money-saving discounts. Individuals joining AMTA later in the year who missed some of the direct-to-your-inbox emails, can access full versions of each monthly issue on the AMTA website through a link in the Member Toolkit so no one will miss an issue if they join later in the year. Because there is both an emailed version and an archived online version, each differs slightly from the other due to format, so each month's newsletter issue must be produced twice and edited/formatted for its specific delivery vehicle which makes it like producing 24 newsletters rather than 12 when thinking about staff time. Be sure to check out issues you haven't read yet for news and stories about association activities, music therapy recognition and advocacy throughout the country, upcoming events, tips and resources for job hunters or business owners, and more. *Matters* is available as a benefit of membership in AMTA.



AMTA Products and Donations—AMTA products and publications are conveniently available for purchase online in the AMTA Bookstore. New products are added to the online store as they become available. **Current members of AMTA receive generous member discounts on each purchase.** Our two newest products are stuffed animals: a unicorn whose hoody says, “Music Therapy, it’s UNique” and a cow who can slingshot across the room while he moos and wears a cape that says, “Mooosic Therapy, it’s like no udder!” More products have been developed to debut at the 2018 AMTA conference. Donations to all of AMTA’s funds: Disaster Relief, Center Stage, Research, Scholarship, General Donations, etc.—can be made online in the AMTA Bookstore.



AMTA E-courses—The AMTA E-course, “Disaster Response for Music Therapists: Core Principles of Psychological First Aid” continues to be available for free—not only to members of AMTA but also to non-members. This was originally provided free as a benefit of membership, but for a fee to non-members when it was created. However, after multiple, concurrent major disaster events in 2016, **we decided in make the Disaster Response e-course free for both members and non-members and it continues as such in 2018.** It is our hope that this information can be used by music therapists as they work with others as second- and third-responders for those who have experienced trauma.

The newest AMTA E-course available is “LGBTQ+ Topics Explored” provided by Amy Donnenwerth, MA, MT-BC, Spencer Hardy, MM, MT-BC, Lisa Kynvi, MA, LMHC, MT-BC, Leah Oswanski, MA, LPC, MT-BC, Beth Robinson, MT-BC, and Annette Whitehead-Pleaux, MA, MT-BC. This e-course is new as of August, 2018. The brings the AMTA E-course catalog to one dozen offerings.

The AMTA e-courses continue to be used and advertised as a convenient, affordable, way to gain continuing music therapy education credits. They also carry the member benefit of being even further-discounted for current AMTA members (even higher student member discounts are available for some courses which are appropriate to be used as assignments by music therapy educators where the e-course participant is not looking for CMTE credits). Currently, the administration, purchasing, sending of certificates, collecting evaluations, reporting to CBMT, and responding to questions and issues reported by e-course participants is done almost exclusively by AMTA office staff. As the e-course program grows, the time devoted to these responsibilities grows as well. We continue to look for ways to streamline the process and keep the staff workload caused by the e-courses to a minimum while still providing excellent customer service and timely distribution of certificates. For more information on AMTA e-courses, see Cathy Knoll’s report.

Conference Program and Marketing Materials—The printed poster/preliminary program for the 2018 conference was mailed in June, 2018. Currently the final program is in process and will be available at the annual conference. The most up-to-date information can be found on the AMTA website by clicking on

the “Attend a Conference” button. More information from the local arrangements committee can be found at: <http://amtanationalconference.com/>.

Finances

Our financial records are maintained by several persons to assure security and accuracy of records and information. Cindy Smith and Angie Elkins perform daily maintenance of Accounts Receivable, Accounts Payable, respectively. Staff assistants and national office staff complete other bookkeeping tasks as necessary and we employ an accountant, unaffiliated with AMTA, who is licensed and certified to practice in the state of Maryland, reviews all transactions monthly and publishes monthly statements and reports. Our longtime accountant, Char Patterson, retired last year and another accountant hired to replace her helped us with the audit and monthly statements until she was no longer able to keep us on as a client. We then hired a firm so we now have a consistent, highly qualified, monthly replacement for Char and we hope our relationship continue. All financial transactions are entered into our comprehensive accounting software package.

Additionally, AMTA retains a separate accounting firm for filing of required tax forms and the yearly financial audit. This firm's staff are members of the American Institute of CPAs and licensed to practice in the state of Maryland. The 17-18 fiscal year ended on June 30, 2018 and we conducted our annual comprehensive audit of all AMTA financial records in September. We continually update our Chart of Accounts to allow for detailed reporting of finances as well as keep current with software upgrades and updates. Once the audit report is finalized, AMTA's financial information is provided to the public on the website under “What is AMTA?>AMTA Summarized Financial Information” as well as in the Treasurer's report.

Information Systems



Music Therapy Comes to Times Square—In August, we had the opportunity to participate in National Nonprofit Day and have AMTA featured on a billboard in Times Square. This advocacy and collaboration between the government relations and membership department is detailed here and features a video of the Times Square billboard that featured AMTA's ad.

https://www.musictherapy.org/music_therapy_comes_to_times_square/.

Journal Websites at Oxford University Press—This is the fourth year both the *Journal of Music Therapy* and *Music Therapy Perspectives* are published by Oxford University Press (OUP) in partnership with AMTA. Each journal has its own website hosted in the Oxford environment where information about the journal, current issues, archived issues, information for authors, and more, can be accessed.

Andi Farbman, Barbara Else, and Angie Elkins, along with the journal Editors, work closely with OUP staff to continue to manage both the journal's publication process as well as member access and have been addressing issues of concern as necessary. We have published the entire 2014-2017 volumes of the *Journal of Music Therapy* and *Music Therapy Perspectives*, as well as the issues so far in 2018 under the

OUP/AMTA partnership, and are excited to see the visibility of music therapy research increase. We have completed our contract renewal with OUP for another six years. For more information about AMTA journals and OUP, as well as the recent updated platform on which the journals are presented, please see Andrea Farbman's and Barb Else's reports.

Phishing, Scams and Ransom Ware—On the advice of our audit firm, we began staff training in 2017 and 2018 for specific threats of current concern in the technology arena. We contracted with a company that provides employee training and testing to better identify and avoid problems and concerns that come through not only email, but use of social media and other applications related to technology. This training began after the annual conference last year and is ongoing. Staff are tested weekly with spoof scam emails and results are reported back to recommend more training and in specific areas if needed. On the off-chance someone does click on a link in one of the test emails, they get to hear Rick Astley sing “Never Gonna Give You Up” and get a warning that they clicked on a suspicious email! Even when they get caught by one of these test emails, the event is a learning experience and staff have gone from about 10%-15% failure of the test to 0% in the past several weeks. This training is ongoing and the test emails get progressively harder to spot and skills increase.

Since not every threat comes by way of email, we have instituted regular backups of network data via a cloud-based back up with an outside vendor in addition to the regular internal backups inherent in the existing network. We have also secured a Cyber Insurance add-on as a part of our regular insurance policy as this is now the standard minimum requirement for most businesses.

New Firewall for AMTA Office—A brand new firewall was purchased and installed in the summer of 2018 (replacing our 10+ year old firewall). This new firewall is cost effective with more features, better services, and ongoing support, but there has been a learning curve while we learn how its features work and how to manage the information it provides. We can now see and regard each threat from the outside that attempts to get past our firewall and often note that slowness or connection problems with our internal LAN is often related to threat attempts from the outside. A firewall, while one more thing to purchase and maintain, is a necessary part of business in the 21st century.

AMTA Website—In August 2018, we were contacted by a representative from the website www.MastersinCounseling.org informing us that our website had been selected as that week's "Best of the Web in Counseling and Mental Health." AMTA was selected, "For their fantastic work in general, and especially their online resources."



"Online at musictherapy.org you can learn so much about what music therapy is all about, including what it is, who music therapists are, and what the AMTA is all about.

"...there is a wealth of information on music therapy research, efficacy, and so much more, an online bookstore, and, of course, a list of all their events. When it comes to discovering music therapy, you'd be hard pressed to find a better online resource. Huge congratulations to them on their selection."

Listen to the segment at 45:05 toward the end of their July 24 podcast <https://www.mastersincounseling.org/08-stolar.html> or read the full mention in the segment below:

We're passionate about counseling and mental health here on the show and there's a lot of fantastic web resources out there for both professionals in the field and just anyone interested in improving their mental well-being. With that in mind, we created a segment where each week we recognize the Best of the Web in Counseling and Mental Health. We find these resources through listener nominations and our own research. So here's our producer, Scott Hawksworth, to tell you about this week's Best of the Web in Counseling and Mental Health.

Hey master in counseling listeners. Scott here again to name another Best of the Counseling and Mental Health Web Award Winner. This week we are so happy to recognize the American Music Therapy Association, or AMTA, for their fantastic work in general and especially their online resources. AMTA's purpose is the progressive development of the therapeutic use of music in rehabilitation, special education, and community settings. Predecessors, unified in 1998, included the National Association for Music Therapy, founded in 1950, and the American Association for Music Therapy, founded in 1971.

AMTA is committed to the advancement of education, training, professional standards, credentials, and research in the support of the music therapy profession. Online at musictherapy.org, you can learn so much about what music therapy is all about, including what it is, who music therapists are, and what the AMTA is all about. You can even explore the AMTA archives to learn about their strategic plans for advancing their causes, and growing their organization. In addition to that, there's wealth of information on music therapy research, efficacy, and so much more: an online bookstore, and, of course, a list of all of their events.

When it comes to discovering music therapy, you'd be hard-pressed to find a better web resource. Huge congratulations to them on their selection. And remember, if you have any notable web resources for mental health and counseling and therapy that you think deserve recognition, feel free to email masterincounselingpodcast@gmail.com and let me know. We'll highlight it on the show.

We work very hard on making the AMTA website full of comprehensive, useful information for both member music therapists, but also the marketplace: parents, administrators, and individuals seeking to learn more about music therapy and to find music therapy services. It is extremely nice to know that our efforts have been noticed by our counseling colleagues and others not even in the music therapy profession!

Throughout 2016-2017, three pages of suggestions for content updates, improvements, and changes to the AMTA website were collected from AMTA staff, members, non-members, consumers, other users, and those who communicate directly with the public. These suggestions were collected by staff member, Tawna Grasty, who most often speaks with members and non-members about their experience on the website, and she compiled them in order of priority. With the exception of a small number of additions, which still require content to be provided, all of these have been addressed and updated in whatever way possible. We continue to evaluate new features and sections by asking for feedback and suggestions from varying groups of users. Major projects involved converting all the pages of the website to show as secure content (previously, only select pages like the home page and pages connected to personal information or the online store/payments were secure), addressing issues with templates on member interactive pages of the website to bring compatibility to meet updates in browser technology, and responding to issues of access on the Oxford University Press website, which, while not a part of our website, does link to ours through member access.

We continue to make weekly, and often daily, improvements to an already large and information-laden website. Our goal is to make it more useful to, first and foremost, the public seeking information about music therapy who may get their only information about the music therapy profession from our website. Secondly, and equally important, we work to improve access to resources and member benefits for AMTA members.

"Latest News," the right column of the AMTA website, has been more active than ever before, with updates and notices typically being posted weekly, and even more often. Members can log in and see member-only posts like "Music Therapy Matters Monthly" there as well. Many new resources and sections have been added to the AMTA website recently. Just a few of those follow.

- The AMTA Board's new Federal Advocacy Statement (Policy & Advocacy>Federal Advocacy) and other official Board statements.



- The member-only, Reimbursement section has been redesigned with new and timely information, including a reimbursement webinar which can be accessed by members for more training (Member Resources>Reimbursement)



- The Policy & Advocacy section of the AMTA website has been completely redesigned and updated with more timely information useful for members and non-members advocating for music therapy. Watch for additional updates to come soon!
- Information about the new Executive Director search and member survey.
- Updates to the new Public Policy and Advocacy section.
- New AMTA-pro podcasts and e-courses.
- Surveys being conducted by AMTA Task Forces and Committees.
- Nominations for open positions on AMTA work groups.
- Fultz Award and Lifetime Achievement Award winners.
- Research journals' new editor search and selection.
- 2018 Kennedy Center event focusing on Music Education.
- Update for the music therapy community about the MLE process.
- Information about updates and additions to the Guidance for Music Listening Programs
- Music Therapy's inclusion in Majoring in Music.com's article about careers that change lives.
- Awards and advocacy for and by AMTA members.
- Information about music therapy's presence at nationwide events posted under Latest News to publicize events such as the National Memorial Day concert, A Capitol Fourth concert, the Kennedy Center Sound Health Music and the Mind concert, Sound Health Music and the Mind workshop with Sheri Robb, Clinical Research Summit on Military & Creative Arts Therapies, Renée Fleming named as AMTA artist spokesperson, National Endowment for the Arts (NEA), the National Organization for Arts in Health (NOAH) meetings etc.
- Selected Latest News features added to A Music Therapy Moment section of website with video clips and photos for longer-lasting visibility and sharing with laypeople wanting to understand more what music therapy looks like, additions such as A Personal Perspective of Hospice Music Therapy from the CEO of NHPCO, National Memorial Day concert clips, etc. About Music Therapy & AMTA>What is Music Therapy?>Personal Stories
- Artist Spokesperson page updated and more current photos added.
- AMTA's new Non-discrimination and Equal Opportunity Policy (Member Resources>Official Documents) as well as a home page video with AMTA President Geiger reading this new official document.
- *Music Therapy Matters Monthly* archives (Member Resources>Member Toolkit)
- New AMTA-pro podcasts in 2018
- Information about the 2018-19 AMTA election.
- AMTA annual reports added to What is AMTA? section of website.
- AMTA staff video project: added to What is AMTA? section of website.
- New AMTA e-courses: Self-Care for Music Therapists and Personalized Music Listening and Music Therapy
- AMTA Tech Stop, from the AMTA Technology Committee (Quick Links>AMTA Tech Stop) — new videos added



- A Music Therapy-Informed Music Listening Section with Guidance for Music Listening Programs in response to Music and Memory and other similar programs, helpful as a reference for those concerned with the *Alive Inside* movie and like programs. (Home>About Music Therapy & AMTA>What is Music Therapy?>Music Therapy with Specific Populations)
- AMTA Strategic Priorities for Specific Populations: Music Therapy and Autism Spectrum Disorder (Home>About Music Therapy & AMTA>What is Music Therapy?>Music Therapy with Specific Populations) —new information added
- New sections under “Education & Careers>Education and Clinical Training Information” added with sections for potential students, potential schools and internship sites, MLE and ETAB news intended for non-members and the public recently added.
- New “Membership in AMTA” section updates added, separating all membership information from the “What is AMTA?” section, to be more easily identified/found.
- New website section for parents and consumers planned, ready to implement when content is provided.

In addition to these newer subsections and additions to the AMTA website, there are near-constant edits, updates, deletions, new versions of documents, and many other additions and changes made on a daily basis. The website requires a great deal of time and attention just to maintain in its current state, not to mention continually adding, changing, and updating information. There are many behind the scenes tasks that happen each day, from making updates to double checking and creating new content and all need to be fully edited and vetted before posting.

With the ever-increasing number of pages from committees, events, workgroups, news items, media sources, member benefits, etc., careful organization, evaluation of placement, and assignment of priority to information is required as, understandably, everything cannot fit on the main home page without overwhelming all viewers. It’s important to remember that the website is organized for multiple groups of users and while text placed on the homepage might seem easy to find, if all content were on the home page, it would be impossible to distinguish. The best home pages clearly and cleanly describe the purpose of the association and its mission, while offering a standard, logical navigation system to get to deeper information for those who desire it.

We first consider the website as viewed by consumers and we attempt to put information that is most valuable and pertinent to their needs in the most prominent locations. Members and music therapists (who understand the music therapy profession and are more familiar with the website) know to look for information on a specific topic or subject and will invest the time to click to that next page, while laypeople may not even know some topics exist and may leave the website without finding needed information. Therefore, use of the organized menu system is critical to get everyone—members, non-members, and consumers alike—to the information they are trying to find. Quick Links help to get people to frequently-used pages easily, but the QuickLink list itself can even become overwhelming without careful evaluation.

The AMTA website and online member database are parts of the regular workflow of the AMTA office staff with significant time devoted to maintenance. Office staff use the database and website content management systems, and as new features come with regular new builds and updates to the software, they must adjust and modify. While it is wonderful to have continually-improved functionality and improvements made without incurring the extra cost of yearly upgrading or hiring programmers, the result is a continual need for staff education and training as features are added and changed. In addition, changes in the overall marketplace, like browser and operating system updates, impact the functionality of products, sometimes without our knowledge. We continue to request features and updates in both the AMTA website and member database that we feel are necessary - as they become necessary - and in the best interest of office workflow or the needs of our members. We also continually address issues of functionality as they arise.

While our website allows us to communicate more directly with members and the public, it also requires a substantial amount of maintenance and additional work. The online “Contact Us” feature is in addition to emails and calls that typically come into the office; we receive and respond to questions from the general public as well as members and music therapists through this feature. Because of the nature of web communication, there is typically a higher expectation of immediate response and we receive regular inquiries now from Contact Us submissions, Facebook messages, tweets, emails, **and** phone calls and make every attempt to answer all in a timely manner (within the next business day whenever possible). We are grateful to staff members Kim Bell, Tawna Grasty, and Jennifer McAfee, who handle the front line for many of the requests for information and more staff time is needed to handle the volume of inquiries. They also help walk people through features on the website each day. In order to continue this communication, there is a need for continual updates and new information added to keep the website current and relevant. Frequent updates also help to improve a website’s ranking on search engine results and give users a reason to come back and find out more. We work daily to find, identify, evaluate and produce new content to be added regularly and each staff member is involved in this process in one way or another.

Staff Member Videos on the AMTA Website—Thanks to the expertise of our 2017 summer intern, Noah Klotz, members and non-members can now get to know the AMTA staff on the website. 10 videos were created from interviews with each national office staff member and put together to inform both members and the public what each staff member does and how they serve the music therapy profession. Staff videos can be found under About Music Therapy & AMTA>What is AMTA?>What is the American Music Therapy Association? Videos can be viewed, one after another, in the embedded playlist, or on the AMTA YouTube channel. Many thanks to Noah Klotz for his significant time and expertise in creating this fun project.

Edits to the AMTA Website—There are many hundreds of pages on the AMTA website. As the website continues to grow exponentially, it requires “a village” in order to keep up with updates, edits, additions and deletions. Many thanks to those AMTA staff members who have also taken on roles in updating and reviewing sections and pages of the website. Thanks also to sharp-eyed members who alert us when edits are necessary. When updates and edits are noticed or needed, from committee pages to posted documents, a brief email can be directed to Angie Elkins at elkins@musictherapy.org. It is important that your request contain the URL of the page you are viewing. (*Due to the large number of pages on the website; it is often not possible to tell **where** the information needs to change without this information.*) Please also include the exact changes, including additions and deletions that need to be made. The request will be reviewed by AMTA staff and addressed at the next available opportunity.

Committee Pages on the AMTA Website—Each AMTA committee has a committee page on the website where they are able to post reports and information intended for AMTA members. In order to post new information, including committee reports and committee members, on committee pages, please send text to Angie Elkins (either email or word document is acceptable), along with a brief description of what needs to be added, removed, and/or changed on the existing page of the committee page in question. Each committee is expected to submit a report for these pages twice yearly at minimum, but many committees provide additional committee information and resources. Additionally, the reports may need to be edited for the membership which make a simple repost of the report found in the mid-year or annual meeting board book not necessarily appropriate or complete. **Committee chairs should submit those reports separately in the format desired for the website posting after approval by their Council Coordinator.** More information is found in the *Handbook for Councils and Standing Committees*.

Website Statistics Snapshot—The AMTA website has seen over **4.5 million** sessions since its launch on July 20, 2011 with over **2.5 million unique visitors**. Over **11.5 million page views** were counted.

From January-September 2018, there were 449,685 sessions, 273,984 unique users, and 1,060,906 page views. The average user views 2.36 pages in a session on the AMTA website and the average session duration is 2 minutes, 40 seconds. *(The average visit duration of any site is 4 minutes and 6 seconds. The average visit duration for the traffic coming from Google Organic search is: 3 minutes 29 seconds. The average visit duration for direct traffic is: 4 minutes 6 seconds. —statistic reported by Web Analytics World).* The bounce rate (percentage of visits where a user leaves without interacting with the website in any way) is 57.37%. *(As a rule of thumb, a bounce rate in the range of 26 to 40 percent is excellent. 41 to 55 percent is roughly average. 56 to 70 percent is higher than average, but may not be cause for alarm depending on the website. —statistic reported by Rocket Fuel.)* We are also able to determine the most commonly reported operating system used to access the website for computers (Windows, 39.14%) and for mobile devices (iOS, 67.46%) and the most commonly used browser (Google Chrome, 52.24%). These numbers are relatively comparable (with typical internet usage ups and downs) to last year's.

From September 1-30, 2018, the most recent full month, the following data were counted:

- Users – 35,030
- New Users – 30,315
- Sessions – 51,387
- Number of Sessions per user – 1.47
- Page Views – 120,184
- Average Pages / Session – 2.34
- Average Session Duration – 2:38 minutes
- Bounce Rate – 57.32%

Of the Sessions counted above, new visitors to the site outnumbered returning visitors in April 2018.

- New Visitors 74.7% (30,277)
- Returning Visitors 35.3% (10,228)

We can also see the top countries from where visitors connected during the month of April 2018 (other countries also have visitors, but do not appear in the top ten number of visits):

Country	Sessions	% Sessions
United States	28,481	80.78%
Canada	680	1.93%
India	672	1.91%
United Kingdom	636	1.80%
Philippines	345	0.98%
Australia	340	0.96%
China	224	0.64%
Japan	195	0.55%
Malaysia	183	0.52%
Hong Kong	182	0.52%

Note that our outreach to developing countries is also expanding through the Oxford Developing Countries Program that provides not-for-profit institutions in developing countries free or deeply discounted access to our journals and select online products. OUP participates in a number of free or heavily-reduced rate developing country access initiatives, including INASP, eIFL, and Research4Life, as well as our own Developing Countries Offer. This offer is available to established not-for-profit educational institutions from qualifying countries. Eligibility is based on the World Bank Rankings and the HDI (Human Development Index) alongside other metrics. Access is either free or deeply discounted. See Barb Else's report on our OUP partnership for additional information.

AMTA Social Media—Last year, Kimberly Bell, MT-BC, expanded her role as Social Media Coordinator, which includes helping with some of the additional workload social media has created for office staff. Kim also serves as Information Specialist/Consultant for AMTA, a role she has held since 2006. In her expanded role, she is organizing and managing social media postings on behalf of the association. This part-time role includes providing guidance and logistics for social media campaigns as well as overseeing regular postings on AMTA’s social media channels. Kim is a New Orleans-based board certified music therapist with over 25 years’ clinical and supervisory experience working in medical pediatrics with emphasis on pediatric rehabilitation, critical care, and neonatal intensive care. We are grateful to have her support in this expanded role.

Communication and connection are the main goals of all social media platforms and the advantage for many is to be able to receive updates from many different sources with little effort. Social media is an incredibly powerful tool for communication and is especially relevant for certain age groups. However, social media can be a double-edged sword. Disadvantages of online groups include the need to monitor as public comments can often veer off-topic and off-mission, become too personally specific in a public forum, or be inflammatory. Spammers often invade social media and e-lists for their own purposes and well-intended group members may even post messages perceived as spam by others. Many followers who would otherwise be members of AMTA may also feel they have a connection to the community and decide that following AMTA as well as other groups on social media is sufficient, opting to forego membership dues and full membership benefits. It is difficult to determine how much to share on the AMTA social media pages and what format of information is appropriate to each venue for this reason. We are continually monitoring and reevaluating. However, for reaching large groups of people in a timely fashion, the importance of using social media efficaciously and appropriately cannot be understated.

Both music therapists and supporters of music therapy alike follow AMTA’s updates on Facebook and Twitter. AMTA staff have been able to use these platforms to inform the public of numerous events and topics—especially timely ones: AMTA activities, internship openings, new products, publicity for music therapy and especially upcoming conference details.


- *Facebook* – The AMTA Facebook page now has 14,866 followers
- *Twitter* – AMTA’s Twitter feed currently has 4,315 followers
- *Instagram* – AMTA’s Instagram feed currently has 1,201 followers

As many followers of the Facebook page and Twitter feed are not necessarily music therapists, it is also an excellent way to promote music therapy and inform the public of music therapy’s benefits. Through social media, we have been able to publish media alerts, connect with music therapy clients and consumers, communicate to potential hirers, share successes and awareness, and establish relationships with supporters of music therapy and we focus on these kinds of relationships.

The AMTA website has buttons on .html viewable pages, which allow viewers to “Print,” “Email,” and “Share.” “Print” formats the page appropriate for printing (without the menus and cover images) and is quite useful for printing pages—especially the official documents—as a citation for the url and date is placed on the document. The “Email” button allows users to send specific pages to directly to friends, while the “Share” button allows those pages to be shared through social media platforms such as Facebook, Twitter, Pinterest, Gmail, Google+, LinkedIn, and Tumblr.

YouTube—The AMTA YouTube channel is a repository for videos used on the AMTA website. It is also used to post video clips from conference, public resources, and to encourage membership and conference attendance and involvement. As the YouTube channel is the place where we upload video clips and subsequently share them in one or more of the above platforms, we do not devote a large amount of time to promoting the YouTube channel itself but rather, use it as the place where the videos are stored and accessed. Thus, we expect subscriptions to be minimal but analytics tell us that over 548 individuals have subscribed to the YouTube channel and with videos having been watched 119,700 times. AMTA’s video

Music Therapy and Medicine: Partnerships in Care is now available in its entirety (at no charge) on the AMTA YouTube channel.

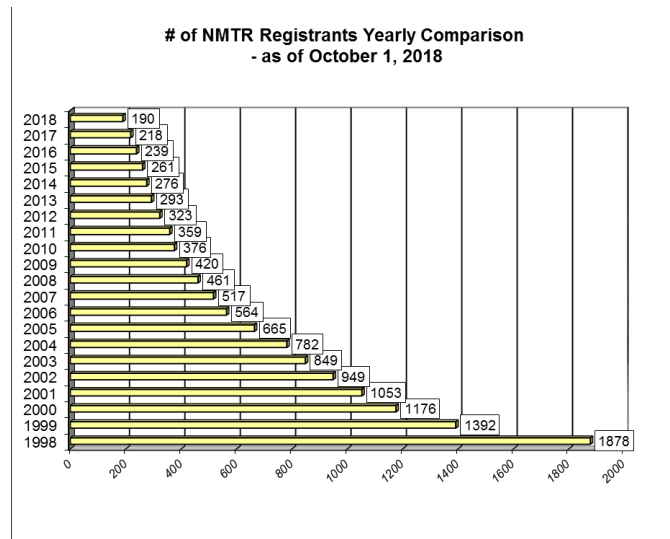
RSS Feeds—Even though blogs are becoming less and less prominent in and around the internet, we still employ two RSS feeds on our website so users may subscribe to get notifications when new items are added. Information from many different sources can be gathered via the RSS feeds and comes to users in one place through a variety of available feed readers or email clients. Though it is not appropriate for an entire website to be fed through an RSS feed, features organized into blogs can be easily subscribed to using RSS feeds. AMTA-pro, for example, has an RSS feed button on the main page behind the member area. Users can subscribe to AMTA-pro through a feed reader and through iTunes (because AMTA-pro has an audio component), which can be synced using a user name and password (that appear on the AMTA-pro page) to an iPod or smart phone and carried in a portable format. The “Latest News” column on the AMTA homepage, can also be subscribed to via RSS feed, after which, all new Latest News items can come to the reader via his or her desired feed reader. The RSS Feed subscribe button () can be found at the extreme bottom right of the AMTA homepage.

As with all technology, maintaining social media outlets requires much time, maintenance, and frequent adjustment. Facebook and Twitter users direct-message AMTA and expect their questions responded to in this format as quickly as they would an email or a phone call (often, because of the immediate nature of the internet communications, the expectation is that the response should come even more quickly, in the middle of the night, or on weekends). Now, instead of posting a message in one place, it needs to be posted in four or five different places and each time in a format consistent with the platform. The work of simply communicating a single message to members in all the forms they may use, is now many times more than the number of messages. New platforms are being developed every day. More staff time and assistance is needed to ensure that the flow of information continues and improves, but **AMTA has never before communicated more often and more directly with its members and the general public** because of these efforts.

National Music Therapy Registry

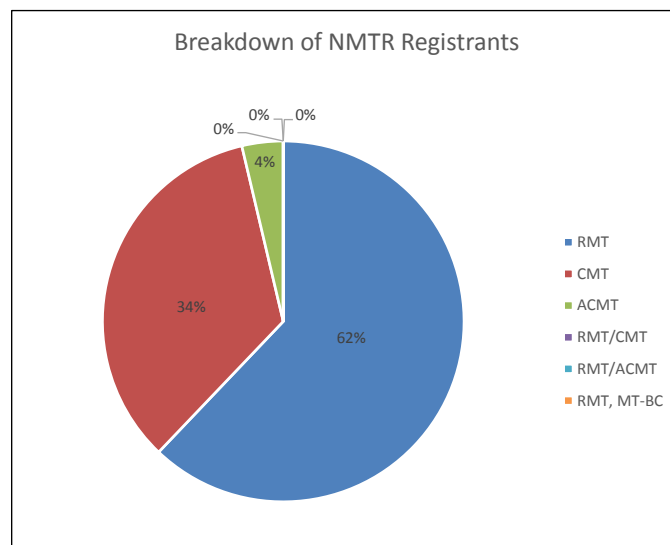
The number of NMTR registrants continues to decline as planned upon its inception. As of October 1, 2018, there are 190 registrants. As music therapists who held designations become Board Certified and/or do not need the designation, retire, or move to other professions, they choose to let it expire. The table here shows registry numbers since January 2018.

Number of NMTR Registrants 2018										
	1/1/2018	2/1/2018	3/1/2018	4/1/2018	5/1/2018	6/1/2018	7/1/2018	8/1/2018	9/1/2018	10/1/2018
RMT	138	135	135	130	129	127	119	119	119	118
CMT	68	66	66	66	65	65	65	65	65	65
ACMT	7	7	7	7	7	7	7	7	7	7
RMT/CMT	0	0	0	0	0	0	0	0	0	0
RMT/ACMT	0	0	0	0	0	0	0	0	0	0
RMT, MT-BC	0	0	0	0	0	0	0	0	0	0
TOTAL	213	208	208	203	201	199	191	191	191	190



NMTR numbers continue to decline slowly each year as expected. The Registry has decreased in number of registrants by approximately 90% (based on October comparisons) since its inception in 1998.

The NMTR will soon sunset on January 1, 2020 as planned. To remind designants to make plans for this coming event, a newsletter was created in 2017 (and updated in 2018) which continues to be included with **every** communication from the National Music Therapy Registry. In summer of 2018, an additional flier was added to all mailings with large words, reminding designants of the sunset date and to read the enclosed newsletter for more information. It includes relevant excerpts from the NMTR Bylaws as well as information on becoming Board Certified and identifies states which require board certification for licensure or state recognition. See Jane Creagan's report for additional information. The breakdown of NMTR Registrants is shown in the following chart:



Of the 190 people on the Registry, 81 or 42% are current members of AMTA. NMTR members who are not members of AMTA have been targeted for membership invitations and contacts. Investigating their needs is also a part of the Board of Directors' Financial Action Plan.

Major Priorities for 2018/2019

- Complete printing of introduction to music therapy textbook
- 2018 Final Conference program, opening session production support, conference app, post-conference evaluation, etc.
- 2018 Workforce Study analysis and publication
- Year-end financial tasks
- 1099 forms sent after calendar year ends
- 2019 membership invitations and promotion; continued membership promotion
- Work with Membership Committee to plan regionally-based member drives in 2019
- Office staff continued training on cyber security issues
- Continue to manage and implement improvements/refinements in database and website
- Continue to administer, maintain, and upgrade all onsite and offsite computer equipment, software and networks
- E-course maintenance, certificate distribution, and reporting.
- Assist staff with workflow updates necessary in database and website and new tasks as added
- Assist staff in using website content management tool
- Website updates
- E-courses maintenance and reporting; sending out certificates; questions
- *Music Therapy ENews*, *Facebook*, and *Twitter* updates; assist staff with making updates

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
INFORMATION SPECIALIST'S REPORT
SOCIAL MEDIA COORDINATOR'S REPORT
Kimberly A. Bell, MT-BC**

October 2017– September 2018

I am providing this summary of my work as Information Specialist and Social Media Coordinator for AMTA in anticipation of the upcoming AMTA Annual Conference in Dallas, Texas. A summary of the types of emails and assistance provided is also included. In the period October 1, 2017– September 30, 2018, I have provided approximately 510 hours of consultative work responding to emails from music therapists, students, other professionals, and members of the community at large about music therapy. The total number of responses for the period October 2017 – September 2018 is 2,203. I continue to notice many emails from members requesting assistance with the AMTA website, primarily dealing with access to the Member Resources Area or with retrieving passwords and payment of dues during the beginning of the year. With the move to online journal access, I've also seen an increase in emails for assistance from members who are unclear about how to navigate the process from the AMTA Website through the Oxford Portal. There is also a yearly influx of emails concerning dues payments in January and again in September as a new academic year begins. I continue to see interest from potential music therapy students, many of whom inquire about equivalency and online program options. In addition, I continue to receive many emails each week from non-traditional potential students who are considering making a change in their careers or professionals looking for educational options leading toward the music therapy credential.

My work during this period has also involved responding to questions and conducting interviews for students, ranging from grade school through professional school who were writing papers on or researching music therapy. Questions have also come from students and professionals in Psychology, Education, Art Therapy, Nursing, Counseling, Occupational Therapy, Speech Therapy, Special Education, Music Education, and various agency representatives seeking referrals for services and those wishing to place job openings on the Job Hotline.

Most of the answers were in response to written questions submitted via email; however, three were conducted via phone and two were conducted via Skype at the request of the students to meet a specific requirement. While most of these requests originate in the United States, I've also assisted persons in England, Canada, China, Hong Kong, India, Australia, Japan, Portugal and Scotland.

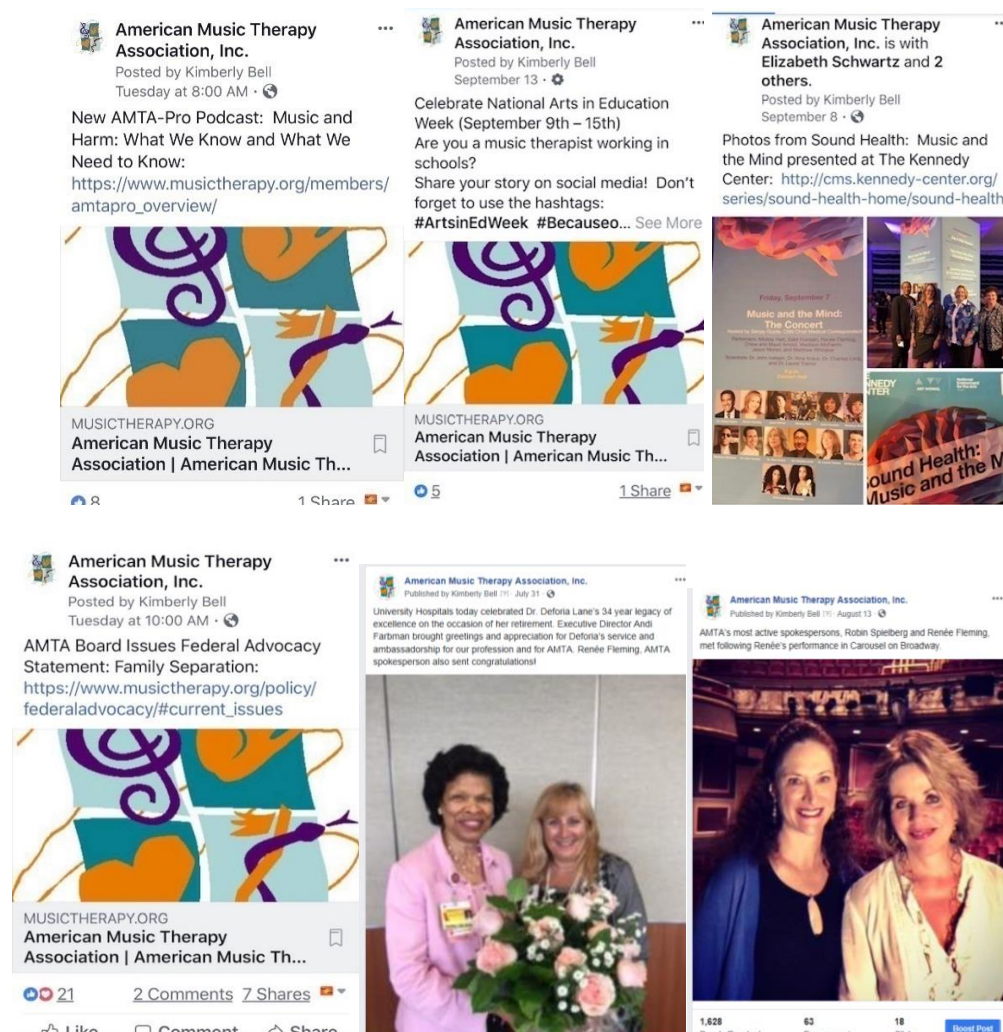
During this time, I have also forwarded music therapy referral requests as needed, membership status questions and screen name/password requests to Cindy Smith and Angie Elkins for action. Tawna Grasty and Jennifer McAfee have also lent a hand in responding to some of these requests that are outside of my scope and as my access to membership records is limited remotely. Most of these requests continue to involve members not understanding the login process for the website, creating duplicate profiles or being unsure of their membership status. I have also worked with Judy Simpson in an effort to appropriately respond to questions regarding reimbursement, funding, school-based music therapy services, and services for persons with autism spectrum disorder. I continue to provide approximately 65 hours of consultative work responding to requests regarding music therapy as a related service and handling IEP questions from music therapists, families, and educators, as well as questions regarding reimbursement and funding. Judy Simpson continues to be an invaluable resource in helping me with these inquiries. Barb Else continues to be a wonderful resource by providing research and literature reviews on many occasions to supplement the information I provide to many inquiries.

In addition to my Information Specialist duties, I also provided approximately 120 hours of consultant work as AMTA's Social Media Coordinator to organize and manage social media postings on behalf of the association and monitor AMTA's and music therapy's presence on various social media platforms, and groups and message boards. This part-time consultant role includes guidance and logistics for social media campaigns and regular postings on AMTA's social media channels. Examples of my consultant work in this area include:

Postings to Facebook that in turn cross post to Twitter for AMTA's involvement in legislative, advocacy and government relations committee representation at the National level. Alerting AMTA members via social media to the annual AMTA conference and pending important deadlines regarding proposal submission, registration and venue information. I am also coordinating posts with Angie Elkins and Barb Else so that items get posted to all of AMTA's Social Media Channels in a timely manner and that our efforts are not duplicated. I provided information regarding AMTA's involvement in projects and special events coordinating schedules for posts with multiple staff members. Other

- Planned posts targeted at our annual conference – reminders of approaching deadlines, registration, hotel, and local information for planning.
- Posts to highlight the impact of music therapy as spotlighted in the media.
- Posts to feature the availability of new AMTA membership resources such as new AMTA Podcasts, and resources, Facebook Live Events, and cross posts from the AMTA Research Page.
- Providing information and answering questions regarding AMTA, the website, and AMTA resource availability as issues arise in various social media forums.
- Responding to messages from members and the general public that are posted to the AMTA Facebook page.

Sample Posts:



Other projects I assisted with during this reporting period include to:

- Provide feedback to Barbara Else and Angie Elkins regarding AMTA website issues as they arise
- Monitor items posted in Social Media and provide feedback to AMTA Staff
- Assist AMTA Staff with various duties at National Conference
- Assist Barbara Else as needed with other disasters that impact AMTA members (tornados, flooding, hurricanes, fires and even air quality affecting various areas of the country)
- Offer feedback and ideas for *Music Therapy Matters*
- Continuously working with Tawna Grasty and Jennifer McAfee to identify areas that potentially need improvement for the AMTA Website and membership service issues.

MT-BC Referral Requests – These requests have come from parents, grandparents, teachers, and other professionals who were seeking music therapy services for specific clients in a certain geographic location. Some examples of these emails include:

- I am interested in finding a music therapist in Texas. Possibly in the San Antonio area who works with adult TBI. Please let me know if there is anyone who you can recommend.
- I am wondering if there are music therapy providers that work with stroke patients in Seattle or Bellevue, Washington. If so could you provide a list? Thank you.
- How do I sign up to get music therapy for my Mother? She is 82, living in an assisted living facility. She is a lover of music and plays the piano/organ (by ear). I believe she would love to have someone come by and play music with her. Is this an option?
- My son has right side weakness and really wants to play the ukulele. He found some directions online for an adaptation that can be made for one-handed ukulele players. However, no-one in our family is good with tools and I have been unable to find anyone who could make the adaptation for him. Do you have any contact information for anyone who could help us with this?
- I am interested in using Hz therapy for recreational and other use in Washington State. Does this require a certification or any training if I would just be offering music and massage? I guess if I offer it as healing it would be considered therapy. Just starting this interest as I listened to some pain music in hz and took my extreme pain away. Had this pain for four years which was debilitating and I not only have little pain, I am actually able to raise my leg now.
- I am greatly interested in obtaining music therapy for my Mom- she has dementia. Can you provide me with resources/referrals in Westchester County? Her primary is Medicare and they do reimburse for this. (The current HCPCS Code for PHP is G0176.). She also has Blue Cross/blue shield as her secondary.
- I am looking for a PhD researcher or music therapist to provide an evidence-based continuing education webinar for audiologists on music therapy for PTSD. This is a request from our members on AudiologyOnline, and we offer an honorarium for the presenter.

Potential Music Therapy Students – These requests have come from high school students and college students seeking information about Music Therapy as a career. I continue to notice an increase in the number of emails from persons seeking information about music therapy as a potential second career along with inquiries regarding equivalency and online program options. Examples of these requests are as follows:

- I have a BS degree in elementary music. I would like to get a master's in music therapy. I have been volunteering singing & playing guitar & piano for nursing homes/assisted living and apartment complexes the elderly for 28 years. Please send me info for online classes
- I am hoping to speak to someone about starting to move forward with music and therapy. My desires do not seem to align with what "music therapy" is today, so I'm hoping to be able to brainstorm and get some advice on next career steps.
- I'm interested in a career in music therapy after 20 years of teaching piano and a bachelor's degree. However, I can't find a program anywhere near me. As someone who lives in Oceanside California is there still a way for me to enter this career field as moving isn't an option. Cal State Fullerton doesn't seem to have a program anymore and even if it did it's more than an hour away.

- I am currently an addictions rehabilitation counselor at Freedom House of Russellville, AR. I was hoping to gain more information on how to become a music therapist. I have already graduated with a master's degree in counseling education. Any information would be greatly appreciated.
- I am a junior in high school and I was wondering what is required (degree wise) to work with mainly adolescents and some children.
- I am the new Director of Bands atUniversity. While we do not offer a Music Therapy program here, some of our undergraduate music majors have expressed interest in pursuing a career in Music Therapy. Would it be possible to maybe have someone come here and speak about the career path, education, and requirements/skills/opportunities for music therapists?

Research – As stated previously, much of my time has been devoted to questions and conducting interviews for students who ranged from grade school through graduate professional school, as well as professionals from various healthcare settings who were writing papers on or researching music therapy. Some examples of the types of research questions that have been submitted thus far include:

- I am a nursing student. I am looking for information about music therapy in females with breast cancer. I have several questions. I also would like to ask you the difference between music medicine and passive music therapy. I would be really grateful if I receive an answer from you.
- I am writing a speech for my school English class about music therapy. I was just wondering if simple everyday things, such as a mother singing a lullaby to her baby, listening to music to fall asleep, etc. can be considered music therapy even without a professional music therapist. Please get back to me as soon as possible! Thank you so much for all you are doing! I am actually interested in becoming a music therapist myself.
- I was wondering about the possibility of an email interview with a music therapist. I am a high school student doing a project on music therapy. Music therapy is really interesting to me and I would love to learn more! I would really appreciate it
- This year, we are participating in the Health Career Display event at our school. Our focus is on alternative therapies. Would it be possible for someone to provide us a quote/photo/etc. of the benefits of music therapy? We would love to feature music therapy in our display. Do you have any resources for us and can we use information found on your website?
- I am writing regarding the submission of a manuscript at the Journal of Music Therapy. Could you tell me whether there is a submission fee? I would like to know if a case study of a participant whose music and memory skills were evaluated, but didn't receive any musical treatment, would be suitable for submission.
- I am a Speech Pathologist who has worked with an MT-BC in the past. Currently, I work in a public school in Texas. The SPED director scolded me for recommending music therapy for a student who is non-verbal. The director mentioned that music therapy is not an evidence based practice and does not have peer reviewed research to support. As I have worked with an MT-BC previously, I am looking for articles to provide to the SPED director to demonstrate that MT is an evidence based practice and should be supported in the schools. Please help! I am in need ASAP. I am meeting with her and she wants these articles prior to our meeting.

General Questions – These emails include other requests for information from MT-BCs and the general public. Examples include:

- Our agency is giving a bonus to employees receiving the Hospice and Palliative Care Certification through NHPCO. Unfortunately NHCPO currently only has guidelines for MSW, RN, Chaplains, and home health aides. These expectations vary greatly for each discipline from an exam for RN's (for example) and hospice specific continuing education for MSWs. I'm not sure which committee (Education Training Advisory Board?) would best handle this, but I think it would be great if we could advocate with NHPCO to create a clear expectation for music therapists to be recognized with the hospice and palliative certification that NHPCO gives to other disciplines.
- I have information about a therapeutic arts trip to East Africa. We are looking for expressive therapists to facilitate some trainings there. Is there an email I can send out information about the trip?
- I work in the recovery room at Sutter Amador Hospital in Jackson California. I have been to ASPSN conferences where it has been discussed that music in the PACU can relieve pain by 40%. The discussion was regarding live harp music. I would appreciate some information regarding names of musicians, and

styles of music of recorded music, that could be played in our recovery room. If you could assist me with obtaining this resource, I would appreciate your help.

- I am a registered nurse in and NICU in Wisconsin. As a member on our Developmental Committee and we are in the process of writing a Foundation Grant in hopes to eventually create an FTE and hire on a Music Therapist. We have presented to our Director of Rehabilitation on Music Therapy and have gotten positive feedback and they would like us to move forward with the grant. Our idea would be to hire on a Music Therapist part time with the goal of eventually creating an FTE position. We have come up with some measurable outcomes and will evaluate this pre and post hiring on a Music Therapist. One of the grant questions is related to Program Budget: Break down request by personnel salary/fringe benefits, purchased services, supplies, equipment, travel and other. Would you be able to guide us on this question or can you point us in the right direction on how to obtain this information? What is a Music therapist general FTE, salary, hours. Anything else that you would recommend for us to budget in such as instruments, voice recorders, and CD players? Another question we have is if our grant is approved how do we go about the hiring process? Thanks so much in helping our organization and look forward to hearing from you.
- I'm just curious - is there any data concerning how many practicing African Americans are music therapists, and How many African Americans have been certified music therapists since the inception of the AMTA?
- I work as a special ed. behavior teacher in a Therapeutic Behavior Program in Oregon. We recently lost our free resource for MT as we had secured practicum students through Marylhurst University's MT program which unexpectedly closed this June. As you may know, there are no other MT programs in the area. The MT adjunct teacher lost her position as well but is available for MT but at a cost. Unfortunately, as many other districts we don't have the funds to continue using MT teacher on a pay basis. As we have documented this program has greatly benefited our K-8 population of 30 students with PTSD, autism, ADHD, depression and learning disabilities. We would greatly appreciate any guidance you might be able to give us in funding this program which we have been told will run about \$10,000 for the school year.

Vendor - These emails and requests are forwarded to the appropriate person at National Office. Typical requests in this category are those interest in the Exhibit Hall at Conference, University Book Stores or libraries. Examples are as follows:

- We are interested in getting exhibiting information for the upcoming AMTA 2018 Conference in Dallas. Do you know when information will be available?
- I have recently invented a guitar attachment that allows for an individual who has lost the use of their right arm to strum the guitar using foot motion. This attachment is lightweight and easy to attach.
- I am writing on behalf of your customer XXXX University. They have a current membership to AMERICAN MUSIC THERAPY ASSOCIATION and would like to know how they go about setting up their online access to Music Therapy Matters which we show comes with this membership.
- I am writing to you on behalf of the University of Melbourne, regarding a book that you publish: "An Introduction to Music Therapy: Theory and Practice" by William B. Davis, Kate E. Gfeller and Michael H. Thaut.
- Here at the university we have a PDF copy of this book on a CD-ROM (which came with a physical copy of the book which we also have in our collection), and we would like to request permission from you for us to load this PDF version of the book available to students via our online learning platform.
- May we have permission to duplicate the following material for instructional use in a non-profit educational institution? This material will not be sold or used for any purpose other than instructional use. The material will be placed on electronic reserve and will be password protected so that only the students enrolled in the class will have access to the material.

Other Professional Organizations - These emails are typically forwarded to the appropriate person at National Office. The emails in this category often overlap into the emails in the research and general questions sections. Examples include:

- Hello, I am looking for a PhD researcher or music therapist to provide an evidence-based continuing education webinar for audiologists on music therapy for PTSD. This is a request from our members on Audiology Online, and we offer an honorarium for the presenter. Thanks for your consideration.

- I am writing to inquire about the process for adding an event to your events calendar. The American Group Psychotherapy Association will be holding our 2018 Annual Meeting February 26-March 3, 2018 in Houston, Texas and we think many of your members may have an interest in attending. Is there a fee for calendar space? What information would you need from us? Any guidance would be appreciated.
- I am looking for a course specifically tailored towards neonates in the neonatal intensive care unit. I am a nurse and chair of the Developmental Care Committee and plan to implement music therapy in our unit this year.
- I am writing on behalf of a non-profit organization that is part of a statewide network of AHECs dedicated to recruiting, training, and retaining healthcare professionals in Georgia. Every three years, we are responsible for publishing Health Careers in Georgia, which is used in middle and school classrooms across the state as well as by healthcare agencies and human resources departments. We are currently working on content for the 2019-2021 version. In describing the various health careers, we include state-specific salary information from the Bureau of Labor Statistics (BoLS); however, there are some careers that the BoLS does not cover, and Music Therapist is one of those. I was able to find your 2016 Survey and Workforce Analysis on your website; however, it appears the most recent 2017 or 2018 analysis is only accessible to members. We were hoping that the American Music Therapy Association would be willing to share state salary data that we could reference in our publication. We would of course cite the AMTA as a contributor.
- I am the Compliance Officer of a large hospice organization. I am seeking information or guidance on how to complete annual competencies for our employed Music Therapist. Is this information you are able to assist with or can you direct me to who I might contact to obtain additional information?
- I am the Human Resources Manager of a non-profit serving the mental health needs of Delaware. We have a therapeutic group home in Seaford Delaware for children in Foster Care who have mental health needs. We are seeking music, dance and art therapists on a part-time basis. Would you be able to share this job posting with your networks?
- Realizing that music, song, and dance provide a catalyst of emotion and positive change neurologically, physically, psychologically, and spiritually, we would like to have a music therapist facilitate the beginning of our program, BEYOND WELLNESS. This event is being designed to recognize National Stroke Awareness Month, during May, while honoring and celebrating stroke survivors, their families, and caregivers. We are looking for a music therapist for seniors and caregivers that can provide a fun, interactive 20 minute session for an audience of 75-100 people?

Member Services - These requests include requests from MT-BCs to locate the password to the Member's Only Section of the www.musictherapy.org website, assistance with website content/resources, address changes, membership status clarification and other items that need clarification from National Office Staff. Some examples of these requests include:

- Where can I find information on becoming an internship site? I would like to look into this further. I know there are guidelines but can't remember where I found them.
- Hello! I have a job posting for an independent contractor position while I'm on maternity leave. Would I be able to post this information on AMTA's job posting section? If so, how can I get the information to you?
- I have been trying to look up internship sites near me. The website sends a message that the page is unavailable at this time. I was not sure if you knew the page/website was down.
- I am interested in purchasing the e-course Music Therapy- Reimbursements Sources + Steps to Success through my corporate account. Would it be possible for you to send me an Invoice rather than going through the website? Thank you so much for your attention on this matter.
- Unable to log into the website and do not see an option for resetting my password.
- I am a recent, board certified music therapist and I was wondering...how do I get my name and location on the directory? I would like for people in my area to know that I am available. Is there a process to submit my information?

- I'd like to include copies of the ASD factsheet from the AMTA website in my packet when I speak to legislators at the Texas House committee on public education tomorrow, and per the copyright notice at the bottom wanted to know if that is an acceptable use of the material.

AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
DIRECTOR OF PROFESSIONAL PROGRAMS REPORT
Jane Creagan, MME, MT-BC

This report highlights the work of the Professional Program Committees: Academic Program Approval Committee and Association Internship Approval Committee. I am also an ad hoc member of the Education and Training Advisory Board; the Competencies Review Task Force, and the Faculty Forum Planning Committee, actively participating in the work of these groups. This report also includes information about the Annual Conference in Dallas, TX, and priorities for 2019.

- I. ***Special Task Forces***
 - Competencies Review Task Force
 - Faculty Forum Planning Committee
- II. ***Education and Training Advisory Board***
 - ETAB Membership
 - Update on current work
- III. ***Professional Programs-Education***
 - Committee Members
 - Re-Approval Renewals
 - Re-Approval Review Schedule
 - New Degree Program Applications
 - AMTA Degree Program Statistics
 - Degree Program Changes
 - Faculty Changes
 - Degree Program Development
- IV. ***Professional Programs-Clinical Training***
 - Committee Members
 - Intern Supervision E-Course
 - National Roster Internship Statistics
 - Committee Business
- V. ***National Music Therapy Registry***
 - Final Board of Directors
 - Sunset of Registry
- VI. ***Annual Conference***
 - Sponsorship
 - Exhibits
 - Advertising
- VII. ***Priorities for 2019***
- VIII. ***Additional Tasks***

I. Special Task Forces

Competencies Review Task Force

The Competencies Review Task Force has been working on the charge from the Board of Directors to compare the Professional and Advanced Competencies with the CBMT Board Certification Domains to identify possible exam areas that may not be represented in the competencies.

The Task Force has compared the both sets of competencies to the CBMT Board Domains, to determine which competencies related to the domains. They are now doing a thorough review of both sets of competencies. Each task force member was assigned a section of the Professional Competencies and was asked to choose 2-3 other colleagues to assist in this task. Each group was instructed to look at their assigned section and determine if the competency was still relevant, were items worded clearly, and then compare it to the corresponding item in the Advanced Competencies. From there they are considering whether items are in the correct level of competency, should competencies be moved from professional to advanced, or vice versa, and should any competencies be removed. For more details, please see the report of the Task Force Co-Chairs, **Kamile Geist, and Ed Kahler.**

Faculty Forum Planning Committee

Tony Meadows and Tracy Richardson, co-chairs of the faculty forum planning committee, have notified AMTA faculty that this year's forum will include two breakout sessions and focus on a number of topics. The first breakout session will include four concurrent breakout groups focused on "Moving Forward with Bachelor's Level Entry," to provide faculty with an opportunity to share strategies for Bachelor's level entry. The second breakout session will include concurrent sessions on engaging in culturally responsive pedagogy, AMTA governance structures for education, and a session on sexual harassment, which is in development.

II. Education and Training Advisory Board

Membership

ETAB Chair, **Beth Schwartz**, and at-large member Douglas Keith will be ending their terms this year. ETAB members are in the process of putting together recommendations to be sent to the AMTA Board of Directors to fill two at-large positions as well as for a new Chair.

Work

ETAB is continuing with the current project of analyzing responses solicited from noted music therapy scholars worldwide as part of an in-depth and comprehensive study; surveying and synthesizing ideas on music therapy theory. Their intent is to publish a document on "Music Therapy Body of Knowledge," and possible identification of a core set of principles that are common to all areas, levels, and modes of music therapy practice as it relates to music therapy education and training.

At the Mid-Year meeting in June the AMTA Board of Directors approved a change in the wording of the ETAB mission statement on the AMTA website.

For more information, please see the report of ETAB Chair, **Beth Schwartz.**

I provided a brief history of ETAB as part of an orientation for new members, including how the Board was created and the body of work completed to date.

III. Professional Programs-Education

There is continuing interest from colleges in establishing music therapy degree programs, as well as colleges interested in affiliations with AMTA-approved degree programs. I continue to be a resource for degree program development and information. Program Directors continue to see enrollment grow in their programs.

Academic Program Approval Committee

➤ *Committee Members*

Rebecca Engen and Betsey King are the new Co-Chairs of APAC. **Marilyn Sandness** continues to serve the APAC in an advisory role as Chair Emerita. There are currently two “At-Large” vacancies that the Committee is working to fill.

➤ *AMTA Academic Program Approval Renewal*

The College of Wooster has been re-approved

Re-approval Reviews

Anna Maria College is currently in review for re-approval.

➤ *Re-Approval Review Schedule for 2019*

IUPUI	Master's degree and Equivalency
Maryville University	Bachelor's degree, Bachelor's equivalency program, Master's degree, and Master's equivalency
University of Miami	Bachelor's degree, Bachelor's equivalency program, Master's degree, and Master's equivalency
Sam Houston State University	Bachelor's degree, Bachelor's equivalency program, Master's degree, and Master's equivalency
Molloy College	Bachelor's degree, Master's degree, and Master's equivalency
Florida State University	Bachelor's degree, Bachelor's equivalency program, Master's degree, and Master's equivalency

➤ *New Degree Programs Approved*

Bachelor's Degrees-

University of Tennessee at Chattanooga
BM Concentration in Music Therapy
(not yet open)

Rowan University, NJ –

BM Music Therapy and Equivalency, (Dr. Andrea Hunt -Program Director)

Indiana U.-Purdue U.-Indianapolis-
BS in Music Therapy

Master's Degree-

Alverno College, WI

Master of Music Therapy (MMT)

University of Dayton, OH
Master of Music Therapy (MMT)

➤ ***New Degree Program Applications in Review***

Marietta College, OH

Roberts Wesleyan College, NY

Washington Adventist University, MD

➤ ***Education Statistics***

(From the period January 1-October 1 for each year)

2018		2017	
Total Approved Programs	82	Total Approved Programs	80
Bachelor's & Master's	34	Bachelors & Master's	33
Bachelor's only	43	Bachelor's only	41
Master's only	5	Master's only	6

*Doctorate (8)

*Doctorate (8)

*Please note that doctoral programs are included in the bachelor's and master's totals.
Doctoral total includes doctoral studies.

Please note, the University of Tennessee at Chattanooga is included in education statistics but it is not listed in the AMTA Schools Directory because it has not yet opened. A search is in process for a program director.

➤ ***Academic Program Changes - Marylhurst University***

In May of this year, Marylhurst University notified AMTA that they entire University was closing at the end of the year. Though there were indications of financial difficulties in the past year, the decision to close the university was a complete surprise to music therapy faculty and students, and AMTA. AMTA and APAC were in communication with the Program Director, Emily Ross, as well as Marylhurst's Provost and President to support and assist Emily with advising her 30 students. Upon hearing the news, Program Director Christine Korb at Pacific University, also contacted Emily Ross to help her students. Pacific University is located in Oregon.

In June and July, administrators from Marylhurst and Pacific University as well as APAC and AMTA were helping to confirm students who would be graduating in August, and assisting the other students to make plans to continue their music therapy education. In August, 6 students graduated with bachelor's degrees in music therapy and 20 students transferred to Pacific University. One student transferred to University of the Pacific in California, and 3 students were still in process about their plans to continue their music therapy education.

Program Director Christine Korb and administrators at Pacific University worked with program director Emily Ross, and administrators at Marylhurst to affect a smooth transition for the students who transferred, including maintaining their level of financial aid, offering additional scholarships, and accepting all course credits so students will be able to stay on track for completion of their music therapy degrees.

In September AMTA sent a letter to President Melody Rose to confirm closure of the music therapy degree program, and the voluntary withdrawal of Marylhurst University as an AMTA-approved program as of October 30, 2018. Marylhurst University will officially close its doors on December 31, 2018. President Rose thanked AMTA for supporting their faculty and students during this difficult time.

➤ ***Faculty Changes***

Arizona State University	Eugenia Hernandez-Ruiz is the second full time faculty.
Duquesne University	Dr. Noah Potvin joined the music therapy faculty. He has a joint appointment in the School of Music and the School of Nursing.
Georgia College and State U.	Dr. Robert Krout is the Program Director and Dr. Chesley Mercado is the second faculty.
Immaculata University	Corey Olver, is the new Program Director. Daniel Benonis is the second full time faculty.
Lesley University	Marisol Norris joined the music therapy faculty.
Montclair State University	Dr. Michael Viega joined the music therapy faculty in August. Dr. Karen Goodman retired and is Professor Emerita.
Temple University	Dr. Lillian Eyre is a visiting professor this semester.
SUNY New Paltz	Dr. Montserrat Gimeno is the Interim Program Director. Eric Fraser is the new second full-time faculty.
University of North Dakota	Dr. Eric Miller is the new Program Director.

➤ ***AMTA Faculty Retiring in 2019***

Cheryl Dileo-Temple University
Montserrat Gimeno-SUNY New Paltz
Robert Groene-UMKC
Joni Milgram-Luterman-SUNY Fredonia
Mary Ellen Wylie-University of Evansville

➤ ***Faculty Position Openings***

The AMTA job listing includes faculty positions being advertised at the following AMTA-approved degree programs:

Augsburg University-Assistant Professor
Molloy College-Assistant Professor
SUNY Fredonia -Program Director
SUNY New Paltz-Two Positions-Assistant Professor
Temple University-Associate Professor
Texas Woman's University-Assistant Professor

University of Evansville-Program Director

University of Indianapolis-Instructor, Field and Clinical Placement Coordinator

University of Kentucky-Assistant Professor

University of Missouri-Kansas City-Assistant/Associate Professor

Western Illinois University-Assistant Professor

➤ **Faculty Searches**-Degree Programs in Development

Washington Adventist University, MD

University of Tennessee at Chattanooga, TN (approved in 2018 but not yet open)

Roberts Wesleyan College, NY

➤ ***University of Utah- Arts, Health and Wellbeing***

AMTA just became aware of a faculty position in Arts, Health, and Wellbeing being offered at the University of Utah. This position includes directing a newly established “Arts-in-Health Innovation Lab a catalyst of interdisciplinary research, teaching, clinical care, and community engagement at the intersection of the arts and health.

Music Therapist **Beth Hardy** is listed as faculty, and part of many different disciplines that make up the Arts-in-Health Innovation Lab. This position also includes developing undergraduate and graduate degree programs in arts and health. Website for the program:

<http://artsinhealth.utah.edu/about-us>

AMTA will make every effort to determine their goals and to ensure that there is no confusion about what graduates are qualified to do, especially given Utah’s regulations regarding state certification for music therapists.

➤ ***Degree Program Development Updates***

Marietta College - May 2018

Marietta College hired **Raquel Ravaglioli, MA, MT-BC** as the new program director. The degree application is in review.

Washington Adventist University

In October, Music therapists **Bronwen Landless** and **Dr. Anne Lipe** submitted an application for a bachelor’s degree program in music therapy. A search is underway for a program director.

Valparaiso University

In July 2018, **Dr. Sangeeta Swamy** was hired as the music therapy program director. She is in the process of developing the curriculum and completing the degree application.

Roberts Wesleyan College

In September 2018 Music therapist **Megan Resig** submitted an application for a bachelor’s degree program in music therapy. A search is underway for a program director.

➤ ***Requests for Degree Information***

Since May of 2018, the following universities have requested music therapy degree information:

Great Lakes Region

Judson University, IL

Southeast Region

East Tennessee State University, TN

Southwest Region

Austin Peay State University, TX

Yvonne Glass, MM, MT-BC is working with this school to develop a bachelor's degree program. She is currently teaching an Introduction to Music Therapy course.

Texas Tech University, TX

Western Region

University of California at Berkley, CA

Discussion: Interest in Developing Music Therapy Degree Programs and Affiliations

Interest in music therapy degree programs from colleges and universities around the country continues to grow. I am continuing to provide statistics on AMTA-approved degree program enrollment, as well as lists of music therapists and their places of employment to give interested schools an idea of the availability of potential clinical sites for practica and internships.

There are also colleges expressing interest in affiliation with AMTA-approved schools. Though we have no formal "affiliation" mechanism, some academic programs have contacted me and others have contacted AMTA program directors, who have in turn contacted me with questions. Recently I have spoken with Professor **Leslie Henry** at Alverno College. She has been talking with Edgewood College about an affiliation agreement.

➤ ***Related Education Business***

I routinely answer questions related to the re-approval process, degree program development, and music therapy as a career. I am in frequent contact with APAC co-chairs **Rebecca Engen** and **Betsey King** for a number of these questions, and, on occasion, with **Marilyn Sandness, Chair Emerita**. The fall memo to AMTA faculty was sent out in October and included flyers announcing new AMTA publications, conference information and degree programs in development.

Appreciation

I want to thank APAC co-chairs **Rebecca Engen** and **Betsey King** for their assistance and support with writing official letters, answering faculty questions, and other business of the APAC. This is the first time that both co-chairs are new and Becky and Betsey are doing a great job of settling into their roles and taking on Committee tasks. I also wish to thank **Marilyn Sandness** for her continued support in her role as Chair Emerita, past Co-Chairs **Christine Leist** and **Kamile Geist** for being "on call" to support Becky and Betsey, and the members of APAC for their continuing hard work and dedication to this Committee.

IV. Professional Programs-Clinical Training

Association Internship Approval Committee

Implementation of New Requirement for Supervising Music Therapists

Last fall in St. Louis, the AIAC proposed a revision of the *National Roster Internship Guidelines*, which was for all supervising music therapists to take intern supervision training, either through the CMTE offered by

AMTA or other similar training that is 5 hours in length. This revision was approved by Assembly of Delegates.

As of January 1, 2018, all new Supervising Music Therapists are required to take the supervision course. The AIAC also expects existing supervising music therapists to take the course at their earliest convenience, with the goal being all supervising music therapists will have taken the supervision course by the spring of 2019. The AIAC will be following up with National Roster programs in their regions.

Internship Supervision E-Course

The supervision E-course continues to be a benefit to music therapists who need to fulfill the supervision requirement for internship director and, as of 2018, supervising music therapists, per the new revision of the *National Roster Internship Guidelines*.

Online access to the course allows music therapists to complete this requirement when they need it, without having to wait for a national or regional conference. Since becoming available in July 2016, 43 people have taken the supervision E-course.

➤ ***Committee Business***

The review status for applications for January-October 2018:

12 New Programs approved (7 continued from 2017 and 5 from 2018)

- 1 Application withdrawn
- 1 Exception Request Approved
- 4 Applications in revision
- 6 Applications in review

➤ ***National Roster Internship Program Statistics***

National Roster Internship Programs as of October 1, 2018:

Active:	176
Inactive:	12
Total National Roster Internship Programs:	188

National Roster Internship Programs as of October 1, 2017:

Active:	172
Inactive:	11
Total National Roster Internship Programs:	183

Discussion of Statistics

The statistics above compare the total (active and inactive) National Roster Internship programs for the period between May and October for 2017 and 2018.

This year the statistics continue show a slight gain in the number of new national roster internship programs. In May there were 173 National Roster Programs. From May 1st, to October 1st, 5 new programs were approved (178), two programs closed (176) and one program became inactive. The net gain is 5 new programs. The total number of inactive programs is 12, which stayed about the same as last year.

Board of Directors' Charge

The AIAC has been gathering data related to the charge from the Board of Directors to develop a

multi-year plan to address the potential shortage of national roster internship sites. The Committee addressed this charged by gathering data from National Roster Internship programs. The following questions were added to the Internship Director Annual Report:

1. How many available internship slots in each program?
2. How many slots went unfilled in the past year?
3. How many applicants did each program have?

For more details on the data gathered on the charge from the Board of Directors, please see the report of the AIAC co-chairs **Lauren DiMaio** and **Eve Montague**.

Related Clinical Training Business

The AIAC has been following up with internship programs in their region who have not yet submitted annual reports, as well as being a resource for internship directors in their respective regions.

Appreciation

I would like to thank **Eve Montague** and **Lauren DiMaio**, for their assistance and support in writing letters and answering questions about internship situations. I would also like to thank the members of the AIAC for their continuing hard work and dedication to this committee.

V. National Music Therapy Registry

The Registry Board of Directors met in March via conference call. These calls are facilitated by Executive Director **Dr. Andi Farbman**, and NMTR Deputy Director **Jane Creagan**. This Board has had two meetings since they took office in January 2017.

NMTR Board of Directors

President: Elaine Abbott, PhD, MT-BC

Secretary: Nancy Perkins, MA, CMT

Treasurer: Caryl Beth Thomas, MA, LMHC, ACMT

Registry Statistics

As of October 1,st the number of Music Therapists on the National Music Therapy Registry is **190**. The number of NMTR registrants continues to decline as planned upon its inception. As music therapists who held professional designations become Board Certified and/or do not need the designation, retire, or move to other professions, they choose to let it expire.

Sunset of the Registry

As the Sunset of the Registry draws near, (January 1, 2020), the focus of the Registry Staff (**Jane Creagan, Cindy Smith, and Angie Elkins**) and the Registry Board of Directors, has been to ensure that all registrants are informed and prepared if they are planning to continue professional practice. Beginning in 2017, a Registry bulletin was sent to all registrants with their maintenance invoices to remind them of the sun-set date, and to provide information on state recognition, and CBMT. The bulletin continues to be sent to all registrants.

During their call in March of this year, the Board of Directors talked about ways to connect with Registrants. The Board decided on a plan to call each Registrant in 2019. They are putting together talking points for the calls. Registry Board members also agreed to include their names and contact information in the Bulletin so Registrants can contact them directly with questions.

VI. Annual Conference

➤ Sponsorship

Conference sponsorship has become a year-round task. **Cindy Smith**, Membership Associate and Meeting Planner, sends out the sponsor brochure in January to the local committee, AMTA Patron/Affiliate members, music product manufacturers, advertisers, past exhibitors, and regions. Cindy and I work together with the local committee throughout the year to secure sponsors for the conference, in what has evolved into a well-coordinated team effort. As of the writing of this report, the sponsor revenue is: **\$43,200.**

The following is list of conference sponsors as of October 1, 2018:

Diamond Level (\$5,000)

<u>Sponsor</u>	<u>Item</u>	<u>Amount</u>
Remo, Inc.	Special Event, drum circle	\$5,500
	Instruments, Arthur Hull	
West Music Company	Special Event,	\$5,500
	Session instruments,	
	Uke session-Cathy and Marcy	

Platinum Level (\$2,000+)

CBMT	Research Poster Session	\$3,800
	Advocacy reception/lunch	
Each One Counts Foundation	Sponsoring a session	\$2,000
Helms Briscoe	Take a Chance (Hotel Stays)	\$2,500
Music Together Worldwide	Half Day Continuing Ed Course	\$2,700
	Participant Bag Inserts	
Oxford University Press	Participant Badge Holders	\$2,600
Tom and Lucy Ott	Special Event	\$2,000
Zivix, Jamstik	Donation of AirJamz product	\$3,000

Gold Level (\$1,000+)

Blue Star Connection	Guitar Packs	\$1,000
Carf International-	Event Sponsor	\$1,000
Aspire to Excellence		
Healthcare Providers Service Org. CMTE Course		\$1,500
(HPSO)		
Home Health Soft	Participant Bag Insert	\$1,100
International Association	Participant Bag Insert	\$1,100
For Music & Medicine (IAMM)		
Kidlinks	Jam Room	\$1,100
Mid-Atlantic Region of AMTA	Research Poster Session	\$1,600
Music Therapy Kids	Chapsticks for Bags	\$1,000
The Spiegel Academy:	Participant Bag Insert	\$1,100
Online CMTEs		
Yamaha Music and Wellness	Keyboards/Pianos/Guitars	\$1,500
Institute		

Silver Level (\$500+)

DocuMT	Event Sponsor	\$600
Music is Elementary	Event Sponsor	\$500

Bronze (\$100+)

AMTAS	Internship Fair	\$400
Southwestern Region of AMTA	Legislative Advocacy	\$100
	Lunch	

Total Sponsorship (cash and in-kind) \$43,200

➤ **Conference Exhibits**

The official decorator for the conference is Fern Exposition Services. This year we have the use of two exhibit halls which provides a large space for exhibitors, as well as the poster sessions, and networking lunch. The exhibit hall has capacity for 91 booths, which is the largest number we have ever had at an annual conference. As of the writing of this report, all booths have been sold.

The exhibit hall includes the “University Boulevard” dedicated space for AMTA degree programs, the AMTA bookstore/village, and the AMTAS student Village. Twenty-eight AMTA degree programs are exhibiting this year.

In honor of AMTA’s 20th Anniversary and 68th year of Music Therapy, there will be an archive exhibit in the AMTA Village/bookstore.

➤ **Conference Program Advertising**

This year the ad sizes for the conference program will remain at half and quarter pages in an effort to save space in the conference program and reduce printing costs. A small number of full-page ads are set aside as sponsor benefits and one full page color ad will be available on the inside program cover. This year there are a total of 27 ads in the conference program, including the inside cover. The ad revenue this year is **\$4,000**.

VII. *Priorities for 2019*

➤ ***Professional Programs***

- Assist in orienting the new Executive Director to Professional Programs Committees/info
- Participate on the 21st Century Commission
- Continue to update AMTA faculty and National Roster Internship Directors on pertinent information related to Education and Clinical Training.
- Collect data from AMTA-approved schools and National Roster Internship Programs
- Communicate with and provide support to AMTA Faculty and NR Internship Directors
- Work with the APAC and AIAC, processing committee business
- Manage the re-approval process for AMTA-approved schools
- Maintain the Directory of Schools and listing of National Roster Internship Programs
- Respond to inquiries about developing music therapy degree programs and National Roster Internship Programs
- Follow-up with colleges/universities in the degree development process

➤ ***Education and Training Advisory Board***

Complete Education and Training Advisory Board tasks

➤ ***Competencies Review Task Force***

Complete work as assigned by the task force

➤ ***AMTA Annual Conference***

Produce Exhibit Prospectus

Solicit exhibitors/advertisers/sponsors for 2018 Conference in Dallas, TX.

VIII. *Additional Tasks*

➤ ***New Intro to Music Therapy Publication***

I am proud to be a co- author in the new publication, Music Therapy: An Introduction to the Profession. I worked on the music therapy education section of Chapter One-Education for a Career in Music Therapy.

AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' MEETING: NOVEMBER 13 – 18, 2018
AMTA CONFERENCE PLANNING TEAM
Al Bumanis, MT-BC, Director of Communications and Conferences
(contributed to this report before he passed away on 9/30/18)
Cindy Smith, Conference Planner and Membership Associate

Al Bumanis served as the AMTA Director of Communications and Conferences from 1991-2018. His legacy as a friend and colleague is extraordinary. AMTA will forever be indebted to his contributions, professionalism, and kind spirit. Please help us remember him at this year's annual conference.

This report is an update of the 2018 conference, media, and partnership activities since the mid-year meeting in June 2018. This is followed with information about our upcoming conferences in 2019 and 2020, and possibilities for 2021. A discussion of the current state of affairs in the hospitality industry is included. Media successes are summarized and the ongoing development of partnerships with filmmakers, artists, and the music products industry is described. The report concludes with a listing of upcoming priorities.

Highlights

I. *Conferences*

- 2018 Dallas Texas Conference
- 2019 and 2020 Conferences
- 2021 Conference and Beyond
- Hospitality Industry and Conference Trends

II. *Media Highlights*

- Judith Pinkerton, MA, MT-BC, is honored as the first recipient of the Aflac and Academy of Country Music Lifting Lives Award.
- Indiana Music Therapists, including Jennifer Whitlow and Debra Burns, receive an apology from *Indianapolis Star* columnist who described the music therapy major as “dopey”
- Members Continue to be Profiled by their Local Media
- AMTA and Music Therapy Featured in New York City's Times Square on National Nonprofit Day
- AMTA Named “Best of the Web in Counseling and Mental Health” by Masters in Counseling

III. *Partnerships*

- New Connection Development – Kechi Okwuchi (performing at this year's conference); Warren Shadd Inventor/CEO/Manufacturer SHADD Pianos & Keyboards, USA
- Maintaining long-standing Music Industry contacts – Casey Monahan, Stanley Jordan, Renée Fleming, Craig Chaquico, Russ Freeman and the Rippingtons

IV. *Upcoming Priorities*

2018 Conference

Kristen O'Grady and Cindy Smith were joined by Angie Elkins as they travelled to Dallas, TX to have a second site visit at the Hyatt Regency Dallas. Angie Elkins will be taking over the special events that Al usually monitored, i.e., opening session, concerts and the closing session. The Conference team met with the hotel and toured the space again; and also met with the local co-chairs Mary Altom and Daniel Tague as well as the local committee. The local committee recommended the opening session's music--Billy Dawson who is a native Texan and a country music artist. He'll be accompanied by a former music therapy client, Shawn. Billy and Shawn were the opening

entertainment for the SWAMTA regional conference in Fort Worth in 2016 and their closing for the conference. Local committee co-chairs also recommended our closing E-Flat Porch Band.

Thank you to Kristen O'Grady who spent many hours meeting with the conference team to make this the best conference possible. I appreciated her attention to detail as we moved through the planning without AI. Also, thank you to Wendy Woolsey who joined the team this year and will be directing the MTex for 2018.

A Conference Code of Conduct for the Conference will be in place for this year (2018).

Interim Conference Code of Conduct: The American Music Therapy Association expects that all AMTA annual conference attendees will promote a safe and ethical environment along with a culture of civility and kindness, treating all with dignity and respect. Harassment, bullying, or discrimination of any kind is not tolerated. Please use professional behavior with all – including friends, colleagues, volunteers, conference attendees, guests, hotel staff, and anyone you come into contact with, so that everyone can enjoy this conference to the fullest extent possible. Volunteers and staff work hard to ensure everyone has a positive conference experience. Attendees at the AMTA conference should expect to hold to a professional code of conduct that is consistent with the [AMTA Code of Ethics](#) and represent the music therapy profession in a positive light. Attendees should be prepared to adhere to directions and signs provided for safety concerns, respect open and closed special events or sessions, follow CBMT guidelines for earning CMTE credits, and participate as outlined in special events run by volunteers and staff, etc. Remember that special guests, clients, students, and others not affiliated with the conference may be in the hotel and their perception of the music therapy profession is affected by the way music therapists present themselves. AMTA reserves the right to remove anyone found not in compliance with the Code of Conduct. *As of 5/31/18.*

Sponsorship Update

Jane and Cindy have reached out to all past sponsors, exhibitors, schools, and local and national organizations. We have \$26,825 (cash) in sponsorship and \$16,375 (in-kind) giving us a total of \$43,200.

2019 Conference

The Hyatt Regency Minneapolis will host our 2019 Conference, November 20 to November 24. This is a larger hotel than we utilized previously for our 2003 conference in Minneapolis. It is located in the heart of downtown Minneapolis along Nicollet Mall and offers over 105,000 square feet of event space, including four large ballrooms, 34 meeting rooms, and flexible breakout space.

Kristen will be approaching possible co-chairs for 2019. We plan for them to meet with the current co-chairs while at the conference. Seeing how this year's local committee works, will help them going forward as they pull together a team for 2019.

2020 Conference

We have a signed contract for 2020 with Harrah's in Atlantic City. The conference dates are November 17th – November 22nd. We look forward to bringing the conference back to the Mid-Atlantic region after a 21-year hiatus. More information on this award-winning hotel can be found at http://www.digital.meetingstoday.com/meetingstoday/september_2017?pg=60#pg60

2021

Cindy has been contacted by the Hyatt in Jacksonville, FL with a good offer. They were flooded about a year ago after a hurricane and have totally redone the bottom floor. They've also added a steak restaurant in the hotel. Restaurants have also been added behind the hotel. We were last in the Southeastern Region in 2014.

Cindy traveled to Albuquerque, NM in April to tour several hotels and the conference center for a possible conference in 2021. The American Art Therapy Association has had a few conferences in Albuquerque and they are about the same size as us. There are two hotels that would fit our conference-- the Hyatt and the Doubletree. We would also use the conference center for most of the meetings and sessions. They are offering a very good deal with incentives for the conference center. Southwest does fly to New Mexico. The hotels are located downtown within walking distance of the conference center and places to eat. It is a very good destination for those looking to make it a vacation and bring their families.

World Federation of Music Therapy Update

As a reminder, please note that AMTA leadership decided NOT to submit a proposal to the World Federation of Music Therapy to host the 2020 World Congress. The conference team is ready to do the groundwork for submitting a proposal for 2026 or any year the opportunity arises.

Hospitality Industry and Conference Trends:

- 2017 beat a 35-year record high for Hotel occupancy, not good news for AMTA.
- This translates into an even stronger seller's market for 2018 with hotels being very selective in choosing their business.
- Demand is still growing faster than supply, meaning less availability and more difficulty in finding suitable properties.
- Hotels are enforcing contract clauses that penalize buyers for not meeting room blocks and food and beverage minimums.
- Increases are also being seen in food and beverage minimums, charging for meeting and exhibit space above making the room block, all-space holds are rare now with hotels booking evening events with other clients, and increasing surcharges for internet and other concessions that used to be complimentary as mentioned above.
- One new trend is that we have to constantly protect our space. We view this as an opportunity to get better and more space, but now more time is spent in the early phases of conference planning in defining the actual space we need and what we actually have. This impacts developing a schedule for placement of sessions. As mentioned before, the days of 24 hour holds on meeting space and the corresponding easier placement of sessions into meeting rooms are over.
- The conference team continues to deal with extra and increased charges from hotels, from electricity to Wi-Fi.
- Social media has become a vital part of meetings and is beginning to be more integrated into our conference, both in marketing the conference and in increasing the on-site experience for attendees.
- Millennials are rapidly becoming the largest group of consumers using hotels and are shaping the experience with the technology they demand. Alexa in each room!

The news about the hotel industry is rather grim for AMTA and other associations looking to stay within a reasonable budget. We are taking a strategic approach to dealing with what can only be described as a difficult market to work in. This includes looking at cities where there are more new hotel rooms than the average 2% increase in hotel rooms that is expected in most markets. We also are exploring the benefits of multiyear deals, which may offer bargain rates and extra concessions. We negotiate fiercely and constantly to avoid additional charges, such as resort fees and fees for podiums and other expenses. Hotel rates in first tier cities, such as New York, Chicago, and Baltimore, are way too expensive for AMTA to consider for future conferences. With hotels reporting 85% transient or business stays, rates in these areas look to remain well over \$250+ per night without taxes and fees or nearing \$300+ per night with fees. Our research has focused on second tier cities that have reasonable accessibility to airline travel and that offer additional incentives and a high meeting room ratio.

Cindy has been traveling extensively looking at sites all over the country, many in regions AMTA has not been to in a while, searching for the best value. The realities of the industry trends and financial constraints have meant that we have had no choice but to gravitate to attractive offers in the middle of the country; we are constantly open, however, to other options to diversify our locations and venues, to minimize cost for our members, and maximize the conference experience.

II. MEDIA HIGHLIGHTS

- Judith Pinkerton has garnered much media attention by winning the first recipient of the Aflac and Academy of Country Music Lifting Lives Award.
<https://www.billboard.com/articles/columns/country/8347390/chris-young-and-the-academy-of-country-music-honor-music-therapy> Judith spent much time educating the reporter and pitching a story on clinical music therapy. Kudos to Judith for representing the profession and creating much media attention.
- Check this story out about Judith's work in the on-line magazine *Addiction Now*
<https://www.drugaddictionnow.com/2018/05/16/67533/>

- A major “shout out” to Jennifer Whitlow, Deb Burns, the Association of Indiana Music Therapists and AMTA’s Professional Advocacy Committee who responded to the comments made by *Indianapolis Star* columnist Gary Varel in the *Indianapolis Star* and received the following apology:
<https://www.indystar.com/story/opinion/columnists/varvel/2018/05/16/varvel-apology-music-therapists-my-off-key-comment/609440002/>
- Karen Pence, wife of Vice-President Mike Pence, supports music therapy through the NEA’s Creative Forces Initiative; AMTA does not have an official relationship with Mrs. Pence. Positive coverage does exist as shown in the following example featuring Rebecca Vaudreuil
<https://www.imperialvalleynews.com/index.php/news/latest-news/14547-military-service-members-combat-pain-through-music-therapy.html>
- Sam Rodgers-Melnick work is titled “Fighting Sickle Cell Disease with Musical BEATS Program at University Hospitals” <http://www.ideastream.org/news/fighting-sickle-cell-disease-with-musical-beats-program-at-university-hospitals>
- The *New York Times* featured Kristen O’Grady, Kaitlyn Kelly and Russell Hilliard discussing end of life music therapy. <https://www.nytimes.com/2018/01/15/nyregion/music-therapy-nursing-home-hospice.html>
The article was picked up by several media outlets across the country.
- Joke Bradt and her collaborators received a \$1.27 million grant funded by the National Institute of Nursing Research for their study, “Mechanisms of Music Therapy to Palliate Pain in Patients with Advanced Cancer.” <http://drexel.edu/now/archive/2018/January/Faculty-Highlights/>
- An examination of music therapy and depression was [published](https://www.medicalnewsbulletin.com/music-therapy-depression/) in the *Cochrane Library*:
<https://www.medicalnewsbulletin.com/music-therapy-depression/>
- AMTA collaborated with spokesperson, Renée Fleming in preparation for the panel discussion on music education at the Kennedy Center titled, *Learning and Bonding to the Beat: Optimizing Your Child’s Development* (part of *Sound Health: Music and Mind*.) <http://www.kennedy-center.org/calendar/event/NSMHI>
- AMTA and Music Therapy Featured in Times Square for National Nonprofit Day
https://www.musictherapy.org/music_therapy_comes_to_times_square/?pg=2
- AMTA Named “Best of the Web in Counseling and Mental Health” by Masters in Counseling
<https://www.mastersincounseling.org/episode/08-stolar/>
- After the death of musician Chris Cornell, a music therapy program for children emerges in Seattle
<https://komonews.com/news/local/chris-cornells-legacy-lives-on-through-seattles-music-therapy-program-for-abused-kids>
- Kim Bell, MT-BC, as Social Media Coordinator, provides a tremendous help to the team in monitoring social media and sharing information with the public and members on the constantly increasing media attention music therapy is receiving. Thanks to Kim.
- Angie Elkins is a tremendous help in exploring and posting major media stories. A big thank you to Angie.
- AMTA staff and appropriate standing committees continue to respond to media articles.

More positive and accurate portrayals of music therapy are popping up on Google searches. This reinforces the trend that music therapy has gone MAINSTREAM, becoming part of the larger culture! The “Latest News” section

has posted these and many other media stories that have been either developed by AMTA, discovered by us, or shared by others; these listings offer a good overview of the music therapy profession. Many of these are geared to the general public, while others are of special interest to AMTA members.

Listed Below is a Sampling of some of the Latest Stories You May Not Have Seen Yet:

Tuning in: How music may affect your heart was published in **Harvard Health** and features Brian Harris
https://www.health.harvard.edu/newsletter_article/tuning-in-how-music-may-affect-your-heart

Missouri Legislature restores funding for autism services including music therapy:
<http://www.semissourian.com/story/2512520.html>

Mom may be gone but her heartbeat remains explores the work of Angela Wibben, one of many stories about creating songs from the heartbeat of clients. <https://www.9news.com/article/features/mom-may-be-gone-but-her-heartbeat-remains/73-551533717> Brian Schreck, who has developed the heartbeat technique has been at the center of the publicity: <http://www.wdrb.com/story/37696985/norton-childrens-hospital-preserves-patients-heartbeat-in-stuffed-animals>

Art therapy and music therapy in Cleveland is examined in the following:
http://www.freshwatercleveland.com/features/CACArtTherapy030118.aspx?utm_source=Emma&utm_medium=Email&utm_term=How+Cuyahoga+Arts+%26+Culture+is+helping+organizations+heal+others+through+arts+and+music

The benefits of music therapy are explored with Jamie George: <http://www.wdtv.com/content/news/Benefits-of-music-therapy--482187411.html>

More with Karen Pence and music therapist Rebecca Vaudreuil *Military Service Members Combat Pain through Music Therapy* <https://www.imperialvalleynews.com/index.php/news/latest-news/14547-military-service-members-combat-pain-through-music-therapy.html>

Karen Pence's Visit to Cincinnati Children's Hospital Medical Center was highlighted in a Whitehouse.gov press release; <https://www.whitehouse.gov/briefings-statements/readout-second-lady-karen-pences-visit-cincinnati-childrens-hospital-medical-center/>

Music May Calm the Agitation of Alzheimer's in **HealthDay**; <https://consumer.healthday.com/cognitive-health-information-26/alzheimer-s-news-20/music-may-calm-the-agitation-of-alzheimer-s-733339.html>

Jeanine Wheeler at Covenant Children's Hospital appeared in *Uniquely West Texas: The Healing Effects of Music Therapy* on **EverythingLubbock.com**: <http://www.everythinglubbock.com/news/klbk-news/uniquely-west-texas-the-healing-effects-of-music-therapy/1146386803>

The *Ventura County Star* showcased the hospice population with music therapist Lori Sunshine:
<https://www.vcstar.com/story/news/local/2018/04/26/music-therapy-hospice-patient-others-sing-praises/480046002/>

Digital Journal highlighted a music therapy app developed by Brian Harris:
<http://www.digitaljournal.com/pr/3699819>

Markets Insider posted an interesting article on how music can influence business performance, using the AMTA definition of music therapy. <http://markets.businessinsider.com/news/stocks/how-music-can-impact-performance-learn-from-keynote-speaker-ben-hines-and-moving-performance-1018781315>

Candice Bain was a principle author of *Acknowledging identity, privilege, and oppression in music therapy*, a Oxford University Press blog in association with **The Journal of Music Therapy**:
<https://blog.oup.com/2018/03/identity-privilege-oppression-music-therapy/>

Three technologies at SXSW helping improve quality of life is a story presenting Cassie Shankman and Hope Young from the Center for Music Therapy in Austin and their "Movement Tracks Project," which is nominated for an

innovation award for Health, Med, and BioTech. <https://www.kvue.com/article/tech/three-technologies-at-sxsw-helping-improve-quality-of-life/269-527658430>

Ultimate-Guitar.Com, a very popular website for guitarist had a post describing music therapy: https://www.ultimate-guitar.com/news/community_feed/the_power_of_music_and_our_minds.html

Beth Hardy in Utah celebrates Music Therapy Advocacy Month with a TV interview: <http://fox13now.com/2018/01/24/taking-note-of-the-power-of-music-during-music-therapy-advocacy-month/>

Blythe Lagasse recognized for dedication: <https://source.colostate.edu/blythe-lagasse-honored-dedication-student-success/>

Ben Folds continues to be an active spokesperson for music therapy: <https://tcagenda.com/2018/mn-orchestra-ben-folds-amazing/>

It is a 30 year anniversary for MusicWorx and Barbara Reuer and Lindsay Zehren are going strong <http://www.ranchosantafereview.com/lifestyle/sd-cm-rsf-musicworx-healing-20180108-story.html>

Jay Anderson discusses the healthy activity of sing in: <https://www.healthline.com/health-news/sing-yourself-to-happiness#7>

The [National Hospice and Palliative Care Organization](https://www.nationalhospiceandpalliativecare.org/) has released a new video that highlights the use of music therapy in [Seasons Hospice and Palliative Care](https://www.seasonshospiceandpalliativecare.org/): <https://globenewswire.com/news-release/2017/10/25/1153349/0/en/Music-Therapy-Helps-Hospice-Patients-and-Families.html> <http://newyork.cbslocal.com/2017/10/12/music-therapy-cancer/> Andrew Rosetti discusses music therapy in *Manhattan Hospital Uses Music Therapy to Help Cancer Patients Relieve Stress*

In the Denver Patch, an article discussing music therapy and autism in *Antonio Padula: How Music Therapy Can Help Students with Autism* <https://patch.com/colorado/denver/antonio-padula-how-music-therapy-can-help-students-autism>

Kate Beever, MT-BC in Maine, discusses her future in music therapy in *Music Therapy, a growing Maine niche, heads toward high-tech future* <http://www.mainebiz.biz/article/20180917/CURRENTEDITION/309129996>

News Channel 5 in Detroit highlights Tiffany Kleinschmidt in her music therapy sessions following a traumatic brain injury <https://www.newschannel5.com/news/national/stranger-gives-michigan-teen-w-traumatic-brain-injury-taylor-swift-tickets-hopes-they-ll-meet>

Caitlin Krater, MT-BC, brings music to Riley Hospital for Children in *Indianapolis Symphony Orchestra plays music for patients at Riley Hospital for Children* <https://fox59.com/2018/09/27/indianapolis-symphony-orchestra-plays-music-for-patients-at-riley-hospital-for-children/>

In Michigan, Suzanne Peczeniuk-Hoffman (MT-BC), brings music to the NICU <https://wwmt.com/news/local/bronson-childrens-hospital-5k-funds-programs-to-help-nicu-babies-go-home-sooner>

III. MUSIC INDUSTRY PARTNERSHIPS

Partnership Highlights

- Because of the interest generated by our newest spokesperson, Renée Fleming, Stanley Jordan and others are looking to rekindle partnerships.
- Continuing collaboration with Alyssa Janney from Remo to promote music therapy
- Trying to develop a partnership with Warren Shadd and SHADD keyboards.

- Working with Yamaha, especially their keyboard consultant Lori Frazier. Yamaha providing keyboards and acoustic guitars.
- Continued collaboration with Blue Star Connection organization.

IV. *UPCOMING PRIORITIES*

- 2018 Conference
- 2019 Conference Planning
- Future Conference Site Selection and Negotiations, with focus on 2021
- Continued Media Development
- Continued Development and Maintenance of Partnerships

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018
DIRECTOR OF GOVERNMENT RELATIONS REPORT
Judy Simpson, MT-BC**

October 2018

Overview

- ❖ Oversee federal and state legislative and regulatory activity that impacts music therapy practice and access to services
- ❖ Direct advocacy efforts with federal and state legislators, federal and state agency officials, national and state healthcare and education organizations; and national and regional third party payers regarding the provision of music therapy services
- ❖ Collaborate with CBMT on the implementation of the AMTA and CBMT State Recognition Operational Plan, assisting state task forces with national initiative
- ❖ Respond to time-sensitive requests from state and federal legislators and agency staff
- ❖ Network with policy staff and volunteers from other healthcare profession and education organizations
- ❖ Collaborate with Chairs of AMTA Committees on projects that impact policy and contribute to advocacy activities
- ❖ Provide public policy and reimbursement technical assistance, guidance, and support to clinicians, educators, students, healthcare and education facility administrators, consumers, and media
- ❖ Co-Chair Government Relations Committee and Reimbursement Committee
- ❖ Assist with development and editing of AMTA documents and communications
- ❖ Represent AMTA with accreditation organizations

Action Item: Recommend the Board commission a State of the Profession White Paper for use in educating federal and state legislators and agency staff as well as health and education administrators and the general public about music therapy

This recommendation is a follow-up from previous AMTA Government Relations reports and Board discussions about the need for this type of public relations resource. Possible topics to include: Education, Clinical Training, Board Certification, Research, History, Foundational Documents, Clinical Settings and Populations Served, Federal and State Recognition, Reimbursement, Specialized Trainings, and Clarification between music therapy and other uses of music in healthcare

National Advocacy

(Please refer to Rebecca Preddie's report for a complete update on federal news)

- **Kennedy Center:** Represented AMTA along with member, **Elizabeth Schwartz**, and AMTA staff, **Jane Creagan** and **Rebecca Preddie** during Sound Health: Music and the Mind concert and presentations on September 7-8, 2018; AMTA members, **Dr. Joanne Loewy** of The Louis Armstrong Center for Music and Medicine at Mount Sinai Hospital and **Dr. Ed Roth** from Western Michigan University were featured speakers during the events; **Barb Else** provided information about music therapy that was included in **Dr. Nina Kraus's** presentation; AMTA also collaborated with national spokesperson, **Renée Fleming** for the panel discussion on music education



Rebecca Preddie, Elizabeth Schwartz, Judy Simpson, Jane Creagan

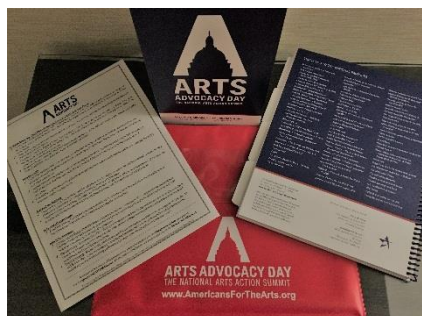
- Pioneer Network Conference:** Working with AMTA member, **Erin Spring**, AMTA and CBMT created a flyer (*Many thanks to **Tawna Grasty** for her design contributions!*) about music therapy with older adults as a conference bag insert for this national non-profit's annual conference held in Denver in August (*Please see **Appendix A***); Pioneer Network, founded in 1997, is a diverse group of individuals dedicated to promoting elder care that is person-directed and not system-directed; Its vision is "A culture of Aging that's life-affirming, satisfying, humane and meaningful."; AMTA members, **Becky Watson**, **Erin Spring** and **Abigail Amidon** (*pictured below*) were presenters during this conference.



- National Nonprofit Day:** Communicated with marketing agency Five Tier, Inc. to facilitate AMTA involvement in National Nonprofit Day ad placement in New York's Times Square; Annual event designed to "honor all the people, organizations and volunteers who make a positive impact on communities every day." Many thanks to AMTA staff, **Angie Elkins** and **Jennifer McAfee** for their contributions in creating the ad design and distributing the press release related to this project! (*Please see **Appendix B***)



- **2018 Arts Advocacy Day (AAD) sponsored by Americans the Arts:** Represented AMTA as National Partner on Legislative Planning Committee; Served as Chair of Arts in Health and Arts and the Military Subcommittees; Led preparation of Arts in Health Issue Brief and Arts and the Military Issue Brief; Prepared AMTA letter to Congress included in AAD handbook; Prepared and presented talking points for Congressional Arts Caucus; In collaboration with representatives from American Art Therapy Association and North American Drama Therapy Association, prepared and presented Arts in Health and Arts and the Military breakout sessions during Arts Advocacy Day; AMTA was represented by **C.J. Shiloh, Judy Simpson, Suzy Heppel, Maria Hricko Fay, Kimberly Sena Moore, and Jenn Townsend (pictured below)**.



- **National Hospice and Palliative Care Organization (NHPCO):** AMTA and CBMT shared an exhibit booth at the NHPCO National Leadership Conference in Washington, DC; Prepared hospice-specific information for distribution; Over 100 of the 1200 conference attendees visited the booth; Thanks to **Dena Register** and **Russell Hilliard (pictured below)** and **Jane Creagan** and **Tawna Grasty** for their contributions to this exhibit success!



- **Kennedy Center Arts Summit:** Participated in planning for Health and Wellness panel on April 16, 2018; Assisted in including AMTA member, **Lisa Gallagher** as panel member; Suggested potential focus for comments; Over 250 attendees representing arts educators and administrators, as well as city government officials, urban planners, scientists, non-profit organizations, and philanthropists
- **“Music Got Me Here”:** Attended music therapy documentary premiere at Kennedy Center; Hosted AMTA Education Legal Consultant, **Myrna Mandlawitz**; Discussed film and benefits of music therapy services with Loudoun County VA Special Education Director
- **Kennedy Center and Community Music Opportunities:** Participated in meeting exploring community access options in partnership with DC-based music therapy programs; Contributed information related to recognition, research, and reimbursement
- **Joint Commission and CARF:** Monitored communication regarding standards reviews and updates; Provided technical support to AMTA members related to accreditation requirements

State Advocacy

Implementation of AMTA and CBMT State Recognition Operational Plan

There are now **47 states** that have participated at some point in the State Recognition Operational Plan. A total of **36 states** have introduced some form of music therapy legislation. *(Please see Appendix C for map of current activity.)* There are **over 150 music therapists currently active in Task Force work** at the state and regional level with **over 300 music therapists having participated as task force members** in the last 13 years. In 2018, **13 states** have included recognition of music therapy in introduced legislation or bill drafts. The continued dedication and energy of our task force members and their relentless pursuit of access to services for their clients and families is awe-inspiring.

AMTA's part-time Government Relations Specialist, **Maria Fay**, and I continue the successful collaboration with CBMT Regulatory Affairs Advisor **Dena Register** and Regulatory Affairs Associate **Kimberly Sena Moore**. Our "national team" known as "JuDenBerLia" communicates on a weekly, and sometimes daily, basis as we provide support and guidance to each task force. To assist in managing the expanding caseload, the national team schedules "in-person" work meetings twice a year.

Please join me in thanking all of the music therapists and students who contribute significant volunteer hours to task force activities. This initiative would not be possible without their active participation and leadership within their states

National Conference of State Legislatures

From July 29th through August 1st, AMTA and CBMT shared an exhibit booth at the National Conference for State Legislators (NCSL) Summit in Los Angeles, CA. 2019 was the second year for this joint exhibit and the opportunity to connect with legislators from all over the country in one setting is well worth the investment! Prior to the Summit, we asked all state task force members to reach out to their legislators and invite them to stop by the AMTA and CBMT Booth during the conference. The national team (JuDenBerLia) connected with 39 state legislative offices from 24 different states during the event. Many of the legislators and staff stopped to discuss music therapy and our state recognition efforts. Some even took pictures with members of the national team using the picture frame created by **Tawna Grasty**! The national team shared information with task forces in states where connections were made, sharing photos when available and offering recommendations for follow-up.



Utah Senator Davis



Minnesota Senator Hall

Advocacy At-A-Glance 2018

- Thirteen states (FL, IA, IL, MI, MN, MO, NH, NJ, NY, NC, OH, PA, UT) introduced a total of 14 pieces of legislation.
- Eighteen states and two regions hosted Hill Days, advocacy trainings, or presented testimony at legislative hearings, involving over 250 music therapists, students, and music therapy advocates.
- The national team presented live and/or virtual advocacy trainings for seven states and two regions.
- AMTA and CBMT sponsored a joint exhibit at the National Conference of State Legislators in Los Angeles, CA during summer 2018.
- Recorded two new “Hot Topic” resource calls for TF members:
 - ✓ Elections 2018
 - ✓ Reimbursement
- Conducted 7th annual Social Media Advocacy Month-2018 Theme: “What’s Your Advocacy Song?” (*Please See Appendix D*)
- Based upon feedback received during the November 2017 Assembly of Delegates meeting, the national team is not pursuing implementation of the previously proposed task force guidelines
- Creation of task force document jump drive to be used at Hill Days or other advocacy events, aimed at decreasing cost and inefficiency of paper copies. (*Please see Appendix E*)
- Kimberly Sena Moore and Dena Register hosted an Advocacy Academy in Tallahassee, Florida in February, to train advocates in various parts of the state to connect with legislators in home districts. The Academy was followed by visits at the Florida State Capitol.
- Dena Register and Judy Simpson attended the Virginia Hill Day in February, the New York Hill Day in June, and Kimberly Sena Moore attended the Illinois Hill Day in March.
- Over 130 task force calls and communication with 41 states, with increased frequency of calls for states with active legislation or advocacy trainings/events.
- Increase in complexity of issues due to variety of bills and inclusion within legislation not related to creating separate music therapy regulatory system (i.e., funding for music therapy through client-specific state programs).
- Continue to respond to “push back” from the Speech-Language-Hearing Association (ASHA) in various states and are working to mitigate the discrepancies prior to the start of the next legislative session and the pre-filing/filing of bills.
- As each state responds to its own regulatory politics, we have seen an increase in some states opposing the acceptance of national credentials at the state level. To assist in advocacy regarding this new situation, CBMT recently joined the Professional Certification Coalition, convened by the American Society of Association Executives (ASAE) & Institute for Credentialing Excellence (ICE). The Coalition is focused on addressing the increasing legislative attempts (across multiple states) that are a threat to the use/integrity of professional certification. This coalition includes 90 credentialing agencies. Monthly conference calls update members on current legislative issues and responses in various states. Proactive efforts include development of a *White Paper* on the role of professional certification in industry and PR efforts on behalf of the coalition to a variety of states and publications.



New York Hill Day-June 2018



Virginia Hill Day-February 2018



Illinois Hill Day-March 2018



New England Advocacy Training-October 2018



*Michigan Bill Sponsor, Senator Rebekah Warren
MI TF Co-Chairs. Bernadette Skodack and Kellee Coviak Hansen,
MI Music Therapists
April 2018*

The first chart below provides highlights from states that have drafted, introduced, or advocated for active music therapy legislation in 2018. The second chart highlights states that have been active in addressing state regulatory activity in 2018. Although other states continue to meet and complete operational plan objectives, these charts focus on the intense activity involved in communicating with state officials, supporting legislation, and monitoring regulations that directly impact music therapy practice.

Please see Appendix F for Current National Overview

2018 Legislation

STATE	BILL NUMBER	RECOGNITION	STATUS
FLORIDA	SB 82	Inclusion of MT as a treatment option for veterans	Bill died in committee. TF discussing plans for 2019 session. Election outcomes to influence strategy moving forward. Plan to continue seeking potential inclusion within relevant health and education bills.
ILLINOIS	SB 2603	License	Licensure bill was introduced. Supported task force on call with the state's department of finance and professional regulation. Committee hearings postponed. Considering possible Sunrise Review process.
IOWA	SF 2304 HF 2170	Title Certification	Bill was introduced for Title Certification but quickly shutdown due to continued opposition by IA-ASHA and lack of follow through support by the sponsor. TF communicating with legislators about title protection.
MICHIGAN	HB 6197	License	Sponsored by Rep. Thomas Albert, Sen. Rebekah Warren. Advocacy training and legislator meet-and-greet conducted at GLR conference. Meeting held with sponsor and staff from Department of Licensing and Regulatory Affairs (LARA). Workshop held in September to educate music therapy community.
MINNESOTA	SF2607	License Music therapy also included in separate bill outlining service options for veterans. Did not move forward this session.	Licensure bill introduced but did not make it through this year. Task force working with EdMN union on preparation for licensure bill introduction next session and issues related to MT-BCs and SLP concerns. Judy Simpson and Dena Register met with the MN TF at the GLR conference to discuss information and strategies related to advocacy opportunities and potential meeting with MN-ASHA lobbyist and leadership. TF will seek resolution prior to bill filing for next session.
MISSOURI	HB 1900	Statute	Sponsored by Kathy Swan (R-Cape Girard). Language would recognize the MT-BC as a service for birth-three in MO. Bill not heard in committee. Rep. Swan discussed possibility of also introducing a licensure or title protection bill (with little expectation of it moving forward) to keep topic in front of legislators. Waiting until 2019.

NEW HAMPSHIRE	SB 535	Alternative Mental Health License (Art Therapy)	Advocated for language change that would shift the focus of the bill from solely mental health to “complementary and integrative therapies” so that music therapy could possibly be included in the future. Final bill signed by Governor created license for art therapists.
NEW JERSEY	A2183 S1687	License	Was passed in last session by both Assembly and Senate, but not signed by former governor. Reintroduced in 2018 and passed through Assembly on 4/12/18. Still awaiting committee hearing in the Senate. Task force consistently reaching out to legislators to advocate for inclusion on committee agenda. Next possible hearing scheduled for December 2018.
NEW YORK	S5264 A10149	License	Sponsored by Sen. Funke (R-Rochester) and Assemblywoman Solages (D-Elmont). Bill introduced to license professional and clinical music therapists, using a tiered system. LPMT for those with a Bachelor’s degree and LCMT is for Master’s level or advanced level practitioners (includes provision for LCAT MTs with bachelor’s degree, bachelors level MT-BCs, and individuals on NMTR with more than 10 years of clinical experience). TF has activated their Advocacy Support Network in order to increase grassroots communications with legislators. Successful Hill Day held on June 6 th . Planning 2019 Hill Day for March 25 th .
NORTH CAROLINA	H 192	License	Sponsored by Reps. Warren, Blackwell, Corbin, and Hunt Williams (Republicans), co-sponsor, Terry (Dem.). Referred to Committee on Health for Hearing. Bill passed the House in 2017 and was carried over to 2018 session for review in the Senate. Unfortunately, the bill did not move forward and will need to be re-introduced in 2019. National team worked with the Task Force to present amendments to improve original bill language. Both the AMTA and CBMT boards agreed to contribute funding in 2018 for lobbying efforts and Licensure Board set-up fees in the state. Since bill did not pass the Senate, Licensure Board funds were not utilized. Anticipate TF will once again present request for funds to support lobbyist in 2019 session.
OHIO		License	OH TF has conducted a Hill Day and Advocacy trainings. Bill drafted for licensure by Sen. Yuko. Interested parties meeting held. Discussed opposition concerns. Presented amendment language. Bill has been revised to address concerns from opposition. Expect introduction prior to end of session and then re-introduction in 2019.

PENNSYLVANIA	HB 1438 SB 1094	License	Sponsored by Rep. Pashinski and Sen. Vogel, gathering co-sponsors and awaiting committee votes. Successful advocacy breakfast and subsequent meeting with Rep Pashinski and Chairman Readshaw at MAR conference. Current language would place MT licensure under the Social Work, Marriage and Family Therapy, and Professional Counselors Board. Significant agency advocacy completed by TF members in collaboration with AMTA and CBMT related to music therapy access through waivers and state funding.
UTAH	HB 352	License (Amendments to existing State Certification)	Bill introduced to move from State Certification (voluntary) to licensure. TF worked with sponsor to introduce language and testify at a committee hearing but ran out of time in the legislative session to move the bill forward. Anticipate introduction of this bill again in the 2019 legislative session.



New Jersey State Task Force-January 2018



PA Advocacy Breakfast during MAR Conference 2018

Regulatory Language and Additional State Advocacy

STATE	ISSUE	ACTION
ARKANSAS	Music therapy and the MT-BC are listed in the counseling regulations, indicating that in order to practice music therapy in the state, one must be a licensed counselor.	After multiple attempts to communicate with Counseling Board, Chair has agreed to review concerns and potential language suggestions. TF created and members have initiated operational plan steps. National team sent letter to Counseling Board requesting clarification about current language. Currently awaiting response.
CALIFORNIA	Outdated regulatory language	<p>Task force has made contact with agency leader, Ann Stiglemeyer, who has agreed to draft necessary changes. AMTA, CBMT, and the TF members have been seeking these changes for over 15 years.</p> <p>CBMT funded legislative consultants (Public Policy Advocates), in combination with grassroots outreach, were successful in reaching a mutually beneficial agreement regarding the NPI Audit requirement in the state. The costly audit was deemed unnecessary and by not requiring it will allow many MT-BCs in CA to continue practicing in the school systems as contracted providers.</p>
MARYLAND	Follow-up on 2017 Licensure Bill Communication with Potential Board	Met with Board of Professional Counselors and Therapists' new Executive Director in February to discuss options for placement of music therapist license. In May, TF presented info on music therapy and bill language to full Board. Although final decision for Board placement has not been made, TF is preparing for bill re-introduction in 2019.
NEVADA	<p>State Board of Health has proposed reciprocity language for recognizing similar licenses from other states.</p> <p>State Department of Education review of MT license</p>	<p>Following a review by CBMT legal counsel, recommendations were forwarded to TF Chair for discussion and dissemination. Reciprocity is being discussed and challenged due to lack of consideration for a MT-BC/LCAT that has recently relocated to NV. Process and input continues to be monitored.</p> <p>The State DOE has officially recognized licensed MT-BCs by allowing the option of being licensed to work in the school system. There are no additional requirements for those that qualify for the MT license, which makes it easier for MTs to provide services to school-age children.</p>

TEXAS	Task force continues to build rapport with legislators and advocates in preparation for next year's session and MT bill introduction.	<p>Several MTs have offered testimony in Austin about music therapy during Legislative Committee Hearings related to health and education.</p> <p>Connections made at Arts Advocacy Day in Washington DC with advocates from TX led to invited testimony by a task force member.</p> <p>Planning Advocacy event and state-specific advocacy training during National Conference in Dallas. Hill Day scheduled for 2019 Regional Conference in Austin.</p>
VIRGINIA	TF has responded to complaints of school district issues where what are being called "MT services" are being offered by non-qualified individuals.	Statewide call to action garnered support and interest from some Legislators, which opened the door for conversation about state recognition. National team members traveled to Richmond to support the state task force in a Hill Day. TF members and national team communicating with potential bill sponsors. Plan to introduce licensure legislation in 2019.

State Advocacy Plans for November and December 2018
and
2019 Legislative Session

- TX Task Force members, music therapists from key legislative districts, and local advocacy award recipients from across Texas will participate in an Advocacy luncheon on Wednesday, November 14th in conjunction with the national conference in Dallas.
- CBMT is sponsoring an Advocacy Academy training following the luncheon, which will focus on helping music therapists connect with state legislators in their home districts; Academy participants will then join the TF and national team representatives in Austin, TX on January 14th & 15th, 2019 for an additional training and a Legislative Lobby Day
- Facilitate Advocacy Scavenger Hunt for all national conference attendees, encouraging completion of advocacy related tasks during the conference with the opportunity to win music therapy “swag”
- Provide support and guidance to task forces proposing music therapy legislation and regulation language
- Strategic planning for 2019 legislative season with states planning to file or re-file bills
- Expand advocacy networks and grassroots outreach in individual states to support 2019 legislation
- Encourage creation of bill sponsors and advocacy champions
- Ongoing creation and revision of print and video resources to support advocacy efforts (i.e., potential for harm, anti-regulation opposition, intervention description)
- Continue to pursue collection of music-based interventions/assessments/research information to assist in policy outreach
- Cultivate advocacy opportunities with stakeholders and administrators in various clinical practice areas (i.e., hospice and palliative care, special education, aging, and general medical)
- Offer new advocacy engagement opportunities for national, regional, and state conferences/meetings
- **States and regions targeted for potential advocacy trainings, Hill Days, or in-person, national team support in 2019:** Arkansas, Iowa, Louisiana, New York, South Carolina, Texas, Virginia, and Wyoming
 - ✓ Federal Hill Day during MAR Conference: AMTA staff involvement to organize and direct the MAR 2019 Federal Hill Day is over and above what is typically provided during state Hill Days; Considerable coordination by AMTA Government Relations staff and consultants will be required to facilitate this event; The GR staff will assess the staffing needs and coordinate usage with the AMTA Executive Director
- **States with potential to file legislation in 2019:** Connecticut, Florida, Illinois, Indiana, Iowa, Maryland, Michigan, Minnesota, Missouri, New Hampshire, New Jersey, New York, North Carolina, Ohio, Pennsylvania, South Carolina, Texas, Utah, Virginia, Washington, and Wisconsin
- Anticipate possible request for legislative consultant support in North Carolina and Iowa

Staff time to support active legislation and regulatory activity is currently at capacity. With the possibility of up to **21** states pursuing legislation in 2019, along with on-going regulatory language advocacy, we will need to re-assess priorities and allocation of staff and consultants. Although it is difficult to determine the amount of time required to support each state, we will evaluate on a case-by-case basis to consider the need for additional staff.

Government Relations Committee (GRC)

To assist with accurate reporting of association funds spent on government relations activities, we have developed a new system for regions to track income and expenses connected with advocacy trainings and events. This additional layer of reporting will be added to the existing documents filed by national office staff for AMTA’s IRS 990. FY 2018 will be the first year utilizing this new method. We are confident this additional information will support regions in their annual budget process as state recognition efforts increase. (*Please see Appendix G*)

Full Committee Overview included in Council Coordinator’s Report

Reimbursement

- Working with State Recognition National Team and Reimbursement Committee, contributed to development of reimbursement survey to collect detailed data about music therapy payment methods; Data to inform state advocacy efforts related to diagnostic codes, procedure codes, and intervention descriptions

- Tools and print resources created in response to members requests
 - ✓ Reimbursement Heading under Member resources on website
 - ✓ 2018 CPT Code fact Sheet
 - ✓ Reimbursement Committee Webinar (*Many thanks to SWR Representative **Kate Harrison** and SER Representative **Jennifer Puckett** for their time and expertise in creating this webinar!*)
 - ✓ HIPAA Webinar (*Many thanks to **Rebecca Preddie** for this important presentation!*)
- Generate issue-specific documents to educate partners and interested parties about music therapy reimbursement practices
- Monitor reimbursement streams from public and private funding sources
- Review Medicare, Medicaid, and private insurance communication that impacts music therapy access
- Participate in webinars and purchase print materials to assist with educating members about current industry practices and coverage requirements
- Technical assistance, print materials and personalized guidance provided to educators, clinicians, facility administrators; billing department staff, interns, and students regarding specific funding opportunities and challenges
- Continue to refer individuals to AMTA.Pro reimbursement podcast and 5-hour reimbursement E-Course

Reimbursement Committee

Full Committee Overview included in Council Coordinator's Report

Presentations/Meetings/Publications

Washington State Task Force Advocacy Webinar: Maria Fay and Dena Register presented a 3-hour webinar on state advocacy during the Music Therapy Association of Washington meeting on October 21st; Assistance provided in PowerPoint slide development

New England Advocacy Training: Along with Dena Register, presented a 5-hour advocacy training for music therapists throughout the New England Region on October 6th; AMTA and CBMT hosted the event in Nashua, NH in an effort encourage participation from several states; Forty music therapists attended the event

Meeting with VA Legislator: Together with Virginia State Task Force Co-Chair, Shelby Reynolds, met with State Senator Jill Vogel from northern Virginia on August 31st to discuss drafting a music therapy licensure bill for introduction in 2019

New York State Task Force Advocacy Webinar and Hill Day, Albany, NY: Working with Dena Register, presented pre-event webinar (5/29/18) as well as on-site advocacy training for NY Hill Day (6/6/18); Supplied support materials for distribution to legislators; Communicated with Senate and House Bill Sponsors

Maryland Music Therapy State Task Force, Baltimore, MD: Along with TF Co-Chairs Niki Runge and Tatyana Martin, met with new Executive Director of Professional Board of Counselors and Therapists; Presented information about licensure bill; Discussed potential board placement; TF Co-Chairs presented on music therapy and licensure bill to full Board in May

VA and WV Task Forces' Advocacy Webinar and VA Hill Day, Richmond, VA: Facilitated online advocacy training for clinicians and students in VA and WV; Attended VA Hill Day; Visited with several state legislators to discuss special education issues and state recognition options; Provided guidance to participants

GLR Conference, Ann Arbor, MI: Co-presented 5-hour Advocacy CMTE with Dena Register; Met with MI TF co-chairs; Met with MN TF members; Discussions with AMTA leaders in other states regarding potential legislation for 2019.

NCCATA Spring Meeting: Presented state recognition information to NCCATA meeting participants via Skype; Responded to questions about AMTA and CBMT's collaborative initiative; Offered suggestions for future communication among the Creative Arts Therapies Associations regarding state advocacy projects

"Music Therapy: An Introduction to the Profession": Contributed chapter segments related to state recognition, reimbursement options, and clinical practice for new AMTA publication

Support Services

In addition to managing AMTA government relations activity on the federal and state levels, a significant amount of time is dedicated to responding to member and general public calls and emails covering a wide range of practice issues. Individual requests from educators, clinicians, students, potential employers, related healthcare and education professionals, consumers, government officials, and media representatives include:

- Review of public relations opportunities and assistance with presentation preparation
- Regulatory language support for service access
- Reimbursement options, including procedures specific to work settings and client diagnoses
- Liability insurance requirements and providers
- Impact of federal and state agency actions on music therapy practice
- Recommendations for responding to cases of misrepresentation of the profession
- Opportunities for advocacy through exhibits at related conferences
- Self-employment business development resources
- Assistance accessing IEP-based and programmatic services in special education
 - ✓ Requests from parents across the country for support in accessing music therapy assessments and services as part of students' IEPs from qualified providers has increased since the beginning of the 2018-2019 school year

Future Priorities

- Support advocacy events and facilitate advocacy exhibit and scavenger hunt involvement during national conference in Dallas
- Work with **Rebecca Preddie**, monitor and respond to federal and state legislation and regulations that impact music therapy practice
- Work with **Maria Fay**, AMTA's Government Relations Specialist, **Dena Register**, CBMT's Regulatory Affairs Advisor, and **Kimberly Sena Moore**, CBMT's Regulatory Affairs Associate, to implement state recognition operational plan

Working with national advocacy team, record and post new 3-hour CMTE Advocacy Webinar as **FREE** 2019 AMTA Member benefit

- Update PR materials for state and federal advocacy projects (i.e., maps, handouts, etc.)
- Create and post new reimbursement resources on members section of website
 - ✓ Incident-to-billing
 - ✓ Prompt Pay Discounts
 - ✓ Balance Billing
 - ✓ Use of Modifiers
- Facilitate reporting of regional advocacy income and expenses for annual AMTA 990
- Complete *Exploring the Intersection between Recognition and Reimbursement* manuscript for publication consideration in *Music Therapy Perspectives*
- Investigate alternative liability insurance options for music therapists
- Co-Chair the Reimbursement Committee and encourage involvement in outlined tasks
- Co-Chair the Government Relations Committee, assisting regional and state representatives with occupational regulation issues
- Assist with state advocacy continuing education presentations
- Collaborate with other AMTA Committees on projects related to advocacy
- Follow and network as needed with other arts groups (Americans for the Arts, National Standards Board for Therapeutic Musicians (NSBTM), National Organization for Arts in Health (NOAH), University of Florida Arts in Medicine Program, etc.)
- Represent AMTA with the Joint Commission and CARF
- Provide staffing assistance with association consultants and high level projects

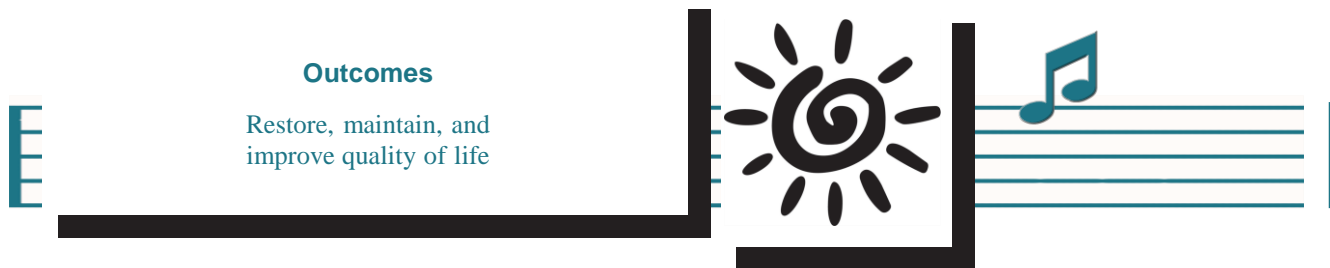
APPENDIX A - SIMPSON

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Music Therapy

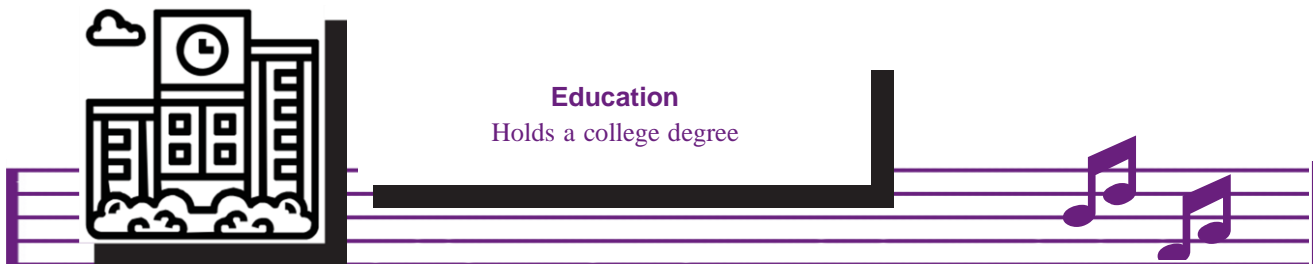
Effective with older persons who have functional deficits in
physical, psychological, cognitive or social functioning
and the well elderly

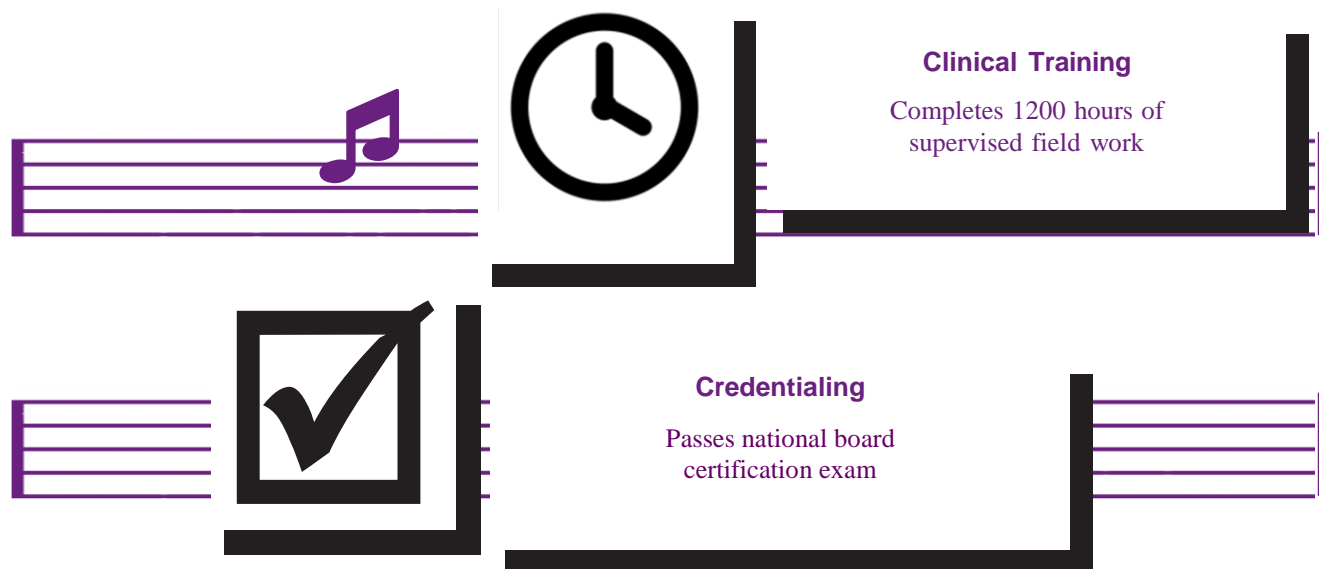
Evidence-based Allied Health Profession



Qualified Professionals

Music Therapists—Board Certified (MT-BC)





Clinical Music Therapy is facilitated by a **board certified music therapist** who uses a variety of music interventions including **singing, dancing or moving to music, instrumental playing and music listening with discussion** to facilitate outcomes that are measurable and contribute to the best **physical, social, emotional, communication and/or cognitive functions** possible.



Clinical Music Therapists assess individual clients in order to develop specific **personalized goals** and design and implement appropriate music interventions. Ongoing **assessment** is used for intervention adjustments. **Outcomes** include improved physical, cognitive, social/emotional, and/or communication functions which result in such behaviors as **active engagement, increased social interactions, mood changes, arousal shifts, stress management, emotional intimacy with spouses and family**, among others. Evidence-based outcomes are documented in the client's plan of care.

Clinical Music Therapy interventions are tailored to individuals to meet specific goals that can improve function. Credentialed music therapists can achieve desired outcomes that affect individuals' abilities to cope with their environments. Delivering treatment in the moment, **music therapists actively interact with individuals and adjust the music and techniques** in response to healthcare needs.

Clinical Music Therapy and the Music & Memory® Program

The **Music & Memory®** program and **Clinical Music Therapy** are complementary, as they both can focus on persons who are elderly, frail and those who have dementia. They both serve to maximize the amazing power of music to reach deeply into the lives, minds and hearts of those who often cannot be reached in any other way.

Though both involve music, there are some important distinctions between these two programs.

The Music & Memory® program is designed to enhance life quality through the use of recorded music listening. Clinical Music Therapy is an individualized form of healthcare treatment utilizing all aspects of music, both live and recorded, in real time to improve function.

Music therapist facilitation and consultation of Music & Memory® and other music listening programs provides for increased music listening safety, benefits to individuals and facilities, program efficiency and longevity, and the unique expertise of music therapists to address individual responses and program issues that arise.

American Music Therapy Association



www.musictherapy.org

Certification Board for Music Therapists



www.cbmt.org

APPENDIX B - SIMPSON

08/17/2018

American Music Therapy Association Participates in National Nonprofit Day

American Music Therapy Association's mission of increasing music therapy awareness and access makes a splash on billboards in iconic Times Square

New York, NY. — On August 17th, National Nonprofit Day (NND) honors all the people, organizations and volunteers who make a positive impact on communities every day. The American Music Therapy Association has partnered with numerous nonprofits to spread awareness for NND, using the most iconic and visible billboards in the world right in the heart of Times Square. Under the direction of Five Tier, a Manhattan based company tasked with managing much of the content on billboards worldwide, NND and featured nonprofits will be presented to hundreds of thousands of Times Square visitors throughout the day.

“We spend the majority of our lives helping big brands sell their wares”, says T.J. Allan of Five Tier, “our team felt it was important to begin giving back to those who work so hard to make the world a better place. Creating this program levels the playing field for organizations with limited marketing budgets to stand side by side with the bigger players of the world.”

Recognizing that nonprofits carry a deep responsibility to their primary altruistic goals, Sherita J. Herring created National Nonprofit Day to also honor the impact these organizations have around the world. For example, following the U.S. recession, in 2012 the nonprofit sector provided 5.4% of the nation's entire GDP (gross domestic product), or \$887.3 billion; employing nurses, web developers, lawyers, computer engineers and more, according to Johns Hopkins and Tactical Philanthropy Advisors reports.

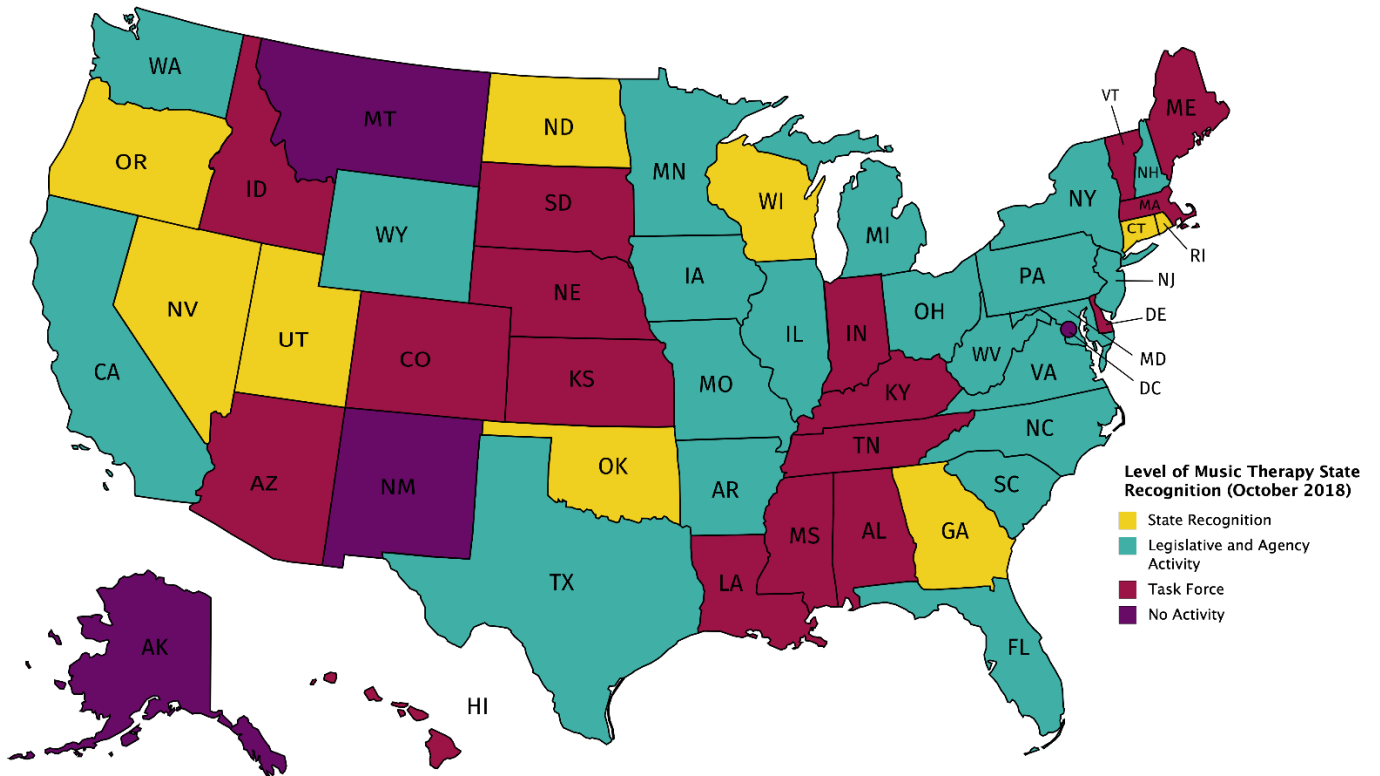
Music Therapy is an established health profession in which music is used within a therapeutic relationship to address physical, emotional, cognitive, and social needs of individuals of all ages. Music therapists are employed in many different settings including general hospitals, schools, mental health agencies, rehabilitation centers, nursing homes, forensic settings, and private practice.



**MUSIC THERAPY
MAKES A
DIFFERENCE!**

**LEARN MORE ABOUT
MUSIC THERAPY
AT
WWW.MUSICTHERAPY.ORG**

APPENDIX C - SIMPSON



Created with mapchart.net ©

Music Therapy Social Media Advocacy Month 2018

What's Your Advocacy Song?

Since 2005, the American Music Therapy Association (AMTA) and the Certification Board for Music Therapists (CBMT) have collaborated on the State Recognition Operational Plan.

The purpose of this plan is to get music therapy and the MT-BC credential recognized by individual states so clients can more easily access music therapy services.

Achieving state recognition is only possible through **ADVOCACY**.

Every January, we kick the year off with the Music Therapy Social Media Advocacy Month. This year, music therapy students, interns, and professionals are invited to participate by completing the following:

1) THINK

Think of an existing song that could be **your advocacy song**.

3) FIND

Find the **official music video** and copy the link.

5) SHARE

Follow the **#mtadvocacy** tag and share others' posts!

2) EXPLAIN

Explain what makes it **your advocacy song**.

4) POST

Post the link and your explanation to your favorite social media channels. Be sure to include the **#mtadvocacy** hashtag in all your updates!

Note: If you decide to create your own video (e.g. carpool karaoke your advocacy song), be sure to obtain a synchronization license.

APPENDIX E - SIMPSON

MUSIC THERAPY: UNDERSTANDING THE PROFESSION

Jump Drive Contents

Thank you for your interest in learning more about the music therapy profession. This jump drive contains information about music therapy education, clinical training, and practice nationally and in [INSERT STATE NAME](#). Documents have been prepared by the American Music Therapy Association (AMTA), the Certification Board for Music Therapists (CBMT), and the Music Therapy State Recognition Task Force in [INSERT STATE](#).

General Information

- AMTA & CBMT Professional Recognition Efforts
- Music Therapy State Recognition: National Overview
- Scope of Music Therapy Practice
- Official AMTA documents: Code of Ethics, Professional Competencies, Standards of Professional Practice
- Official CBMT documents: Board Certification Domains, Code of Professional Practice

State-specific Information

- [INSERT STATE NAME](#) Fact Sheet
- Support Our Bill Flyer ([INSERT BILL NAME](#))

APPENDIX F - SIMPSON

Music Therapy State Recognition: National Overview

The American Music Therapy Association (AMTA) and the Certification Board for Music Therapists (CBMT) collaborate on the State Recognition Operational Plan, a joint national initiative to achieve official state recognition of the music therapy profession and the MT-BC credential required for competent practice. Desired outcomes include improving consumer access to music therapy services and establishing a state-based public protection program to ensure that “music therapy” is provided by individuals who meet established training qualifications. Inclusion within state health and education regulations can also have a positive impact on employment opportunities and funding options, while meeting requirements of treatment facilities and accrediting organizations.

Current Recognition

Connecticut (<https://portal.ct.gov/DPH/Practitioner-Licensing--Investigations/Music-Therapit/Music-Therapist>)
Music therapy title protection established in 2016. Practitioners must hold the MT-BC credential.

Georgia (http://sos.ga.gov/plb/acrobat/laws/54_Music_Therapy_43-25A.pdf)
Music therapy license overseen by the Secretary of State utilizes an ad hoc volunteer Advisory Council. License created in 2012 and regulations approved in 2013.

Nevada (<http://dpbh.nv.gov/Reg/MusicTherapist/MusicTherapists-Law/>)
Music therapy license overseen by the State Board of Health utilizes an ad hoc Advisory Council. License created in 2011 and regulations approved in 2012.

North Dakota (<https://www.legis.nd.gov/cencode/t43c59.html>)
Music therapy license overseen by the newly created Board of Integrative Health. License created in 2011 and regulations approved in 2013.

Oklahoma (http://www.okmedicalboard.org/music_therapists)
Music therapy license managed by the State Board of Medical Licensure and Supervision was signed into law in 2016.

Oregon (<https://www.oregon.gov/oha/PH/HLO/Pages/Board-Music-Therapy-Program-Information.aspx>)
Music therapy license managed by the Health Licensing Office was signed into law and regulations approved in 2015.

Rhode Island (https://risos-apa-production-public.s3.amazonaws.com/DOH/REG_9230_20180806190844.pdf)
Music therapy registry managed by the Department of Health was signed into law in 2014 and regulations approved in 2015.

Utah (https://le.utah.gov/xcode/Title58/Chapter84/58-84.html?v=C58-84_2014040320140513)
Legislation creating a music therapy state certification managed by the Division of Occupational and Professional Licensing signed into law and regulations approved in 2014.

Wisconsin (<https://dsps.wi.gov/Pages/RulesStatutes/MusicArtDanceTherapist.aspx>)
Music therapy registry created in 1998.

APPENDIX F – SIMPSON con't.

2018 Legislative Activity

The following states have introduced or are planning to introduce legislation to recognize music therapy education, clinical training, and credentialing qualifications: **Illinois** (license), **Iowa** (title certification), **Michigan** (license), **Minnesota** (license), **Missouri** (title protection), **New Jersey** (license), **New York** (license), **North Carolina** (License), **Ohio** (license), **Pennsylvania** (license), and **Utah** (license).

For more information, please visit, www.musictherapy.org and www.cbmt.org

APPENDIX G - SIMPSON

Annual Tax Information 990 FY 20__

INDIRECT---Grassroots Lobbying

Please provide the amount of lobbying income and expenses to influence public opinion.

(Indirect Income: advocacy training registration fees)

(Indirect Expenses: advocacy training expenses [meeting room rental, food, reimbursed travel, print material and copying], state brochure/fact sheet printing, etc.)

DIRECT---Direct Lobbying

Please provide the amount of lobbying income and expenses to influence a legislative body.

(Direct Income: Hill Day registration fees)

(Direct Expenses: lobbyist fees, Hill Day expenses [meeting room rental, food, reimbursed travel, print materials and copying], Hearing testimony print material and travel, National Arts Advocacy Day registration and travel)

	<u>Indirect</u>	<u>Direct</u>
<u>INCOME</u>		
<i>List state(s)</i>	\$	\$
Income Total	\$	\$
<u>EXPENSES</u>		
<u>Legislative Consultant</u>		
<i>List the state(s)</i>		\$
Sub-Total		\$
<u>Trainings/Materials/Event Registrations</u>		
<i>List the state(s)</i>	\$	\$
Sub-Total	\$	\$
<u>Travel and Food</u>		
<i>List the state(s)</i>	\$	\$
Sub-Total	\$	\$
Expense Total	\$	\$

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING: NOVEMBER 13-18, 2018**

**Rebecca Preddie
Senior Federal Policy and Programs Analyst and
Scholarships & Grants Coordinator
October 2018**

Overview

- Responsible for National Representation of AMTA, including meeting attendance for numerous Washington, DC-based coalitions; monitoring, recommending, coordinating, and implementing organizational Federal advocacy strategies.
- Involved in raising Congressional and Federal Agency awareness of the efficacy of music therapy services.
- Educate AMTA members on advocacy issues of national significance while simultaneously engaging them in the advocacy process.
- Create text and facilitate postings for policy sections of AMTA website.
- Serve as Co-Chair of AMTA Government Relations and Reimbursement Committees.
- Responsible for the administration of AMTA's 20 scholarships and grants awarded at the student and professional levels.

National Representation

- **FY 2019 Budget:**

- ✓ September 28, 2018, President Trump signed H.R. 6157, the Department of Defense and Labor, Health and Human Services, and Education Appropriations and Continuing Appropriations Act of 2019 into law. The bill provides federal appropriations funding for the Departments of Defense, Labor, HHS, and Education for FY 2019, and also contains a continuing resolution that continues federal funding levels for other discretionary programs not addressed by other completed appropriations bills. The continuing resolution runs through December 7, 2018. Congress had not passed the Defense appropriations bill on time through regular order in ten years, and had not passed the Labor-HHS-Education bill on time through regular order since 1996. Most of the appropriations to agencies and programs we actively track have seen increased funding. Details about specific appropriations can be found below.

We are closely monitoring and analyzing the impact of the progression of the budget process and working with our many partners to respond, where appropriate.

- **Kennedy Center's Sound Health: Music and the Mind Event:**

- ✓ Represented AMTA at workshop series "Music and the Mind: Shaping Our Children's Lives Through Music Engagement." The two day event, held September 7-8th, was presented as a part of the Kennedy Center's Sound Health partnership in collaboration with the National Institutes of Health and the National Endowment for the Arts.

- **Creative Forces National Capital Region Summit:**

- ✓ Represented AMTA at -- Creative Forces: NEA Military Healing Arts Network Capital Region Summit, held May 14-15, 2018. This two-day meeting marked the culmination of a series of summits held at Creative Forces clinical sites across the nation. The National Endowment for the Arts funds creative arts therapist positions at several Creative Forces clinical sites. AMTA has ongoing relationships with both leadership and clinicians from the Creative Forces Healing Arts Network (CFHAN). Summit attendees included creative arts therapists, government officials, professional association leadership, local active service members, various Veteran family support network groups (local and national), and state arts agency leadership from DC, Maryland, and Virginia. Attendees participated in small group brainstorming sessions designed to generate ideas about how to implement models that successfully support a combination of community arts and creative arts therapies programs and services at the community level. Participants were encouraged to provide feedback through a variety of methods. Music therapy continues to be a vital component of the CFHAN. A timeline for the completion of new case studies featuring the creative arts

therapies was introduced. AMTA was able to connect with several music therapists in attendance including: Leanne Belasco, Music Therapy Director, Levine School of Music, MD; Nathaniel McLaughlan, Walter Reed National Medical Center, Washington, DC; Elizabeth Wong, Ft. Belvoir, VA; and Janelle Junkin, Philadelphia, PA.

- ✓ Also represented AMTA with a select group of stakeholders who were invited to attend a post-Creative Forces National Capital Region Summit community engagement research and evaluation conversation, held at Americans for the Arts. Americans for the Arts provides coordination and programmatic support to NEA for the CFHAN. Topics discussed focused on research collection and analysis methods currently being explored; the evidence base of the community-based service delivery of creative arts therapies; the intersection of community arts and the creative arts therapies; and any additional literature that would be relevant to CFHAN information collection efforts. Music therapists Leanne Belasco and Janelle Junkin were also in attendance. Additional detail was presented at the mid-year meeting related to their understanding about the continuum of services from the clinic to the community.

Coalitions

In addition to the coalition work outlined in this report, the AMTA Government Relations department is consistently evaluating new opportunities to collaborate. Coalition participation also allows for organizations to work cooperatively and nurture existing relationships. Adjusting to working within new administrations can sometimes correlate to a shift in advocacy strategy for coalitions, which may impact the relevancy of the work of a particular coalition as it relates to music therapy practice and the clients we serve. In addition to regular relevancy evaluation, there is also a cost/benefit analysis that is considered prior to making a decision to participate with particular coalitions.

- **Consortium for Citizens with Disabilities (CCD)—Task Force Participation:**

- Health Task Force –*

- ✓ Working to revise the taskforce document “Principles for Health Care Reform from a Disability Perspective,” given the potential legislative interests of a new congress in addition to the pending lawsuits regarding the constitutionality of the Affordable Care Act (ACA).
- ✓ Focus has been protecting vulnerable populations by defending the Medicaid program and opposing the repeal of the ACA, including statements focused on: importance of preserving essential health benefits; monitoring the implementation of the wellness rule; Per capita caps and Block Granting Medicaid.
- ✓ An ongoing issue for the Health Task Force continues to be supporting federal and state efforts to ensure that existing essential health benefits packages cover critical benefits for people with disabilities such as behavioral health services, habilitation and rehabilitation services, and durable medical equipment, prosthetics and orthotics.

- Veterans Task Force –*

- ✓ Continues work to support and increase access to VA’s specialized health care services, including spinal cord injury/disease care, blinded care, poly-trauma care, and mental health care.
- ✓ Support making protection and advocacy services available to Veterans with disabilities to ensure they receive proper VA assistance in the areas of mental health and substance use.
- ✓ Monitoring implementation of key employment policies and initiatives (such as Section 503/VEVRAA; WOTC) aimed at increasing employment of Veterans with disabilities.
- ✓ Developing strategies to improve access to programs that allow Veterans with disabilities to successfully reintegrate into their families and communities by supporting expansion of the Veteran-directed home and community-based services programs.

- Developmental Disabilities, Autism and Family Support Task Force –*

- ✓ Working to protect vital mandatory and discretionary programs that fund priority programs relevant to persons with developmental disabilities and their caregivers.
- ✓ The RAISE Family Caregiver Act was signed into law on January 23, 2018. The RAISE Family Caregivers Act directs the Department of Health and Human Services to develop, maintain, and

periodically update a Family Caregiving Strategy, a recommendation of the Commission on Long-Term Care. The Department is also charged with convening a Family Caregiving Advisory Council for the joint development of the strategy. Task force members were heavily involved in advocating for the RAISE Family Caregivers Act. The law is now in the implementation phase.

- **Health Professions Network (HPN):** HPN is a national alliance representing health care professional associations interested in interdisciplinary communication, discussion, and collaboration. Its spring 2018 conference titled, “Quality in Healthcare” was held April 18-20th, in Rochester, MN. Presented “Achieving Quality in Association Operations: Effective Federal Advocacy Strategies” as a part of the “HPN Talks” series. AMTA serves as Advocacy Committee Chair and holds an elected position on the Board of Directors. The fall 2018 conference titled “Artificial Intelligence and Advanced Technology in Healthcare” was held September 26 – 28th in Ft. Lauderdale, FL. Attendees discussed the impact of new technology on the allied healthcare landscape.
- **Health Occupations Students of America-Future Health Professionals (HOSA):** HOSA is a national organization with over 20,000 members that works to educate high school students about careers in healthcare professions. Invited by Associate Director, Nancy Allen, to submit an article about music therapy for inclusion in HOSA’s e-Magazine. Attended HOSA Washington Ideas meeting and shared information about the Department of Labor “Fundamentals of Healthcare” competency model (Formerly the Allied Health Competency Model) with representatives from Cardinal Health, University of Phoenix and the Commissioned Officers Association of the US Public Health Service.
- **National Alliance for Specialized Instructional Support Personnel (NASISP):**
 - ✓ Congressman Dave Loebsack (D-IA), introduced a SISP resolution recognizing April 16th -20th, 2018 as National Specialized Instructional Support Personnel Awareness Week (H. Res. 823). Rep. Loebsack also issued a “Dear Colleague” letter to other representatives of Congress, seeking a resolution cosponsor.
 - ✓ Created and implemented a week-long Social Media campaign to raise AMTA member awareness during SISP week. Coordinated effort involved AMTA Government Relations Committee members and AMTA Social Media Specialist, **Kimberly Bell**.
 - ✓ Closely monitoring developments with the funding and support of Title IV funding. SISP are currently designated as being able to access Title IV funds through the Student Support and Academic Enrichment (SSAE) grant program (Title IV, A of ESSA).
 - ✓ Renewed effort to collect stories about exemplary models of collaborative practice. “Share our Stories” focuses on engaging members in the process of sharing their successes while collaborating with other professionals in an educational setting. A larger collection effort to obtain these types of stories from AMTA members would serve as a resource in both our advocacy and member promotion efforts. 2018 Conference session will be presented on this topic with AMTA Director of Membership, **Angie Elkins**. Future goals include determining the best strategies to raise member awareness of the campaign and promoting member participation.
 - ✓ AMTA is responsible for collecting and compiling submissions for updated version of NASISP research document. AMTA Senior Research Consultant, Barbara Else, compiled music therapy research to be included as AMTA’s contribution to the collection effort.
 - ✓ Redesign of NASISP website currently underway. New site launch scheduled for late 2018.
- **Title IV, Part A Coalition** –Congress approved \$1.1 billion in funding for Title IV, A in FY 2018, which represents a huge increase from the \$400 million authorization for FY 2017. Funding of Student Support and Academic Enrichment (SSAE) grant program (Title IV, A of ESSA), provides meaningful investments in a range of programs that foster safe and healthy school climates and ensures students receive a well-rounded education. Coalition members continue work to ensure proper disbursement of funds for Title IV and the provision of appropriate technical assistance. In terms of FY 2019, the Labor-HHS-Education/Defense bill that was signed in late September, provides \$1.17 billion for Title IV-A, which is an increase of \$70 million. The Department of Education is currently considering alternative uses for SSAE grant money. The proposed alternatives do not adhere to the originally designated uses of SSAE funds. Concentrated effort on advocacy surrounding allowable uses of funds. Created Title IV informational

flyer, helping to identify the role of SISP within Title-IV (Thanks to **Tawna Grasty** for graphic design of the flyer). (**Appendix A**)

- **Disability and Rehabilitation Research Coalition (DRRC):**
 - ✓ DRRC representatives held productive meetings with Director of the National Institute on Disability, Independent Living, and Rehabilitation Research (NIDILRR) and several Senate Committees regarding NIDILRR priorities and the Administration's FY 2019 Budget proposal to move NIDILRR to the National Institute of Health (NIH).
 - ✓ Final FY 2019 federal appropriations levels increased for DRRC priority areas including: National Institute of Health, Administration for Community Living, and the Center for Disease Control and Prevention.
 - ✓ Continued advocacy and engagement with the NIH regarding implementation of the 21st Century Cures Act. Will be scheduling visits to several NIH institutes this fall to discuss the importance of medical rehabilitation research.
- **Nondefense Discretionary Coalition (NDD United):** Participation in this coalition includes ongoing work to urge a balanced approach to deficit reduction and advocacy for no additional cuts to discretionary programs. Engaged in recent advocacy in support of the Bipartisan Budget Act (BBA) of 2018. The BBA raises the spending limits (sequestration) imposed by the Budget Control Act (BCA) of 2011 for FY 2018 and FY 2019. The increase in funding represents the largest single increase for nondefense discretionary programs since the American Recovery and Reinvestment Act of 2009. AMTA is one of 3,200 organizations supporting this effort.
- **Waiver Task Force:** Actively monitoring Medicaid waivers in all 50 states. Increased activity due to recent proposals for changes to Medicaid eligibility requirements. Change to Medicaid eligibility in any way may potentially have adverse impact on client participation in Section 1115 waiver programs. As Medicaid programs vary from state-to-state, so do the Medicaid coverage avenues for music therapy services. Several states cover music therapy interventions through various waiver programs created for state residents. Of particular concern are proposed changes to work requirements, time limits for eligibility, and drug testing for participants. Each time there are revisions, updates, and opportunities to comment on proposed changes to waivers, the task force responds and provides the opportunity for input from interested organizations.
- **2018 Brain Injury Awareness Day:** AMTA participated in this annual event created to further educate Members of Congress and raise awareness of brain injury—including its incidence, prevalence, prevention and treatment. Staffed AMTA booth, displayed relevant association resources, and networked with attendees.
- **Commission for the Accreditation of Rehabilitation Facilities (CARF):** As members of CARF's International Advisory Council, each time new rehabilitation facility standards are proposed, select AMTA members have the opportunity to provide feedback on the content. A small sample of members are chosen to provide input on each standard. Potential participants are identified and chosen based on the populations served indicated on their yearly member surveys. Proposed revisions to business practice standards for Technology were introduced in 2018. The final standards will be published in all 2019 CARF standards manuals.

AMTA Website – Policy/Reimbursement Section

Recent redesign and update of the advocacy and reimbursement sections of the AMTA website. Introduction of new content; Monitor related news for potential posting; Assist with revisions; Generate current advocacy projects announcements. Recent updates include:

- National Music Educators Week
- Music Modernization Act
- Insurance Verification, Coding, and Benefits (Reimbursement Committee Webinar)

- ESSA - Title IV A – Informational Flyer

Presentations

- Rochester, MN – April 20, 2018 – HPN Spring Conference – “Achieving Quality in Association Operations: Effective Federal Advocacy Strategies”; Outlined the particulars of advocacy on the federal level. Described the many ways that AMTA advocates for music therapy on a national level.

Acknowledging the current political climate in Washington, DC, AMTA has been actively advocating for the music therapy profession and the clients served through a variety of networks. Now more than ever, it is of the utmost importance to ensure that the music therapy profession has a “seat at the table” during policy discussions that impact healthcare and education issues.

Networking conducted through monthly, bi-monthly, or quarterly conference calls/meetings/webinars:

- Defense Centers of Excellence for Psychological Health and Traumatic Brain Injury (DCoE)
 - Real Warriors
- Health Professions and Nursing Education Coalition (HPNEC)
- National Endowment for the Arts (NEA) – Arts and Human Development Task Force
- National Coalition on Personnel Shortages in Special Education and Related Services (NCPSSERS)
- Families USA
- Friends of CDC's National Center on Birth Defects and Developmental Disabilities (NCBDDD)

Monitor via Email – Newsletters/Magazines Online

- Federal Register
- American Association of Intellectual and Developmental Disabilities
- Agency for Healthcare Research and Quality (AHRQ) Daily Digest
- US Department of Education – Safe and Healthy Schools News
- Americans for the Arts
- Education Weekly
- American Association on Health and Disability
- National Center for Complementary and Integrative Health
- Independence Through the Enhancement of Medicare and Medicaid (ITEM) Coalition
- Congressional Quarterly
- Washington Weekly Wire
- American Health Line
- Roll Call
- The Hill
- National Association of States United for Aging and Disabilities
- American Congress of Rehabilitation Medicine (ACRM)
- National Initiative for Arts and Health in the Military

Scholarship and Grants Coordinator

Listed below are the scholarship/grant awards to be administered by AMTA in 2018. This represents an impressive total of 20 possible awards granted at student and professional member levels.

- Florence Tyson Grant for the Study of Music Psychotherapy (1)
- E. Thayer Gaston Writing Award (1)
- Anne Emery Kylo Professional Scholarship (3)
- Edwina Eustis Dick Scholarship Fund (2)
- Cathy and Brian Smith Memorial Scholarship Fund (1)
- Theodore Meyer Scholarship (1)

- Conference Scholars Fund (3)
- Christine Stevens Professional Development Scholarship (2)
- Past-Presidents' Conference Scholars Fund (2)
- Student Conference Scholarship Fund (2)
- Fultz Fund Research Grant program (1)
- Clinician Research Grant (not granted)
- Ruth Robertson Scholarship (TBD)

Thanks to **Suzanne Heppel**, our newly appointed Chair of the AMTA Scholarship Committee, and to **Michele Forinash**, Chair of the Fultz Committee for agreeing to continue serving to provide continuity.

Future Priorities

- Continue to Educate AMTA members about advocacy opportunities in response to White House administration and Congressional Activity.
- Co-Chair the Reimbursement Committee and encourage member involvement in outlined tasks.
- Co-Chair the Government Relations Committee, assisting regional representatives with state and federal advocacy.
- Update and Maintain Advocacy/Reimbursement Sections of AMTA Website.
- Continue to coordinate NASISP research compilation.
- Explore official membership in Mental Health Liaison Group and Title-IV Coalition
- Increase communication with state task forces about Medicaid Section 1115 waivers.
- Present concurrent sessions at 2018 AMTA National Conference. "Share our Stories" and "Music Therapy: What's Policy Got to do With It."
- Serve on the Health Professions Network Board and Chair the HPN Advocacy Committee.
- Post "Civics 101" information about the midterm election process in an effort to encourage members to vote.
- Participate in various Washington, D.C. based coalitions.



ESSA TITLE IV - PART A



The Every Student Succeeds Act (ESSA) invites Specialized Instructional Support Personnel to the table. ESSA includes a flexible block grant program known as Student Support and Academic Enrichment Grants (SSAE) under Title IV Part A, which is authorized at \$1.65 billion in FY2018.



Student Support and Academic Enrichment (SSAE) Grants

SSAE Grants fund an array of programs that foster safe and healthy school climate and ensuring students receive a well-rounded education by investing in:

- A well-rounded education (e.g., college and career counseling, STEM, music and arts, civics, IB/AP, computer science)
- Supporting safe and healthy students (e.g., comprehensive school mental health, drug and violence prevention, training on trauma-informed practices, health and physical education) and
- Supporting the effective use of technology (e.g., professional development, blended and personalized learning, and devices)

RESOURCES

US Department of Education – Every Student Succeeds Act (ESSA)

<https://www.ed.gov/essa?src=rn>

Education Commission of the States

<https://www.ecs.org/>

State Education Agencies

<https://ed.gov/about/contacts/state/index.html>

Advocate on behalf of students, your profession and the SISP community. Get involved with planning at your school, district, or state level. Maximize your impact by following these three steps:

INFORM

Talk about SISP, who we are, and how SSAE funds can impact your school.

- Speak at staff meetings, to principals, and with peer groups
- Find out when your PTA and local school boards meet and what they are discussing.

FIND YOUR ALLIES

Identify key local contacts

- Contact and collaborate with other SISP
- Contact your local council member, elected member in the state house and senate, and your governor's office
- Communicate the positive impact of SISP to elected officials

FOLLOW UP

Find a way to be a part of the conversation

- Continue reaching out to your elected officials and suggested contacts
- Write a letter to the editor

FINANCIAL STATEMENTS AND REPORTS

TABLE OF CONTENTS FOR FINANCIALS

1. Treasurer's Report

**2. September 30, 2018 Balance Sheet
and Year-To-Date Statement**

**3. FY 2019 Budget Revenue & Expense
Worksheets**

4. FY 2019 Budget Notes

1.Treasurer's Report

**AMERICAN MUSIC THERAPY ASSOCIATION
BOARD OF DIRECTORS' ANNUAL MEETING
REPORT OF THE AMTA TREASURER AND TREASURER-IN-TRAINING
Alicia Clair, PhD, MT-BC
Edward Kahler, PhD, MT-BC
October, 2018**

- I. Introduction & Overview
- II. Treasurer's Responsibilities
- III. Audit Status for FY 2018
- IV. Summary of FY 2019 Budget
- V. Investments
- VI. Conclusions

I. Introduction & Overview

Treasurer's Report Introduction

**Note: The information regarding fiduciary responsibilities of the Board of Directors that appears in the first two and one-half pages of this introduction appeared in Music Therapy Matters (August 2018) at the invitation of President Amber Weldon-Stephens. The information is reprinted here to provide an opportunity to review the content prior to the conference in Dallas.*

We are happy to anticipate the new treasurer of AMTA, Dr. Ed Kahler, who, once confirmed by the Board of Directors, will assume the leadership on January 1, 2019. Dr. Kahler currently has an appointment to the Board of Directors as Presidential Advisor with the purpose of learning the "job" of treasurer. In collaboration over the past year Dr. Kahler has demonstrated strong knowledge, skills and abilities that will assure a seamless transition to Treasurer. I have every confidence in him.

It is our pleasure to share information regarding the Board of Directors' fiduciary responsibilities to AMTA. It is helpful to begin with a definition:

A fiduciary is a person or group of people, such as Board of Directors, that acts on behalf of other persons to manage assets. Essentially, a fiduciary owes others the duties of good faith and trust. Serving as a fiduciary also involves being bound ethically to act in others' best interests and constitutes the highest legal duty of one party to another. A fiduciary may be responsible for general well-being, and often responsibilities involve finances such as managing the assets of another person, or a group of people. (Investopedia, LLC, 2018)

The Board members share fiduciary responsibility entrusted to them for the benefit of all members of the AMTA as indicated in the Bylaws (Article VI, Section 1) that reads:

The AMTA Board of Directors:

- Is responsible for the overall management of the Association and all final management decisions
- Determines long-range goals & objectives
- Transacts the Association's general business
- Prepares an annual budget
- Is responsible for the control and expenditure of funds
- Is empowered to appoint assistants to any officer of the Association.

BoardSource, a premier voice of nonprofit governance, provides clear guidelines for building effective nonprofit Boards (Ingram, 2009). At the beginning of each term, AMTA Board members are oriented to these guidelines, which include:

- Advance the Association's mission and purposes
- Select the Executive Director
- Support and evaluate the Executive Director
- Ensure effective planning
- Monitor and strengthen programs and services
- Ensure adequate financial resources
- Protect assets and provide financial oversight
- Build a competent Board
- Ensure legal and ethical integrity
- Enhance the organization's public standing

The Board's fiduciary responsibilities include gathering data/information to inform decisions and conducting careful analyses of the financial implications tied to most, if not all, decisions made. For decisions requiring financial support, the Board must determine whether financial resources are adequate and sustainable to provide funding, whether additional revenue is required, and how that revenue will be developed. Above all, the Board determines whether each decision it makes functions to heighten the mission of the AMTA, specifically to 1) enhance public awareness of the benefits of music therapy and 2) increase access to quality music therapy services in a rapidly changing world.

The Board of Directors' efforts to grow the revenue of our organization is strong and such growth is essential to fund consistently increasing demands for services to AMTA members, e.g., state recognition, advocacy, threat management, access to a full range of resources that are constantly growing, and more. In addition to revenue development, expenditure management is also central to fiduciary responsibilities. It is clear that finances of AMTA drive sustainable practices and consequently the Board of Directors is very carefully focused on the sustainable financial health of the organization.

To assure financial sustainability the Board designs, updates and implements a yearly Financial Action Plan (FAP) that reflects the changing needs of AMTA members. The FAP affects the budget planning process in which each revenue and expenditure budget line is studied with benefit of 8-10 and up to 19 years of data to assist in anticipating future financial trends.

The Financial Action Plan (FAP) is evaluated, updated, and further refined each time the Board meets at the annual conference and at the Mid-Year Board meeting. Further, financials can be discussed, as needed, in the Board's monthly video calls. Throughout the year each Board member assumes responsibility for planned action(s) with suitable timelines required to meet goals for some part of the FAP, and the entire Board provides support and makes recommendations for further action. It is important to note that each Board member personally contributes financial resources to the AMTA each year in addition to providing service to the membership as a Board member.

Building an annual budget results from studying AMTA trends over many years and in implementation the AMTA employs a dynamic budget management approach to accommodate income and expenditures as they shift throughout the year. Consequently, budget decisions are made on the latest data available and the Board of Directors exercises its fiduciary responsibilities with full knowledge of revenues and expenses. Prior to the Mid-Year Meeting, the Financial Advisory Committee reviews budget documents and meets to make a recommendation to the Board whether to accept or reject the FY budget as presented. With recommended approval by this group, the budget is forwarded to the Board for consideration. The Financial Advisory Committee is chaired by the Treasurer and includes the President, Past President, President Elect, Speaker of the Assembly, Assistant Speaker of the Assembly, Regional Representative, Historian, two regional Treasurers and the Executive Director.

For day-to-day financial accounting, two AMTA staff members are responsible for accounts receivable and accounts payable so that there are various levels of accountability always in place in our financial system. As a second layer of quality control an outside CPA accountant works on a monthly basis to compile the balance sheet and reconcile all the accounts. At a third level, the AMTA undergoes an annual audit by an independent accounting firm every August/September. After this audit is completed the AMTA Audit Committee meets with the outside auditor with and without the Executive Director. The Audit Committee consists of the President, President Elect, Speaker of the Assembly, Historian, a non-Board member of the Financial Advisory Committee, and the Treasurer as chair of the committee.

The financial oversight of AMTA is one of our most important collective duties as Board members. We appreciate interest in these important fiduciary matters and welcome questions and suggestions at any time.

References

Ingram, R. T. (2009). *Ten basic responsibilities of nonprofit boards* (2nd ed.). Washington, D. C.: BoardSource.

Investopedia, LLC (2018). Retrieved on Aug. 3, 2018 from <https://www.investopedia.com/terms/f/fiduciary.asp>

*End of Reprint

It is well known that the AMTA is making a transition to a new Executive Director following the retirement of Dr. Andrea Farbman on Dec. 31, 2018. It is most important to acknowledge the careful stewardship of Executive Director Farbman over the last 30 years and to express deep appreciation for her service. Her vigilance and keen judgment have made AMTA flourish even when finances were limited. Her well-honed skill set continues to meet the demands for services while she identifies and responds to threats that jeopardize jobs of music therapists throughout the land. Her partnership with the Board of Directors is greatly valued.

The expenses for the Executive Director transition are distributed over FY 18 and FY 19 revenue; and the process has come in under budget to date. To help facilitate the transition and on-boarding of the new ED, the AMTA employed the services of Raffa, PC, a well-respected search firm located in the Washington, DC area. Consequently, AMTA has incurred expenses for the ED transition process that were not included in either the FY 18 or the FY 19 budgets. The money for the transition comes from the AMTA long-term reserves that have been set aside to use for just such things. Consequently, the financial condition of the AMTA is strong and on target.

Through the start of this transition process, we learned from Raffa that the “usual” turnover of an Executive Director of an association is between 3- 5 years. The AMTA is extremely fortunate that this is the first search we have had in over 30 years for a new Executive Director. We must be cognizant that the current transition time-line trend will likely impact us in the future.

To understand the revenue and expenses of AMTA, it is important to know that AMTA employs a dynamic budget management approach to accommodate income and expenditures as they ebb and flow throughout the year. Consequently, budget decisions are made on the latest data available and the Board of Directors exercises its fiduciary responsibilities with full knowledge of revenues and expenses. In this report please note the extensive historical data provided for each budget line for revenue and expenses. It is through studying income and expenditure trends over many years that future budgets are built.

The budget process is dynamic and the treasurer works with the Executive Director to consistently monitor the finances and incorporate changes as they transpire. It is often critical to fund unanticipated efforts throughout the year that are essential to the well-being of AMTA members and the advancement of our profession; we have responded when the situation indicated, e.g., funding for participation in the two-day, workshop on music

processing in the brain hosted by NIH Director, Dr. Collins, and a second public event at the Kennedy Center, called Sound Health: Music and the Mind, that followed the workshop; a meeting of the Ethics Board to update the ethics code; a meeting of the Master's Level Entry (MLE) Task Force, and more.

It is impossible to anticipate every need that will occur in any given year; and, additional opportunities each year bring tremendous pressure to do more and more without additional resources. The excellent AMTA staff is absolutely pushed to the limit and is in dire need of support. We continue to hover at a turning point where it is not possible to expand services without adding staff and the concomitant financial support. Change in this status is identified as an important initiative in the coming two to three years. It would not be unreasonable to expect the new ED will have ideas for adding staff or outsourcing some tasks in the future.

Regarding the FY 2019 budget, a deficit of (\$82,500) is projected. Detailed FY 2019 Budget notes and Worksheets follow later in this report. Though we are presenting another deficit budget, we are confident we will be able to decrease that anticipated amount. While it is incumbent upon us in terms of the Board's fiduciary responsibilities to have a place to start with a budget, the FY 2019 budget is a "Place Holder" budget. It does not have the resources necessary for future growth. Time is allocated for the Board of Directors to address future development at the annual meeting and we look forward to working with all Board members to develop sustainable resources needed to secure our future.

In consideration of all actions to grow resources, the ongoing efforts to increase the membership of AMTA are essential to our future. Details regarding the membership dues are presented in the budget notes. The goal is to grow the membership with strong efforts to recruit more professional members while celebrating and retaining student members. Ultimately, the goal is to have 50% of all board-certified music therapists as members of the AMTA to adequately support advocacy, services to members and the mission of the AMTA. Further, we continue a strong commitment to gaining and supporting student members through heavy subsidies for student services that are tailored to them, e.g., special conference activities, presentations and sessions along with deep discounts for conference fees, books, journals and other materials purchases.

We applaud the work of the Board's previous Professional Member Work Group and ask the Board of Directors to support the Financial Action Plan's focus on increasing and sustaining the growth of Professional members of AMTA so that dues increases can be contained; however, without a dues increase over the last five years (2015-2019) it is important to discuss the near future of a dues increase across selected membership categories.

II. Treasurer's Responsibilities

The Treasurer's report and accompanying documents serve as the basis for financial decision making within the Association and it is essential that all Board members fully understand its content and implications. Please ask questions if you need clarification about anything in this report. According to the AMTA Bylaws, the "Treasurer will be entrusted with the custody and supervision of the financial affairs of the Association, as directed by the Board of Directors...." The "supervision" of AMTA's financial affairs involves reviewing past trends as well as projecting trends into the future. We consider the larger economic picture of society in general, as well as trends related to associations and AMTA. The Treasurer does not track numbers per se, but collaborates with the budget team and helps disseminate and interpret information for the Board of Directors, the Assembly and the membership. The ongoing task of creating and adjusting the budget is a collaborative process that takes an enormous amount of time and attention to detail. Be assured that your budget team takes this responsibility very seriously and we always consider as many factors as possible to develop the budget document that is presented to the Board. In addition to the budget team, the Financial Advisory Committee reviews the draft budget for the coming year. The Budget Team is currently comprised of the Executive Director, the treasurer, and the treasurer-in-training. The budget team interacts by telephone and email frequently to review financial statements, monitor the current FY, and plan the coming FY.

Prior to presenting a budget to the Board of Directors, the Financial Advisory Committee (FAC) reviews the draft budget for the coming FY. The FAC met by telephone on May 17, 2018, and recommended the FY 19 budget that was approved by the Board of Directors at the midyear meeting in June, 2018. The current Financial Advisory Committee members are: Alicia Clair (Treasurer), Ed Kahler (Presidential Advisor), Amber Weldon-Stephens (President), Jennifer Geiger (Past President), Debbie Benkovitz Williams (President Elect), Angie Snell (Speaker of the Assembly), Mike Silverman (Assistant Speaker of the Assembly), Andrea Dalton (Regional Representative), Bryan Hunter (Historian), Amy Rodgers Smith (Southwestern Region Past Treasurer), Kevin Hahn (Western Region Treasurer), and Andi Farbman (Executive Director). The FAC has the tasks of 1) reviewing budget documents and 2) making a recommendation to the Board to accept or reject the FY budget as presented.

For the day-to-day accounting, two AMTA staff members are responsible for accounts receivable and accounts payable so that there are various levels of accountability always in place in our financial system. As a second layer of quality control is an outside CPA accountant who works on a monthly basis to compile the balance sheet and reconcile all the accounts. At a third level the AMTA undergoes an annual audit by an independent accounting firm every August/September. After this audit is completed the AMTA audit committee meets with the outside auditor with and without the executive director. The audit committee consists of the President, President Elect, Speaker of the Assembly, Historian, a non-Board member of the Financial Advisory Committee, and the treasurer as chair of the committee. We will meet in November, 2018 to review the audit results for FY 2018 with our audit partner, Terri McKnight, CPA. The results of this call will be presented at the annual board meeting in Dallas.

The financial oversight of AMTA is one of our most important collective duties as Board members. We appreciate your attention to these important fiduciary matters and welcome questions, suggestions, and offers of assistance at any time.

Financial Action Plan (FAP)

As the one of the major fiduciary responsibilities of AMTA Board of Directors, members continue to review and update the Financial Action Plan. During the summer Board meeting, an intensive time was spent revisiting and updating a plan for each of the four areas of the current Financial Action Plan. Board members were divided into four groups and asked to develop a 3-5 year plan. The four areas of the Action Plan include: **Conference, Membership, Publications, and Planned Giving**. Below is a synopsis of topics discussed at the mid-year meeting for each area of the Financial Plan.

Conference

The largest topic discussed by Conference group focused on why people do and do not attend conference. Ideas were generated to help support this discussion including:

- MTeX—people may be more likely to subscribe and pay for products, including podcasts, if they can get CMTEs associated with them. Explore the potential for CMTEs.
- CEUs could be associated with a portion of the conference. The research track/umbrella group may be a good place to start.
- Explore potentials for electronic tracking of CEUs where attendance in designated sessions is documented on line and attendees complete the unit evaluation and get their credits electronically, e.g., the model used by the APA. Payment is made in advance through electronic registration for the unit.
- Imbed Institutes within the actual conference program times/during concurrent sessions that may draw more attendees and offer them opportunities to engage in networking. AMTA is already scheduling CMTEs in this way.
- Though conference attendance is very strong, it may be possible to build it further. It could be advantageous to know why members do not attend conferences which can be learned through a membership survey.
- Conference experiences may be enhanced by offering continuing education that is appealing and useful to other professionals in the conference location, e.g., special education teachers, nurses, psychologists, social workers and more. It must be made clear, however, that attendees cannot assume they learn to do music therapy by attending conference sessions. The diversity of attendees may provide exciting opportunities to engage and conference attendance could be increased

Goals and Objectives created by this group include:

Goal 1: Expand continuing education offerings to include at least one distance learning opportunity by 2020.

1. Review post-conference surveys to determine possible net loss from previous attendees choosing this format.
2. Determine possible revenue earned from providing this format.
3. Determine 1-3 options for distance learning opportunities with anticipated expenses.
4. Launch at least one opportunity for 2020 conference

Goal 2: Expand revenue opportunities within current conference structure and enact new ideas by 2020 conference.

1. Develop guidelines for concurrent session sponsorship from individual members/groups targeted for the 2020 conference.
2. Seek at least one training course (pre-conference) that would appeal to a wider range of professionals.
- 3.

Goal 3: Determine financial benefit of streaming sessions for a fee.

1. Do research/surveys to determine risks and benefits and how it will impact conference attendance

Membership

The discussion within the Membership group focused on declining membership trends both in AMTA and other organizations. The discussion also focused on the amount of dollars lost by AMTA from those who do not complete the "Payment Plan Option" available, new targeted groups to encouragement membership, an incentive plan to increase membership and a tier approach to membership dues for the first three years of new members.

Goals include:

Goal 1: Increase membership by 3% in 2018

Objective 1: Develop a "Pay it Forward" program

Objective 2: Target music therapy business owners

Goal 2: Increase engagement of students and new professionals.

Objective 1: Develop a "Think Tank" of new professionals and students to develop a social media outreach campaign

Publications

The Publication group focused on topics including developing the following: Target audiences for new publication, texts that have an online audio/media component, bundled packages, and brief research books such as descriptive research and Arts-Based Research.

The group determined the following as priorities:

- Post the book proposal form online
- Clarify procedures and protocols for authors regarding contracts, timelines, reviews, benefits making them easy to understand, accessible and clear
- Clarify incentives and benefits for authors
- Provide a part-time staffer to manage workflow and to serve as the managing editor
- Produce at least 1 major book each year. Begin, perhaps with *Psychology of Music for Music Therapy*.
Note: The group created a survey regarding a psychology of music text for music therapy and distributed it to university faculty, soliciting their opinions about the need for a psychology of music and whether they would use it. The results are being analyzed.
- Other books may include a descriptive research monograph, a book targeting arts-based enhancement for life quality, and publications of cost-benefit analyses using music therapy with a range of clientele.

Planned Giving:

This group discussed the importance of tax deferred giving, the difference between Philanthropy and Planned Giving, and finding ways for the Board of Directors to give direction to the Legacy Society. Some specific tasks included:

Adding new potential names to the Legacy Society, publicizing the names of Legacy Society members, identifying other “groups” for the Legacy society to approach, and developing PODCASTS to discuss financial ways to give to AMTA.

Of particular note during the BOD meeting, the Board approved and established “The Andrea Farbman Government Relations Advocacy Fund.” We would like to thank Amy Furman for spearheading this endeavor. Finally, we are happy to announce that 100% of Board members have pledged to contribute to this fund.

We recognize that the Financial Action Plan is a living document and process. The Board is prepared to make a commitment to the fulfillment of the plan and prepared to adjust the plan as time and needs necessitate.

On to the Budget Notes and Spread Sheets

III. Analysis of Audit of FY 2018

FY 2018 Budget included \$1,753,000 in Revenue and \$1,829,000, resulting in a deficit of (\$76,000), having been increased twice—once in December and once in February. N.B. The revisions together added \$10,000.

For FY 2018, the total Revenue was \$1,859,121 (including in-kind) and \$1,932,957 in total Expenses (including in-kind and depreciation). When an unrealized gain of \$18,764 was added in, the net deficit (without adjustments) was (\$55,072) or \$20,928 less than what was budgeted at (\$76,000).

Reconciling the Audit against our Operating Budget, the deficit of (\$55,072) is reduced by the following expenses: Depreciation = \$12,006, Wilson Trust reallocated to Wilson Fund = \$17,588, for a total of those 2 items = \$29,594; in addition, the budgeted transition costs to be allocated to the Reserves were \$32,200, making the total reductions to the audited deficit = \$61,794 and the Grand Total Bottom line for FY 18 is a surplus of \$6722.

Furthermore, some overages in expenses were unavoidable: \$13,740 in excess Financial Services is due to accountant turnover and learning curve time; the \$9,077 in excess Exhibit fees was due to needing carpet and additional security (these expenses were compensated for by additional sponsorship revenue; the \$8,844 in excess Legal fees was due to unanticipated legal consultations as discussed previously in my report; and \$10,194 in excess scholarships is due to the timing of distributions. Therefore, we could not anticipate nor control over \$40,000 in excess expenses, which would have increased our surplus considerably.

On the Revenue side, it is gratifying to see Membership dues increased over last year’s actual and the budget and to see how successful last year’s conference was in terms of revenue.

Detailed budget notes for every line item, along with nine years of year-end actual figures, are included in the Financial section of the Board Book. In addition, Budget Revenue and Expense Worksheets from 2011 - 2018 are included along with the FY 19 Budget.

Please note that expenses for the Executive Transition were not included in the FY 18 Budget. These expenses will be disbursed over FY 18 and FY 19. The estimate for FY 18 is \$32,200 in consultant fees, travel, and lodging. See the FY 19 Budget description for estimate of Executive Transition costs. The plan is to display the expenses on the audit below the total expense line to portray these expenses as being separate from regular operational costs and to be offset by our Reserves.

Summary of Total Net Assets

As of the end of Fiscal Year 2018, our Total Net Assets = **\$580,272** (not including Wilson Trust funds).

We always strive to have a surplus as large as we can possibly manage to get, but, minimally, we strive for a zero-based budget. **Our goal for FY 18 is to reduce the deficit.**

With all the unanticipated expenses in FY 18 and FY 19, we are pleased to report a healthy trend of total net assets.

Please review the table below for total net asset figures over the last 20 years.

20 Years of Total Net Asset Figures (Fiscal Years 1999-2018)

Fiscal Year	Change in Net Assets	Total Net Assets
FY 1999 July 1, 1998-June 30, 1999	\$18,832	(\$25,457)
FY 2000	\$198,475	\$173,018
FY 2001	(\$175,773)	(\$2,755)
FY 2002	(\$8,161)	(\$10,916)
FY 2003	(\$30,754)	(\$41,670)
FY 2004	\$20,222	(\$21,447)
FY 2005	\$140,724	\$119,277
FY 2006	\$87,571	\$228,295
FY 2007	\$74,644	\$302,939
FY 2008	(\$50,580)	\$252,358
FY 2009	(\$1,061)	\$251,297
FY 2010	\$29,826	\$281,123
FY 2011	\$478,069* \$78,069	\$759,192* \$359,192
FY 2012	(\$140,143)* (\$46,403)	\$619,049* \$323,548
FY 2013	\$84,559* \$106,618	\$703,608* \$430,131
FY 2014	(\$79,282)* (\$75,407)	\$624,326* \$354,695
FY 2015	\$1,375* \$54,698	\$625,701* \$409,369
FY 2016	\$68,282* \$81,615	\$693,983* \$490,958
FY 2017	\$87,644* \$127,019	\$781,627* \$617,924
FY 2018	(\$55,072)* (\$37,484)	\$726,555* \$580,272

*Amounts include restricted funds from Wilson Trust Fund

Unrestricted Net Asset Target Goal

Standard nonprofit management guidelines recommend that an organization, such as AMTA, should have **at least three months' worth of reserves in the form of unrestricted net assets. The unrestricted net assets as of 6/30/18 decreased minimally to \$349,547.** The recommended target amount for unrestricted net assets is approximately \$483,236 for FY 18 and \$489,125 for FY 19.

IV. Summary of FY 2019 Budget

- **Overview:** FY 2018 includes **\$1,874,000 in Revenue** (5% or \$94,000 increase over last year) and **\$1,956,500 in Expenses** (7% or \$127,500 increase over last year), resulting in a **deficit of (\$82,500)** (9% or \$6,500 increase over last year). Though the actual dollar figures look like large amounts, you can see from the percentages that the increases are relatively minimal.
- **FY 2019 Budget Assumptions--Revenue**
 1. **MEMBERSHIP DUES:** Though there is no increase in membership dues rates scheduled for FY 19, the membership figures from year-end 2017 support the \$20,000 budget increase for FY 19; using the same totals as 12/31/17, the dues income would exceed \$763,000; see Budget Notes for calculation.
 2. **REGISTRATION:** Registry income continues to decline as predicted, heading toward closure as of 1/2020; decreased budget by 10% or \$3,000.
 3. **GRANTS & DONATIONS:** Grants & Donations have held strong. In FY 17, we had a one-time \$50,000 Remo family donation; in FY 18 we have a few large donations and, as of 3/18, we have surpassed our budgeted amount by 50%; increased budget by \$25,000; see past figures since FY 13 in excess of \$80,000, supporting this increase.
 4. **PUBLICATIONS:** Three new important publications in FY 19: full year of 3rd edition of Adamek & Darrow Special Education text; completely new version of an intro book for half a year; and new text about developing research questions by McFerran & Silverman-- supporting increase of \$20,000.
 5. **CONFERENCE:** Conference income projections are extremely conservative as compared with the past two years because Texas locations have not been as fruitful as the mid-western locales; reduced hotel commission based on hotel contract; budget increased by \$5,000.
 6. **CMTEs & INSTITUTES:** Conference CMTE & Institute trainings revenue unknown until program planned. However, efforts are made to maximize meeting member needs and increased revenue; total budget for both increased by \$5,000.
 7. **SUBSCRIPTIONS:** Journal Subscriptions & other journal revenue holding stable; increased budget by \$8,000.
 8. **ACADEMIC PROGRAMS:** Academic maintenance fees holding stable—no change.
 9. **INTEREST:** Interest income budget increased by \$25,000 in keeping with market increases past two years.
 10. **WILSON TRUST OVERHEAD:** Proposing reimbursing AMTA for 3rd and final allowed overhead payment of \$16,000 from the Wilson Trust Fund.
- **FY 2019 Budget Assumptions—Expenses**
 1. **SALARIES:** Significant adjustments will be needed due to potential overlap with new ED and annual leave payout to ED; other salaries, in addition to ED, may need to be adjusted; new position(s) may be created. Estimates are uncertain—increased budget by \$44,000 or 5%.
 2. **CONSULTANTS:** Increased budget by \$5,000; uncertain as to impact of new ED on consultants and related expenses.
 3. **PAYROLL TAXES & BENEFITS:** Health insurance increases; uncertain about other benefit cost increases; increased budget by \$25,000.
 4. **FINANCIAL SERVICES:** New accountant needs more time than former accountant, costs increased; increased budget by \$15,000.
 5. **POSTAGE, DELIVERY & PRINTING:** Increased costs for Intro book printing and distribution; increased printing budget by \$35,000 and postage by \$5,000; when amortized over 5-7 years, the income far exceeds the expense. (Income will only reflect half a year of sales in FY 19.)
 6. **SPACE COSTS:** Temporarily saved money in FY 18 because we were able to reduce storage sites to two sites. Now that we'll have two new books, we'll need the third site again (good problem to have).

Due to new lease, rent savings in FY 19 of \$30,400 and monthly rent reduction of \$1500 per month or \$9000 for FY 19. (These reductions are not booked this way; will discuss.) Decreased space cost budget by \$25,000.

7. TRAVEL & LODGING: Increased budget by \$10,000 to reflect increased travel costs and additional trips.

As previously mentioned, expenses for the Executive Transition Search will be disbursed over FY 18 and FY 19. The estimates for consultant fees, and travel and lodging for FY 18 is \$32,200 and for FY 19 is \$30,800 (Figures found on the Excel Expense Worksheet, lines 39 and 40). The plan is to display the Transition expenses on the audit below the total expense line to portray these expenses as being separate from regular operational costs and to be offset by our Reserves. This is a standard accounting procedure.

We are disappointed to have approved another deficit but feel that this is the best we can do for now. We have every intention of improving on this bottom line as we have more data about FY 18.

V. Investments

Please see Executive Director Farbman's summary of M&T Bank's Wealth Management's accounting of the AMTA investments.

VI. Conclusion

Remember that a budget is a working document that requires ongoing scrutiny and analysis. We must consider past years as we anticipate future directions and needs. We continue to be at a crossroads where we are challenged almost every day with opportunities to grow the profession and with threats to our identity through organizations that claim to provide music therapeutically without much, if any, training. Our strong financial foundation is critical to our growth and sustainability.

It is important to consider the long view when analyzing the financial health of our association. I am delighted to be on board as your treasurer and even more delighted that Dr. Ed Kahler will be taking over as of January 1, 2018, pending Board endorsement. We look forward to your questions, comments, and suggestions at the upcoming annual board meeting and in the future.

We welcome your input and ideas. If you have any questions or concerns, please contact us: Alicia at aclair@ku.edu (785) 224-9201, Ed at ekahler@wtamu.edu (806) 651-2776 or Andi at farbman@musictherapy.org or (301) 589-3300, ext. 106.

Enclosures in the Financial Statements section of the Board Book

- (1) September 30, 2018 Year-to-Date Balance Sheet and Income & Expenses
- (2) FY 2019 Budget Worksheets
- (3) FY 2019 Budget Notes

2. September 30, 2018 Balance Sheet and Year-To-Date Statement

American Music Therapy Assoc.
Balance Sheet
September 30, 2018

ASSETS

Current Assets			
1025000	M&T Checking	\$ 250,703.56	
1035000	M&T Securities - Seattle	199,566.75	
1042000	Undeposited Pay Pal funds	3,171.48	
1045000	M&T Investments	668,493.52	
1140000	AMTAS Account	7,283.59	
1200000	Accounts Receivable	46,369.16	
1305000	Prepaid Expenses/Clearing	32,346.19	
1306000	Prepaid Conference Expenses	16,443.13	
	Total Current Assets		1,224,377.38
Property and Equipment			
1630000	Furniture & Fixtures	33,808.02	
1635000	Accum Dep F&F	(33,808.02)	
1640000	Office Equip	92,187.09	
1645000	Accum Dep - Office Equip	(84,139.73)	
1650000	Leasehold Improvements	32,595.91	
1655000	Accum dep - Leasehold	(30,130.17)	
	Total Property and Equipment		10,513.10
Other Assets			
1075000	Sears Memorial Fund	26,787.97	
1700000	Deposits	5,951.88	
1710000	457b	127,811.00	
	Total Other Assets		160,550.85
	Total Assets	\$	<u><u>1,395,441.33</u></u>

LIABILITIES AND CAPITAL

Current Liabilities			
2010000	Accounts Payable	\$ 90,550.06	
2020000	Due to AMTAS	7,283.59	
2080000	Deferred rent	6,147.90	
2095000	Deferred Conference Revenue	341,024.50	
2312000	Accrued pension	22,618.00	
2314000	Accrued Vacation	56,449.36	
2318000	Lease Obligations	2,465.74	
	Total Current Liabilities		526,539.15
Long-Term Liabilities			
2710000	Liability for 457b	127,811.00	
	Total Long-Term Liabilities		127,811.00
	Total Liabilities		654,350.15
Capital			
3130000	Research Grants	9,833.00	
3134000	Disaster Relief Fund	22,247.82	
3135000	Archives	8,201.40	
3140000	Emily Baumann	10,000.00	
3155000	Music Therapy Research Mtg	13,384.85	
3160000	Ruth Robertson	5,000.00	
3170000	Sears Fund	25,563.56	

Unaudited - For Management Purposes Only

American Music Therapy Assoc.
Balance Sheet
September 30, 2018

3175000	Bitcon	18,250.00	
3180000	Fultz Award	39,640.57	
3191000	Meyer Fund	1,000.00	
3192000	Tyson Fund	25,769.00	
3193000	Wilson Trust Fund	146,283.68	
3194000	Kyllo Fund	340.00	
3500000	Unrestricted Net Assets	352,841.23	
3501000	Board Designated Funds	50,000.00	
	Net Income	12,736.07	
	Total Capital		<u>741,091.18</u>
	Total Liabilities & Capital	\$	<u><u>1,395,441.33</u></u>

Unaudited - For Management Purposes Only

American Music Therapy Assoc.
Statement of Activities - Compressed Last Year/This Year
For the Three Months Ending September 30, 2018

	Last Year Actual	Last year Budget	This Year Actual	This Year Budget	Variance
Revenues					
Membership Dues	369,422	740,000	372,384	760,000	2,962
Registration	5,915	33,000	2,355	30,000	(3,560)
Grants & Donations	44,410	60,000	34,186	85,000	(10,224)
Special Projects	0	25,000	0	25,000	0
Sale of Publications	58,922	160,000	48,315	180,000	(10,607)
Conference	328,297	511,000	(2,174)	516,000	(330,471)
E-Courses	3,400	0	4,200	0	800
CMTEs	28,185	25,000	21,670	35,000	(6,515)
Institutes	21,775	30,000	14,680	25,000	(7,095)
AMTA Products	155	5,000	127	5,000	(28)
Video Products	0	500	0	500	0
Subscriptions	28,348	52,000	20,754	60,000	(7,594)
Labels & Lists	132	3,000	85	3,000	(47)
Advertising	4,444	5,000	3,451	5,000	(993)
Consulting Income	0	0	0	0	0
Academic Program	2,000	83,500	4,500	83,500	2,500
Royalties	0	0	0	0	0
Affinity Royalties	224	5,000	2,000	5,000	1,776
Misc. & Returned Item	0	0	0	0	0
Interest Income	2,765	15,000	19,868	40,000	17,103
Wilson Seattle Project	0	0	0	16,000	0
Total Revenues	898,394	1,753,000	546,401	1,874,000	(351,993)
Expenses					
Salaries	227,955	890,000	247,340	934,500	19,385
Temporary Services	0	0	0	0	0
Consultant Services	78,718	140,000	99,201	145,000	20,483
Honoraria	0	5,000	7,800	5,000	7,800
Payroll Taxes & Benefi	24,898	195,000	24,882	220,000	(16)
Advertising Expense	430	1,000	1,250	1,000	820
Computer Expenses	7,501	35,000	7,522	40,000	21
Equipment	14,259	35,000	2,362	35,000	(11,897)
Financial Services	29,262	65,000	18,795	80,000	(10,467)
Legal & Copyright	0	5,000	1,955	5,000	1,955
Insurance	8,838	10,000	0	10,000	(8,838)
Postage & Delivery	5,753	30,000	3,558	35,000	(2,195)
Printing & Duplicating	4,647	35,000	165	70,000	(4,482)
Stationery	0	0	0	0	0
Film Processing	0	0	0	0	0
AMTA Products	1,547	11,000	(331)	11,000	(1,878)
Space Costs	29,383	125,000	33,078	100,000	3,695
Supplies	6,019	15,000	2,219	15,000	(3,800)
Dues, CBMT, Pubs &	1,541	12,000	2,318	15,000	777
Telecommunications	2,626	12,000	3,236	12,000	610
Travel & Lodging	11,647	110,000	11,751	120,000	104
Venue & Meeting Cost	3,000	5,000	75	5,000	(2,925)
Dues	21,517	49,000	21,416	50,000	(101)
Exhibit Fees	0	8,000	0	12,000	0
Archives	0	0	0	0	0
Miscellaneous	0	3,000	1,605	3,000	1,605
Thank Yous & Awards	588	10,000	464	10,000	(124)
Intern Scholarships	0	0	500	0	500
Scholarships	12,997	23,000	12,500	23,000	(497)
WilsonTrust Project ex	0	0	30,000	0	30,000
Total Expenses	493,126	1,829,000	533,661	1,956,500	40,535

For Management Purposes Only

American Music Therapy Assoc.
Statement of Activities - Compressed Last Year/This Year
For the Three Months Ending September 30, 2018

	Last Year Actual	Last year Budget	This Year Actual	This Year Budget	Variance
Net Income	\$ <u>405,268</u>	\$ <u>(76,000)</u>	<u>12,740</u>	<u>(82,500)</u>	<u>(392,528)</u>

For Management Purposes Only

3. FY 2019 Budget Revenue & Expense Worksheets

**AMTA Budget Worksheet
FY 2010 – 2019 REVENUE**

Revenues	2011 Actual*	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget	2018 Budget	2018 Actual	2019 Budget
	7/1/10-6/30/11	7/1/11-6/30/12	7/1/12-6/30/13	7/1/13-6/30/14	7/1/14-6/30/15	7/1/15-6/30/16	7/1/16-6/30/17	10/17/2017	12/12/2017	2/6/2018	7/1/17-6/30/18	6/24/2018
Membership Dues (Natl.&Reg.)	\$678,541	\$616,156	\$644,388	\$641,634	\$667,537	\$742,640	\$705,000	\$738,002	\$740,000	\$740,000	\$761,591	\$760,000
Registration	\$38,604	\$41,095	\$43,740	\$40,555	\$36,662	\$34,795	\$33,000	\$31,460	\$33,000	\$33,000	\$25,150	\$30,000
Grants & Donations	\$479,637*	\$52,681	\$91,894	\$89,689	\$129,469	\$81,508	\$60,000	\$119,724*	\$60,000	\$60,000	\$97,181	\$85,000
Special Projects-e-Courses	\$0	\$3,032	\$5,325	\$8,525	\$9,545	\$19,865	\$10,000	\$18,455	\$25,000	\$25,000	\$17,320	\$25,000
Sale of Publications	\$234,406	\$229,761	\$245,098	\$181,874	\$187,447	\$186,672	\$173,000	\$136,443	\$160,000	\$160,000	\$138,594	\$180,000
Conference	\$394,411	\$404,277	\$439,602	\$409,101	\$487,184	\$531,762	\$518,000	\$584,147	\$511,000	\$511,000	\$573,781	\$516,000
CMTEs	\$45,095	\$35,830	\$35,501	\$24,035	\$27,570	\$24,500	\$25,000	\$23,470	\$25,000	\$25,000	\$37,285	\$35,000
Institutes	\$20,645	\$19,855	\$100,375	\$13,795	\$80,470	\$32,740	\$35,000	\$25,069	\$30,000	\$30,000	\$10,704	\$25,000
AMTA Products	\$11,977	\$5,028	\$4,355	\$4,495	\$3,256	\$7,223	\$5,000	\$3,328	\$5,000	\$5,000	\$7,397	\$5,000
DVD Products	\$616	\$495	\$240	\$120	\$120	\$100	\$500	\$115	\$500	\$500	\$125	\$500
Subscriptions	\$92,997	\$94,248	\$91,292	\$47,434	\$50,363	\$51,432	\$52,000	\$69,017	\$52,000	\$52,000	\$33,666	\$60,000
Labels & Lists	\$3,349	\$2,818	\$7,400	\$3,638	\$6,130	\$2,690	\$3,000	\$4,196	\$3,000	\$3,000	\$2,586	\$3,000
Advertising	\$6,425	\$4,708	\$7,569	\$10,316	\$4,268	\$6,334	\$5,000	\$6,645	\$5,000	\$5,000	\$6,119	\$5,000
Consulting Income	\$2,080	\$195	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Academic Program Fees	\$2,300	\$1,300	\$2,200	\$2,300	\$2,800	\$79,100	\$78,000	\$84,100	\$83,500	\$83,500	\$95,764	\$83,500
Royalties	\$10,618	\$8,635	\$9,513	\$14,539	\$908	\$381	\$0	\$100	\$0	\$0	\$414	\$0
Affinity Royalties	\$7,026	\$2,153	\$6,008	\$4,705	\$4,384	\$1,701	\$5,000	\$5,223	\$5,000	\$5,000	\$821	\$5,000
Misc. & Returned Items	(\$160)	\$74	\$10,267	\$3,425	\$1,182	\$3,681	\$0	\$3,640	\$0	\$0	\$0	\$0
Interest Income	\$27,094	\$1,116	\$14,555	\$16,478	\$18,176	\$37,686	\$15,000	\$40,432	\$15,000	\$15,000	\$30,298	\$40,000
TOTAL REVENUES	\$1,576,024	\$1,523,457	\$1,759,322	\$1,516,658	\$1,717,471	\$1,844,810	\$1,722,500	\$1,893,566	\$1,753,000	\$1,753,000	\$1,838,796	\$1,858,000
					No Wilson %	No Wilson %	No Wilson %					\$16,000
												\$1,874,000
Conference sites	Cleveland	Atlanta	St. Charles	Jacksonville	Louisville	Kansas City	Sandusky	Sandusky	St. Louis	St. Louis	St. Louis	Dallas
	\$400,000*							\$50,000*				Wilson Overhead
Wilson Trust Fund							Remo Belli Family					
		**Wilson Trust overhead @ 12.5% over 3 years										

FY 2019-11/2/2018

AMTA Budget Worksheet FY 2011-2019—EXPENSES (FY19-11/2/2018)

Expenses	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Budget	2018 Budget	2018 Actual	2019 Budget	
	7/1/10-6/30/11*	7/1/11-6/30/12	7/1/12-6/30/13	7/1/13-6/30/14	7/1/14-6/30/15	7/1/15-6/30/16	7/1/16-6/30/17	10/17/2017	12/12/2017	2/6/2018	7/1/17-6/30/18	6/24/2018	
Salaries - full & part time	\$679,120	\$695,861	\$722,932	\$742,676	\$774,057	\$806,238	\$855,000	\$837,602	\$890,000	\$890,000	\$881,581	\$934,500	
Consultant Services	\$109,840	\$108,897	\$122,502	\$110,604	\$102,010	\$116,225	\$130,000	\$138,886	\$135,000	\$140,000	\$160,779	\$145,000	
Honoraria	\$0	\$0	\$25,974	\$2,250	\$29,000	\$4,891	\$5,000	\$1,000	\$5,000	\$5,000	\$1,000	\$5,000	
Payroll Taxes & Benefits	\$133,595	\$147,218	\$152,730	\$169,016	\$165,472	\$189,546	\$185,000	\$214,696	\$195,000	\$195,000	\$208,772	\$220,000	
Advertising Expense	\$1,500	\$1,410	\$907	\$2,784	\$0	\$823	\$1,000	\$644	\$1,000	\$1,000	\$1,585	\$1,000	
Computer Expenses	\$28,689	\$31,068	\$24,562	\$25,280	\$26,430	\$31,102	\$40,000	\$28,636	\$35,000	\$35,000	\$27,586	\$40,000	
Equipment	\$20,327	\$29,599	\$44,863	\$37,267	\$35,623	\$33,294	\$35,000	\$27,179	\$35,000	\$35,000	\$35,746	\$35,000	
Financial Services	\$55,727	\$62,455	\$64,941	\$62,840	\$65,462	\$71,787	\$65,000	\$74,267	\$65,000	\$65,000	\$78,740	\$80,000	
Legal & Copyright	\$7,021	\$14,889	\$35,599	\$11,957	\$5,371	\$20,002	\$5,000	\$15,534	\$5,000	\$5,000	\$13,844	\$5,000	
Insurance	\$10,305	\$12,247	\$11,844	\$4,910	\$6,464	\$8,213	\$10,000	\$6,501	\$10,000	\$10,000	\$9,475	\$10,000	
Postage & Delivery	\$63,329	\$45,899	\$39,574	\$42,977	\$25,314	\$21,323	\$35,000	\$16,183	\$30,000	\$30,000	\$24,048	\$35,000	
Printing & Duplicating	\$114,741	\$94,992	\$74,758	\$51,959	\$32,829	\$31,145	\$30,000	\$35,304	\$35,000	\$35,000	\$28,457	\$70,000	
AMTA Products	\$11,757	\$7,301	\$3,607	\$12,560	\$10,572	\$9,933	\$11,000	\$6,911	\$11,000	\$11,000	\$7,805	\$11,000	
Office and Storage Space C	\$110,916	\$105,651	\$110,221	\$112,247	\$116,488	\$118,330	\$130,000	\$112,935	\$125,000	\$125,000	\$109,212	\$100,000	
Supplies	\$17,569	\$26,688	\$30,843	\$12,254	\$12,963	\$15,720	\$20,000	\$13,821	\$15,000	\$15,000	\$17,864	\$15,000	
Dues, Publications & Librar	\$10,177	\$11,605	\$11,320	\$10,087	\$10,037	\$10,908	\$12,000	\$19,454	\$12,000	\$12,000	\$16,745	\$15,000	
Telecommunications	\$18,881	\$16,078	\$11,538	\$12,173	\$11,270	\$12,675	\$12,000	\$15,096	\$12,000	\$12,000	\$14,363	\$12,000	
Travel & Lodging	\$95,685	\$87,463	\$88,049	\$101,650	\$117,190	\$122,499	\$105,000	\$120,361	\$110,000	\$110,000	\$127,459	\$120,000	
Annual Conf. Venue & Misc.	\$11,756	\$300	\$9,520	\$4,144	\$2,313	\$2,667	\$10,000	\$6,250	\$5,000	\$5,000	\$3,100	\$5,000	
Dues to Regions	\$40,953	\$43,137	\$42,856	\$42,526	\$44,312	\$45,472	\$49,000	\$49,869	\$49,000	\$49,000	\$49,716	\$50,000	
Exhibit Fees	\$8,497	\$5,937	\$9,621	\$8,363	\$6,582	\$18,995	\$8,000	\$10,197	\$8,000	\$8,000	\$17,077	\$12,000	
Archives and Historical Proj	\$0	\$0	\$0	\$0	\$0	0**	\$0	\$0	\$0	\$0	\$0	\$0	
Miscellaneous	\$2,673	\$3,223	\$1,132	\$1,845	\$1,712	\$733	\$3,000	\$2,593	\$3,000	\$3,000	\$4,157	\$3,000	
Thank Yous & Awards	\$6,006	\$3,754	\$5,601	\$10,046	\$4,192	\$9,219	\$10,000	\$8,179	\$10,000	\$10,000	\$8,933	\$10,000	
Scholarships	\$23,875	\$25,509	\$32,562	\$14,675	\$35,674	\$11,720	\$23,000	\$24,392	\$23,000	\$23,000	\$33,194	\$23,000	
Disaster Relief	\$500	\$600	\$2,500	\$5,500	\$0								
Wilson Trust Awards		\$61,465		\$3,875	\$51,610	\$12,207		\$32,506			\$17,588		
TOTAL INCOME (previous p	\$2,055,661	\$1,523,457	\$1,759,322	\$1,516,658	\$1,717,471	\$1,844,810	\$1,722,500	\$1,893,566	\$1,753,000	\$1,753,000	\$1,838,796	\$1,874,000	
TOTAL EXPENSES	\$1,583,439	\$1,643,246	\$1,680,556	\$1,616,465	\$1,692,947	\$1,725,667	\$1,789,000	\$1,818,996	\$1,824,000	\$1,829,000	\$1,898,826	\$1,956,500	
INCOME - EXPENSES	\$472,222	(\$119,789)	\$78,766	(\$99,807)	\$24,524	\$119,143	(\$66,500)	\$74,570	(\$71,000)	(\$76,000)	(\$60,030)	(\$82,500)	
	\$72,222	(\$26,049)											
Depreciation	\$6,664	\$13,290	\$19,305	\$22,002	\$16,708	\$15,502		\$15,529			\$12,006		
N.B. Depreciation is not included as an expense item on any of these budgets.				It appears as an expense on the annual audits.									
EXECUTIVE SEARCH-Transition										Transition	\$31,200 Raffa	\$20,800 Raffa	
										Transition	\$1,000 Lodging	\$10,000 Travel/Lodging	
*Wilson Trust expenses will be allocated by category and include an additional 12.5% admin overhead													
			Wilson Trust *			**Archives \$5631							

4. FY 2019 Budget Notes

AMERICAN MUSIC THERAPY ASSOCIATION

FY 2019 Budget Notes

Line-by-Line Notes on AMTA Income

(July 1, 2018 – June 30, 2019)

October, 2018

[Comparable financial data for categories and, in some cases, subcategories, from eight year-end statements as of 6/30, i.e., 2010, 2011, 2012, 2013, 2014, 2015, 2016, and 2017, are included in these notes for your reference. In addition, budgets for FY 17, FY 18, and FY 19 are included on the Budget Worksheets in Excel format]

INCOME

4. MEMBERSHIP DUES (National and Regional combined)

\$760,000 [6/17 \$738,002; 6/16 \$742,640; 6/15 \$667,537; 6/14 \$641,634; 6/13 \$644,388; 6/12 \$616,156; 6/11 \$678,541; 6/10 \$646,465]

Membership dues income typically ebbs and flows during the fiscal year, depending on a number of factors including the timing of dues invoices, location of the annual conference, number of payment reminders, and the timing of the regional conferences, etc. In addition, the member database/directory, the online payment system, automated payment plans, and the website also are factors.

The conservative projection of \$745,000 for dues for the FY 2019 budget is based on membership numbers remaining the same as they were at the end of 2017. Remaining conservative is the safest thing to do. Please note, however, that a number of targeted membership drives are in process in 2018 by the Membership Committee and are planned to be instituted by the Board.

The 2017 membership year ended on December 31, 2017 with a total of 4,105 members (1 more than as of 12/31/16 as compared to 170 more than 12/31/15). This is the highest total since the beginning of AMTA, including its predecessors and the year in which the World Congress was held. The professional and associate member total, 2,373 (78 more than 12/16) is still low relative to all the previous year-end totals that exceeded 2,500 and as compared to CBMT's certificant total of over 7,500. On the other hand, the student member total (undergraduate and graduate) of 1,593, though 76 less than last year, continues to be strong. We continue to focus on recruiting more professional members, while at the same time celebrating and retaining student members.

December 31, 2017 total members = 4105; prof&assoc = 2373; students&grad = 1593

December 31, 2016 total members = 4104; prof&assoc = 2295; students&grad = 1669

December 31, 2015 total members = 3935; prof&assoc = 2235; students&grad = 1574

December 31, 2014 total members = 3874; prof&assoc = 2252; students&grad = 1490

December 31, 2013 total members = 3837; prof&assoc = 2120; students&grad = 1583

December 31, 2012 total members = 3852; prof&assoc = 2194; students&grad = 1516

December 31, 2011 total members = 3922; prof&assoc = 2295; students&grad = 1475

May 1, 2018 total members = 3330; prof&assoc = 2034; students&grad = 1180
May 1, 2017 total members = 3342; prof&assoc = 2078; students&grad = 1210
May 1, 2016 total members = 3320; prof&assoc = 1936; students&grad = 1263
May 1, 2015 total members = 3285; prof&assoc = 1883; students&grad = 1287
May 1, 2014 total members = 3266; prof&assoc = 1919; students&grad = 1233
May 1, 2013 total members = 3361; prof&assoc = 1845; students&grad = 1398
May 1, 2012 total members = 3269; prof&assoc = 1875; students&grad = 1276
May 1, 2011 total members = 3104; prof&assoc = 1914; students&grad = 1064

By using the 2017 year-end membership figures and applying the relevant dues amounts, the total expected revenue for FY 2019

Prof + Assoc (combined) 2373 @ \$250 =	\$593,250
Students 1593 @ \$95 =	\$151,335
Affiliates 23 @ \$350 =	\$8,050
Retired 68 @ \$125 =	\$8,500
Patron 3 @ \$650 =	\$1,950
TOTAL =	\$763,085

Using \$760,000 is conservative and allows for some flexibility.

N.B. The final actual Membership Dues for FY 17 = \$738,002

[The Membership Report provides a thorough analysis of updated membership numbers.]

Please note: Dues received by the National Office include membership in the regions, as well as the national organization. Regions previously received \$15 per professional and associate member, and \$7.50 per student member. AMTAS, the student organization, also receives \$3.00 per student member. Dues to the regions are sent on a quarterly basis from the National Office to each regional Treasurer.

As of January 1, 2012, regions receive 6.5% of the professional member dues, which adds additional expenses and reduces the income by the same amount.

PLEASE NOTE: IN REVIEWING THE DUES RATES SINCE THE FORMATION OF AMTA IN 1998 UNTIL 2018 (21 YEARS), THE PROFESSIONAL MEMBER DUES RATE HAS REMAINED THE SAME FOR 16 YEARS AND HAS BEEN INCREASED ONLY SIX TIMES.

Dues Background Information:

Professional and Associate member dues rates from 1997-2019

1997 = \$170	2001 = \$190	2005 = \$200	2008 = \$220	2011 = \$235	2015 = \$250
1998 = \$170	2002 = \$190	2006 = \$200	2009 = \$220	2012 = \$235	2016 = \$250
1999 = \$170	2003 = \$190	2007 = \$200	2010 = \$220	2013 = \$235	2017 = \$250
2000 = \$180	2004 = \$190			2014 = \$235	2018 = \$250
					2019 = \$250

2015, 2016, 2017, 2018, 2019 = \$95 for undergraduate students and graduate students

5. NMTR REGISTRY FEES (RMTs/CMTs/ACMTs)

\$30,000 [6/17 \$31,460; 6/16 \$34,795; 6/15 \$36,662; 6/14 \$40,555; 6/13 \$43,740; 6/12 \$41,095; 6/11 \$38,604; 6/10 \$39,485]

We feel that the decline of the registry numbers and related income has leveled off.

N.B. The number of registrants as of 10/1/17 = 218, consistent with the 2/1/18 and the slow decline; the percentage of members is 47%

The number of registrants as of 2/1/18 was 203, 17% of whom are AMTA members (membership by this date is not a realistic indicator as it is too early in the membership year.)

Number of Registrants as of 2/18 = 203 (decrease from FY17 to FY18 = 11%)

Number of Registrants as of 2/17 = 228 (decrease from FY16 to FY17 = 9%)

Number of Registrants as of 2/16 = 250 (decrease from FY15 to FY16 = 7%)

Number of Registrants as of 2/15 = 268 (decrease from FY14 to FY15 = 6%)

Number of Registrants as of 2/14 = 284 (decrease from FY14 to FY13 = 5%)

Number of Registrants as of 2/13 = 300 (decrease from FY12 to FY13 = 9%)

Number of Registrants as of 2/12 = 329 (decrease from FY11 to FY12 = 12%)

Number of Registrants as of 2/11 = 375 (decrease from FY10 to FY11 = 4.3%)

Number of Registrants as of 2/10 = 392 (decrease from FY09 to FY10 = 8.6%)

NMTR fee payments tend to cluster around September and June. Though fees are distributed throughout the year, they are not equally distributed, which is why there is variance between the calendar year numbers and fiscal year numbers. Notices are being sent to all registrants, reminding them of the 2020 termination of NMTR.

6. GRANTS & DONATIONS

\$85,000 [6/17 \$119,724****; 6/16 \$81,508***; 6/15 \$129,469**; 6/14 \$89,689; 6/13 \$91,894; 6/12 \$52,681; 6/11 \$479,637*; 6/10 \$70,694]

****6/17 includes \$50,000 from Belli family to honor Remo Belli;

***6/16 includes one-time gift from Eastern Star MD chapter;

**6/15 includes gift from Otts for MTR2025

*6/11 includes \$400,000 from Wilson Trust Fund

Between annual donations, which have remained constant, the perpetual annual Fultz Fund donation, and the other scholarships, etc., this estimate is conservative.

\$15,000 Annual Gifts -- Keeping pace with predictions

(includes individual donations given annually to the General Fund, Research Fund, etc. and the Combined Federal Campaign.)

\$8,000 Scholarships & Grants

Meyer Scholarship (new in 2014) \$1,000 annually
Edwina Eustis Dick Internship Scholarships (2) @ \$500 = \$1,000
Conference Scholars (3) @ \$500 = \$1,500
Past Presidents' Conference Scholars (2) @ \$500 = \$1,000
Student Conference Scholars (2) @ \$250 = \$500
Smith (1) @ \$500
Kyllo (3) @ \$500 = 1,500
Tyson (1) @ \$500
Gaston (1) @ \$500

\$20,000 Fultz Fund (perpetual annual donation that is an AMTA pass-through to grant recipients per guidelines; payments to recipients are phased in based on grant timelines so the amount of expenses varies annually. Fultz Fund increased to \$20,000 in 2018.)

\$30,000 -- Conference/Corporate Sponsorships—Jane and Cindy continue to do an excellent marketing job for conferences. Last year they brought in over \$34,000. This year's projection continues to be conservative because of economic realities for businesses but we hope to be pleasantly surprised again based on their excellent work.

\$12,000 Miscellaneous donations

See the Financial Action Plan, the **Frunners Fundraising Group** (\$5,000), led by Andrew Knight, Michelle Kennemer and others is rededicating itself to raising funds for AMTA.

7. SPECIAL PROJECTS (Board-based Projects)—E-Courses

\$25,000 [6/17 \$18,455; 6/16 \$19,865; 6/15 \$9,545; 6/14 \$8,525; 6/13 \$5,325; 6/12 \$3,032 for pass-through funds for a military families project—not a board project]

This line item is typically allocated to Board-based revenue (N.B. In FY 2012, this line was used for pass through funds for a military families project).

The majority of this revenue relies on E-Courses taking off! Also, as part of the Financial Action Plan, Board members will be assisting with the development of E-courses by making suggestions and inviting others to develop E-courses to serve member needs and generate revenue. This special project is part of the Board's fund-raising responsibility and each member should be committed to assisting in some way to ensure the success of this win-win project and its line item.

8. PUBLICATIONS

\$180,000 [6/17 \$136,443; 6/16 \$186,672; 6/15 \$187,447; 6/14 \$181,874; 6/13 \$245,098; 6/12 \$229,761; 6/11 \$234,406; 6/10 \$271,510]

We have succeeded in creating a culture in which generous and scholarly members are donating intellectual property to AMTA as evidenced by the number of new manuscripts offered annually. AMTA completes extensive IRS paperwork to ensure that donors' gifts are administered properly. The staff time is well worth the investment.

AMTA owes a big "Thank you" to our authors for donating manuscripts to AMTA.

GRAND TOTAL BELOW = \$180,000

Published in FY 2019	= \$60,000
Published in FY 2018	= \$40,000
Published in FY 2015	= \$ 7,000
Published in FY 2013 & FY 2014	= \$ 4,000
Publications FY 2010 & FY 2011	= \$14,000
Publications FY 2008 & FY 2009	= \$14,000
Publications FY 2003-FY 2007	= \$37,000
Long standing Publications	= \$4,000

To be Published in second half of FY 19

\$60,000	Music Therapy: An Introduction to the Profession—Knight, LaGasse, Clair, editors (Data reflects previous intro book, published in late Summer 2008) (as of 9/30/08 sold approximately @ 1200 copies, 95% of which were at the non-member rate of \$65) 3rd edition of Previous Intro book [6/18 \$39,261; 6/17 \$42,115; 6/16 \$60,482; 6/15 \$61,220; 6/14 \$55,806; 6/13 \$65,003; 6/12 \$61,626; 6/11 \$70,916; 6/10 \$92,647; 6/09 \$111,686]
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****Based on a challenge to Board members in 2016-2017, we are pleased to report that Dr. Michael Silverman collaborated with Dr. Katrina McFerran to author a new (and first of its kind) text that will be ready this fiscal year: An Introductory Guide for Beginning Music Therapy Researchers: Developing Research Questions and their Associated Methods**

Published at the end of FY 18

\$40,000	Music in Special Education, Adamek & Darrow THIRD edition (Spring 2018; Fall 2010; Fall 2005) DVD package [6/18 \$28,038; 6/17 \$20,309; 6/16 \$27,528; 6/15 \$31,689; 6/14 \$28,776; 6/13 \$36,270; 6/12 \$34,739; 6/11 \$36,818; 6/10 \$38,289; 6/09 \$32,819]
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Published in early FY 15

\$7,000	Medical Music Therapy, Gooding editor Standley edition revenue 6/09-6/14 [6/18 \$6,498; 6/17 \$6,955; 6/16 \$6,484; 6/15 \$7,394; 6/14 \$1,272; 6/13 \$4,834; 6/12 \$2,465; 6/11 \$8,418; 6/10 \$3,570; 6/09 \$5,653]
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Published in FY 2013 and early FY 2014 = \$4,000

\$2,000	"Bright Start Music: Developmental Program for Parents and Teachers of Young Children" — DeLoach (Summer 2013) [6/18 \$2,398; 6/17 \$1,900; 6/16 \$2,219; 6/15 \$2,680; 6/14 \$5,619]
\$2,000	The Sounds of Emerging Literacy — Register et al. (Fall 2012) [6/18 \$415; 6/17 \$1,439; 6/16 \$1,249; 6/15 \$821; 6/14 \$610; 6/13 \$4,450]

Publications in FY2010 - FY2011 = \$14,000

- \$6,000** Music Therapy & Geriatric Populations, Belgrave, Darrow, DeLoach & Wlodarczyk (Summer 2011)
[6/18 \$7,634; 6/17 \$5,702; 6/16 \$7,675; 6/15 \$9,574; 6/14 \$7,973; 6/13 \$13,235; 6/12 \$10,530]
- \$4,000** MT & Premature Infants, Standley & DeLoach, second edition (Fall 2010; Fall 2003)
[6/18 \$7,812; 6/17 \$3,679; 6/16 \$3,201; 6/15 \$3,329; 6/14 \$2,469; 6/13 \$5,737; 6/12 \$3,549; 6/11 \$6,948; 6/10 \$3,309; 6/09 \$3,840]
- \$4,000** Medical MT & Adults in Hospitals, Hanson-Abromeit & Colwell (Fall 2010)
[6/18 \$4,171; 6/17 \$3,509; 6/16 \$6,158; 6/15 \$4,556; 6/14 \$5,832; 6/13 \$10,188; 6/12 \$5,710; 6/11 \$1,781]

Publications in FY2008 - FY2009 = estimate \$14,000

- \$5,000** Medical MT & Pediatrics, Hanson-Abromeit & Colwell (Fall 2008)
[6/18 \$4,989; 6/17 \$2,475; 6/16 \$6,918; 6/15 \$5,583; 6/14 \$6,948; 6/13 \$7,808; 6/12 \$5,636; 6/11 \$5,009; 6/10 \$4,333; 6/09 \$4,355]
- \$2,000** Pediatric MT & CD-ROM—Wolfe & Waldon (Summer 2009)
[6/18 \$821; 6/17 \$469; 6/16 \$1,092; 6/15 \$2,214; 6/14 \$2,288; 6/13 \$4,522; 6/12 \$2,957; 6/11 \$3,768; 6/10 \$6,215]
- \$7,000** Therapeutic Uses of Music with Older Adults, second edition—Clair & Memmott (Summer 2008) (\$55/\$40 @ 375 copies)
[6/18 \$6,043; 6/17 \$7,483; 6/16 \$5,123; 6/15 \$5,745; 6/14 \$4,281; 6/13 \$11,600; 6/12 \$12,336; 6/11 \$13,476; 6/10 \$15,619; 6/09 \$15,294]

Research Jump Drive III = \$0

[6/13 \$11,565; 6/12 \$14,730; 6/11 \$16,550; 6/10 \$23,030] Archived on OUP Journal website

EXISTING INVENTORY (2003-2008)

Publication estimates based on Year-end Actuals = \$37,000

- \$1,000** SIMPSON Music Therapy Reimbursement, Simpson
[6/18 \$348; 6/17 \$1,618; 6/16 \$1,720; 6/15 \$1,368; 6/14 \$2,150; 6/13 \$4,104; 6/12 \$2,180; 6/11 \$3,306; 6/10 \$3,906; 6/09 \$3,068]
- \$12,000** DARROW (second edition 2008) Approaches to Music Therapy, Darrow editor

[6/18 \$7,470; 6/17 \$5,743; 6/16 \$12,991; 6/15 \$12,562; 6/14 \$13,402; 6/13 \$13,763; 6/12 \$15,591; 6/11 \$8,604; 6/10 \$17,373; 6/09 \$11,661]

- \$6,000** CROWE Mental Health monograph Colwell series (Fall 2007)
[6/18 \$3,132; 6/17 \$4,853; 6/16 \$7,572; 6/15 \$6,982; 6/14 \$11,124; 6/13 \$12,547; 6/12 \$8,563; 6/11 \$10,324; 6/10 \$11,095; 6/09 \$7,533]
- \$3,000** REUER Percussion Guide and DVD, Reuer et al. (Fall 2007)
[6/18 \$1,408; 6/17 \$1,874; 6/16 \$3,078; 6/15 \$2,596; 6/14 \$2,732; 6/13 \$3,520; 6/12 \$2,615; 6/11 \$3,527; 6/10 \$2,819; 6/09 \$4,309]
- \$7,000** STANDLEY Music Techniques, Standley & Jones (Winter 2007)
[6/18 \$4,828; 6/17 \$6,254; 6/16 \$11,690; 6/15 \$9,874; 6/14 \$1,272; 6/13 \$5,366; 6/12 \$9,740; 6/11 \$7,957; 6/10 \$10,410; 6/09 \$9,243]
(originally published by MMB)
- \$1,000** LOWEY/FRISCH Caring for the Caregiver, Lowey & Frisch-Hara
(Fall 2007)
[6/18 \$510; 6/17 \$2,885; 6/16 \$2,985; 6/15 \$480; 6/14 \$155; 6/13 \$725; 6/12 \$6,940; 6/11 \$2,735; 6/10 \$4,345; 6/09 \$603]
- \$3,000** HUMPAL Early Childhood monograph, Humpal (Fall 2006)
[6/18 \$2,877; 6/17 \$4,649; 6/16 \$2,523; 6/15 \$5,224; 6/14 \$3,232; 6/13 \$5,786; 6/12 \$7,402; 6/11 \$7,923; 6/10 \$8,470; 6/09 \$6,003]
- \$3,000** WONG A Guide to Adult Physical Rehabilitation Settings for Music Therapists, Wong (Fall 2004)
[6/18 \$4,174; 6/17 \$2,678; 6/16 \$1,872; 6/15 \$3,040; 6/14 \$4,610; 6/13 \$4,027; 6/12 \$4,850; 6/11 \$5,501; 6/10 \$7,166; 6/09 \$3,161]
- \$1,000** ROBB Music Therapy and Pediatric Healthcare, Robb editor (Fall 2003)
[6/18 \$495; 6/17 \$900; 6/16 \$1,401; 6/15 \$874; 6/14 \$2,713; 6/13 \$6,133; 6/12 \$3,300; 6/11 \$5,192; 6/10 \$6,036; 6/09 \$5,655]

Existing publications sales = \$4,000

(alphabetical order) sales as of 6/17

- \$ 1,000 =** [\$ 590] Brochures [New brochures being designed annually]
\$ 500 = [\$105] Effectiveness book
\$ 500 = [\$2,543] (Miscellaneous older publications)
\$ 1,000 = [\$280] Music & Medicine (Dileo)
\$ 1,000 = [\$1,270] Music Therapy in Schools (Wilson)
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9. ANNUAL CONFERENCE/SPECIAL EVENTS/ADVERTISING/EXHIBITS

\$516,000 [6/17 \$584,147; 6/16 \$531,762; 6/15 \$487,184; 6/14 \$409,101;

6/13 \$439,602; 6/12 \$404,277; 6/11 \$394,411; 6/10 \$311,940]

Background Comparison Data and Totals

	<u>ST. LOUIS</u> (Estimate 1/17)	<u>ST. LOUIS</u> (Actual 1/18)	<u>DALLAS</u> (Estimate 1/18)
Total Registration Revenue =	\$400,000	\$454,920	\$411,850
\$411,650			
Total Other Conference Revenue =	\$111,000	\$127,288	\$104,000
\$103,000			
TOTAL CONFERENCE =	\$518,000*	\$582,208*	\$515,850*

*Includes estimate/actual for refunds

AMTA Annual Conference Paid Attendance Figures 1997-2017: Twenty Years of Data*

*The World Congress of Music Therapy in 1999 is not included so as not to skew the other data.

Conference location	Members	Non-Members	Student Members	Student Non-Members	Single Day	TOTAL
Los Angeles (1997)	490	24	362	N/A	55	931 \$209,896
Cleveland (1998)	696	15	529	53	34	1327 \$283,398
St. Louis (2000)	622	39	461	70	38	1230 \$340,495
Pasadena (2001)	474	8	339	8	14	843 \$198,240
Atlanta (2002)	561	4	495	19	23	1102 \$256,674
Minneapolis (2003)	642	4	481	6	10	1143 \$269,960
Conference location	Members	Non-Members	Student Members	Student Non-Members	Single Day	TOTAL

Austin (2004)	567	3	441	10	3	1024 \$291,983
Orlando (2005)	584	10	376	40	2	1012 \$302,788
Kansas City (2006)	683	21	445	30	2	1181 \$299,876
Louisville (2007)	686	51	456	44	1	1238 \$357,262
St. Louis (2008)	691	9	521	27	0	1248 \$344,897
San Diego (2009)	673	0	399	0	0	1072 \$311,940
Cleveland (2010)	684	43	573	76	4	1380 \$394,411
Atlanta (2011)	687	10	479	160	7	1343 \$404,277
St. Charles, IL (2012)	773	2	609	114	1	1499*paid *50 Institute- only \$439,602
JAX (2013)	472	19	544	96		1131 paid 168 comp 1299 Total \$409,101
Louisville (2014)	582	21	633	0	0	1266 paid 182 comp 1448 Total \$487,184
Conference location	Members	Non- Members	Student Members	Student Non- Members	Single Day	TOTAL

Kansas City (2015)	622		612			1234 paid 340 comp Total=1574 \$540,042 as of 4/30/16
Kalahari Sandusky, OH (2016)	623	26	690		1	1340 paid 232 comp Total = 1579 \$532,762 as of 1/31/17
St. Louis (2017) Estimate	600	20		650		1270
St. Louis (2017) Actual	654	14	539*	147*	5	1359 paid <u>344</u> comp 1703 Total \$562,241* as of 12/31/17
			*Total Students = 686			
Dallas (2018) Estimate	600	20	650			1270

2018 Rates

The following Professional Conference registration fees apply:

Professional member Express: 80% of 600 = 480 @ \$380 = \$182,400

Professional member Earlybird: 20% of 600 = 120 @ \$480 = \$57,600

Professional member Regular (not included for this estimate)

Professional non-members Express: 20 @ \$630 = \$12,600

GRAND TOTAL PROFESSIONALS @ \$252,600

Students members Express & Earlybird: 650 @ \$245 = \$159,250

Student member Regular (not included)

Student non-members (not included)

GRAND TOTAL REGISTRATIONS = \$411,850*

2018 Hotel Rates Recommendation:

Singles \$170, Doubles \$195, Triples \$220, and Quads \$240

The total 2018 rebate for the Dallas Hyatt is estimated to be \$66,000, which is considerably lower than the past two years, reflecting the rebounding of the hotel/travel market. The rebate is based on last year's room nights and our contracted number of complimentary rooms.

	Estimate 2017 Conf (FY18) St. Louis	Actual 2017 Conf (FY18) St. Louis	Estimate 2018 Conf (FY19) Dallas16*2
Exhibits:	\$40,000	\$36,619	\$38,000
Advertising:	\$7,000	\$5,308	\$6,000
Chance Bidding	\$3,000	\$2,357	\$3,000
Hotel Commission:	\$70,000	\$80,425	\$66,000
Misc. Sales	\$2,000	\$1,193	\$2,000
Refunds:	(\$11,000)	(\$10,889)	(\$11,000)
Total Other Revenue	\$111,000	\$115,013	\$104,000

*As of 12/31/17

10. CONTINUING EDUCATION (CMTE) COURSE PROGRAM

\$35,000 [6/17 \$23,470; 6/16 \$24,500; 6/15 \$27,570; 6/14 \$24,035; 6/13 \$35,501; 6/12 \$35,830; 6/11 \$45,095; 6/10 \$30,710]

A diverse and robust offering of CMTE courses is planned for the 2018 conference. The Free Institute(s) is/are an excellent service for members but they do reduce continuing education income (see # 11)

11. INSTITUTES & SPECIALIZED TRAININGS

\$25,000 [6/17 \$25,069; 6/16 \$32,740; 6/15 \$80,470; 6/14 \$13,795; 6/13 \$100,375; 6/12 \$19,855; 6/11 \$20,645; 6/10 \$25,828]

Multiple Institutes considered. Offering a free institute will decrease income, but we believe that it is a huge effort of "good will" and that conference attendees might take a CMTE course because they will be there a day early to take advantage of the free institute. In addition, we will probably accrue more hotel nights if attendees come in earlier for the institute. This 'gift' encourages a few non-members to become members.

12. AMTA PRODUCTS

\$5,000 [6/17 \$3,328; 6/16 \$7,223; 6/15 \$3,256; 6/14 \$4,495; 6/13 \$4,355; 6/12 \$5,028; 6/11 \$11,977; 6/10 \$2,223]

Products include music therapy tools, novelty items, and accessories.

13. AMTA DVD PRODUCTS

\$500 [6/17 \$115; 6/16 \$100; 6/15 \$120; 6/14 \$120; 6/13 \$240; 6/12 \$495; 6/11 \$616; 6/10 \$645]

Remaining AMTA DVDs include *Satellite Broadcast*, *History of Music Therapy*, *Public Relations*, and *Senate Hearing*.

14. SUBSCRIPTIONS

\$60,000 [6/17 \$69,017; 6/16 \$51,432; 6/15 \$50,363; 6/14 \$47,434; 6/13 \$91,292; 6/12 \$94,248; 6/11 \$92,997; 6/10 \$91,848]

Estimated **net** income from OUP partnership for subscriptions and income for the *Journal of Music Therapy* and *Music Therapy Perspectives*. Please note that this income appears to be significantly less than what we used to accrue under our contract with Allen Press. This revenue, however, is **net** of expenses so you will note that the expenses for printing and postage also have been dramatically reduced. Now that we are in the final year of our first OUP contract, we have successfully negotiated an extension for six years. We are confident about this partnership and pleased with the products and increased access in the US and around the world, especially in developing countries.

15. LABELS & LISTS

\$3,000 [6/17 \$4,196; 6/16 \$2,690; 6/15 \$6,130; 6/14 \$3,638; 6/13 \$7,400; 6/12 \$2,818; 6/11 \$3,349; 6/10 \$2,673]

Includes mailing labels and email lists purchased by members and vendors. Income from labels and lists varies based on the number of large vendors purchasing AMTA mailing lists.

16. ADVERTISING (NON-CONFERENCE)

\$5,000 [6/17 \$6,645; 6/16 \$6,334; 6/15 \$4,268; 6/14 \$10,316; 6/13 \$7,569; 6/12 \$4,708; 6/11 \$6,425; 6/10 \$8,959]

Sources: MTP, and eNews. We are exploring other possible online advertising options, which have expanded with the new website. Unrelated Business Tax (UBIT) repercussions must be considered.

17. CONSULTATION PROJECTS

\$0 [6/17 \$0; 6/16 \$0; 6/15 \$0; 6/14 \$0; 6/13 \$0; 6/12 \$195; 6/11 \$2,080; 6/10 \$4,290]

Previously provided NCCATA technical assistance for various legislative and regulatory coordination tasks, including coordination of Joint Commission representatives.

18. ACADEMIC PROGRAM FEES

\$83,500 [6/17 \$84,100; 6/16 \$79,100; 6/15 \$2,800; 6/14 \$2,300; 6/13 \$2,200; 6/12 \$1,300; 6/11 \$2,300; 6/10 \$600]

The implementation of the first-ever annual maintenance for AMTA-approved academic programs began in FY 16. Fee payment is 100%. For this fiscal year, we also are projecting 100% payment @ \$80,000 and an additional \$3,500 for at least one new program application.

19. NON-AFFINITY ROYALTIES

\$0 [6/17 \$100; 6/16 \$381; 6/15 \$908; 6/14 \$14,539; 6/13 \$9,513; 6/12 \$8,635; 6/11 \$10,618; 6/10 \$5,868]

Royalties from JMT & MTP journal databases, etc., are now included with the OUP revenue.

20. AFFINITY ROYALTIES

\$5,000 [6/17 \$5,223; 6/16 \$1,701; 6/15 \$4,384; 6/14 \$4,705; 6/13 \$6,008; 6/12 \$2,153; 6/11 \$7,026; 6/10 \$7,784]

Professional liability HPSO contract fee and Amazon sales provide royalty income. Royalties from AMTA affinity credit card ended as of 6/30/11 so category is decreased from prior years.

21. MISCELLANEOUS & RETURNED ITEMS

\$0 [6/17 \$3,640; 6/16 \$3,681; 6/15 \$1,182; 6/14 \$3,425; 6/13 \$10,267; 6/12 \$74; 6/11 (\$160); 6/10 \$140]

Other relatively small (i.e., usually less than \$1,000) sources of income that do not fit under any existing revenue categories, as well as refunds and other fees, such as returned check fees.

22. INTEREST INCOME

\$40,000 [6/17 \$40,432; 6/16 \$37,686; 6/15 \$18,176; 6/14 \$16,478; 6/13 \$14,555; 6/12 \$1,116; 6/11 \$27,094; 6/10 \$3,856]

Interest income has ebbed and flowed over the years along with the market. AMTA's conservative investments have fared well. In FY 2005 we made just over \$4,000 in interest, whereas in FY 2007, we had a high of over \$40,000; and in FY 18 we're back to over \$40,000. We reallocated our portfolio and moved it to M & T Bank Wealth Management several years ago; we continue to carefully monitor our portfolio. Fees are required but the portfolio is slowly growing.

Total Income for FY 2019 without Wilson Trust = \$1,858,000

TOTAL INCOME FOR FY 2019 = \$1,874,000
\$16,000 in Wilson Trust Overhead included*

***Wilson Trust budget included 25% overhead expenses for AMTA; we agreed to share the overhead expenses, so AMTA will provide 12.5% and receive 12.5% or \$16,000 per year for three fiscal years (2012, 2013 so far). The Board may decide to allocate the third and final year of Wilson Trust overhead in FY 18, but that has not been budgeted thus far. Wilson Trust expenses will be reported separately.**

End of 2019 Revenue Notes (10/18)

AMERICAN MUSIC THERAPY ASSOCIATION

FY 2019 Budget Notes

Line-by-Line Notes on AMTA Expenses

(July 1, 2018 – June 30, 2019)

October, 2018

4. SALARIES (part-time, full-time and temporary)

\$934,500 [6/17 \$837,602; 6/16 \$806,238; 6/15 \$774,057; 6/14 \$742,676; 6/13 \$722,932; 6/12 \$695,861; 6/11 \$679,120; 6/10 \$658,708]

The FY 2019 includes an overall increase of 5% to be used for cost of living increases, merit increases, and potential adjustments due to staffing transitions.

AMTA has had the good fortune of retaining a talented and experienced cadre of national office staff. AMTA has accommodated maternity leaves by full time staff pitching in and some part time staffing hours. In FY 19, AMTA will be replacing its Executive Director. In addition, there is the potential for replacements being needed for other full-time staff. The last full-time staffer was hired over 18 years ago, our Director of Government Relations, Judy Simpson!

AMTA is operated and managed by an amazingly talented, creative, knowledgeable, long-standing, and stable group of professionals. It has been more than 10 years since AMTA had a full time Director of Development. In that time, we have rearranged and reconfigured full-time and part-time staff. We have continually added more responsibilities to each job description and incorporated a number of consultants to fill in the gaps. However, the fact of the matter is that we have the same number of staff doing 5 or 10 times the amount of work; it is difficult to quantify the workload in 2018 as compared with 2010 or even 2000, for example. Reviewing tasks in Board books, however, reveals significantly deeper and broader job responsibilities. Though computers and the Internet promised to expedite and streamline our workloads, in reality it expanded the work and created expectations for a reduced amount of time to complete tasks!

Current Status as of September, 2018

FULL TIME STAFF

Executive Director-full time

Director of Communications & Conferences

Director of Government Relations

Director of Membership and IT

Director of Professional Programs

Federal Programs Analyst (Government Relations)

Membership & Meetings Associate-full time equivalent @ 35 hours per week (87.5%)

Administrative Services Coordinator-full time equivalent @ 35 hours per week (87.5%)

Senior Administrative Assistant-full time equivalent @ 35 hours per week (87.5%)

PART TIME STAFF

Staff Assistant-part time @ 20 hours per week (50% annually)

Storage Site Manager and Conference assistant-part time as needed @ 100+ hours per year

CONSULTANTS

Consultant fees are expensed in line #6. However, two consultants are performing ongoing work so their time allocations are presented here for information only. Please note that by outsourcing these functions, we have professionals working independently to perform necessary functions without the overhead costs.

- Online Technical Assistance Consultant and Social Media Coordinator @ 16-20 hours per week (25% annually)
- Senior Research Consultant @ 1200-1560 hours per year (60-75+% annually)
- Other consultants as needed—see line #5.

TEMPORARY

Other part time staff as needed for special projects such as seasonal book orders, staff medical leaves, etc.

Comparable salary increases for the Washington area

The salary line item is increased by 5% over the FY 2018 budget. Since the federal government is the single largest employer in the Washington area, it is instructive to analyze its salary trends. There federal government increased salaries in this year's federal budget by just under 2%. It is important to note, however, that federal employees also regularly receive "step" increases, which are based on longevity, and are over and above the cost of living increase and bonuses. The average amount of a step increase is approximately 2.5% and each federal agency has a pool of money to use for bonuses. Therefore, what is being proposed for our budget is in line with the norm for Washington area government employees who are a dominant market force in the area.

For your information, federal government salaries for the Washington area are amongst the highest in the nation. The federal government's Office of Personnel Management provides salary listings by category and location.

AMTA benefits greatly by having dually qualified professionals

We currently are honored to have MT-BCs fill four of the Director level positions, two consultants and our Administrative Services Coordinator. It is important to note, however, that the salaries for these positions, which are set by the Executive Director, are in line with, but on the lower side of local and national norms for association professionals, i.e., meeting planners, government relations professionals and membership and IT professionals, etc. **AMTA employee salaries, therefore, are continuously norm referenced against comparable association-wide norms, not salaries of practicing music therapists. Our salaries have not kept up with associations that compare with ours and our salaries are on the low side; they should be re-evaluated.**

Staff Retention and the High Costs of Staff Replacement

As mentioned previously in my report, our last full-time director-level hire was our Director of Government Relations, Judy Simpson, over 18 years ago.

Numerous experts have studied the high costs of staff replacement. See:

<http://atterro.com/2018-hiring-trends/>

<https://www.shrm.org/about-shrm/press-room/press-releases/pages/human-capital-benchmarking-report.aspx>

<http://www.forbes.com/sites/cameronkeng/2014/06/22/employees-that-stay-in-companies-longer-than-2-years-get-paid-50-less/#7e13e0fe210e>

<https://www.americanprogress.org/issues/labor/report/2012/11/16/44464/there-are-significant-business-costs-to-replacing-employees/>

<https://cdn.americanprogress.org/wp-content/uploads/2012/11/16084443/CostofTurnover0815.pdf>

<http://www.zanebenefits.com/blog/bid/312123/Employee-Retention-The-Real-Cost-of-Losing-an-Employee>

According to ERE Media, a large forum for recruiters,

“When you consider all of the costs associated with [employee turnover](#) – including interviewing, hiring, training, reduced productivity, lost opportunity costs, etc. – here’s what it really costs an organization:

- **For entry-level employees, it costs between 30-50 percent** of their annual salary to replace them.
- **For mid-level employees, it costs upwards of 150 percent** of their annual salary to replace them.
- **For high-level or highly specialized employees, you’re looking at 400 percent** of their annual salary.”

According to Heather Boushey and Sarah Jane Glynn, of the Center for American Progress: “Thirty case studies taken from the 11 most-relevant research papers on the costs of employee turnover demonstrate that it costs businesses about one-fifth of a worker’s salary to replace that worker. For businesses that experience high levels of turnover, this can add up to represent significant costs that can potentially be avoided by implementing workplace flexibility and earned sick days at little or no cost at all. Indeed, it is costly to replace workers because of the productivity losses when someone leaves a job, the costs of hiring and training a new employee, and the slower productivity until the new employee gets up to speed in their new job. Our analysis reviews 30 case studies in 11 research papers published between 1992 and 2007 that provide estimates of the cost of turnover, finding that businesses spend about one-fifth of an employee’s annual salary to replace that worker.

Specifically, the economic studies we examined reveal a number of patterns about the cost of turnover:

- For all positions except executives and physicians—jobs that require very specific skills—across the remaining 27 case studies, the typical (median) cost of turnover was 21 percent of an employee’s annual salary.

This brief documents that the cost of employee turnover for businesses is high, regardless of the level of wages being paid to the departing or incoming employees. Companies typically pay about one-fifth of an employee’s salary to replace that employee. While it costs businesses more to replace their very-highest-paid employees, the costs for most employers remain significant and does become less significant for those with low earnings.”

The average length of employment for associations is approximately 3 years; the AMTA average for full-time staff is over 20 years with a total number of years of service of over 170! AMTA

benefits greatly from having long-term employees in terms of depth and historical perspective of the association and the profession. Additionally, not replacing employees saves time, learning curves, and money.

AMTA has indeed been fortunate to have retained its senior level employees for decades. The reality, however, is that over the next decade many staff transitions are likely and will be costly.

5. CONSULTANTS

\$145,000 [6/17 \$138,886; 6/16 \$116,225; 6/15 \$102,010; 6/14 \$110,604; 6/13 \$122,502; 6/12 \$108,897; 6/11 \$109,840; 6/10 \$84,916]

AMTA's use of consultants greatly benefits our organization by having a wide array of experts independently working part-time and not having to bear the costs of benefits and other overhead.

Includes miscellaneous consultants:

\$12,000 Journal Management—for JMT and MTP.

\$1,000--President Weldon-Stephens to use as needed to replace lost income.

\$3,000 Graphic design and Desk-top publishing (new publications and conference pubs).

\$20,000 AMTA technical assistance consultant, Kim Bell to reply to and distribute incoming emails from "info@musictherapy.org." and to do more in-depth responses for government relations and public relations.

\$4,800 Government relations consultant (An attorney-advocate to advise on special education and other matters).

\$17,000 Additional technical assistance for state occupational regulation work.

\$52,000 Research and Senior consultant (outsourcing these tasks gives AMTA tremendous value for its investment). This results in approximately 60% effort. A comparable full-time staff position salary would be at least three times this amount plus 25% in benefits. This includes work performed on MTR 2025, the military summit, publisher selection, disaster relief, research strategic priority, grants management, government relations, numerous special projects and other senior writing is indispensable.

\$5,000 AMTA. Pro Podcast Program Consultants to continue developing and producing podcasts.

\$5,000 E-course Producers to continue with eCourse Initiative.

\$5,000—Contract with videographer for selected film production.

\$7,000 Conference Consultants includes Exhibit security and production assistance for Opening Night, Plenary Session and Business meetings.

\$13,200 Miscellaneous other expenses (including unanticipated technical and/or part-time assistance)

6. HONORARIA

\$5,000 [6/17 \$1,000; 6/16 \$4,891; 6/15 \$ 29,000; 6/14 \$2,250; 6/13 \$25,974; 6/12 \$0; 6/11 \$0; 6/10 \$3,550]

Annual Conference--Outside Speakers; other conference trainings and special events, etc.

7. PAYROLL TAXES/BENEFITS

\$220,000 [6/17 \$214,696; 6/16 \$189,546; 6/15 \$165,472; 6/14 \$169,016; 6/13 \$152,730; 6/12 \$147,218; 6/11 \$133,595; 6/10 \$131,940]

Approximately 24% of salary above (rounded) --Includes federal, state and local taxes and all employee benefits, i.e., health insurance payment or reimbursement, life insurance, retirement, workers' compensation, etc. Retirement includes a 5% AMTA yearly contribution into a SEP-IRA retirement program for all qualified employees. **Employees received a 10% reduction in paid health insurance premiums or reimbursements for FY 2010, 2011, 2012, 2014, 2015, 2016, 2017 and in 2018. In FY 2013 it was a 20% reduction. A 10% reduction is incorporated into FY 2019.**

8. ADVERTISING

\$1,000 [6/17 \$644; 6/16 \$823; 6/15 \$0; 6/14 \$2,784; 6/13 \$907; 6/12 \$1,410; 6/11 \$1,500; 6/10 \$1,248]

Includes advertising AMTA publications and membership in other publications.

9. COMPUTER/DATA PROCESSING/INTERNET/MAINTENANCE

\$40,000 [6/17 \$28,636; 6/16 \$31,102; 6/15 \$26,430; 6/14 \$25,280; 3/13 \$24,562; 6/12 \$31,068; 6/11 \$28,689; 6/10 \$12,472]

Web site- Abila & On-line services = \$27,000

Maintenance = \$3,000

Equipment replacement = \$5,000

Software = \$3,000

Technology Consultants & Misc. = \$2,000

This line includes all hardware and maintenance agreements for computer equipment. Other expenses include updates and enhancements for software and hardware. The funds budgeted for the web site and consultant include anticipated costs for programming services necessary for enhanced web access for members and the general public. We are continuously upgrading office computers to maximize productivity; we have opted for some tablets, and laptops with extra memory and separate screens and keyboards to serve dual functions. We replaced our server in 2016.

10. EQUIPMENT/MAINTENANCE/REPAIRS /CONFERENCE AV

\$35,000 [6/17 \$27,179; 6/16 \$33,294; 6/15 \$35,623; 6/14 \$37,267; 6/13 \$44,863; 6/12 \$29,599; 6/11 \$20,327; 6/10 \$26,725]

Conference Audio Visual = \$23,500 (includes LCDs, etc.)

Maintenance contracts = \$7,500

Conference Rental of fax machine, copy machine, computer equipment, etc. = \$0

Repairs = \$1,500

Other misc. equipment = \$2,500

Maintenance and repairs of existing equipment, i.e., copier, fax machine, postage machine, telephones, etc. Conference audiovisual equipment, and instruments and other equipment rental are included.

11. FINANCIAL

\$80,000 [6/17 \$74,267; 6/16 \$71,787; 6/15 \$65,462; 6/14 \$62,840; 6/13 \$64,941; 6/12 \$62,455; 6/11 \$55,727; 6/10 \$50,319]

Auditors and monthly CPA = \$37,500 (Regions contribute toward group tax preparation)

Includes \$13,000-\$15,000 for yearly audit, tax preparation and consultation of 3-5 hours with accountants and approximately 8 hours of financial assistance per month. Due to changes in the IRS 990 tax reporting requirement, audit fees have been increased.

Miscellaneous bank charges (Returned check fees, etc.) = \$5,000

Payroll services = \$2,500

Non-conference credit card commission fees paid by AMTA = \$11,000

Conference credit card commission fees paid by AMTA = \$14,000

Miscellaneous = \$10,000

AMTA credit card commission fees are fees we pay as a merchant accepting credit cards. We negotiated with the bank to lower our commission rate for a savings of approximately \$2,000 annually several years ago.

12. LEGAL & COPYRIGHT SERVICES

\$5,000 [6/17 \$15,534; 6/16 \$20,002; 6/15 \$5,371; 6/14 \$11,957; 6/13 \$35,599; 6/12 \$14,889; 6/11 \$7,021; 6/10 \$10,160]

This budgeted amount includes approximately 10-12 hours of general legal consultation. It is difficult to predict what will occur in a given fiscal year. For example, the Board approved funds in FY 16 to file a consumer claim against an individual advertising himself and his services as “music therapy” and for a pending trademark opposition case. With the exception of a few fiscal years, we have incurred modest legal expenses over the years.

13. INSURANCES

\$10,000 [6/17 \$6,501; 6/16 \$8,213; 6/15 \$6,464; 6/14 \$4,910; 6/13 \$11,844; 6/12 \$12,247; 6/11 \$10,305; 6/10 \$10,819]

Office insurance, Directors and Officers Liability, and Workers’ Compensation = \$10,500 (Regions are covered under AMTA policies and they contribute toward the cost of insurance, which offsets the expense.)

Conference cancellation insurance = \$3,500

The events of 9/11 caused insurance coverage, i.e., liability and conference cancellation, to increase. This line includes insurance for AMTA and NMTR.

14. POSTAGE & DELIVERY

\$35,000 (subject to postal increases) [6/17 \$16,183; 6/16 \$21,323; 6/15 \$25,314; 6/14 \$42,977; 6/13 \$39,574; 6/12 \$45,899; 6/11 \$ 63,329; 6/10 \$62,813]

Conference = \$5,000

Postage = \$13,000

UPS = \$8,000

FedEx = \$3,000

Shipping = \$4,000

Handling = \$2,000 (includes charges for mail house services for large mailings)

15. PRINTING/DUPLICATING

\$70,000 (subject to final estimate of how many new pubs. and reprints.)

[6/17 \$35,304; 6/16 \$31,145; 6/15 \$32,829; 6/14 \$51,959; 6/13 \$74,758; 6/12 \$94,992; 6/11 \$114,741; 6/10 \$125,077]

Includes association printing and reprinting:

\$21,000 Monographs, brochures, fact sheets, Board materials, Assembly materials, committee materials, membership packets, etc.

Estimate for printing of new intro book = \$35,000

\$14,000 Conference programs, copying/duplication

Journal printing expenses are now netted against income and appear under the Subscription Revenue category.

16. AMTA MEMBERSHIP PROMOTION & PRODUCTS

\$11,000 [6/17 \$6,911; 6/16 \$9,933; 6/15 \$10,572; 6/14 \$12,560; 6/13 \$3,607; 6/12 \$7,301; 6/11 \$11,757; 6/10 \$7,227]

A few new AMTA products or conference products are developed annually. Funds also will be used for membership marketing and membership drives.

17. OFFICE AND STORAGE SPACE COSTS

\$100,000 [6/17 \$112,935; 6/16 \$118,330; 6/15 \$116,488; 6/14 \$112,247; 6/13 \$110,221; 6/12 \$105,561; 6/11 \$110,916; 6/10 \$112,686]

Executive Director Farbman successfully renegotiated the AMTA lease for 7 years (starting in January 2019). The annual office rental cost is approximately \$91,200 in the first year without additional annual fees for maintenance and tax increases. There is a savings of thousands of dollars over the course of the lease in rent payments and \$30,400 in free rent. In addition, the office will be re-painted, the carpet will be shampooed throughout, and a new refrigerator and dishwasher will be purchased; a new reception desk will be constructed.

18. SUPPLIES

\$15,000 [6/17 \$13,821; 6/16 \$15,270; 6/15 \$12,963; 6/14 \$12,254; 6/13 \$30,843; 6/12 \$26,688; 6/11 \$17,569; 6/10 \$16,737]

Includes all general office supplies, computer supplies, paper, conference supplies, etc. Given how many orders we are processing, our cost for supplies has increased greatly. N.B. FY 2013 included expenses related to office renovations.

19. SUBSCRIPTIONS, LIBRARY, DUES

\$15,000 [6/17 \$19,454; 6/16 \$10,908; 6/15 \$10,037; 6/14 \$10,087; 6/13 \$11,320; 6/12 \$11,605; 6/11 \$10,177; 6/10 \$9,521]

Dues for NCCATA (\$850), WFMT (\$150) and CARF (\$1,000), CCD (\$500), NAPSO (\$150), JCAHO (\$200), HPN (\$500) and the remainder for other memberships and/or subscriptions, etc.

20. TELECOMMUNICATIONS

\$12,000 [6/17 \$15,056; 6/16 \$12,675; 6/15 \$11,270; 6/14 \$12,173; 6/13 \$11,538; 6/12 \$16,078; 6/11 \$18,881; 6/10 \$17,140]

Includes monthly local and long-distance phone charges, email, and web site hosting, fax, and cell phone charges. We have greatly reduced this category by using our in-house conference call line and by using other web-based “free conference call” services to lower costs.

21. TRAVEL & LODGING

\$120,000 [6/17 \$120,361; 6/16 \$122,499; 6/15 \$117,190; 6/14 \$101,650; 6/13 \$88,049; 6/12 \$87,463; 6/11 \$95,685; 6/10 \$79,576]

These expenses include travel, hotel, meals, and related expenses for the President and Board for mid-year travel; and for the President and staff throughout the year, including special projects, trade shows, etc. This line item is increased due to spiraling travel costs; it continues to creep up every year. The FY 15 & FY 16 budgets include one-time costs for MTR 2025 that were expensed against the grant; in FY 17 we had additional mid-year meeting costs due to the Kennedy Center event, as well as a separate MLE retreat. Travel & Lodging costs for the Executive Search will be included as soon as an estimate is available.

22. ANNUAL CONFERENCE VENUE & MISC. COSTS

\$5,000 [6/17 \$6,250; 6/16 \$2,667; 6/15 \$2,313; 6/14 \$4,144; 6/13 \$9,520; 6/12 \$300; 6/11 \$11,756; 6/10 \$7,610]

Entertainment = \$1,000

Local arrangements = \$500

Conference Venue = \$0 (includes rental for Conference Center, etc., when applicable)

CBMT Continuing education fees \$3,000

Miscellaneous = \$500

23. DUES TO REGIONS

\$50,000 [6/17 \$49,869; 6/16 \$45,472; 6/15 \$44,312; 6/14 \$42,526; 6/13 \$42,856; 6/12 \$43,137; 6/11 \$40,953; 6/10 \$42,410]

Please note: Dues are received by the National Office and include membership in the regions, as well as the national organization. As of January 1, 2012, regions receive 6.5% of the professional member dues. AMTAS, the student organization, also receives \$3.00 per student member. Dues to the regions are sent on a quarterly basis from the National Office to each regional Treasurer.

24. EXHIBIT FEES (2013 Annual Conference)

\$12,000 [6/17 \$10,197; 6/16 \$18,995; 6/15 \$6,582; 6/14 \$8,363; 6/13 \$9,621; 6/12 \$5,937; 6/11 \$ 8,497; 6/10 \$7,443]

Includes AMTA Conference exhibit fees charged by the decorating firm. No exhibit fees from other related trade shows included.

25. ARCHIVES & HISTORICAL PROJECTS

\$0 Funds are allocated as needed for digitizing and to cover a part-time assistant for Dr. Lindsey Wilhelm for archival preservation. In FY 16, \$5,631 was spent and is accounted for in the audit under restricted funds; in FY 17, \$930 was spent and as of FY 18, \$8,176 remained.

26. MISCELLANEOUS

\$3,000 [6/17 \$2,593; 6/16 \$733; 6/15 \$1,712; 6/14 \$1,845; 6/13 \$1,132; 6/12 \$3,223; 6/11 \$2,673; 6/10 \$202]

27. AWARDS, THANK YOUs and CONDOLENCES

\$10,000 [6/17 \$8,179; 6/16 \$9,219; 6/15 \$4,192; 6/14 \$10,046; 6/13 \$5,601; 6/12 \$3,754; 6/11 \$6,006; 6/10 \$4,193]

Association annual awards and appreciation gifts to members and others. Condolence flowers and donations are also included as are “get well” packages. Additional funds have been added to honor the work of selected state task force members who go ‘above and beyond’ while working on state regulation/licensure efforts.

28. SCHOLARSHIPS

\$23,000 [6/17 \$24,392; 6/16 \$11,720; 6/15 \$35,674; 6/14 \$14,675; 6/13 \$32,562; 6/12 \$25,509; 6/11 \$23,875; 6/10 \$18,625]

Please note that actual amounts vary yearly based on the timing of award payments and progress on individual programs. Fultz Fund awards are restricted and paid out according to the guidelines as researchers make progress on their projects.

Includes scholarships and grants listed under Revenue section # 6.

29. DISASTER RELIEF

As needed

\$5,500 spent in FY 14 was a “pass through” grant from the D’Addario Foundation to music therapists in Conn. to work with those affected by the tragedy in Newtown, CT.

30. WILSON TRUST AWARDS

Budgeted amount for FY 19--To Be Determined based on program assessment and needs in the Puget Sound region. Offset by Wilson Trust Fund.

[6/17 \$32,506; 6/16 \$12,207; 6/15 \$51,610; 6/14 \$3,875; 6/12 \$61,465]

TOTAL EXPENSES FOR FY 2019 = \$1,956,500

TOTAL INCOME FOR FY 2019 = \$1,874,000

TOTAL EXPENSES OVER INCOME FY 2019 = (\$82,500)

***Depreciation Estimate for FY 2019**

\$15,000-\$20,000 RANGE

[Listed as item on Annual Audit. Not included in annual budget. It is estimated that depreciation will fall between \$15,000 - \$20,000.]

End of 2019 Expense notes (10/18)

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11/2/2018

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11/18

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REPORTS SUBMITTED AT OR AFTER THE 2018 ANNUAL MEETING

AMERICAN MUSIC THERAPY ASSOCIATION PROCEDURES FOR CANDIDATES FOR NATIONAL OFFICE

Revised 2018

These procedures were developed to ensure a fair and open election for all candidates and to generate member interest and participation in the election.

Acceptable Activities

1. When candidates are introduced at AMTA business meetings, they are encouraged to highlight their motivation for seeking the AMTA office and some of their ideas for what they would do if elected.
2. Candidates will submit written biographical statements and answers to questions from the nominating committee to be posted on the AMTA website prior to membership voting. The questions are: (1) Why do you want to be President / Vice President of AMTA? (2) What do you perceive as the crucial needs to be addressed by our profession: (a) within your term of office, and (b) in the next 10-15 years?
3. At the national conference preceding the election the candidates will participate in a “Meet the Candidates” concurrent session to share information and answer questions from the audience moderated by the Nominating Committee Chair, the Past President. Questions will be submitted by interested parties online (we cannot guarantee all submissions are from AMTA members) using a dedicated hashtag, and collated through Facebook and twitter, i.e. #meetAMTAcandidates2020. The committee will work to live stream the session and make it available for a short period of time after the session concludes for those unable to attend the session. Appropriate consent from the candidates and session participants will be obtained.
4. Candidates may present at conferences, including their own region or other regions, and may answer questions related to their candidacy outside of their presentation time, since presentations should be restricted to their peer-reviewed proposal content. However, no overt campaigning will be allowed.²
5. Online questions and postings will be repeated during this election cycle. See “Guidelines for posting questions/responses” for details.

Prohibited Activities and Consequences

6. Soliciting or accepting funds for the purpose of campaigning.
7. Requesting endorsements.
8. Initiating contact (telephone, mail, e-mail, or other internet means of communication) with AMTA members regarding the election.
9. Music therapy officials at the National, Regional and State level and employees of AMTA will not endorse a candidate through written, oral, email, or any other form of public endorsement.
10. Failure to follow these policies will result in review by the Judicial Review Board. This review will include such penalties as disqualification of a candidate and/or voiding the election.

Dissemination

11. Each candidate will receive a copy of the guidelines and a statement to sign, certifying that he/she has read the guidelines, promises to abide by them, and will immediately report any deviations of which he/she becomes aware to the Nominating Committee (see page 3 of this document).
12. The guidelines will be posted publicly on the AMTA website.
13. Questions concerning these guidelines or other aspects of the election should be addressed to the Nominating Committee Chair, the Immediate Past President.

² Overt campaigning is defined as actions, words, or materials with the obvious intent of promoting oneself for a position

Guidelines for Posting Questions for and Responses of AMTA Candidates for Elected Office³

To allow members the opportunity to interact with the candidates, the Nominating Committee will use the AMTA website to post candidates' responses to questions submitted by members. The AMTA Nominating Committee will use the following guidelines to coordinate all website activity.

Generation and Collection of QUESTIONS:

- The collection of questions for candidates will begin in summer. Enews, the AMTA Facebook page, Twitter, and/or AMTA website announcements will be used to solicit questions from members.
- Both candidates for a given office will answer the same question. Individual questions for one of the candidates for an office will not be allowed.
- Questions from members will be sent to the Nominating Committee Chair, Jennifer Geiger at jennifermtbc@gmail.com
- As needed the Chair will distribute submitted questions to the Nominating Committee for editing (to check spelling, grammar, or clarity) or to verify a question is relevant to the current election. The questions may be edited, and questions of a similar nature may be combined into one question for candidates.
- The Nominating Committee will select one question at a time to be posted with a maximum of two questions posted in a month. Duplicate questions of a previously posted question will not be used.
- In the event no questions are submitted for 10 days, the Nominating Committee will use one of the three to five questions the Nominating Committee developed. This will be done to continue to remind members of the election process.
- The Chair will send the selected question to the candidates for each office, and each candidate will have seven days to create a response.

Preparation of RESPONSES

- Each candidate's response must be no more than 250 words.
- Candidates will return their response to the Chair within seven days. The committee will consider granting an extension of the deadline if a candidate requests additional time to create a response due to an illness, disability, or other unexpected event.
- The Chair will prepare the responses, making them "camera ready," for posting on the AMTA website. "Camera ready" refers to the layout of the heading, the question, and the responses of each candidate in alphabetical order by last name. The responses will be sent to the attention of Angie Elkins at National Office for posting and copied to the Executive Director.

Posting of Questions and Responses

- Responses will be posted within two days of being sent to National Office and will remain on the website until after the election.
- Questions and responses for the candidates for President Elect and for the candidates for Vice President Elect will be posted under separate headings on the website.

Acknowledgement

I have received a copy of the American Music Therapy Association Procedures for Candidates for National Office and I certify I have read them and promise to abide by them. I will immediately report any deviations of which I become aware to the Nominating Committee.

Please return this page to Jennifer Geiger at: jennifermtbc@gmail.com or to 1742 Cairo Street, Livermore, CA 94550

Candidate Name (printed)

Candidate Name (signature)

Date

³ 6-29-2015; Revised 10-12-2016, 11-14-18

AMTA Officer Candidate Preparation Information

CANDIDATE PRESENTATION 2018 CONFERENCE

When your name is announced as a candidate during the 2018 General Business meeting at the Annual Conference in November, you will stand to be introduced. (Candidates will be together on or near the stage.)

CANDIDATE INTRODUCTION

Please prepare a **1-minute introductory video** for posting on www.musictherapy.org. You can make this yourself using your mobile device or computer. Dress professionally, consider your wording and present yourself authentically. This may be the first time people “meet” you. We hope to film this at the 2018 conference

REVIEW: PROPOSED GUIDELINES FOR POSTING QUESTIONS FOR AND RESPONSES OF AMTA CANDIDATES FOR ELECTED OFFICE

The questions developed by the 2018-19 Nominating Committee will be shared with you in 2019. A photo will be needed as part of ensuring the membership has a chance to meet the candidates.

TRADITIONAL CANDIDATE QUESTIONS for fall 2019

Your answers will be posted via AMTA news media (such as *Music Therapy Matters*, Latest News, ENews and social media outlets). Please check your responses for typos, punctuation and grammatical accuracy.

CANDIDATE PRESENTATION 2019 CONFERENCE

When your name is announced as a candidate during the 2019 General Business meeting at the Annual Conference in November, you will stand in front of the membership and make a **1-minute statement**. Please prepare a script and time yourself in advance. You will be thanked after one minute and the next candidate will take their turn.

You will be available for a Q&A session during a “**Meet the Candidates**” event at the 2019 Annual Conference. The day and time will be provided once it is confirmed. Be prepared to present yourself professionally and authentically. You may have questions to prepare for but also expect to take questions from attendees. There will be a time limit for your answers, and each candidate will have the opportunity to answer a question first.

CANDIDATE NOTIFICATION

Per the bylaws, the electronic balloting will be live for 31 days in November/December 2019. You will be notified of the results after the closing date of the ballot. You will need to provide your best contact phone number and will be given a time frame in which you will need to be available for notification.

Thank you for your leadership and for your commitment to serve the American Music Therapy Association in this way!

AMERICAN MUSIC THERAPY ASSOCIATION

Journal of Music Therapy
Music Therapy Perspectives

PUBLISHER'S REPORT

By

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The information contained herein should not be disclosed to unauthorized persons

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EXECUTIVE SUMMARY

Each year OUP analyzes *JMT* and *MTP*'s past performance on various metrics and, in conjunction with the goals of the editorial offices and the perennial goal of expanding the journals' readership and reach, we develop a Marketing Plan that outlines strategic focuses for the year and plans to implement them. This report provides an overview of where *Journal of Music Therapy* and *Music Therapy Perspectives* are currently situated within this strategy, and by analyzing metrics associated with our focuses of usage and journal profile, describes our plans forward for the remainder of 2018 and beyond.

Into our fifth year of the AMTA-OUP partnership, we are very happy with our current level of growth. While we are beginning to see the initial stages of rapid growth start to wane in some areas, increased collaboration between AMTA and OUP in developing specific projects and goals continue to drive the journals forward. At a glance, a few of the highlights from 2017 and 2018 to date include:

Circulation

Circulation numbers for both journals remain strong, although consortia numbers are starting to increase at a less rapid rate. In line with industry-wide trends, we see customers increasingly opting for online and consortia-based access over print. As open access becomes more prominent, OUP is looking ahead to the positioning of *JMT* and *MTP* to make sure they are well situated with the changing landscape.

- 2017 Institutional customers: 169 (*JMT*)/66 (*MTP*)
- 2017 Consortia customers: 2,119 (*JMT*)/2,002 (*MTP*), 2%/2.1% increases over 2016 totals

Online Usage

Online readership for both journals sharply increased in 2017, and is steadily tracking in 2018. As the new online platform changes users' journeys, we continue to see increased use of HTML articles over PDF.

- 2017 Visits w/ article views: 69,649 (*JMT*)/35,241 (*MTP*), 57%/36% increases over 2016
- 2017 Average monthly article views (Jan-Nov 2017): 14,929 (*JMT*)/8,339(*MTP*)
- 2018 Average monthly article views (Jan-Nov 2018): 16,706 (*JMT*)/8,884(*MTP*)

Citation and Impact Factor

JMT's Impact Factor increased to 1.694 in 2017. *MTP* was accepted into the nascent ESCI database in 2017, a strong analytical tool and first step towards being considered for an Impact Factor in the future.

- *JMT* 2017 Impact Factor: 1.694, improved from 1.000 in 2016
- *JMT* ranking, 'Rehabilitation' category: 28/69, improved from 40/70 in 2016

Marketing

JMT and *MTP* articles have appeared four times on the OUPblog since October 2017, and have been collected into three cross-journal collections to further drive online readership and support a leveraged profile. Additionally, we continue to see increasing numbers of Advance Article and New Issue Alert registrants. Collaboration between OUP and the journals' social media teams began in 2017 to build a multi-platform community for each journal.

- Current E-alert registrants: 1,400 (*JMT*)/1013 (*MTP*), a 45%/39% increase on previous year

Production

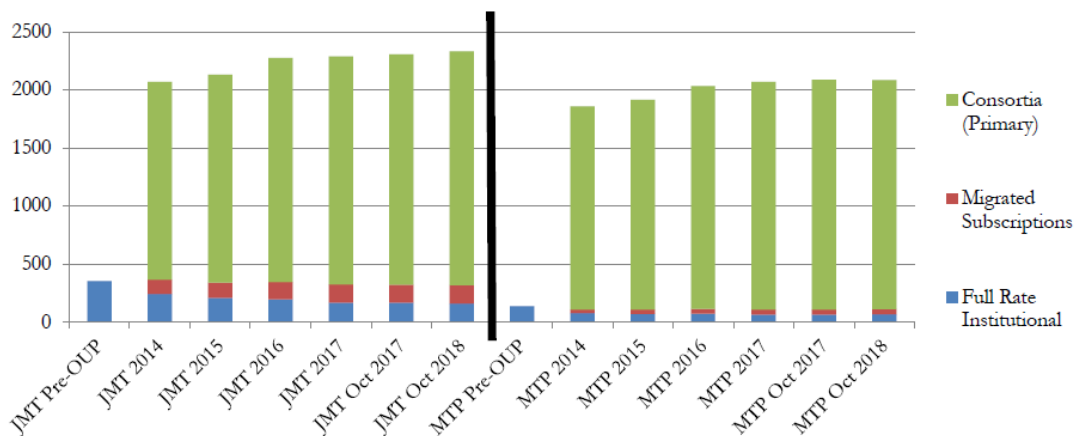
Both *JMT* and *MTP* recovered from late publication in 2017, and are back on track for 2018 to-date. Author feedback for the journals remains generally positive, indicating continued author satisfaction.

- Average publication time: 6.3 weeks (*JMT*)/7.0 weeks (*MTP*) from receipt to advance article publication for 2018 to-date.
- Average (reported) author satisfaction: 4.1/5 (*JMT*) and 4.0/5 (*MTP*)

CIRCULATION

JMT and *MTP* have continued to see steady paid circulation growth throughout the past five years. In line with current industry-wide trends we have seen a decrease in traditional subscriptions, but this has been more than made up for in reach and in revenue with the growth of consortia sales, which continues to increase. As is common, the rate of increase of circulation is beginning to slow after nearly five years of inclusion in consortia sales. From 2016 to 2017, *JMT* saw a 0.6% increase in paid sites with access, and *MTP* saw a 1.72% increase in paid sites with access, down from 6.7% and 6.3%, respectively, the year before.

When taking into account non-paid or heavily discounted sites with access, circulation has increased drastically, due to a constantly-expanding developing countries initiative. For the sake of clarity, developing countries sites have been removed from the chart below, but are visible in the tables beneath.



<i>JMT</i>						
Access Type	2014	2015	2016	2017	Oct 2017**	Oct 2018*
Institutional						
Print Only	205	151	123	101	101	88
Online Only	35	44	63	61	60	63
Print & Online	4	14	11	7	7	9
Total Full Rate Institutional	234	209	197	169	168	160
Consortia Sites						
Migrated Subscriptions	121	133	150	156	155	157
Primary Consortia Sites	1,704	1,789	1,927	1,963	1,984	2,013
Total Sites with Consortia Access	1,825	1,922	2,077	2,119	2,139	2,170
Developing Countries	234	1,619	5,500†	5,500†	5,500†	8,000†

*As of Oct 11, 2018

** As of Oct 15, 2017

†2016 introduced a change in the Developing Countries model; see the corresponding section below

<i>MTP</i>						
Access Type	2014	2015	2016	2017	Oct 2017**	Oct 2018*
Institutional						
Print Only	68	43	40	29	29	25
Online Only	9	22	26	32	32	37
Print & Online	1	6	6	5	5	6
Total Full Rate Institutional	78	71	72	66	66	68
Consortia Sites						
Migrated Subscriptions	33	37	42	43	43	44
Primary Consortia Sites	1,747	1,805	1,919	1,959	1,980	1,972
Total Sites with Consortia Access	1,780	1,842	1,961	2,002	2,023	2,016
Developing Countries	234	1,619	5,500†	5,500†	5,500†	8,000†

*As of Oct 11, 2018

** As of Oct 15, 2017

†2016 introduced a change in the Developing Countries model; see the corresponding section below

It should be noted that circulation numbers continue to be in flux throughout the calendar year due to ongoing sales and renewals waiting to roll over to the following year, so when looking at mid-year statistics, numbers can on occasion actually appear higher than they will at the end of the year. With renewals and rollovers resolved, end of year numbers are the most fully accurate.

Abstracting & Indexing Databases

Both *JMT* and *MTP* are included in a number of Abstracting & Indexing services – online resources that compile abstracts and links to articles across a wide number of journals and index all content for easy searching. This further extends the discoverability of the journals to the broad academic community, and helps ensure *JMT* and *MTP* content is used at the forefront of research. While prior to the partnership with OUP the journals were included in ProQuest, PubMed, and EBSCO, as of October 2018 both journals are now included in the following hosts' databases.

- Baidu
- Chongqing University
- CNKI
- CNPIEC
- EBSCO
- ExLibris
- Google Scholar
- Informatics Global
- Meta
- OCLC
- Quertle (Qinsight)
- PubMed
- ProQuest
- PsychInfo
- Wanfang Data
- Yewno

Each host or service uses various indexing databases to present the included journals. It is difficult to reliably list each database a given journal is included in, but some notable databases that index *JMT* and *MTP* include CINAHL, PsycFIRST, PubMed, SCOPUS, and Dietrich's.

Developing Countries

OUP is committed to ensuring that non-profit research institutions in developing nations have access to critical research. We participate in a number of free or heavily-reduced rate developing country access initiatives, including INASP, eIFL, and Research4Life, as well as our own Developing Countries Offer.

In 2015, OUP conducted an annual review of our developing country initiatives. As a result of this exercise OUP now offers its entire journal collection to participating institutions, currently reaching over 8,000 sites in over 100 countries, broadening and diversifying the potential readership of *JMT* and *MTP* dramatically. We promote the offer through a variety of geo-targeted channels, including native language promotions and partnerships with regional and global initiatives. Due to this, *JMT* and *MTP* are both available for online access across these 8,000+ sites; however, as this is not an “opt-in” service, there may be sites that have access that do not actually use the journals.

Consortia

Consortia are groups of libraries that purchase whole collections of journal content, as opposed to purchasing on a title-by-title basis. They only receive online access to content and are required to maintain full-rate subscriptions to any title to which they are already subscribed (these are identified as “migrated” subscriptions in the figures and tables above). This provides libraries the opportunity to make more content available to their patrons than they would as an individual library, and it provides the journals with both guaranteed revenue and additional sales that might have been otherwise unrealized.

Although consortia agreements sell journals in groups, to offer the most nimbleness and relevant content to our customers, OUP’s consortia agreements allow for libraries to choose bespoke collections. As such, some customers’ collections include only *JMT* or *MTP*, but not the other, explaining the small difference in Primary site consortia access between the two journals.

Analysis and Projections

In addition to increasing the journals’ circulation, consortia agreements continue to greatly expand their reach outside of North America. This is evidenced by the “circulation by region” pie charts in the appendices on pages 24 and 26, which show the increased reach that *JMT* and *MTP* have outside North America through consortia agreements over that of traditional full rate subscriptions. The tables above those pie charts show the countries that the journals reach through consortia agreements, and their changes from 2017 to 2018.

The international climate for collection sales continues to be difficult, and while we see less dramatic shifts over the last year than in previous periods, retaining and increasing sites can be challenging, as can be seen on the comparative consortia sites listing on pages 23 and 25. This is partially due to international politics and changing currency exchange rates which are difficult, if not impossible, to account for despite OUP’s global team of sales representatives and their close relationships with librarians.

Increasingly, governments and consortia are evaluating wide-ranging policies or mandates on open access, leading to negotiations internally within the organizations themselves (such as with the UK Scholarly Communications License), with individual presses (such as the Netherlands’ VSNU consortium), or in some cases, highly publicized ultimatums (cOAlition S) which is beginning to change the publishing landscape at an accelerated pace. As open access continues to gain momentum across all academic disciplines, OUP is

actively evaluating *JMT* and *MTP*'s positioning in relation to these new models. This will likely continue to be one of the strongest points of focus and discussion this year and into the future, having potential impact on journals' authorship, readership, and finances.

AMTA JOURNALS ONLINE

Industry reports show that 85% of librarians consider usage statistics/cost per view to be the number one factor in choosing whether or not to renew a subscription to a journal. OUP thus makes driving readers to our online journals and tracking online usage a central part of our Marketing and Sales programs. We continue to see strong year-on-year growth, and although the traditional usage metrics below show somewhat inflated growth from 2016 to 2017 due to structural changes on the new online platform (see the “Oxford Academic Platform” section below and appendices for more information), the real increase in online readership between 2016 and 2018 has been particularly strong.

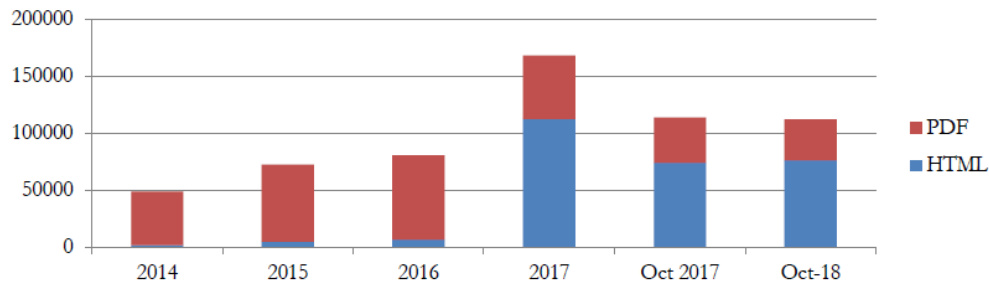
Usage Breakdown – *Journal of Music Therapy*

Year	Searches	Table of Contents	Abstract	HTML	PDF	Total Full-text
2014	40,257	28,634	155,271	1,647	46,940	48,587
2015	63,858	30,453	193,465	4,859	67,584	72,443
2016	78,184	30,981	224,286	6,529	74,022	80,551
2017	75,038	42,441	134,085	112,331	55,847	168,178
Oct 2017*	52,693	31,665	98,252	74,083	39,587	112,670
Oct 2018**	47,575	27,509	81,838	75,976	36,014	111,990

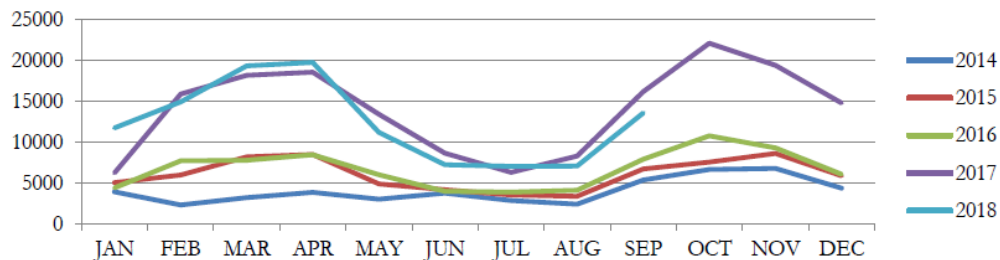
*As of Nov 1, 2017

**As of Oct 11, 2018

FULL-TEXT VIEWS BY YEAR - *JMT*



FULL-TEXT VIEWS BY MONTH - *JMT*



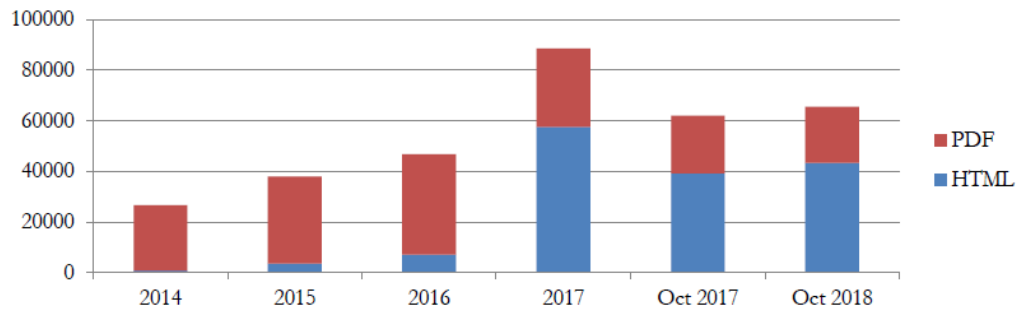
Usage Breakdown – *Music Therapy Perspectives*¹

Year	Searches	Table of Contents	Abstract	HTML	PDF	Total Full-text
2014	15,307	12,560	61,497	865	25,703	26,568
2015	25,197	13,000	77,966	3,620	34,325	37,945
2016	28,027	12,255	98,963	7,128	39,657	46,785
2017	33,754	19,306	40,739	57,545	30,979	88,524
Oct 2017*	24,137	15,046	31,637	39,199	22,766	61,965
Oct 2018**	20,705	11,672	23,404	43,337	22,197	65,534

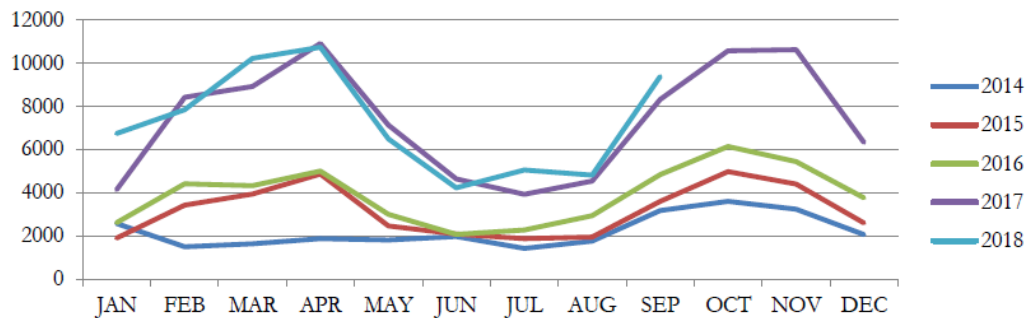
*As of Oct 1, 2017

**As of Oct 1, 2018

FULL-TEXT VIEWS BY YEAR - *MTP*



FULL-TEXT VIEWS BY MONTH - *MTP*



¹ It is important to note that that *JMT* publishes two more issues a year than *MTP*, and that is one of the primary reasons that *JMT* has higher usage figures than *MTP*. Additionally, while *JMT* launched in 1964, *MTP* only started publishing in 1982; *JMT* thus has eighteen more years' worth of content in its archive than *MTP*. This also contributes to its higher overall usage statistics.

Oxford Academic Platform

2017 saw the launch of *JMT* and *MTP* on the new Oxford Academic online platform which now serves as the new host for the journals online. Benefits of this move include a new, modern and modular customizable design, enhanced, smoother hosting and integration of multimedia content, rich thematic indexing of all journals content for ease of research, and enhanced discoverability of journal content both within the site and from referral sources such as Google.

With these changes on the new platform, OUP also made the concerted effort to design article pages to preferentially direct users to the HTML version of articles, rather than the PDF version, in order to make more use of the new features available in the HTML. In this way, users who would prefer to access the PDF click a link to the PDF article on the HTML page. As a result, however, the traditional usage methods of tracking each page “view” of an article were inflated, as users navigating to a PDF article would have views counted for both PDF and HTML pages. In response to this inflation, OUP devised a new metric that counts the number of user sessions (“visits”) in which they accessed an article, as opposed to individual views of a page, effectively negating the artificial inflation. Results of this metric are shown in the appendix, page 27, and while the increase in usage from 2016 to 2017 is somewhat dampened compared to the increase based on traditional metrics (although 2018 is actually stronger along this new metric), both journals still show impressive growth along the same trend lines as with traditional “views.”

Altmetric

Altmetric (www.altmetric.com) is an article-level metric that differs from the traditional metrics based on citations and online usage. An ‘Altmetric Score’ is calculated for each journal article, and if the score is non-zero a ‘donut’ icon is displayed on the article’s web page.

The Altmetric Score is a measure of the amount of attention an article has received online, in social media and from news sites, as well as in policy documents, from early 2012 to date. It is not a good measure of article quality, nor is a focus of librarians for purchasing or renewal decisions, but the information can be of interest in showing the impact of journal articles for analytical purposes, which can help in raising the overall profile of a journal. It can further have causal implications on usage: if an article gets circulated in mainstream media or widely reposted on social media, it may bring increased online readership to the journal. We observe that the articles with the highest Altmetric Scores are those with findings that are humorous or of general public interest. This score is the number that appears in the center of the Altmetric donut. The colors of the donut indicate the source of the attention, as can be seen in the image on the next page.

The Colours of the Donut


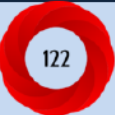



● Policy documents	● Google+
● News	● LinkedIn
● Blogs	● Reddit
● Twitter	● Faculty1000
● Post-publication peer-reviews	● Q&A (stack overflow)
● Facebook	● Youtube
● Sina Weibo	● Pinterest
● Wikipedia	






Each mention that an article receives in one of the included sources contributes a positive amount to the Altmetric Score. Each contribution is weighted according to the attributes of the source, so that a Facebook post is not weighed as heavily as a mention in the *New York Times*.

The following are the articles in each journal that have received the highest total Altmetric Score, since Altmetric started measuring in early 2012. Each donut can be clicked for further information on the score's calculation for each article via the Altmetric website.

ARTICLES WITH HIGHEST ALTMETRIC SCORES - *JMT*

Score	Title	Publication Date
 180	<i>The Effects of Music on Pain: A Meta-Analysis</i>	10/19/2016
 122	<i>The Effect of Personality Type and Musical Task on Self-Perceived Arousal.</i>	6/20/2008
 80	<i>Music Therapy as Procedural Support for Young Children Undergoing Immunizations: A Randomized Controlled Study</i>	8/17/2016
 47	<i>The Effects of a Single Electronic Music Improvisation Session on the Pain of Adults with Sickle Cell Disease: A Mixed Methods Pilot Study</i>	5/23/2018
 46	<i>Relaxing Music Prevents Stress-Induced Increases in Subjective Anxiety, Systolic Blood Pressure, and Heart Rate in Healthy Males and Females</i>	12/01/2001

ARTICLES WITH HIGHEST ALTMETRIC SCORES - *MTP*

Score	Title	Publication Date
 126	<i>Music Therapy Treatment of Active Duty Military: An Overview of Intensive Outpatient and Longitudinal Care Programs</i>	03/20/2018
 21	<i>Parallels and Divergence Between Neuroscience and Humanism: Considerations for the Music Therapist</i>	06/16/2018
 16	<i>Group Therapeutic Songwriting and Dementia: Exploring the Perspectives of Participants Through Interpretative Phenomenological Analysis</i>	09/01/2017

Score	Title	Publication Date
 14	<i>The Creation of the American Music Therapy Association: Two Personal Perspectives</i>	07/24/2018
 13	<i>A Systematic Review of Outcome Measures in Music Therapy</i>	11/11/2017

Analysis and Projections

Both journals have seen strong year-on-year growth in usage for nearly every month since the partnership between OUP and the AMTA began, with particular growth from 2016 to 2017 as the journals moved on to the new online platform. While in the 2017 publisher's reports were we not certain as to the extent of the real increase of online readership, due to changes of access associated with the new platform, we can now see a clear increase in article usage of 57% for *JMT* and 36% for *MTP* between 2016 and 2017. This steady growth is very encouraging, and we have seen 2018 continue this elevated usage trajectory. As usage is such an important factor in libraries renewing subscriptions, this has positive implications for maintaining and increasing the journals' circulation and reach throughout the world, which is especially encouraging given the tough climate for library budgets.

Numerous marketing efforts that focus on online readership, such as virtual article collections and posts on the OUPblog (detailed in the Marketing section below), have directly contributed to this growth, and we will continue to develop these and new promotions to ensure the upward readership trend continues. A notable example of this is with the article *Therapy Treatment of Active Duty Military...* Due to the article being flagged to OUP, we were able to identify it as a candidate for a press release, and bolster promotion with social media campaigns. As a result, the article was picked up by numerous news outlets which led to a much higher-than-average Altmetric score for the article and 509 views to the article in just two weeks alone. The collaborative possibilities between the editorial office and OUP marketing are evident with this piece.

As mentioned above and in previous reports, with the move the Oxford Academic platform we are experiencing changes in ways users interact with the site. With users preferentially directed towards the feature-rich HTML versions of articles rather than PDF, we have seen and expect to increasingly see users engage more with HTML articles. This is beneficial because the HTML versions of articles offer possibilities for much enhanced reading and digestion of articles. Whereas PDF versions are basically "digital print," the HTML articles allow for increased interaction with an article by means of citation linking and downloading, audio/video accompaniment, and ease of sharing articles with colleagues and the public online.

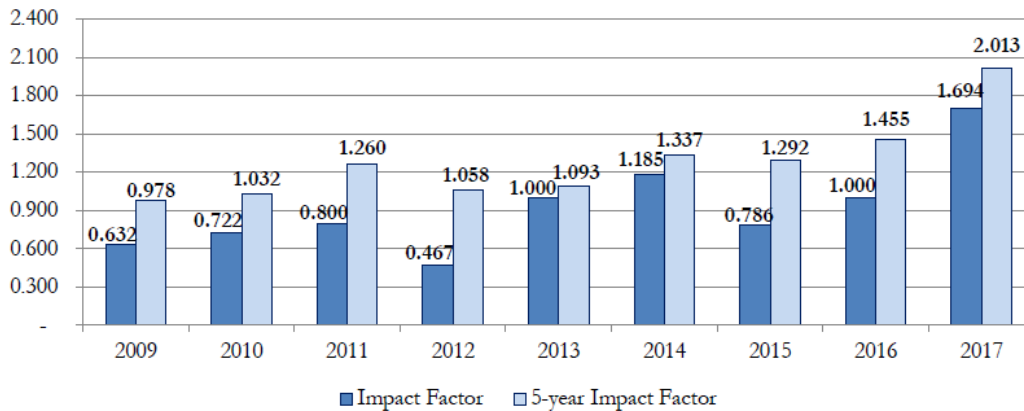
The multimedia capabilities are especially promising for music therapy, and in 2017 and increasingly in 2018 we are utilizing those. As discussed in the Marketing section below, late 2017 saw the launch of a podcast series for *MTP* and a series of video summaries of articles for *JMT*, both of which are sleekly displayed on the website and are easily shared further on social media. The future of these and other engaging projects is exciting, allowing users new ways to engage with material and offering new paths for engagement with the articles themselves.

IMPACT FACTOR

JMT's Impact Factor rose sharply from 1.000 in 2016 to 1.694 in 2017, ranking it 28/69 in ISI's Rehabilitation category, up from 40/70 in the same category in 2016.

Regular fluctuation of the Impact Factor is common. Especially in quarterly publications, in which there are many fewer articles per year than monthly or bi-monthly publications, a single highly-cited article can greatly influence the Impact Factor for its two-year citation window, leading to ebbs and flows of rankings. Additionally, because *JMT* articles are applicable for much longer than two years, and continue to receive many citations far after their Impact Factor citation window closes, Impact Factor does not paint a fully accurate picture for this journal. The 5-year Impact Factor, shown for comparison in the chart below, is more reliable in this sense; however, as evident, it still is subject to similar ebbs and flows due to the amount of content included. All that said, the gradual and steady increase in Impact Factor is quite encouraging.

IMPACT FACTOR TRENDS 2009-2017



2017 Impact Factor Calculation

Impact Factor is calculated taking the number of citations received in the IF year to articles published in the preceding two years, and dividing that number by the total number of applicable items from those two years. Applicable items are generally articles and reviews pieces, but the final determination of applicable “denominator items” is left to the Impact Factor calculation board. A demonstration of the 2017 Impact Factor calculation is below.

Citations in 2017		Citable content in 2017	
to items published in 2016: 26		Articles published in 2016: 17	
to items published in 2015: 35		Articles published in 2015: 19	
61 Citations	÷	36 Articles	= 1.694

In comparison, the 2016 Impact Factor is below.

<u>Citations in 2016</u>		<u>Citable content in 2016</u>		
to items published in 2015: 20		Articles published in 2015: 19		
to items published in 2014: 16		Articles published in 2014: 17		
36 Citations	÷	36 Articles	=	1.000

Music Therapy Perspectives in ESCI

In 2017 *MTP* was accepted for indexing in the Emerging Sources Citation Index. Currently, articles published in 2017 and 2018 are indexed in the ESCI, and a listing of cited articles appears in the appendices at the end of this report.

The ESCI is a relatively new index in Web of Science, which increases discoverability and measures citations, but does not calculate an Impact Factor. With Web of Science's current, years-long backlog of applicants for an Impact Factor, inclusion within the ESCI provides a strong first step into that process, while still providing access to useful analytics and introducing no negative effects.

Analysis and Projections

While citations are an important measure of a journal's impact on the field, the Impact Factor only views citations given two years (or five years in the case of the 5-year Impact Factor) after an article's publication as relevant to its score, which is not a sensible evaluation for most fields outside of medicine or bioscience. However, it has cultural cachet within many institutions and thus plays a part in a journal's overall standing, making the Impact Factor an unfortunately important benchmark.

Several events can lead to an Impact Factor increase or drop. Decreasing the number of published articles in a given year can decrease the denominator of the Impact Factor fraction, or publishing a single highly cited article can raise a journal's Impact Factor for the two years it is considered, resulting in a drop the following year. In the case of *JMT*'s increase in 2017, neither of these factors influenced the change. The denominator – the number of citable articles from the previous two years – remained the same in the 2016 to the 2017 IF window, and no single highly cited article entered into the picture. Rather, the increase stems from many articles reviving small numbers of citations. This may speak to an overall gradual improvement of quality of the articles in this time period, an increase in the visibility of those articles, a change within the field or related fields citing the articles, or some combination of the above. However, the overall large increase due to a convergence of small factors is a good sign – it is not a rapid shift that is likely to quickly fall off as the IF window moves past the current set of articles, and speaks to more steady and grounded change.

Because *MTP* is now included in ESCI, we can use that tool to approximate what its Impact Factor would be for 2017 if the journal were eligible. Based on these approximations, we estimate *MTP* would have a 2017 IF of 0.974. This information can be useful when moving forward and making a case for *MTP* to be included in the Impact Factor in the future.

MARKETING

Marketing campaigns are strategically planned and carried out in order to advance the key objectives of raising usage and increasing the journal profile in various areas. This section outlines a summary of marketing activities for *JMT* and *MTP* from October 2017 through September 2018.

Core Marketing Objectives

Objective 1: Driving Usage

- **Goal:** Increase *JMT*'s and *MTP*'s total full-text article views by 10% by the end of 2018
- **Goal:** Support the growth of *JMT*'s and *MTP*'s total email alert registrants
- **Goal:** Implement cross-promotional campaigns, when applicable, with other medical and psychology journals to support an expanded reach

Objective 2: Increasing Profile

- **Goal:** Support the joint journals' social media on the Twitter and Facebook platforms
- **Goal:** Support "Perspective on *Perspectives*" podcast and *JMT Take 3* video series initiatives
- **Goal:** Increase high-value interactions at conferences

Objective 1: Driving Usage

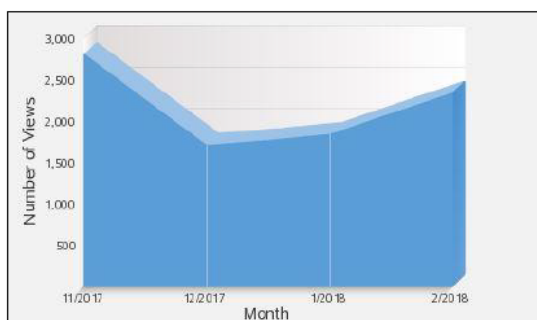
Content Promotion

Key tactics for increasing the journals' full-text usage include thematic article collections, virtual issues, social media, and blog posts. Promoting article collections using a variety of marketing outlets serves to grow the online usage of *MTP*'s and *JMT*'s content by increasing included articles' dissemination to wider audiences.

Top 8 Most Impactful Virtual Issue

A virtual issue was created in November 2017 to coincide with the 2017 AMTA Annual Meeting. "Most Impactful" was defined by number of reads and Altmetric scores. The *JMT* and *MTP* articles included in the virtual issue were made freely available through February 2018.

The four *MTP* articles and four *JMT* articles received a combined 8,614 full-text views from November 2017 – February 2018. Articles included and individual results can be found in the Marketing appendix (pg. 39).

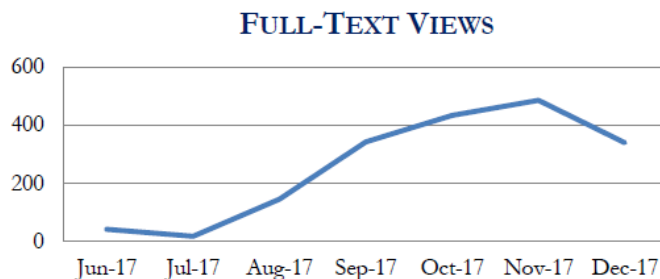


The graph to the left reflects the significance the collection campaign had on increasing article-level usage. Each article included in the collection experienced heightened usage at the start of the campaign in November, and following promotions in January.

Cross-Promotional Campaigns

Sleep Research Collection

Three articles from *JMT*, *The Effects of Music Relaxation on Sleep Quality and Emotional Measures in People Living with Schizophrenia*, *The Effect of Relaxation Music Listening on Sleep Quality in Traumatized Refugees: A Pilot Study*, and *Effect of Music Therapy on the Anxiety Levels and Sleep Patterns of Abused Women in Shelters* were featured in an OUP cross-journal collection on the topic of sleep research in 2017. The collection page featured relevant research from many medicine and psychology journals published by OUP. The *JMT* articles received a combined 1,809 full-text views during the primary time of promotion; an increased level of usage is evident in the below graph. The collection's landing page was visited 2,510 times.



Completed activities to promote include:

- Internal email sent to 22,708 e-alert registrants. Of delivered, 5,069 opened the email with 819 clicks through to the collection page.
- External email sent to a purchased list of 5,052 contacts. Of delivered, 1,366 opened the email with 171 clicks through to the collection page.
- Google AdWords campaign to targeted audience. The campaign received 550,637 impressions and 1,327 clicks, for a click-through rate of 0.24%.
- In November, a number of promotions were posted to OUP social media channels including Oxford Medicine, and Oxford Journals twitter accounts, as well as the Oxford Medicine Facebook.
- A reading list linking to articles from the collection posted on Oxford Academic's Tumblr page. The post received 42 notes/reblogs.
- Feature in OUP's December Librarian Newsletter.

Memorial Day Collection

In May, one *MTP* article, *Music Therapy Treatment of Active Duty Military: An Overview of Intensive Outpatient and Longitudinal Care Programs*, and two *JMT* articles, *Music for the Injured Soldier: A Contribution of American Women's Military Bands During World War II* and *Paula Lind Ayers: "Song-Physician" for Troops with Shell Shock during World War I*, were featured in a Memorial Day collection, along with other select medicine and health journals from OUP. The collection's landing page was visited 606 times.

Activities included social media posts from the Oxford Journals and Oxford Psychology accounts; banner ad linking that ran May 20 – June 10, 2018. The ad received a total of 754,194 impressions and 263 clicks; and a Google Ads campaign that received 141 clicks and 11,860 impressions for a 1.19% click-through rate.

Mental Health Collection

One JMT article, *Experiences of Persons With Parkinson's Disease Engaged in Group Therapeutic Singing*, and two MTP articles, *Music Therapy Practices and Processes with Foster-Care Youth: Formulating an Approach to Clinical Work* and *On the Neural Mechanisms of Music Therapy in Mental Health Care: Literature Review and Clinical Implications*, are currently featured in an OUP cross-journal collection on mental health. Promotions for the collection will run through December 31, 2018. Results will be available in a future report.

Article-specific Promotion

- The MTP article *Adolescents' Evaluation of Music Therapy in an Inpatient Psychiatric Unit: A Quality Improvement Project* was made freely available and promoted on Oxford Psychology's Twitter and Facebook account during Mental Health Awareness Week in October 2017.
 - The Facebook post received nine likes and one share, and the two tweets received three retweets and seven likes; the bit.ly link received a total of 24 click-throughs to the article.
 - During the weeks of promotion, the article received a **1,035% increase** in usage with **159 full-text views** compared to 14 the week prior.
- The JMT article *Group Music Therapy as a Preventive Intervention for Young People at Risk: Cluster-Randomized Trial* was made freely available and promoted on Oxford Psychology's Twitter during Mental Health Awareness Week in October 2017.
 - The tweets received a combined five retweets and eight likes; the bit.ly link received a total of 36 click-throughs to the article.
 - During the week of promotion, the article received a **238% increase** in usage with **186 full-text views** compared to 55 the week prior.
- The MTP article *Music Therapy Treatment of Active Duty Military: An Overview of Intensive Outpatient and Longitudinal Care Programs* received a [press release](#) from OUP's Publicity team. The article was further promoted via the Oxford Journals Twitter and the Oxford Psychology Facebook and Twitter accounts.
 - The Facebook post received 10 likes and five shares, and reached 1,182 viewers; the bit.ly link received a total of 33 click-throughs to the article.
 - After publishing in March 2018, the article received **509 full-text views** in the first two weeks, and currently has an Altmetric score of 127, by far the highest of any MTP article.
- The JMT article *The Effects of Music Relaxation on Sleep Quality and Emotional Measures in People Living with Schizophrenia* was promoted via the Oxford Psychology and Oxford Journals Twitter channels.
 - During the weeks of promotion, the article received an **82% increase** in usage with **60 PDF views** compared to 33 the weeks prior.
- The MTP article *The Role of Music Therapy and Ritual Drama in Transformation During Imminent Death* was included in an interactive [infographic](#) for Modern Palliative Care organized by OUP's Online Products team.
 - During the week the infographic went live, the article received **19 full-text views** compared to one the week prior.

OUPblog

The OUPblog is one of the most widely read academic blogs in the world, with more than 6,500 subscribers and 100,000 visitors per month. Four blog posts based on AMTA content and by AMTA authors have been featured on the OUPblog in late 2017 and in 2018 thus far. On each blog post a link is included to the associated full-text AMTA article or article collection.

Post Date	Author	Post Title	Views*	Time on Page
Oct. 2017	Kimberly Sena Moore	<i>Wielding wellness with music</i>	794	3:51
Dec. 2017	Elaine Abbott	<i>Connecting clinical presence and clinical knowledge in music therapy</i>	533	4:08
March 2018	Candice Bain, Catherine Boggan, and Patrick R. Grzanka	<i>Acknowledging identity, privilege, and oppression in music therapy</i>	785	4:18
Aug. 2018	Kimberly Sena Moore	<i>The potential preventive promise of music</i>	549	3:24

*As of October 4, 2018

Email Alert Promotion

E-alerts encourage regular readership of a journal, and are a vital tool in helping us achieve our aims of increasing engagement and usage. Due to this fact, increasing the number of e-alert registrants is a key objective for us and we consistently encourage sign-ups at conferences, with online advertisements, and within other promotions that we conduct throughout the year. The tables below show the number of registrants signed up to receive e-alerts from the AMTA journals

NEW ISSUE ALERTS

Journal	September 2017	September 2018	Percent Increase
<i>JMT</i>	657	1,063	61%
<i>MTP</i>	463	720	55%

ADVANCE ARTICLE ALERTS

Journal	September 2017	September 2018	Percent Increase
<i>JMT</i>	305	337	10%
<i>MTP</i>	267	293	9%

Objective 2: Increasing Profile

Journal-level Social Media Platforms

Social Media Marketing Collaboration

Both journals' Twitter accounts and joint Facebook account are intended to spur further engagement and cross-communication between each journal, OUP's social media accounts, and the AMTA platforms. OUP is actively supporting these efforts with our own marketing and social media presence. Moving forward, support to strengthen these channels will remain a continual facet of

OUP's marketing strategy; as number of followers and level of engagement with social media posts continue to increase, the more general consumers, academics, librarians, and researchers the content will reach. Current and future strategies to support the journals' channels include consistent retweeting/re-sharing of content across channels, crafting advertising campaigns to drive traffic and followers to the new accounts, and sending direct email notifications to journal e-alert registrants notifying them of the new channels. The journals' accounts will also be continually included in conference materials and other promo from OUP.

To support the growth of each journal's social media presence on Twitter, as well as the journals' joint Facebook account, we created online advertisements directing viewers to the respective channels. These ads currently run as banner advertisements on all *JMT* and *MTP* webpages and are featured snippets on both journal homepages. They have received a combined 1,091 click-throughs.

JMT Take 3 (video series)

Launched in late 2017, *JMT* Take 3 is a video series where music scholars share the top three highlights from their *JMT* articles. This initiative is highlighted on the *JMT* website, via website advertisements, and conference collateral. A list of existing videos and their usage can be found in the Marketing appendix (pg. 39).

Perspective on Perspectives (podcast)

Launched in late 2017, Perspective on Perspectives is a podcast featuring interviews with music therapy researchers and clinicians about their publications in *MTP*. This initiative is highlighted on the *JMT* website, via website advertisements, and conference collateral. A list of the existing podcast episodes and their usage can be found in the Marketing appendix (pg. 39).

Printed Publicity

- A full-page program advertisement for *JMT* and *MTP* was created for AMTA 2018.
- *JMT* and *MTP* were included in the 'Music Therapy' section of an advertisement for OUP's Global Music Catalogue.
- A full-page program advertisement for *JMT* and *MTP*, as well as an insert for delegate tote bags, were created for the 3rd Annual Integrated Creative Arts Therapy Conference.

Conferences

We have promoted the journals at relevant conferences throughout 2018. Conference presence is either in the form of an OUP branded booth/stand, or in some cases via a shared publisher's display. Sample copies of the journal are displayed, along with promotional materials. A full list of conferences that *JMT* and *MTP* were promoted at can be found in the Marketing appendix (pg. 40).

A booth backdrop, tabletop, flyers, journal copies and e-alert registration cards were sent to the AMTA 2018 conference for display at the OUP booth.

To directly promote circulation growth, ongoing librarian outreach has continued throughout 2018,

which includes promotion at global conferences – such as ALA, UKSG and CALIS – and highlights in librarian e-newsletters distributed to all existing institutional customers.

In June 2018, OUP provided a sponsorship on the journals' behalf to the 3rd Annual Integrated Creative Arts Therapy Conference. The full-page advertisement featured information about both journals. The delegate tote bag insert featured information about *JMT* Take 3 and *Perspective on Perspectives*, as well as instructions on how to sign up for e-alerts.

PRODUCTION

Consistent, timely publication and author satisfaction with the production process are two additional ways that the academic and therapeutic communities' perceptions of the journals are influenced. Thus, maintaining timeliness and quality are essential both for the journals themselves and for the journals' stature in the public eye. Further, issue timeliness has implications for citations: it is taken into account by Clarivate as a factor in granting or continuing a journal's Impact Factor, and on-time publication of articles results in the most possible time within the relevant two-year citation window for the Impact Factor, allowing for more citations to be counted in that metric.

OUP recognizes the value and importance of timeliness, always striving to meet targets for both article and issue online publication. While 2017 proved to be a challenging year for several one-off factors, those problems are now well behind OUP; both JMT and MTP have moved consistently back within their targets for 2018.

Speed Through Production

While a number of transitions at OUP and external factors combined to result in above-average publication speeds in 2017, we are happy to report those challenges are no longer affecting *JMT* and *MTP*. Through May 2018, *JMT* had significantly reduced its average acceptance-to-publication time, down to 6.3 weeks from last year's 13.5, well within our 10-week target. *MTP*'s average acceptance-to-publication time is on-target at 7.0 weeks.

Issue Publication Schedule

There have been no problems with issue timeliness in 2018. Thus far in 2018, all three issues of *JMT* have published within one week of our expected dates. Issues 55/2 and 55/3 published online and printed early. *MTP* has seen similar performance. Following a late issue to finish 2017, *MTP* published its first issue of 2018 on schedule, and expects to publish Issue 36/2 on schedule as well.

Journal of Music Therapy

2017

Volume/Issue	Scheduled Online	Actual Online	Scheduled Print	Actual Print
54/1	10-Mar-17	10-Mar-17	17-Mar-17	23-Mar-17
54/2	13-Jun-17	27-Jul-17	19-Jun-17	9-Aug-17
54/3	18-Sept-17	1-Nov-17	25-Sept-17	1-Nov-17
54/4	14-Dec-17	1-Jan-18	20-Dec-17	26-Jan-18

2018

Volume/Issue	Scheduled Online	Actual Online	Scheduled Print	Actual Print
55/1	9-Mar-18	10-Mar-18	16-Mar-18	20-Mar-18
55/2	11-Jun-18	7-Jun-18	19-Jun-18	14-Jun-18
55/3	10-Sept-18	8-Sept-18	28-Sept-18	17-Sept-18
55/4	11-Dec-18	-	18-Dec-18	-

Music Therapy Perspectives

2017

Volume/Issue	Scheduled Online	Actual Online	Scheduled Print	Actual Print
35/1	7-Apr-17	5-Apr-17	13-Apr-17	17-Apr-17
35/2	13-Oct-17	20-Nov-17	24-Oct-17	30-Nov-17

2018

Volume/Issue	Scheduled Online	Actual Online	Scheduled Print	Actual Print
36/1	9-Apr-18	9-Apr-18	16-Apr-17	18-Apr-18
36/2	12-Oct-18	-	23-Oct-17	-

Quality – Author Surveys

OUP surveys its authors after the final article has been published online. We ask authors to rate us on quality, service, speed, and communication on a 5 point scale, and also to leave comments regarding their experience during the publication process in order for us to continually improve our services. Average ratings and author comments are listed below.

Journal of Music Therapy

Year	Respondents	Avg. Quality	Avg. Service	Avg. Speed	Avg. Communication
2017	2	5.0	4.0	5.0	5.0
2018	3	3.67	4.33	4.67	3.67

Authors left the following comments:

- *Quick response.*
- *The end product was in a high quality, tables were presented correctly after I have sent corrections regarding typos in parts that were written in Hebrew*
- *It took a lot of time between the acceptance of the manuscript and the time that it was finally published.**

* This article experienced a copy-editing delay in late April. We have since addressed that problem, and have moved to a more efficient copyediting process.

Music Therapy Perspectives

Year	Respondents	Avg. Quality	Avg. Service	Avg. Speed	Avg. Communication
2017	2	4.0	4.0	4.0	4.0
2018	1	4.0	5.0	5.0	4.0

Authors left the following comments:

- *Just want to say Thank You!*

CONCLUSIONS

At this point in the partnership between the AMTA and OUP we are transitioning into a new period of development for *JMT* and *MTP*. Analyzing tapering circulation trends, we see the initial period of explosive circulation growth from inclusion in consortia agreements, sales of the journals' back archives, and transition to an online-intensive environment is beginning to subside as readers, consumers, and customers adjust to the journals' new environments. At the same time, as online usage, Impact Factor, and Altmetric scores steadily increase, we are seeing more concentrated efforts pay dividends, and as the partnership cements into our second term, collaborative efforts between AMTA and OUP are at their strongest. The creation and constant evolution of the journals' social media presence in becoming increasingly effective and collaborative with OUP marketing, and together the journals are able to take full advantage of the Oxford Academic platforms enhanced capabilities for multimedia and discoverability of various forms of content. As shown in the preceding report sections, this is having direct impact on increased usage Altmetric scores, and may factor into increased citations to recent content as well. The relationship between the editorial offices, OUP production, and our typesetters is becoming better defined and with that we are looking forward to smoother communication, time to production, and display of the journals online and in print, all of which have been seen in the past year. The overall communications between AMTA, journals' editorial offices, and OUP is becoming increasingly tight, with extremely generative meetings at the annual conference, Oxford Journals Day, quarterly calls, and ad-hoc emails.

As new challenges and obstacles arise in any of these areas, this solid foundation of communication and collaboration between editorial offices, AMTA, and OUP, poises us to ably meet them. This includes external – often global – initiatives such as increased focus on open access, that can unpredictably shift the market; the publication landscape continues to shift, and as a global move towards open access picks up momentum we will need to be well positioned in the event that the current business model is significantly affected. OUP is keeping a close eye on various changing policies and evaluating the journals' positions relative to them. We will continue to be in close contact with the AMTA and editorial offices about any changes and suggested strategy moving forward.

Of course, in the midst of assessing and responding to external change, we will also continue to develop strategy for the journals on multiple levels, including increasing the indexes and abstracting services the journals are a part of to increase discoverability and relevance of articles to the research community, increasing our author resources and education about key developments in the publishing world such as open access and social media self-promotion, and more.

As 2018 marks their final year as Editors-in-Chief, OUP would like to recognize and thank Sheri Robb and Tony Meadows for their tireless efforts and immense contributions to *JMT* and *MTP*. Their stewardship of each respective journal leaves the publications in strong positions as we welcome Blythe LaGasse and Laura Beer to the roles in 2019.

We would also like to extend a huge thank you to Andi Farbman for all the countless work she has done for the journals in her career as AMTA Executive Director and during the partnership with OUP; and indeed, without whom the partnership between AMTA and OUP would never have come to be.

APPENDICES

Circulation

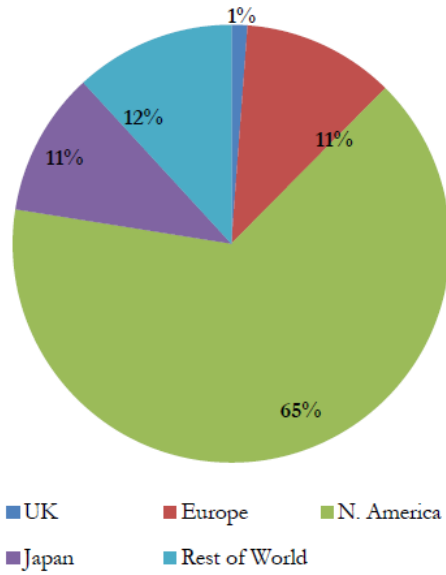
2018 Circulation by Region - *JMT*

2017-2018 COMPARATIVE CONSORTIA SITES BY COUNTRY*

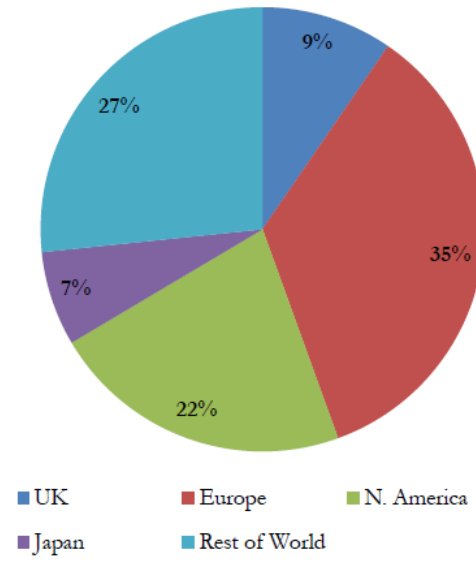
Country	2018 YTD Sites	2017 Sites	# Increase	% Increase	Country	2018 YTD Sites	2017 Sites	# Increase	% Increase
Armenia	1	1	0	0%	Mexico	30	54	-24	-44%
Australia	64	59	5	8%	Netherlands	12	0	12	-
Austria	3	3	0	0%	New Zealand	13	13	0	0%
Bahrain	2	2	0	0%	Norway	7	6	1	17%
Belarus	3	3	0	0%	Oman	2	1	1	100%
Belgium	3	3	0	0%	Pakistan	1	1	0	0%
Botswana	1	1	0	0%	Paraguay	1	1	0	0%
Canada	69	65	4	6%	Peru	1	1	0	0%
Chile	67	70	-3	-4%	Philippines	3	4	-1	-25%
China	137	137	0	0%	Poland	14	56	-42	-75%
Colombia	3	3	0	0%	Portugal	2	1	1	100%
Costa Rica	1	1	0	0%	Republic of Ireland	14	10	4	40%
Croatia	1	1	0	0%	Republic of Serbia	2	2	0	0%
Czech Republic	8	3	5	167%	Russian Federation	62	61	1	2%
Denmark	14	14	0	0%	Saudi Arabia	3	2	1	50%
Egypt	1	1	0	0%	Singapore	11	9	2	22%
Estonia	6	6	0	0%	Slovakia	1	1	0	0%
Finland	2	1	1	100%	Slovenia	1	1	0	0%
France	6	6	0	0%	South Africa	12	10	2	20%
Germany	201	244	-43	-18%	South Korea	85	89	-4	-4%
Hong Kong	4	4	0	0%	Spain	34	13	21	162%
Hungary	12	3	9	300%	Sri Lanka	13	13	0	0%
India	7	4	3	75%	Sweden	54	54	0	0%
Indonesia	9	7	2	29%	Switzerland	15	15	0	0%
Israel	15	15	0	0%	Taiwan	8	5	3	60%
Italy	100	92	8	9%	Thailand	7	4	3	75%
Japan	138	135	3	2%	Turkey	79	77	2	3%
Kazakhstan	1	1	0	0%	United Arab Emirates	2	2	0	0%
Latvia	1	1	0	0%	United Kingdom	218	188	30	16%
Lebanon	6	6	0	0%	United States	401	368	33	9%
Lithuania	7	7	0	0%	Venezuela	1	1	0	0%
Macau	1	1	0	0%	Vietnam	1	1	0	0%
Malaysia	3	1	2	200%	Zimbabwe	25	0	25	-
Malta	1	0	1	-					

* Primary sites only (Excludes Migrated Subscriptions and Developing Countries)

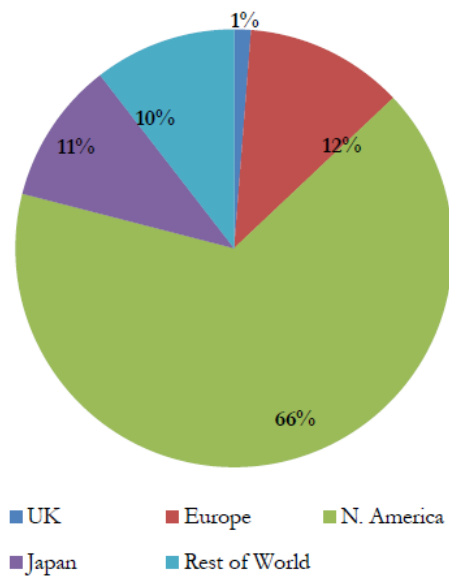
2017 REGIONAL BREAKDOWN OF
INSTITUTIONAL SUBSCRIPTIONS



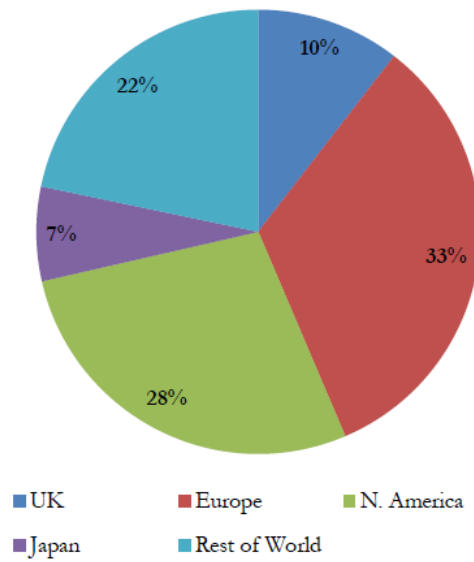
2017 REGIONAL BREAKDOWN OF
PRIMARY CONSORTIA SITES



2018 YTD REGIONAL BREAKDOWN
OF INSTITUTIONAL SUBSCRIPTIONS



2018 YTD REGIONAL BREAKDOWN
OF PRIMARY CONSORTIA SITES



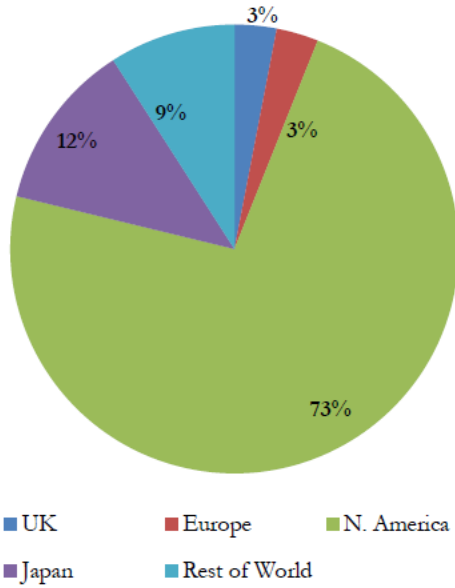
2017 Circulation by Region - MTP

2016-2017 COMPARATIVE CONSORTIA SITES BY COUNTRY*

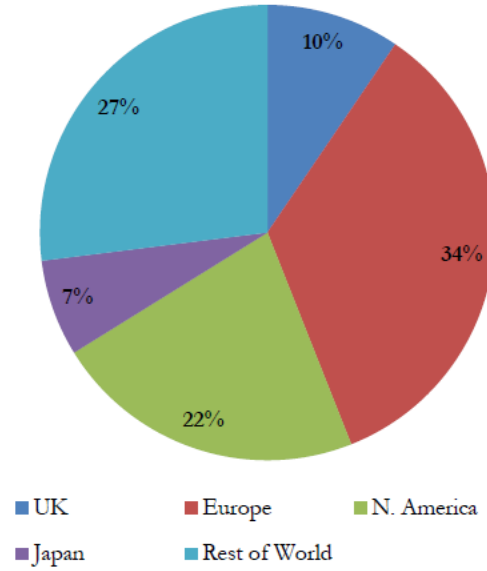
Country	2018 YTD Sites	2017 Sites	# Increase	% Increase	Country	2018 YTD Sites	2017 Sites	# Increase	% Increase
Armenia	1	1	0	0%	Mexico	60	54	6	11%
Australia	65	59	6	10%	Netherlands	12	12	0	0%
Austria	3	3	0	0%	New Zealand	13	13	0	0%
Bahrain	2	2	0	0%	Norway	7	6	1	17%
Belarus	3	3	0	0%	Oman	2	1	1	100%
Belgium	3	3	0	0%	Pakistan	1	1	0	0%
Botswana	1	1	0	0%	Paraguay	1	1	0	0%
Canada	65	65	0	0%	Peru	1	1	0	0%
Chile	67	70	-3	-4%	Philippines	3	4	-1	-25%
China	137	137	0	0%	Poland	17	56	-39	-70%
Colombia	3	3	0	0%	Portugal	2	1	1	100%
Costa Rica	1	1	0	0%	Republic of Ireland	15	10	5	50%
Croatia	1	1	0	0%	Republic of Serbia	2	2	0	0%
Czech Republic	8	3	5	167%	Russian Federation	62	61	1	2%
Denmark	14	14	0	0%	Saudi Arabia	3	2	1	50%
Egypt	1	1	0	0%	Singapore	3	2	1	50%
Estonia	6	6	0	0%	Slovakia	1	1	0	0%
Finland	2	1	1	100%	Slovenia	1	1	0	0%
France	7	7	0	0%	South Africa	12	10	2	20%
Germany	201	244	-43	-18%	South Korea	84	89	-5	-6%
Hong Kong	4	4	0	0%	Spain	33	12	21	175%
Hungary	12	3	9	300%	Sri Lanka	14	13	1	8%
India	6	4	2	50%	Sweden	53	54	-1	-2%
Indonesia	9	7	2	29%	Switzerland	16	16	0	0%
Israel	16	15	1	7%	Taiwan	19	21	-2	-10%
Italy	100	92	8	9%	Thailand	7	4	3	75%
Japan	138	135	3	2%	Turkey	78	77	1	1%
Kazakhstan	1	1	0	0%	United Arab Emirates	2	2	0	0%
Latvia	1	1	0	0%	United Kingdom	191	190	1	0.05%
Lebanon	6	6	0	0%	United States	366	353	13	4%
Lithuania	7	7	0	0%	Venezuela	1	1	0	0%
Macau	1	1	0	0%	Vietnam	1	1	0	0%
Malaysia	3	1	2	200%	Zimbabwe	25	0	25	-
Malta	1	0	1	-					

* Primary sites only (Excludes Migrated Subscriptions and Developing Countries)

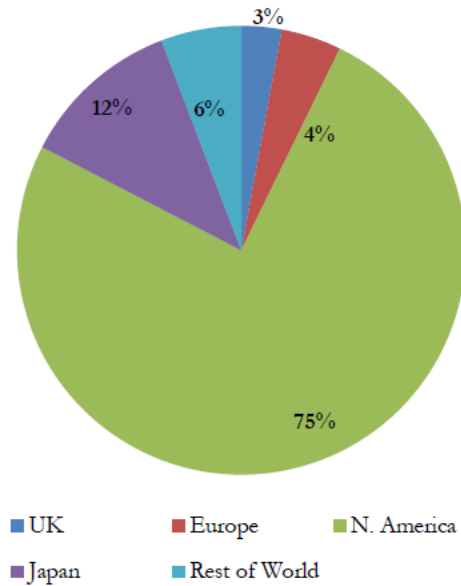
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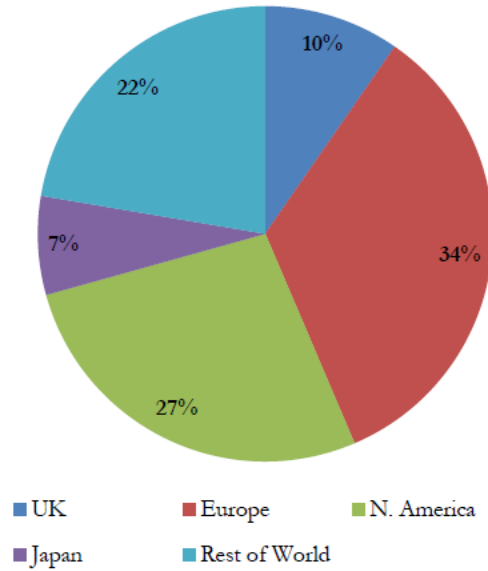
2017 REGIONAL BREAKDOWN OF
PRIMARY CONSORTIA SITES



2018 YTD REGIONAL BREAKDOWN
OF INSTITUTIONAL SUBSCRIPTIONS



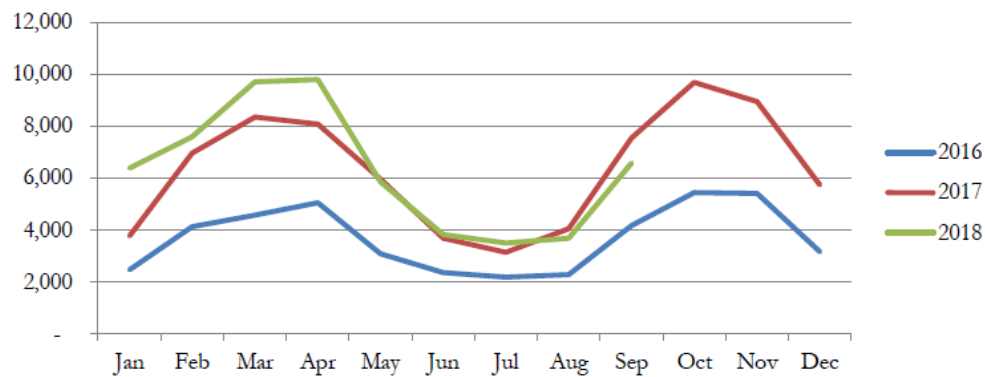
2018 YTD REGIONAL BREAKDOWN
OF PRIMARY CONSORTIA SITES



Online Usage

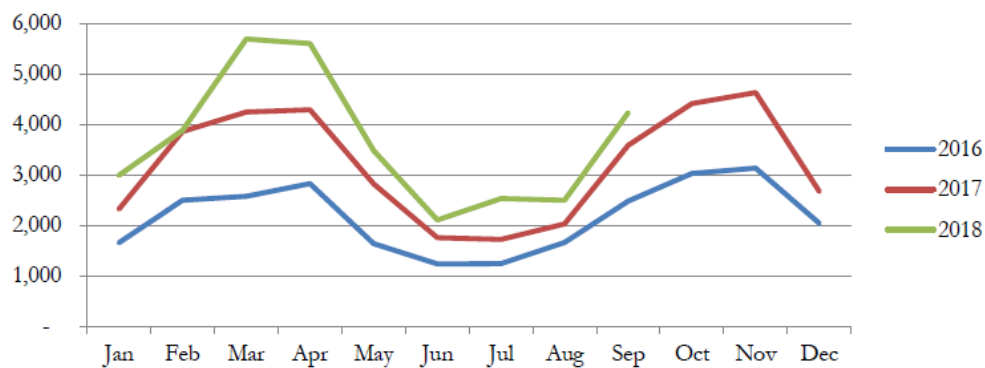
JMT- USAGE WITH CONTENT ENGAGEMENT

Year	Total Visits with Content Engagement	% Increase
2016	44,369	-
2017	69,649	57%
October 1, 2017	51,546	-
October 1, 2018	56,916	10%



MTP- USAGE WITH CONTENT ENGAGEMENT

Year	Total Visits with Content Engagement	% Increase
2016	26,005	-
2017	35,241	36%
October 1, 2017	26,641	-
October 1, 2018	33,023	24%



JMT– TOP ARTICLES VIEWED IN 2018

#	Title	Lead Author	Information	HTML Full-text	PDF Full-text	Total Full-text
1	<i>Is Music Therapy an Effective Intervention for Dementia? A Meta-Analytic Review of Literature</i>	Koger, Susan M.	(1999), Vol. 36, Iss. 1, 2-15	1,854	1,050	2,904
2	<i>The Effects of Music Therapy Intervention on Agitation Behaviors of Alzheimer's Disease Patients</i>	Brottons, Melissa	(1996), Vol. 33, Iss. 1, 2-18	1,718	670	2,388
3	<i>Music Therapy Practice Status and Trends Worldwide: An International Survey Study</i>	Kern, Peter	(2017), Vol. 54, Iss. 3, 255-286	1,843	271	2,114
4	<i>Relaxing Music Prevents Stress-Induced Increases in Subjective Anxiety, Systolic Blood Pressure, and Heart Rate in Healthy Males and Females</i>	Wendy E. J. Knight	(2001), Vol. 38, Iss. 4, 254-272	1,390	563	1,953
5	<i>Perspectives On Queer Music Therapy: A Qualitative Analysis of Music Therapists' Reactions to Radically Inclusive Practice</i>	Boggan, E. Catherine	(2017), Vol. 54, Iss. 4, 375-404	1,431	340	1,771
6	<i>The Effects of Music on Pain: A Meta-Analysis</i>	Lee, JH	(2016), Vol. 54, Iss. 4, 430-477	1,174	421	1,595
7	<i>Effects of a Music Therapy Group Intervention on Enhancing Social Skills in Children with Autism</i>	LaGasse, A. Blythe	(2014), Vol. 51, Iss. 3, 250-275	1,067	459	1,526
8	<i>The Impact of Music Therapy on Language Functioning in Dementia</i>	Brottons, Melissa	(2000), Vol. 37, Iss. 3, 183-195	646	724	1,370
9	<i>Long-Term Perspectives of Family Quality of Life Following Music Therapy With Young Children on the Autism Spectrum: A Phenomenological Study</i>	Thompson, A. Grace	(2017), Vol. 54, Iss. 4, 432-459	984	343	1,327
10	<i>The Effect of Music on Decreasing Arousal Due to Stress: A Meta-Analysis</i>	Pelletier, L. Cori	(2004), Vol. 41, Iss. 3, 192-214	813	442	1,255
11	<i>Experiences of Persons With Parkinson's Disease Engaged in Group Therapeutic Singing</i>	Stegemöller, L. Elizabeth	(2017), Vol. 54, Iss. 4, 405-431	873	339	1,212
12	<i>Comparing Active and Passive Distraction-Based Music Therapy Interventions on Preoperative Anxiety in Pediatric Patients and Their Caregivers</i>	Millett, R. Christopher	(2017), Vol. 54, Iss. 4, 460-478	837	347	1,184
13	<i>History of Music Therapy Treatment Interventions for Children with Autism</i>	Reschke-Hernández, E. Alaine	(2011), Vol. 48, Iss. 2, 169-207	705	404	1,109
14	<i>The Effect of Reminiscence Music Therapy Sessions on Changes in Depressive Symptoms in Elderly Persons with Dementia</i>	Ashida, Sato	(2000), Vol. 37, Iss. 3, 170-182	678	352	1,030
15	<i>Effect of "Developmental Speech and Language Training Through Music" on Speech Production in Children with Autism Spectrum Disorders</i>	Lim, A. Hayoung	(2010), Vol. 47, Iss. 1, 2-26	587	345	932
16	<i>Music in Intervention for Children and Adolescents with Autism: A Meta-Analysis</i>	Whipple, Jennifer	(2004), Vol. 41, Iss. 2, 90-106	615	304	919

#	Title	Lead Author	Information	HTML Full-text	PDF Full-text	Total Full-text
17	<i>The Effects of Music Therapy on the Quality and Length of Life of People Diagnosed with Terminal Cancer</i>	Hilliard, E. Russell	(2003), Vol. 40, Iss. 2, 113-137	572	268	840
18	<i>Common Characteristics of Improvisational Approaches in Music Therapy for Children with Autism Spectrum Disorder: Developing Treatment Guidelines</i>	Geretsegger, Monika	(2015), Vol. 52, Iss. 2, 258-281	591	230	821
19	<i>The Influence of Music on Facial Emotion Recognition in Children with Autism Spectrum Disorder and Neurotypical Children</i>	Brown, S. Laura	(2017), Vol. 54, Iss. 1, 55-79	550	237	787
20	<i>Effects of Group Music Therapy on Quality of Life, Affect, and Participation in People with Varying Levels of Dementia</i>	Solé, Carme	(2014), Vol. 51, Iss. 1, 103-125	527	240	767
21	<i>The Role of Singing Familiar Songs in Encouraging Conversation Among People with Middle to Late Stage Alzheimer's Disease</i>	Dassa, Ayelet	(2014), Vol. 51, Iss. 2, 131-153	533	212	745
22	<i>Singing and Vocal Interventions in Palliative and Cancer Care: Music Therapists' Perceptions of Usage</i>	Clements-Cortés, Amy	(2017), Vol. 54, Iss. 3, 336-361	504	221	725
23	<i>Group Music Therapy as a Preventive Intervention for Young People at Risk: Cluster-Randomized Trial</i>	Gold, Christian	(2017), Vol. 54, Iss. 2, 133-160	509	207	716
24	<i>The Effect of Group Music Therapy on Quality of Life for Participants Living with a Severe and Enduring Mental Illness</i>	Grocke, Denise	(2009), Vol. 46, Iss. 2, 90-104	467	234	701
25	<i>The Effects of Music Therapy Incorporated with Applied Behavior Analysis Verbal Behavior Approach for Children with Autism Spectrum Disorders</i>	Lim, A. Hayoung	(2011), Vol. 48, Iss. 4, 532-550	462	235	697

MTP– TOP ARTICLES VIEWED IN 2018

#	Title	Lead Author	Information	HTML Full-text	PDF Full-text	Total Full-text
1	<i>Music Therapy Treatment of Active Duty Military: An Overview of Intensive Outpatient and Longitudinal Care Programs</i>	Bronson, Hannah	(20 March 2018), Advance Access Article	266	1,241	1,507
2	<i>Lesbian, Gay Bisexual, Transgender, and Questioning: Best Practices in Music Therapy</i>	Whitehead-Pleaux, Annette	(2012), Vol. 30, Iss. 2, 158-166	470	486	956
3	<i>Investigating the Effectiveness of a Developmental, Individual Difference, Relationship-Based (DIR) Improvisational Music Therapy Program on Social Communication for Children with Autism Spectrum Disorder</i>	Carpente, A. John	(2017), Vol. 35, Iss. 2, 160-174	302	627	929

#	Title	Lead Author	Information	HTML Full-text	PDF Full-text	Total Full-text
4	<i>On the Neural Mechanisms of Music Therapy in Mental Health Care: Literature Review and Clinical Implications</i>	Legge, A. W.	(2015), Vol. 33, Iss. 2, 128-141	231	505	736
5	<i>Does Music Matter? The Effects of Background Music on Verbal Expression and Engagement in Children with Autism Spectrum Disorder</i>	Preis, Janet	(2016), Vol. 34, Iss. 1, 106-115	168	519	687
6	<i>Development of a Special Education Music Therapy Assessment Process</i>	Brunk, King Betsey	(2000), Vol. 18, Iss. 1, 59-68	437	233	670
7	<i>Music for Speech and Language Development in Early Childhood Populations</i>	Knight, Andrew	(2017), Vol. 35, Iss. 2, 124-130	178	462	640
8	<i>Assessment-Based Small-Group Music Therapy Programming for Individuals with Dementia and Alzheimers Disease: A Multi-Year Clinical Project</i>	Keough, Laurie A.	(2017), Vol. 35, Iss. 2, 182-189	186	427	613
9	<i>Multicultural Musical Competence in Music Therapy</i>	L, Young	(2016), Vol. 34, Iss. 2, 127-128	154	432	586
10	<i>Goal Attainment Scaling: A Method for Evaluating Progress toward Developmentally Based Music-Centered Treatment Goals for Children with Autism Spectrum Disorder</i>	Carpente, John A.	(2018), Advance Access Article	98	440	538
11	<i>A Humanistic Understanding of the Use of Digital Technology in Therapeutic Songwriting</i>	Viega, Michael	(2018), Advance Access	57	467	524
12	<i>The Selection of Music Experiences in Music Therapy</i>	James Hiller	(2018), Vol. 36, Iss. 1, 79-86	341	146	487
13	<i>A Conceptual Framework for Group Processing of Lyric Analysis Interventions in Music Therapy Mental Health Practice</i>	Dvorak, Abbey L.	(2017), Vol. 35, Iss. 2, 190-198	144	324	468
14	<i>Group Therapeutic Songwriting and Dementia: Exploring the Perspectives of Participants Through Interpretative Phenomenological Analysis</i>	Felicity A Baker	(2018), Vol. 36, Iss. 1, 50-66	281	157	438
15	<i>Therapeutic Singing Protocols for Addressing Acquired and Degenerative Speech Disorders in Adults</i>	Tamplin, Jeanette	(2017), Vol. 35, Iss. 2, 113-123	146	276	422
16	<i>The Use of Cognitive-Behavioral Music Therapy in the Treatment of Women with Eating Disorders</i>	Hilliard, E. Russell	(2001), Vol. 19, Iss. 2, 109-113	145	273	418
17	<i>The Role of Music Therapy and Ritual Drama in Transformation During Imminent Death</i>	Potvin, Noah	(2015), Vol. 33, Iss. 1, 53-62	132	283	415
18	<i>Modifying the Melodic Intonation Therapy Program for Adults With Severe Non-fluent Aphasia</i>	Baker, Felicity A.	(2000), Vol. 18, Iss. 2, 110-114	142	263	405
19	<i>Music-Centered Dimensions of Nordoff-Robbins Music Therapy</i>	Aigen, Kenneth	(2014), Vol. 32, Iss. 1, 18-29	127	276	403
20	<i>Music Therapy with Offenders in a Substance Abuse/Mental Illness Treatment Program</i>	Gallagher, Lisa M.	(2002), Vol. 20, Iss. 2, 117-122	133	258	391

#	Title	Lead Author	Information	HTML Full-text	PDF Full-text	Total Full-text
21	<i>A Systematic Review of Outcome Measures in Music Therapy</i>	Neta Spiro, Giorgos Tsiris	(2018), Vol. 36, Iss. 1, 67-78	267	120	387
22	<i>Music Therapy Entrainment: A Humanistic Music Therapist's Perspective of Using Music Therapy Entrainment with Hospice Clients Experiencing Pain</i>	Dimaio, Lauren	(2010), Vol. 28, Iss. 2, 106-115	140	243	383
23	<i>I Will Follow You: The Combined Use of Songwriting and Art to Promote Healing in a Child Who Has Been Traumatized</i>	Christenbury, Katurah R.	(2017), Vol. 35, Iss. 1, 1-12	120	262	382
24	<i>Case Study of Early Childhood Trauma Using a Neurobiological Approach to Music Therapy</i>	Bethany Wentling	(2018), Vol. 36, Iss. 1, 131-131	256	118	374
25	<i>Music Therapy Within Brain Injury Rehabilitation: To What Extent is Our Clinical Practice Influenced by the Search for Outcomes?</i>	Magee, Wendy	(1999), Vol. 17, Iss. 1, 20-26	205	167	372

JMT Impact Factor

ARTICLES CONTRIBUTING TO THE 2017 IMPACT FACTOR

Title	Lead Author	Issue	Total Cites	2017 Cites
<i>Common Characteristics of Improvisational Approaches in Music Therapy for Children with Autism Spectrum Disorder: Developing Treatment Guidelines</i>	Geretsegger, Monika	(2015), Vol. 52, Iss. 2	12	7
<i>The Effects of Music on Pain: A Meta-Analysis</i>	Lee, Jin Hyung	(2016), Vol. 53, Iss. 4	16	6
<i>A Systematic Review of Music-Based Interventions for Procedural Support</i>	Yinger, Olivia Swedberg	(2015), Vol. 52, Iss. 1	20	5
<i>Rhythmic Auditory Cueing in Motor Rehabilitation for Stroke Patients: Systematic Review and Meta-Analysis</i>	Yoo, Ga Eul; Kim, Soo Ji	(2016), Vol. 53, Iss. 2	14	3
<i>Meeting Art with Art: Arts-Based Methods Enhance Researcher Reflexivity in Research with Mental Health Service Users</i>	McCaffrey, Triona	(2015), Vol. 52, Iss. 4	8	3
<i>Coping-Infused Dialogue through Patient-Preferred Live Music: A Medical Music Therapy Protocol and Randomized Pilot Study for Hospitalized Organ Transplant Patients</i>	Hogan, Tyler James	(2015), Vol. 52, Iss. 3	8	3
<i>Feasibility of a Trial on Improvisational Music Therapy for Children with Autism Spectrum Disorder</i>	Geretsegger, Monika	(2016), Vol. 53, Iss. 2	3	3

Title	Lead Author	Issue	Total Cites	2017 Cites
<i>Music Therapy Helped Me Get Back Doing: Perspectives of Music Therapy Participants in Mental Health Services</i>	McCaffrey, Triona	(2016), Vol. 53, Iss. 2	7	2
<i>Expanding Perspective on Music Therapy for Symptom Management in Cancer Care</i>	Potvin, Noah	(2015), Vol. 52, Iss. 1	7	2
<i>Music Therapy Assessment Tool for Awareness in Disorders of Consciousness (MATADOC): Reliability and Validity of a Measure to Assess Awareness in Patients with Disorders of Consciousness</i>	Magee, Wendy L.	(2016), Vol. 53, Iss. 1	6	2
<i>Development of the Music Therapy Assessment Tool for Advanced Huntington's Disease: A Pilot Validation Study</i>	O'Kelly, Julian	(2016), Vol. 53, Iss. 3	5	2
<i>Effects of Lyric Analysis Interventions on Treatment Motivation in Patients on a Detoxification Unit: A Randomized Effectiveness Study</i>	Silverman, Michael J.	(2015), Vol. 52, Iss. 1	5	2
<i>Vocal Music Therapy for Chronic Pain Management in Inner-City African Americans: A Mixed Methods Feasibility Study</i>	Bradt, Joke	(2016), Vol. 53, Iss. 2	4	2
<i>Music's Relevance for People Affected by Cancer: A Meta-Ethnography and Implications for Music Therapists</i>	O'Callaghan, Clare C.	(2016), Vol. 53, Iss. 4	3	2
<i>Performing Theory: Playing in the Music Therapy Discourse</i>	Kenny, Carolyn	(2015), Vol. 52, Iss. 4	3	2
<i>Measuring Supportive Music and Imagery Interventions: The Development of the Music Therapy Self-Rating Scale</i>	Meadows, Anthony	(2015), Vol. 52, Iss. 3	3	2
<i>Performative, Arts-Based, or Arts-Informed? Reflections on the Development of Arts-Based Research in Music Therapy</i>	Ledger, Alison	(2015), Vol. 52, Iss. 4	2	2
<i>Self-Regulation and Infant-Directed Singing in Infants with Down Syndrome</i>	de l'Etoile, Shannon K.	(2015), Vol. 52, Iss. 2	2	2
<i>A Survey Study of Pre-Professionals' Understanding of the Canadian Music Therapy Internship Experience</i>	Clements-Cortes, Amy	(2015), Vol. 52, Iss. 2	2	2
<i>Music Therapists' Research Activity and Utilization Barriers: A Survey of the Membership</i>	Waldon, Eric G.	(2015), Vol. 52, Iss. 1	2	2
<i>Coping with Work-Related Stress through Guided Imagery and Music (GIM): Randomized Controlled Trial</i>	Beck, Bolette Daniels	(2015), Vol. 52, Iss. 3	7	1
<i>Neural Activations of Guided Imagery and Music in Negative Emotional Processing: A Functional MRI Study</i>	Lee, Sang Eun	(2016), Vol. 53, Iss. 3	3	1

Title	Lead Author	Issue	Total Cites	2017 Cites
<i>Reliability and Validity of the Meaningfulness of Songwriting Scale (MSS) with Adults on Acute Psychiatric and Detoxification Units</i>	Baker, Felicity A.	(2016), Vol. 53, Iss. 1	3	1
<i>Music Therapy and Spiritual Care in End-of-Life: A Qualitative Inquiry into Ethics and Training Issues Identified by Chaplains and Music Therapists</i>	Masko, Meganne K.	(2016), Vol. 53, Iss. 4	2	1
<i>In Visible Hands: The Matter and Making of Music Therapy</i>	Gilbertson, Simon	(2015), Vol. 52, Iss. 4	2	1
<i>Music Therapy Clinical Practice in Hospice: Differences Between Home and Nursing Home Delivery</i>	Liu, Xiaodi	(2015), Vol. 52, Iss. 3	2	1
<i>The Music Attentiveness Screening Assessment, Revised (MASA-R): A Study of Technical Adequacy</i>	Waldon, Eric G.	(2016), Vol. 53, Iss. 1	1	1

ARTICLES CONTRIBUTING TO THE 2016 IMPACT FACTOR

Title	Lead Author	Issue	Total Cites	2016 Cites
<i>A Systematic Review of Music-Based Interventions for Procedural Support</i>	Yinger, Olivia Swedberg	(2015), Vol. 52, Iss. 1	20	9
<i>Meeting Art with Art: Arts-Based Methods Enhance Researcher Reflexivity in Research with Mental Health Service Users</i>	McCaffrey, Triona	(2015), Vol. 52, Iss. 4	8	5
<i>Common Characteristics of Improvisational Approaches in Music Therapy for Children with Autism Spectrum Disorder: Developing Treatment Guidelines</i>	Geretsegger, Monika	(2015), Vol. 52, Iss. 2	12	4
<i>Effects of a Music Therapy Group Intervention on Enhancing Social Skills in Children with Autism</i>	LaGasse, A. Blythe	(2014), Vol. 51, Iss. 3	9	4
<i>Expanding Perspective on Music Therapy for Symptom Management in Cancer Care</i>	Potvin, Noah	(2015), Vol. 52, Iss. 1	7	4
<i>Recruiting Participants for Randomized Controlled Trials of Music Therapy: A Practical Illustration</i>	Porter, Sam	(2014), Vol. 51, Iss. 4	6	4
<i>Effects of a Live Educational Music Therapy Intervention on Acute Psychiatric Inpatients' Perceived Social Support and Trust in the Therapist: A Four-Group Randomized Effectiveness Study</i>	Silverman, Michael J.	(2014), Vol. 51, Iss. 3	8	3
<i>Exploring a Neuroplasticity Model of Music Therapy</i>	Stegemoeller, Elizabeth L.	(2014), Vol. 51, Iss. 3	18	2

Title	Lead Author	Issue	Total Cites	2016 Cites
<i>The Role of Singing Familiar Songs in Encouraging Conversation Among People with Middle to Late Stage Alzheimer's Disease</i>	Dassa, Ayelet	(2014), Vol. 51, Iss. 2	17	2
<i>Coping-Infused Dialogue through Patient-Preferred Live Music: A Medical Music Therapy Protocol and Randomized Pilot Study for Hospitalized Organ Transplant Patients</i>	Hogan, Tyler James.	(2015), Vol. 52, Iss. 3	8	2
<i>Effects of a Dyadic Music Therapy Intervention on Parent-Child Interaction, Parent Stress, and Parent-Child Relationship in Families with Emotionally Neglected Children: A Randomized Controlled Trial</i>	Jacobsen, Stine L.	(2014), Vol. 51, Iss. 4	7	2
<i>The Systematic Review as a Research Process in Music Therapy</i>	Hanson-Abromeit, Deanna	(2014), Vol. 51, Iss. 1	6	2
<i>Effects of Lyric Analysis Interventions on Treatment Motivation in Patients on a Detoxification Unit: A Randomized Effectiveness Study</i>	Silverman, Michael J.	(2015), Vol. 52, Iss. 1	5	2
<i>Coping with Work-Related Stress through Guided Imagery and Music (GIM): Randomized Controlled Trial</i>	Beck, Bolette Daniels	(2015), Vol. 52, Iss. 3	7	1
<i>Performing Theory: Playing in the Music Therapy Discourse</i>	Kenny, Carolyn	(2015), Vol. 52, Iss. 4	3	1
<i>Percussion Use and Training: A Survey of Music Therapy Clinicians</i>	Scheffel, Stephanie	(2014), Vol. 51, Iss. 1	3	1
<i>In Visible Hands: The Matter and Making of Music Therapy</i>	Gilbertson, Simon	(2015), Vol. 52, Iss. 4	2	1
<i>Music Therapy Clinical Practice in Hospice: Differences Between Home and Nursing Home Delivery</i>	Liu, Xiaodi	(2015), Vol. 52, Iss. 3	2	1
<i>Do Communication Disorders Extend to Musical Messages? An Answer from Children with Hearing Loss or Autism Spectrum Disorders</i>	Whipple, Christina M.	(2015), Vol. 52, Iss. 1	2	1
<i>Construct Validity and Reliability of the Music Attentiveness Screening Assessment (MASA)</i>	Waldon, Eric G.	(2014), Vol. 51, Iss. 2	2	1
<i>Getting Messy: Playing, and Engaging the Creative, within Research Inquiry</i>	Edwards, Jane	(2015), Vol. 52, Iss. 4	1	1

25 TOP-CITED ARTICLES OF ALL TIME

Title	Lead Author	Issue	Total Cites	2016 Cites	2017 Cites	2018 Cites
<i>Relaxing music prevents stress-induced increases in subjective anxiety, systolic blood pressure, and heart rate in healthy males and females</i>	Knight, WEJ	(2001), Vol. 38, Iss. 4	171	19	16	15
<i>The effect of music on decreasing arousal due to stress: A meta-analysis</i>	Pelletier, CL	(2004), Vol. 41, Iss. 3	170	12	19	13
<i>The effects of music therapy on the quality and length of life of people diagnosed with terminal cancer</i>	Hilliard, RE	(2003), Vol. 40, Iss. 2	110	9	7	6
<i>Musically adapted social stories to modify behaviors in students with autism: Four case studies</i>	Brownell, MD	(2002), Vol. 39, Iss. 2	109	6	7	1
<i>Music in intervention for children and adolescents with autism: A meta-analysis</i>	Whipple, J	(2004), Vol. 41, Iss. 2	97	7	8	2
<i>Is music therapy an effective intervention for dementia? A meta-analytic review of literature</i>	Koger, SM	(1999), Vol. 36, Iss. 1	89	3	5	2
<i>The impact of music therapy on language functioning in dementia</i>	Brottons, M	(2000), Vol. 37, Iss. 3	82	1	9	7
<i>The effect of reminiscence music therapy sessions on changes in depressive symptoms in elderly persons with dementia</i>	Ashida, S	(2000), Vol. 37, Iss. 3	78	5	7	8
<i>Rhythmic auditory stimulation in gait training for patients with traumatic brain injury</i>	Hurt, CP	(1998), Vol. 35, Iss. 4	71	2	5	2
<i>Use of preferred music to reduce emotional distress and symptom activity during radiation therapy</i>	Clark, Michael	(2006), Vol. 43, Iss. 3	66	8	8	3
<i>An experimental investigation of the effects of preferred and relaxing music listening on pain perception</i>	Mitchell, Laura A.	(2006), Vol. 43, Iss. 4	61	6	8	5
<i>Lyrical themes in songs written by palliative care patients</i>	O'Callaghan, CC	(1996), Vol. 33, Iss. 2	61	2	6	1
<i>The Effects of Music Assisted Relaxation on Preoperative Anxiety</i>	Robb, SL	(1995), Vol. 32, Iss. 1	60	8	8	2
<i>Music therapy with Alzheimer's patients and their family caregivers: A pilot project</i>	Brottons, M	(2003), Vol. 40, Iss. 2	59	1	6	8
<i>The effect of the bonny method of guided imagery and music on the mood and life quality of cancer patients</i>	Burns, DS	(2001), Vol. 38, Iss. 1	58	3	5	4

Title	Lead Author	Issue	Total Cites	2016 Cites	2017 Cites	2018 Cites
<i>The influence of music on the symptoms of psychosis: A meta-analysis</i>	Silverman, MJ	(2003), Vol. 40, Iss. 1	57	4	3	0
<i>The Effect of Improvisational Music-Therapy on the Communicative Behaviors of Autistic-Children</i>	Edgerton, CL	(1994), Vol. 31, Iss. 1	56	4	3	0
<i>The Effect of Group Music Therapy on Quality of Life for Participants Living with a Severe and Enduring Mental Illness</i>	Grocke, Denise	(2009), Vol. 46, Iss. 2	54	7	7	5
<i>The effects of different types of music on perceived and physiological measures of stress</i>	Burns, JL	(2002), Vol. 39, Iss. 2	53	5	2	3
<i>The effect of live music on decreasing anxiety in patients undergoing chemotherapy treatment</i>	Ferrer, Alejandra J.	(2007), Vol. 44, Iss. 3	52	7	5	4
<i>The effects of music on bathing cooperation for residents with dementia</i>	Thomas, DW	(1997), Vol. 34, Iss. 4	52	4	0	0
<i>Subjective and physiological responses to music stimuli controlled over activity and preference</i>	Iwanaga, M	(1999), Vol. 36, Iss. 1	51	6	5	2
<i>Music and dementias: A review of literature</i>	Brotons, M	(1997), Vol. 34, Iss. 4	51	0	2	1
<i>A comparison of songwriting and lyric analysis techniques to evoke emotional change in a single session with people who are chemically dependent</i>	Jones, JD	(2005), Vol. 42, Iss. 2	49	8	3	0
<i>The effects of music therapy intervention on agitation behaviors of Alzheimer's disease patients</i>	Brotons, M	(1996), Vol. 33, Iss. 1	47	2	1	0

25 TOP-CITED ARTICLES IN 2018 (TO OCT 31, 2018)

Title	Lead Author	Issue	Total Cites	2018 Cites
<i>Relaxing music prevents stress-induced increases in subjective anxiety, systolic blood pressure, and heart rate in healthy males and females</i>	Knight, WEJ	(2001), Vol. 38, Iss. 4	171	15
<i>The effect of music on decreasing arousal due to stress: A meta-analysis</i>	Pelletier, CL	(2004), Vol. 41, Iss. 3	170	13
<i>The Role of Singing Familiar Songs in Encouraging Conversation Among People with Middle to Late Stage Alzheimer's Disease</i>	Dassa, Ayelet	(2014), Vol. 51, Iss. 2	17	10
<i>The Effects of Music on Pain: A Meta-Analysis</i>	Lee, Jin Hyung	(2016), Vol. 53, Iss. 4	16	10
<i>Rhythmic Auditory Cueing in Motor Rehabilitation for Stroke Patients: Systematic Review and Meta-Analysis</i>	Yoo, Ga Eul	(2016), Vol. 53, Iss. 2	14	9

Title	Lead Author	Issue	Total Cites	2018 Cites
<i>The effect of reminiscence music therapy sessions on changes in depressive symptoms in elderly persons with dementia</i>	Ashida, S	(2000), Vol. 37, Iss. 3	78	8
<i>Music therapy with Alzheimer's patients and their family caregivers: A pilot project</i>	Brotons, M	(2003), Vol. 40, Iss. 2	59	8
<i>The impact of music therapy on language functioning in dementia</i>	Brotons, M	(2000), Vol. 37, Iss. 3	82	7
<i>A Systematic Review on the Neural Effects of Music on Emotion Regulation: Implications for Music Therapy Practice</i>	Moore, Kimberly Sena	(2013), Vol. 50, Iss. 3	34	7
<i>The effects of music therapy on the quality and length of life of people diagnosed with terminal cancer</i>	Hilliard, RE	(2003), Vol. 40, Iss. 2	110	6
<i>The Effects of Mothers' Singing on Full-term and Preterm Infants and Maternal Emotional Responses</i>	Cevasco, Andrea M.	(2008), Vol. 45, Iss. 3	43	6
<i>A Systematic Review of Music-Based Interventions for Procedural Support</i>	Yinger, Olivia Swedberg	(2015), Vol. 52, Iss. 1	20	6
<i>An Interpretative Phenomenological Analysis of an Improvisational Music Therapy Program for Cancer Patients</i>	Pothoulaki, Maria	(2012), Vol. 49, Iss. 1	20	6
<i>Exploring a Neuroplasticity Model of Music Therapy</i>	Stegemoeller, Elizabeth L.	(2014), Vol. 51, Iss. 3	18	6
<i>An experimental investigation of the effects of preferred and relaxing music listening on pain perception</i>	Mitchell, Laura A.	(2006), Vol. 43, Iss. 4	61	5
<i>The Effect of Group Music Therapy on Quality of Life for Participants Living with a Severe and Enduring Mental Illness</i>	Grocke, Denise	(2009), Vol. 46, Iss. 2	54	5
<i>Music assisted progressive muscle relaxation, progressive muscle relaxation, music listening, and silence: A comparison of relaxation techniques</i>	Robb, SL	(2000), Vol. 37, Iss. 1	42	5
<i>Effect Of Stimulative And Sedative Music On Systolic Blood-Pressure, Heart-Rate, And Respiratory Rate In Premature-Infants</i>	Lorch, CA	(1994), Vol. 31, Iss. 2	32	5
<i>Toward Understanding Music Therapy as a Recovery-Oriented Practice within Mental Health Care: A Meta-Synthesis of Service Users' Experiences</i>	Solli, Hans Patter	(2013), Vol. 50, Iss. 4	31	5
<i>The Effects of Music Listening on Inconsolable Crying in Premature Infants</i>	Keith, Douglas R.	(2009), Vol. 46, Iss. 3	28	5
<i>Coping with Work-Related Stress through Guided Imagery and Music (GIM): Randomized Controlled Trial</i>	Beck, Bolette Daniels	(2015), Vol. 52, Iss. 3	7	5
<i>The effect of the bonny method of guided imagery and music on the mood and life quality of cancer patients</i>	Burns, DS	(2001), Vol. 38, Iss. 1	58	4
<i>The effect of live music on decreasing anxiety in patients undergoing chemotherapy treatment</i>	Ferrer, Alejandra J.	(2007), Vol. 44, Iss. 3	52	4
<i>The effects of repetitive exposure to music on subjective and physiological responses</i>	Iwanaga, M	(1996), Vol. 33, Iss. 3	36	4
<i>Effect of rhythmic auditory stimulation on gait performance in children with spastic cerebral palsy</i>	Kwak, Eunmi Emily	(2007), Vol. 44, Iss. 3	35	4

IMPACT FACTOR RANKING IN REHABILITATION (OUT OF 69)

Rank	Journal	Impact Factor
23	<i>Rehabilitation Psychology</i>	1.750
24	<i>Journal of Fluency Disorders</i>	1.727
25	<i>Physical & Occupational Therapy in Paediatrics</i>	1.727
26	<i>American Journal of Speech-Language Pathology</i>	1.713
27	<i>Journal of Communication Disorders</i>	1.696
28	<i>Journal Of Music Therapy</i>	1.694
29	<i>Research in Autism Spectrum Disorders</i>	1.675
30	<i>Journal of Deaf Studies and Deaf Education</i>	1.611
31	<i>International Journal of Language & Communication Disorders</i>	1.508
32	<i>International Journal of Speech-Language Pathology</i>	1.441
33	<i>International Journal Of Rehabilitation Research</i>	1.432

MTP– Top Cited Articles listed in ESCI

Title	Lead Author	Issue	Total Cites	2016 Cites	2017 Cites	2018 Cites
<i>Group Therapeutic Songwriting and Dementia: Exploring the Perspectives of Participants Through Interpretative Phenomenological Analysis</i>	Baker, Felicity A.	(2018), Vol. 36, Iss. 1, 50-66	2	0	0	2
<i>Case Study: The Feasibility of Using Song to Cue Expressive Language in Children with Specific Language Impairment</i>	Tan, Eugenia Yen Ping	(2017), Vol. 35, Iss. 1, 63-70	2	0	0	1
<i>Time Together: A Feasible Program to Promote parent-infant Interaction in the NICU</i>	Shoemark, Helen	(2018), Vol. 36, Iss. 1, 6-16	1	0	1	1
<i>Music Therapy Profession: An In-Depth Analysis of the Perceptions of Educators and AMTA Board Members</i>	Ferrer, Alejandra J.	(2018), Vol. 36, Iss.1, 87-96	1	0	1	1
<i>The Neuroscience of Speech and Language</i>	Stegemoller, Elizabeth L.	(2017), Vol. 35, Iss. 2, 107-112	1	0	1	0
<i>Therapeutic Singing Protocols for Addressing Acquired and Degenerative Speech Disorders in Adults</i>	Tamplin, Jeanette	(2017), Vol. 35, Iss. 2, 113-123	1	0	0	0
<i>Investigating the Effectiveness of a Developmental, Individual Difference, Relationship-Based (DIR) Improvisational Music Therapy Program on Social Communication for Children with Autism Spectrum Disorder</i>	Carpente, John A.	(2017), Vol. 35, Iss. 2, 160-174	1	0	1	0

Marketing

ARTICLES INCLUDED IN “TOP 8” VIRTUAL ISSUE

Journal	Article	Views
<i>Music Therapy Perspectives</i>	<i>Music-Centered Dimensions of Nordoff-Robbins Music Therapy</i>	445
<i>Journal of Music Therapy</i>	<i>The Effectiveness of Singing or Playing a Wind Instrument in Improving Respiratory Function in Patients with Long-Term Neurological Conditions: A Systematic Review</i>	538
<i>Journal of Music Therapy</i>	<i>Is Music Therapy an Effective Intervention for Dementia? A Meta-Analytic Review of Literature</i>	3,600
<i>Journal of Music Therapy</i>	<i>Effects of a Music Therapy Group Intervention on Enhancing Social Skills in Children with Autism</i>	862
<i>Journal of Music Therapy</i>	<i>The Effects of Music on Pain: A Meta-Analysis</i>	1,631
<i>Music Therapy Perspectives</i>	<i>Does Music Matter? The Effects of Background Music on Verbal Expression and Engagement in Children with Autism Spectrum Disorders</i>	788
<i>Music Therapy Perspectives</i>	<i>Adolescents' Evaluation of Music Therapy in an Inpatient Psychiatric Unit: A Quality Improvement Project</i>	341
<i>Music Therapy Perspectives</i>	<i>Countertransference in End-of-Life Music Therapy</i>	409

PERSPECTIVE ON PERSPECTIVES PODCASTS

Post Date	Author	Post Title	Listens*
Nov. 2017	Kimberly Lloyd	<i>An Interview with Kimberly Lloyd</i>	190
April 2018	Dr. Doug Keith	<i>How do music therapy students learn from cultural immersion?</i>	46

*As of October 4, 2018

JMT TAKE 3 VIDEOS

Post Date	Author	Post Title	Views*
Jan. 2018	Dr. Petra Kern	<i>Worldwide Music Therapy Clinical Training Trends</i>	163
March 2018	Dr. Amy Clements-Cortés	<i>Singing and Vocal Interventions in Palliative and Cancer Care</i>	339
April 2018	Dr. Grace Thompson	<i>JMT Take 3: Dr. Grace Thompson</i>	217
May 2018	Dr. Helen Shoemark	<i>JMT Take 3: Dr. Helen Shoemark</i>	87
June 2018	Dr. Tali Goffried	<i>JMT Take 3: Dr. Tali Goffried</i>	173
June 2018	Sam Rodgers-Melnick and Tara Griest Pell	<i>JMT Take 3: Sam Rodgers-Melnick and Tara Griest Pell</i>	74

*As of October 4, 2018

CONFERENCES PROMOTED AT IN LATE 2017 – 2018

Conference	City	Country	Start Date
American Academy Of Child And Adolescent Psychiatry	Washington	United States	23-Oct-2017
American Music Therapy Association	St. Louis	United States	16-Nov-2017
Association for Behavioral and Cognitive Therapies	San Diego	United States	16-Nov-2017
Society For Social Work And Research	Washington	United States	10-Jan-2018
National Association Of School Psychologists	Chicago	United States	13-Feb-2018

American Board Of Rehabilitation Psychology	Dallas	United States	22-Feb-2018
School Social Work Association Of America	Columbus	United States	14-Mar-2018
American Counseling Association	Atlanta	United States	26-April-2018
Pediatric Academic Society	Toronto	Canada	5-May-2018
Canadian Paediatric Society	Quebec	Canada	30-May-2018
National Association Of Social Workers	Washington	United States	20-Jun-2018
American Psychological Association	San Francisco	United States	9-Aug-2018
Gerontological Society Of America	Boston	United States	14-Nov-2018
American Music Therapy Association	Dallas	United States	15-Nov-2018
Association for Behavioural and Cognitive Therapies	Washington	United States	15-Nov-2018

Production - Page Budgets

Journal of Music Therapy

2017

Volume/Issue	Actual pages	Page budget
54/1	131	140
54/2	122	140
54/3	120	140
54/4	109	140
Total	482	560

2018

Volume/Issue	Actual pages	Page budget
55/1	131	140
55/2	122	140
55/3	127	140
55/4	-	140
Total	380	560

Music Therapy Perspectives

2017

Volume/Issue	Actual pages	Page budget
35/1	101	100
35/2	153*	100
Total	254	200

2018

Volume/Issue	Actual pages	Page budget
36/1	138*	100
36/2	147*	100
Total	285	200

*MTP is scheduled to produce 50 extra pages per issue for 35/2, and 36/1-2, in order to help clear a backlog of articles.

**Report to the AMTA Board
Re: NCCATA and NOAH**

11/18/18

Ronna Kaplan, MA, MT-BC

Chair, National Coalition of Creative Arts Therapies Associations, Inc.
(NCCATA)

www.nccata.org

MISSION: *To further the creative arts therapies through facilitation of collaborative advocacy, research and education.*

VISION: *To promote education, wellness, and healing through the creative arts and to increase access to quality creative arts therapies, in order to serve the public.*

Founded in 1979

Became 501c3 in March 2014 (incorporated in state of California)

Highlights from FY19 to date:

- American Psychological Association (APA) participation in August 2018 in San Francisco
 - The Creative Arts Therapies in Clinical Services: An Overview and Comparison of Client- Centered Experiences (poster presentation); APA Conference, San Francisco, California, August 10, 2018.
 - Consulting, Collaboration, and Credentialing: Psychologists Partnering with Creative Arts Therapists, with Jeffrey K. Smith, PhD, Bill O'Brien, Laura L. Wood, PhD, Jennifer Geiger, MA, MT-BC, Donna Betts, PhD, Ilene A. Serlin, PhD, Gioia Chilton, PhD; APA Conference, San Francisco, California, August 9, 2018.
 - Potential for further collaboration being explored
 - Potential tracks for Creative Arts Therapies presentations
 - Presentation of APA-sponsored webinars (Division 10)
 - NCCATA developing list of individuals in each NCCATA association who are also psychologists
- Ronna participated in National Organization for Arts in Health (NOAH) leadership summit in Sept. 2018 in Washington, DC. Donna Betts, PhD, ART-BC was only other Creative Arts Therapist in attendance. Recommendations from this event include the following:
 - Formation of a national coalition led by NOAH to actualize opportunities proposed by the Leadership Summit. Tasks in following areas:
 - Research
 - Collaborate on existing and new research
 - Produce meta-analysis of existing research related to arts efficacy in integrated care.
 - Form research database with rigorous review criteria.
 - Advocacy/Public Relations

- Develop advocacy platform in partnership with other advocacy groups, e.g., Americans for the Arts to influence policymakers across health and wellness spectrum services.
 - Work toward broad PR campaign using arts in health to affect change in public's perception of community health services to encourage engagement and draw people in from shadows.
- Education
 - Form educational consortium to produce bidirectional session on use of arts and humanities for integrative care and wellbeing with other professional organizations
- Resources
 - Develop evergreen knowledge hub with continuous open forms build in partnership with coalition and individual NOAH membership to share and produce critical resources (e.g., toolkits for caregivers, asset maps of services, story bank, examples of best practices, state of field report to include arts in public health update every 3 years)
- Summit leaders discussed what is needed for NOAH to assume this coalition leadership role. Participants present suggested NOAH take action in following ways:
 - Grow membership of artists, arts therapists, administrators, educators, and other related hybrid arts in health professionals
 - Organize National Coalition as described and convene annually
 - Convene funders in partnership with philanthropic affinity groups such as Grantmakers in Health to address needs identified
 - Develop 3-yr strategic business plan to prioritize Summit recommendations and plan for sustainability
- Ronna attended NOAH conference in October 2018 (no NCCATA sponsored presentation was accepted; a few presentations by MTs, one drama therapist, and art therapists)
- NOAH *Code of Ethics for Arts in Health Professionals* and *Standards for Arts in Health Professionals* published and distributed in October @ the conference. Survey with these items was distributed for feedback in July 2018. Ronna provided feedback, as did others.
- NCCATA presently revising table comparing and contrasting six creative arts therapies that comprise NCCATA; will be posted on NCCATA website.
- Vote for NCCATA Communications Chair (new position on board) in November 2018.
- NCCATA board members interested in having special meeting with NCCATA representatives and government relations chairs from each association in near future.
- Planning joint NCCATA board meeting with NOAH Board weekend of February 22-24 in Chicago area! [Note as of 12/7/18: Meeting has been moved to Cleveland, OH]. Ideas for topics/focus areas are welcome.

